



TABLE OF CONTENT

- Office objectives
- Visions
- Mission statement
- Co values
- Human Resources Profile 2005/06
- OPD headcounts
- Bed occupancy rates
- Inpatient days
- Admissions
- Inpatient discharges
- Sick bay for staff cases
- Deaths
- Deliveries in facility
- Aids dept.
- TB dept.
- Physio therapy
- Dieticians
- Pharmacy dept .(prescriptions & number of items)
- Lab dept. 9total tests done
- Transfer in- from other facility
- Transfer out
- Conclusion

Objectives

1. To provide quality data according to the figures being collected
2. To ensure knowledge and information is in place
3. To integrate information system by linking all finance and other non-clinical data for management.
4. To facilitate consumer satisfaction by ensuring dignity and right of patients and other stakeholders.
5. To subscribe to BATHO PELE principles.

Mission statement

The facility information office is committed to provide timeously, most precise, accurate, quality, reliable and up to date statistical data to co-ordinate the hospital statistical system ensuring the participation of all the community that we serve and our staff by continuously assessing and meeting their needs within available resources respecting the patient charter.

Vision

Is to become a number one information management, co-ordinator and analyser within D26 in providing leadership in the promotion of access and utilisation of statistical information to support evidence based on planning management and decision making in order to advance patient care and service delivery to the Hospital and to people within our catchment's area.

Co values

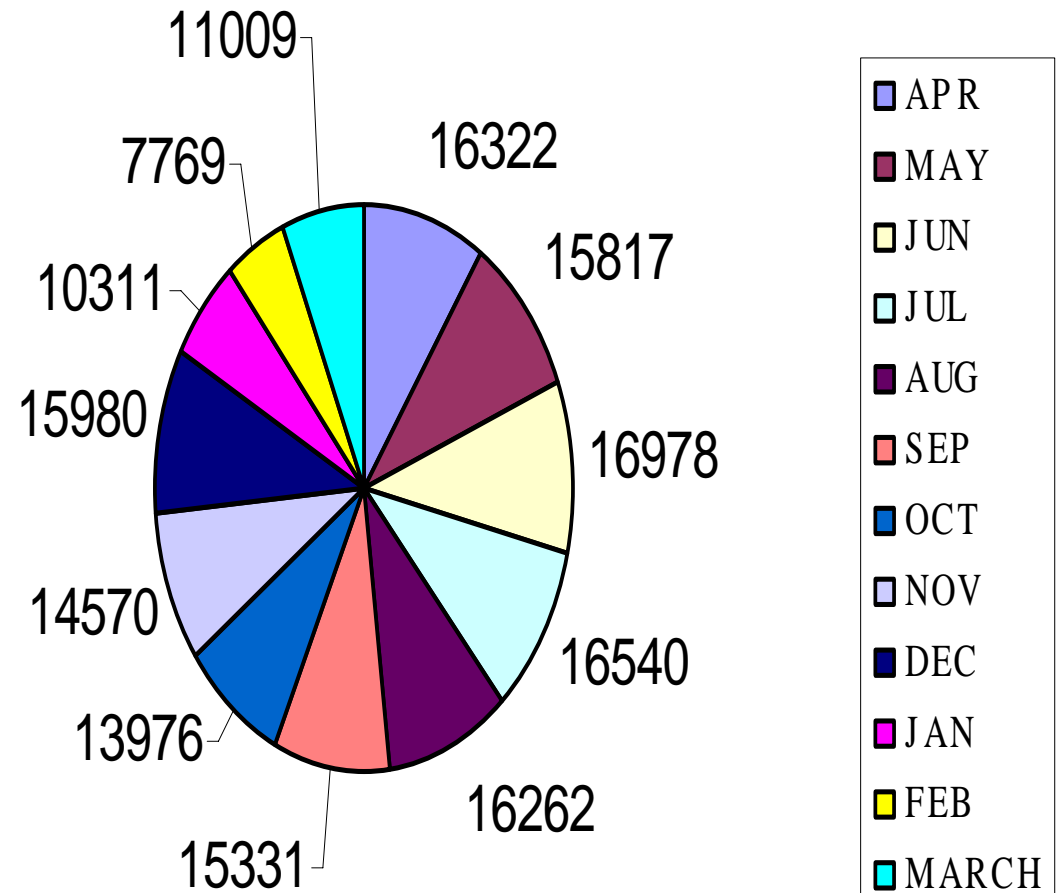
Excellence based on the promotion of commitment:

- Performance discipline, efficiency and effectiveness
- Openness, Transparency & accountability
- Willingness to change develops and respect patient charter
- Excellence quality information & good performance.

CATEGORY	APPROVED POSTS	FILLED	VACANT
Hospital Manager	1	1	0
Medical Manager	1	1	0
Nursing Manager	1	1	0
Finance& System Manager	1	1	0
Human Resource Manager	1	1	0
Pharmacy Manager	1	1	0
Dentist	1	1	0
Medical Officer	29	10	19
Pharmacist	2	0	2
Physiotherapist	2	1	1
Radiographer	5	2	3
Dental Therapist	1	1	0
Occupational Therapist	2	0	2
Professional Nurses	356	236	120
Enrolled Nurses	120	131	52
Enrolled Nursing Assistants	303	235	68
Pharmacy Assistants	7	6	1
Assistant Nursing Managers	7	6	1
Artisan Superintendent	1	1	0
Clerical Staff	102	87	15
Other Admin Support Staff	225	194	31
Clinical Orderlies	16	13	3
Ward Clerks	12	11	1
TOTAL	1333	941	391

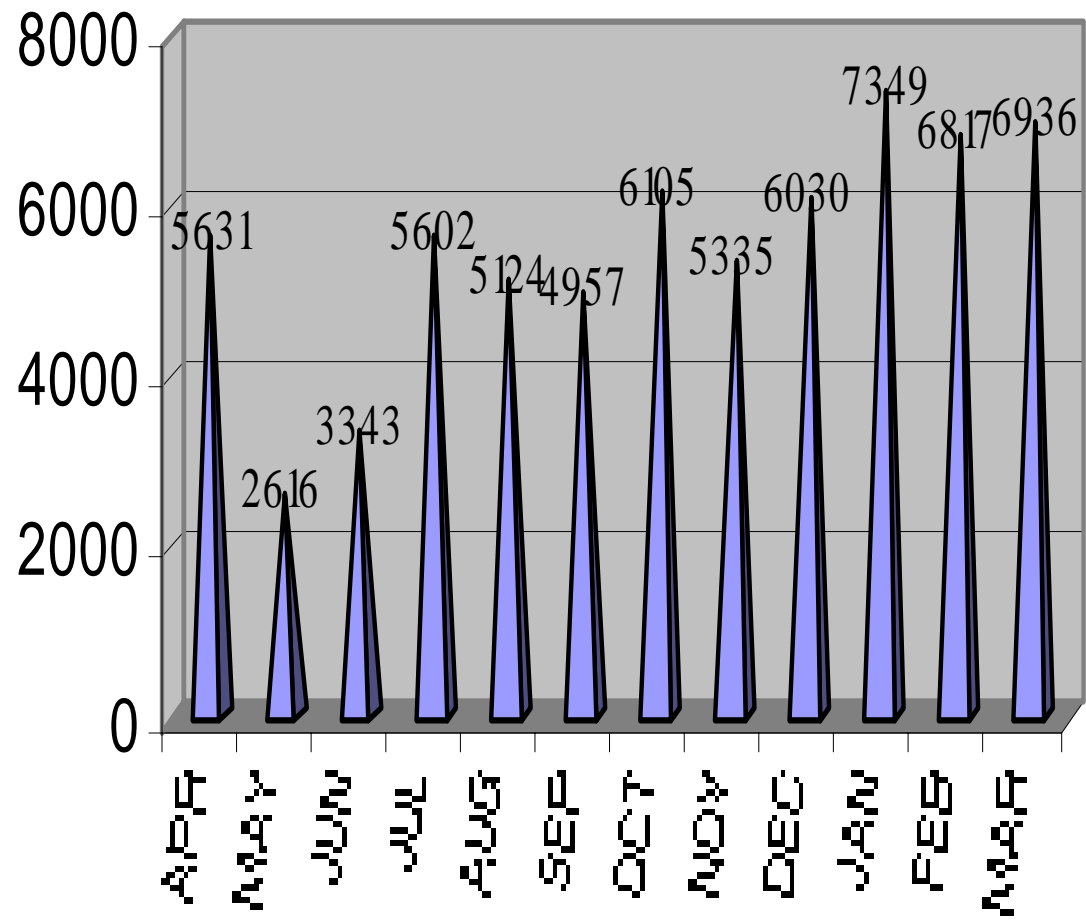
O .P .D HEAD COUNTS 2005/6

- APRIL 16322 '05'
- MAY 15817
- JUN 16978
- JUL 16540
- AUG 16262
- SEP 15331
- OCT 13976
- NOV 14570
- DEC 15980
- JAN 10311 '06'
- FEB 7769
- MAR 11009



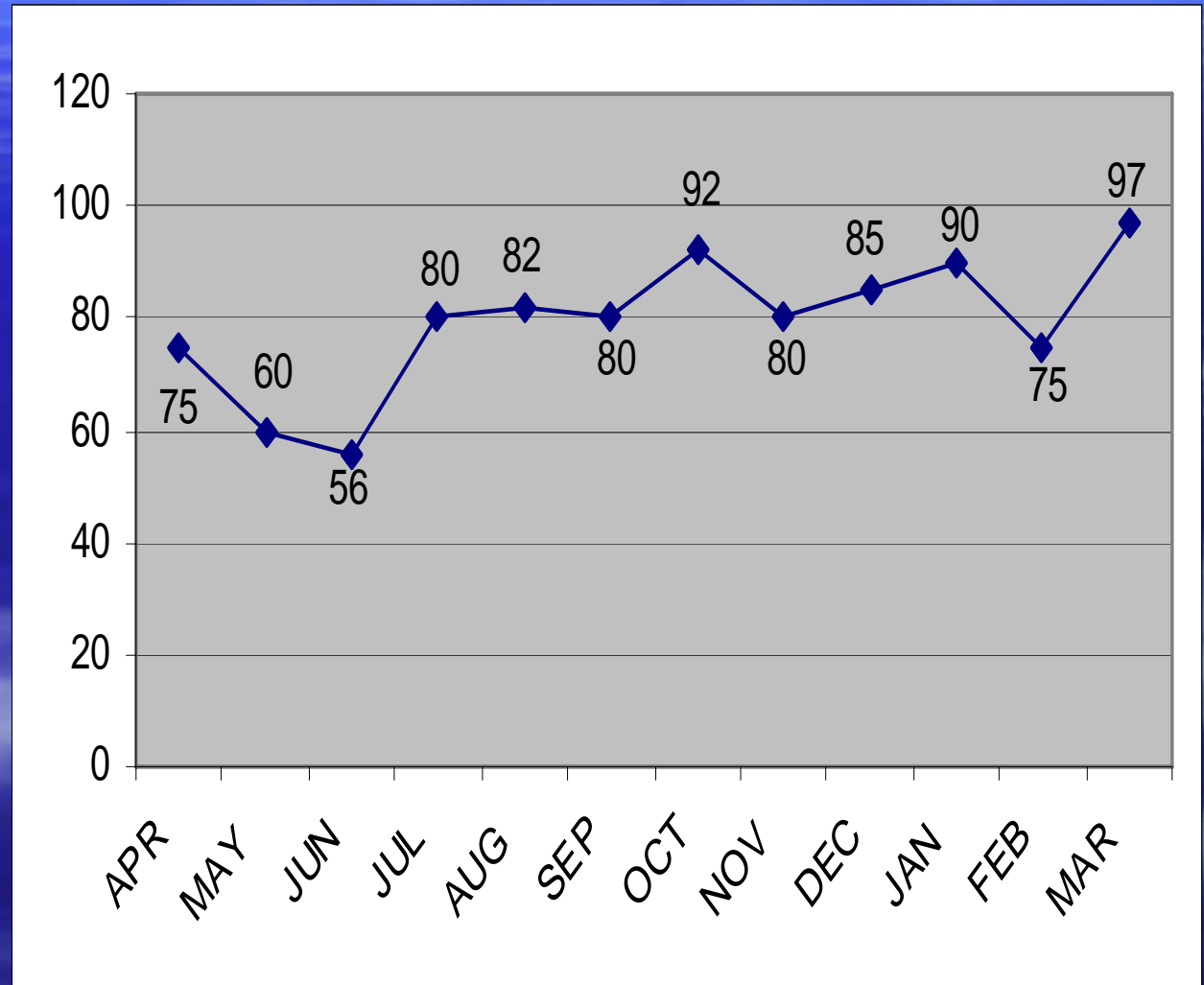
INPATIENT DAYS

- APR 5631
- MAY 2616
- JUN 3343
- JUL 5602
- AUG 5124
- SEP 4957
- OCT 6105
- NOV 5335
- DEC 6030
- JAN 7349
- FEB 6817
- MAR 6936



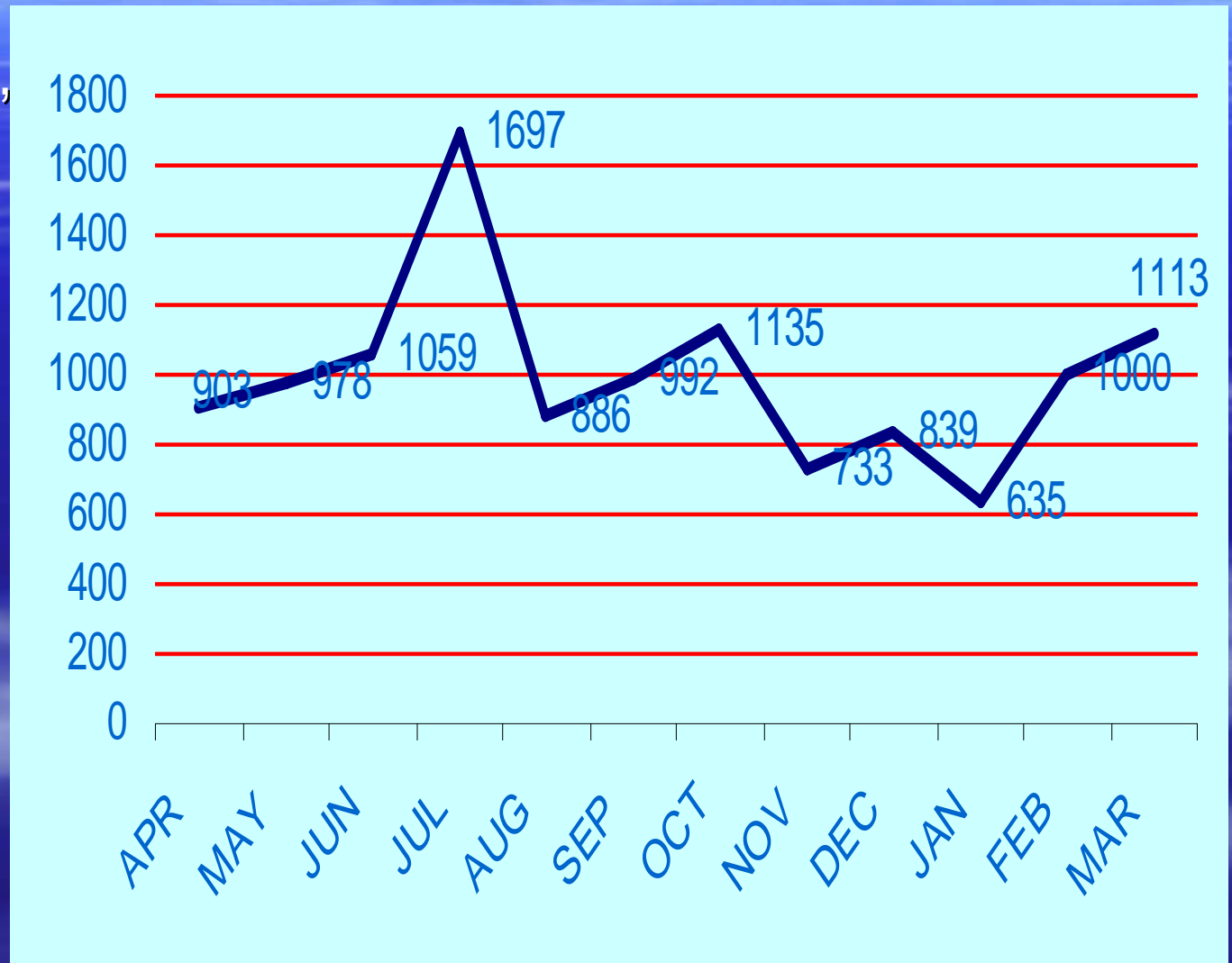
BED OCCUPANCY RATES

- APRIL 75%
- MAY 60%
- JUNE 56%
- JULY 80%
- AUG 82%
- SEPT 80%
- OCT 92%
- NOV 80%
- DEC 85%
- JAN 90%
- FEB 75%
- MAR 97%



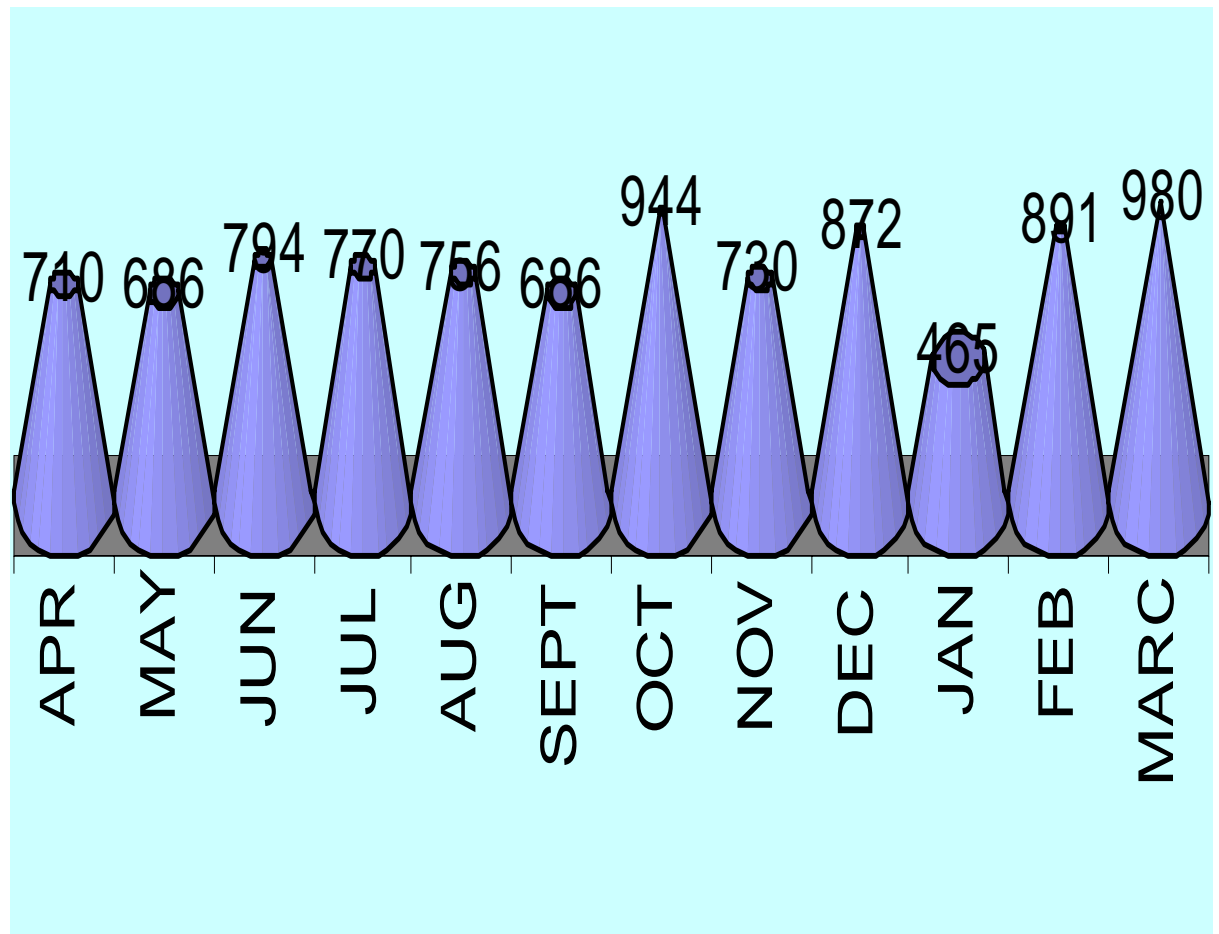
ADMISSIONS 2005/06

- APRIL 903 '05'
- MAY 978
- JUN 1059
- JUL 1697
- AUG 886
- SEP 992
- OCT 1135
- NOV 733
- DEC 839
- JAN 631 '06'
- FEB 1000
- MAR 1113



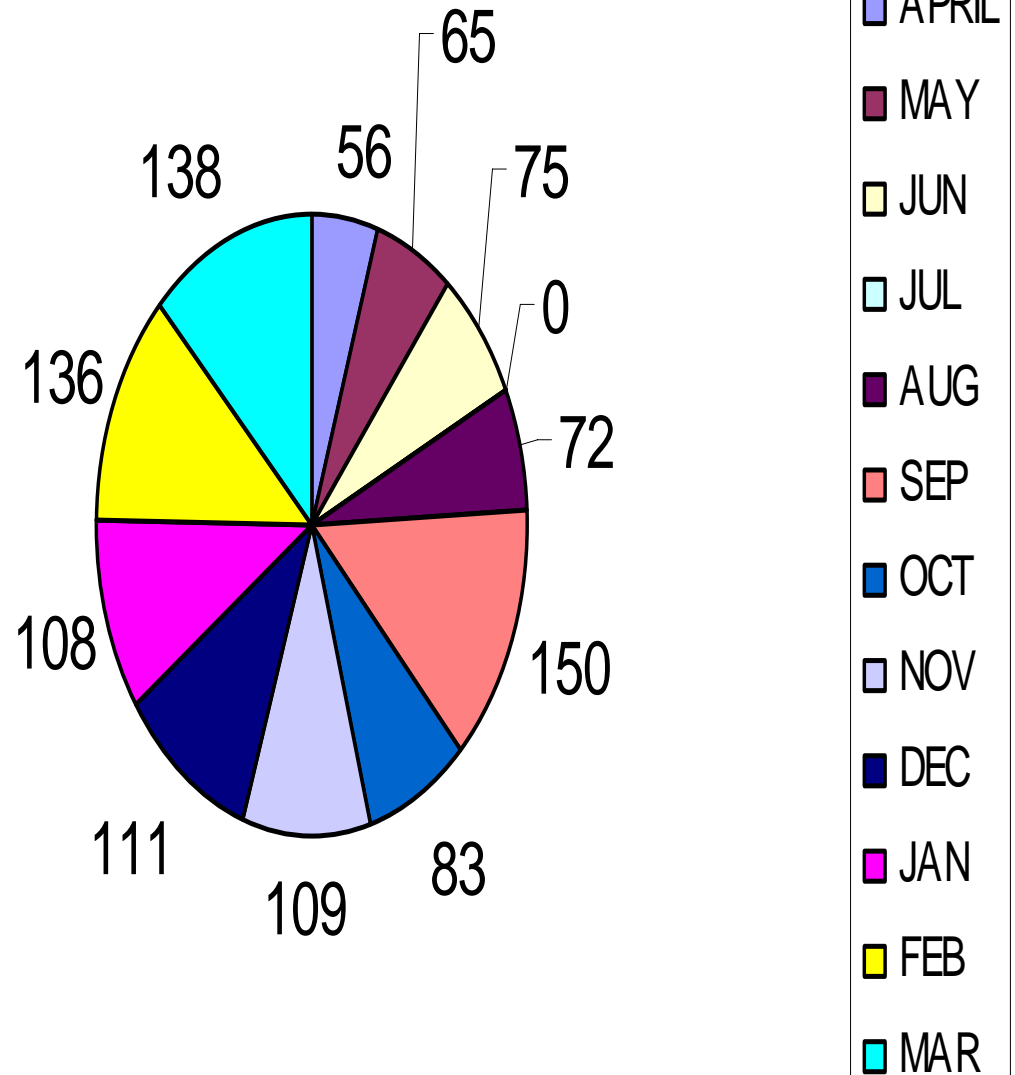
INPATIENT DISCHARGES

■ APR	710
■ MAY	686
■ JUN	794
■ JUL	770
■ AUG	756
■ SEP	686
■ OCT	944
■ NOV	730
■ DEC	872
■ JAN	465
■ FEB	891
■ MAR	980



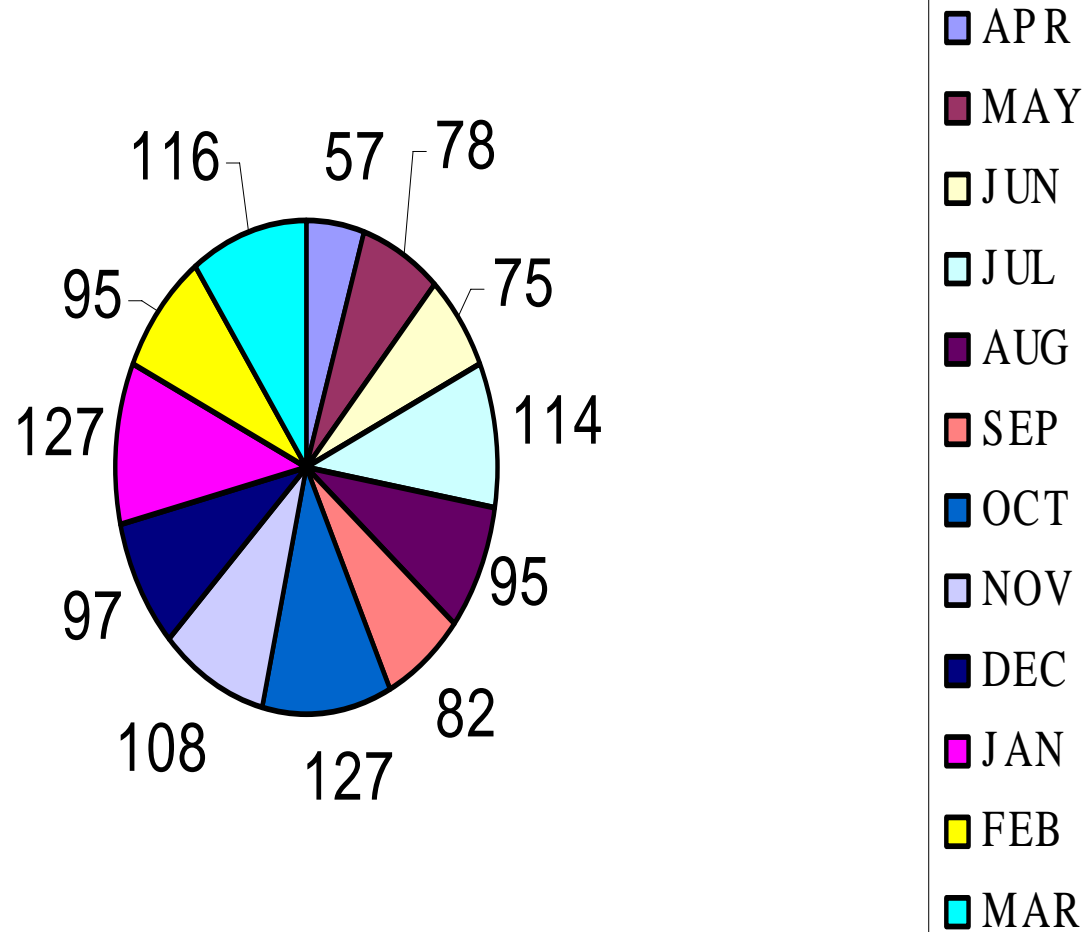
SICK BAY FOR STAFF CASES

■ APR	56
■ MAY	65
■ JUN	75
■ JUL	0
■ AUG	72
■ SEP	150
■ OCT	83
■ NOV	109
■ DEC	111
■ JAN	108
■ FEB	136
■ MAR	138



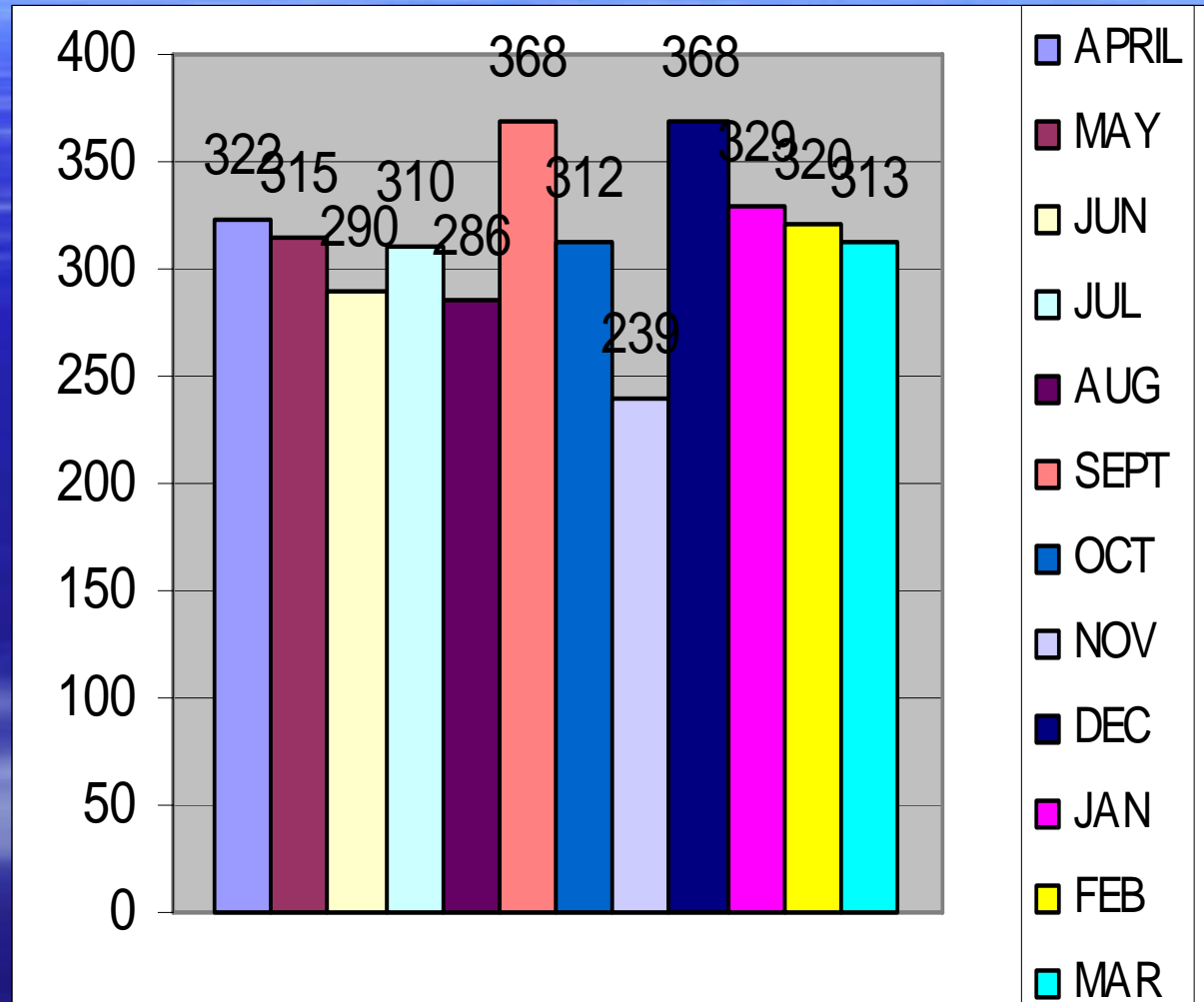
DEATHS

- Apr 57
- May 78
- Jun 75
- Jul 114
- Aug 95
- Sep 82
- Oct 127
- Nov 108
- Dec 97
- Jan 127
- Feb 95
- Mar 116



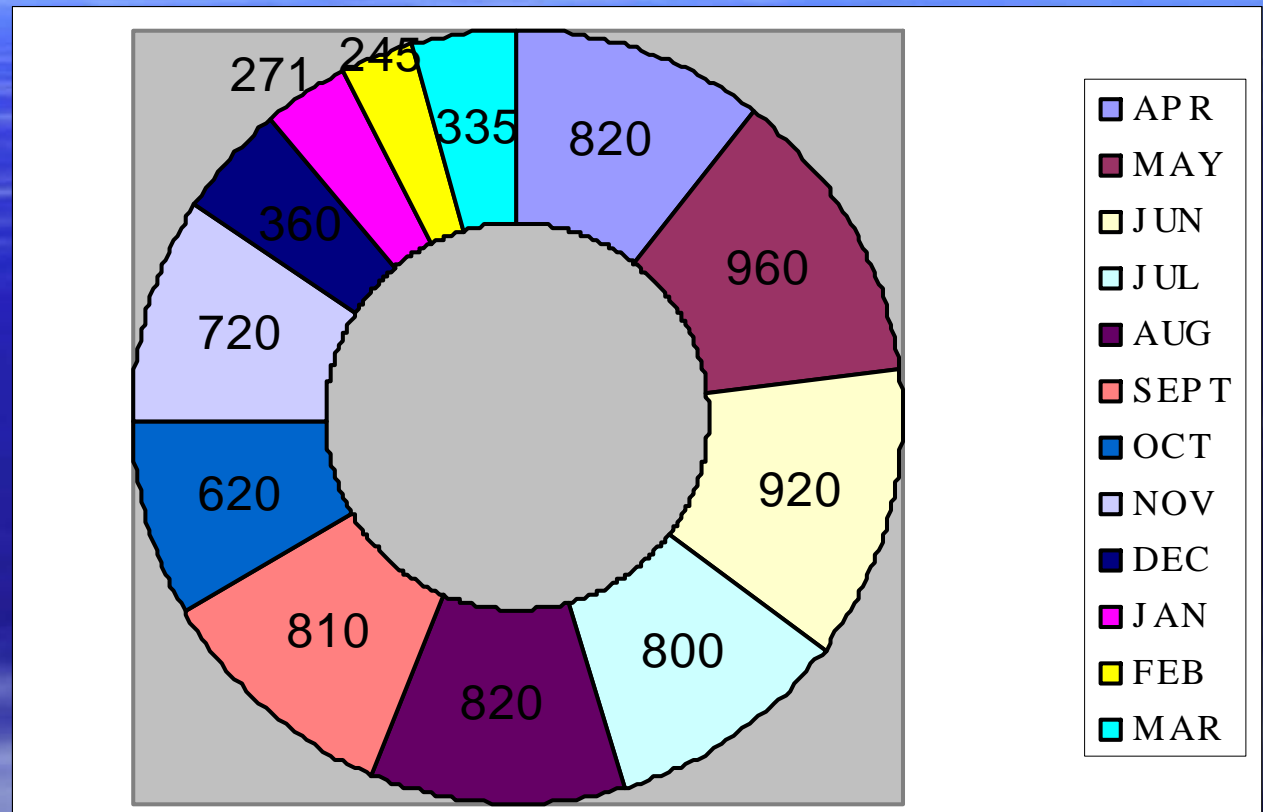
DELIVERIES IN A FACILITY

■ APRIL	322
■ MAY	315
■ JUN	290
■ JUL	310
■ AUG	286
■ SEP	368
■ OCT	312
■ NOV	239
■ DEC	368
■ JAN	329
■ FEB	329
■ MARC	313



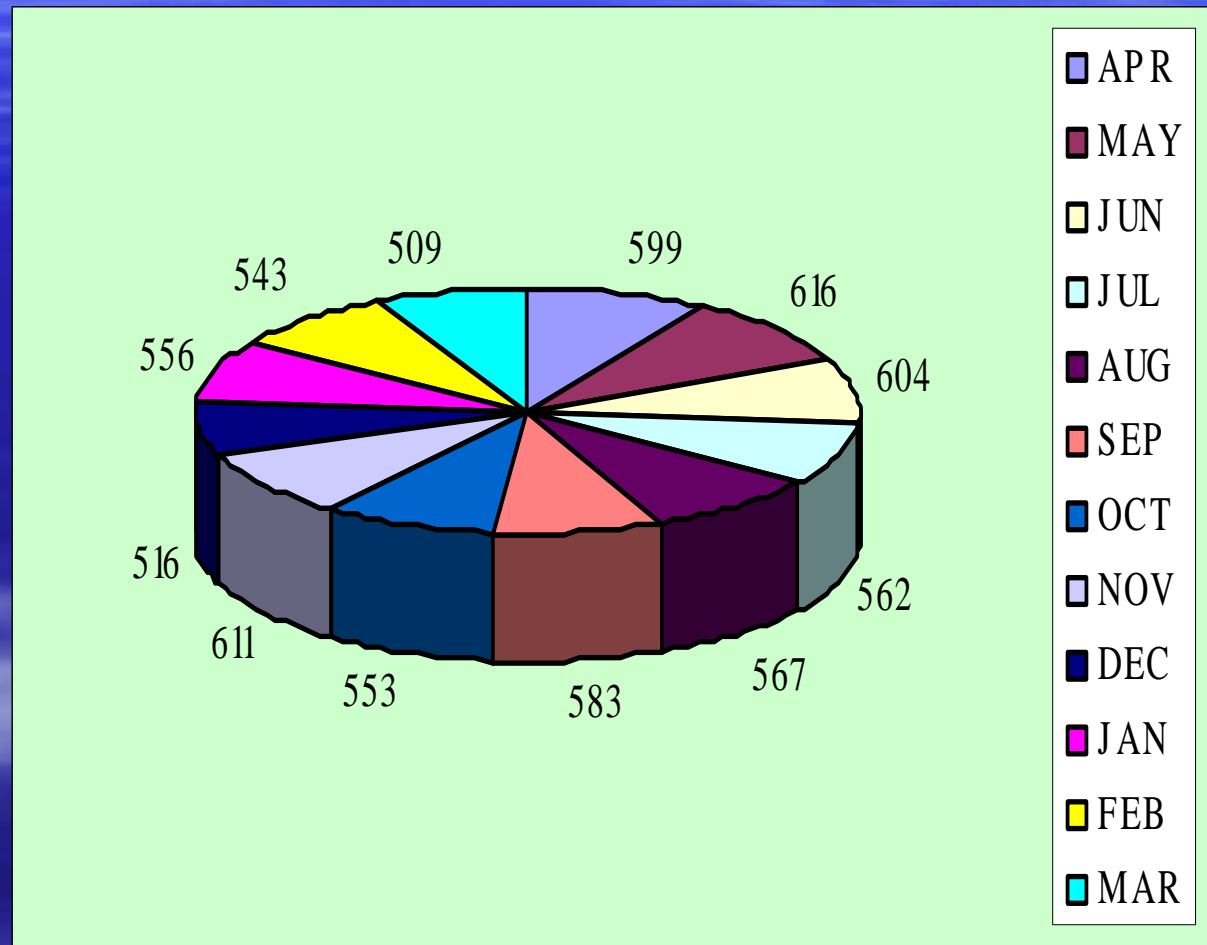
AIDS DEPT 2005/6

- APRIL 820 '05'
- MAY 960
- JUN 920
- JUL 800
- AUG 820
- SEP 810
- OCT 620
- NOV 720
- DEC 360
- JAN 271 '06'
- FEB 245
- MAR 335



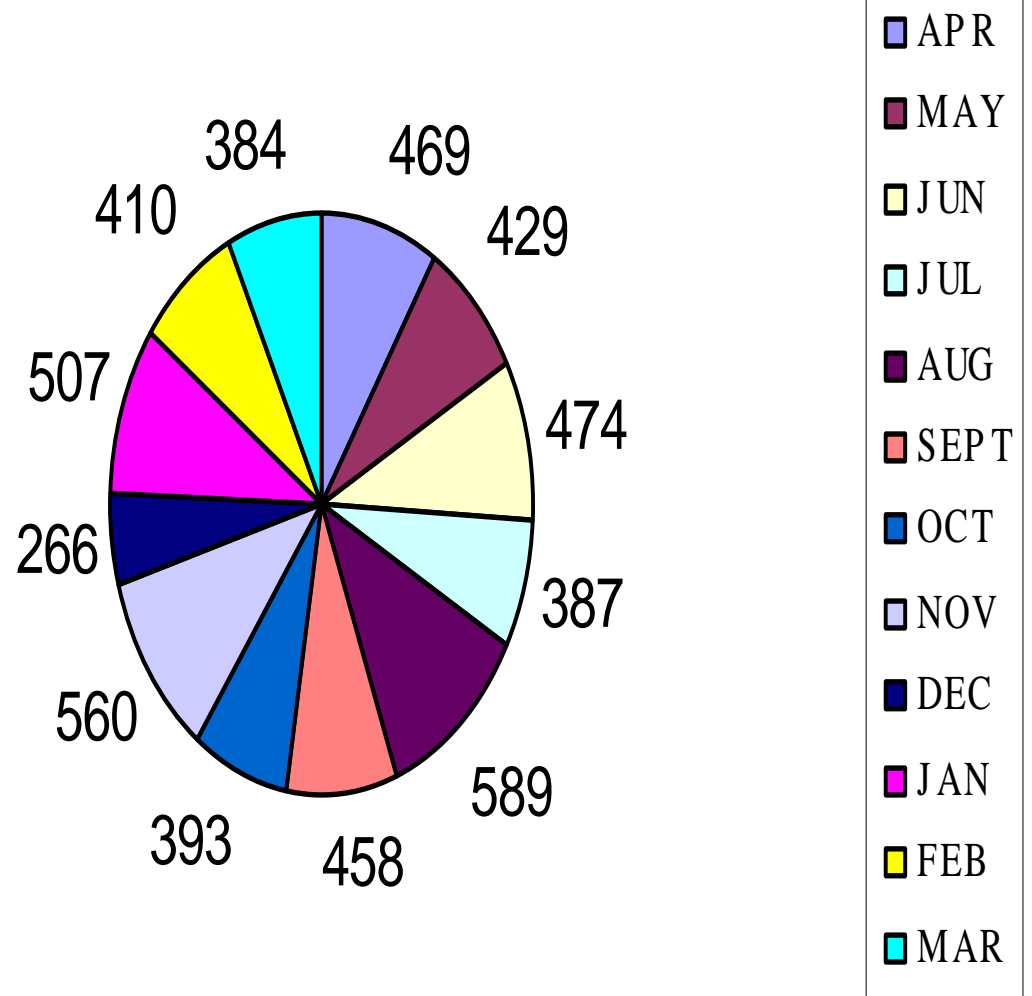
TB CASES

■ APR	599
■ MAY	616
■ JUN	604
■ JUL	562
■ AUG	567
■ SEP	584
■ OCT	553
■ NOV	611
■ DEC	516
■ JAN	556
■ FEB	543
■ MAR	509



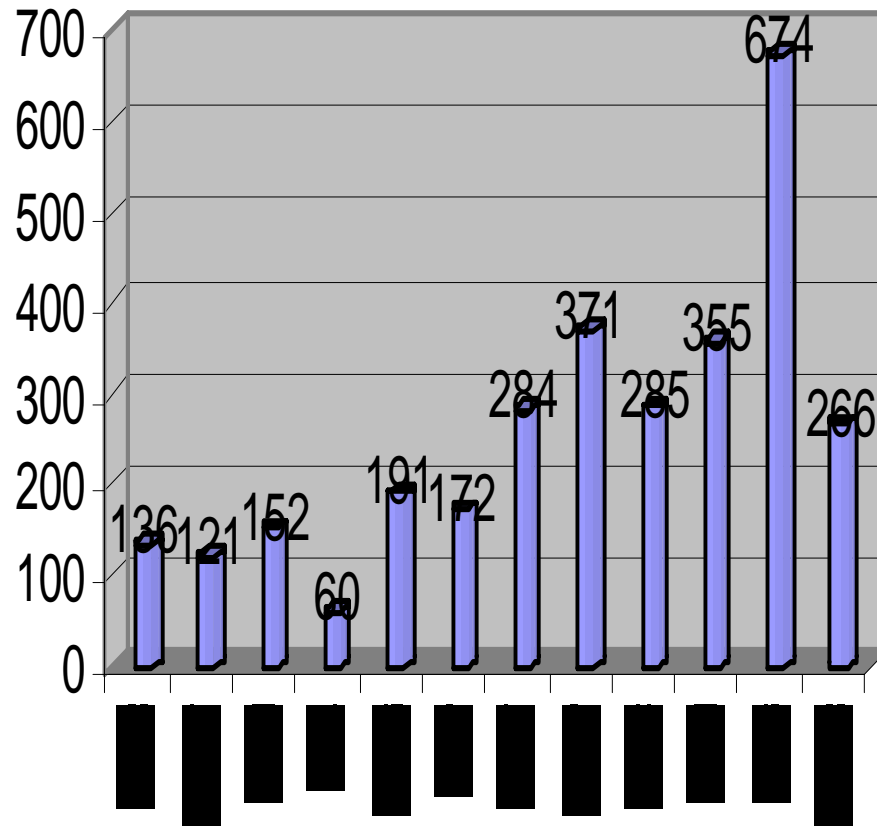
PHYSIO THERAPY

- APRIL 469 '05
- MAY 429
- JUN 474
- JUL 387
- AUG 589
- SEP 458
- OCT 393
- NOV 560
- DEC 266
- JAN 507 '06
- FEB 410
- MAR 384



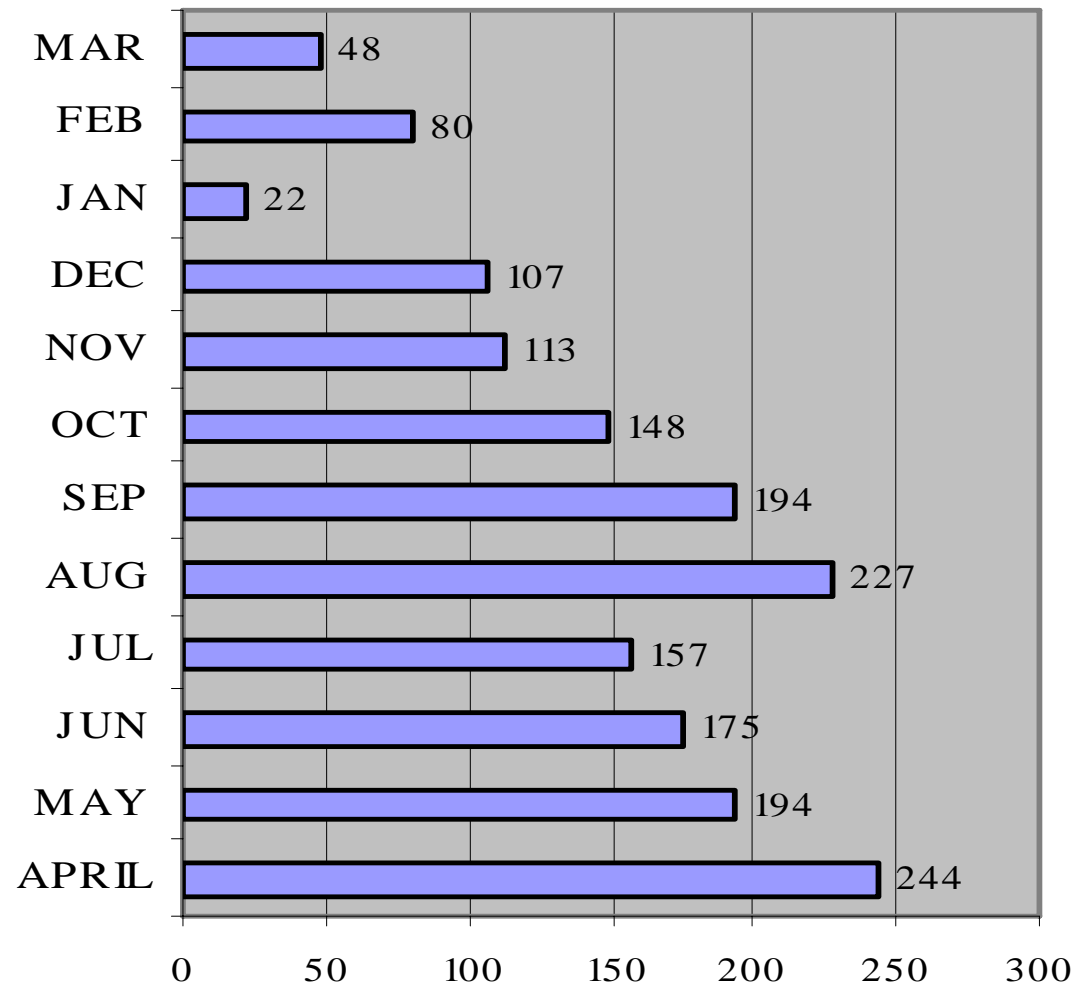
DIETICIANS

- APRIL 136 '05
- MAY 121
- JUN 152
- JUL 60
- AUG 191
- SEP 172
- OCT 284
- NOV 371
- DEC 285
- JAN 355 '06
- FEB 674
- MAR 266



SOCIAL WORKERS

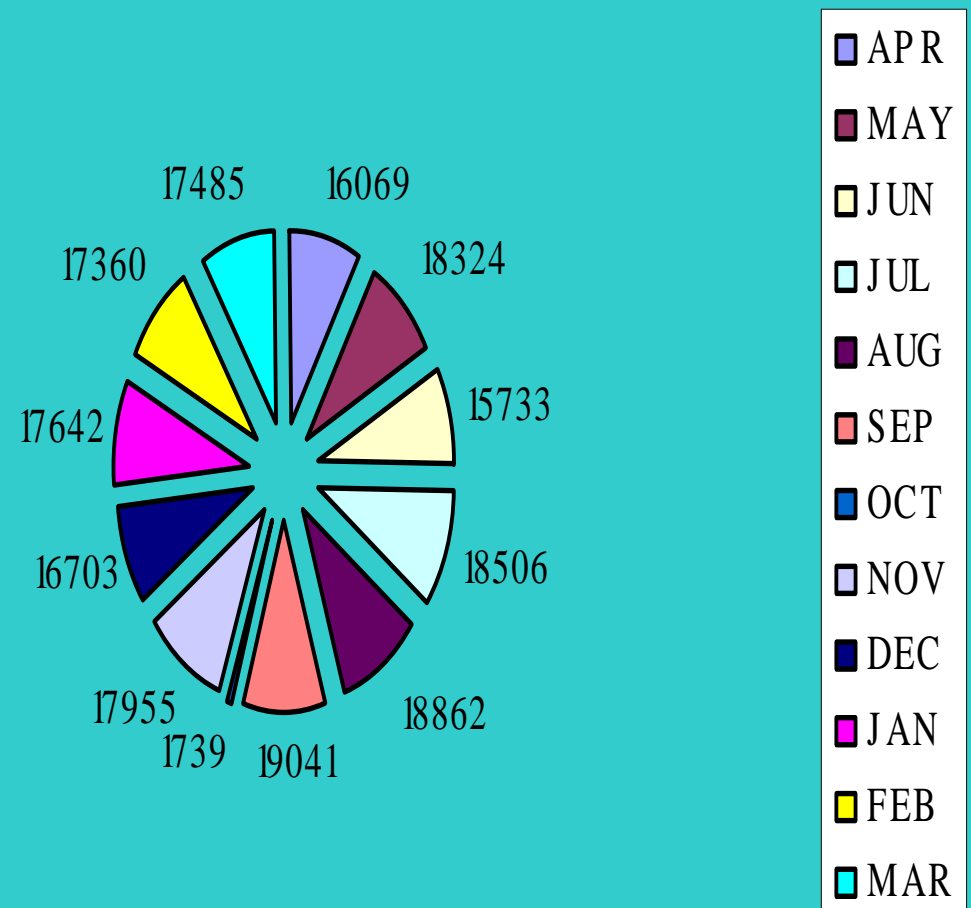
- APRIL 244 '05
- MAY 194
- JUN 175
- JUL 157
- AUG 227
- SEP 194
- OCT 148
- NOV 113
- DEC 107
- JAN 22 '06'
- FEB 80
- MAR 48



PHARMACY DEPT

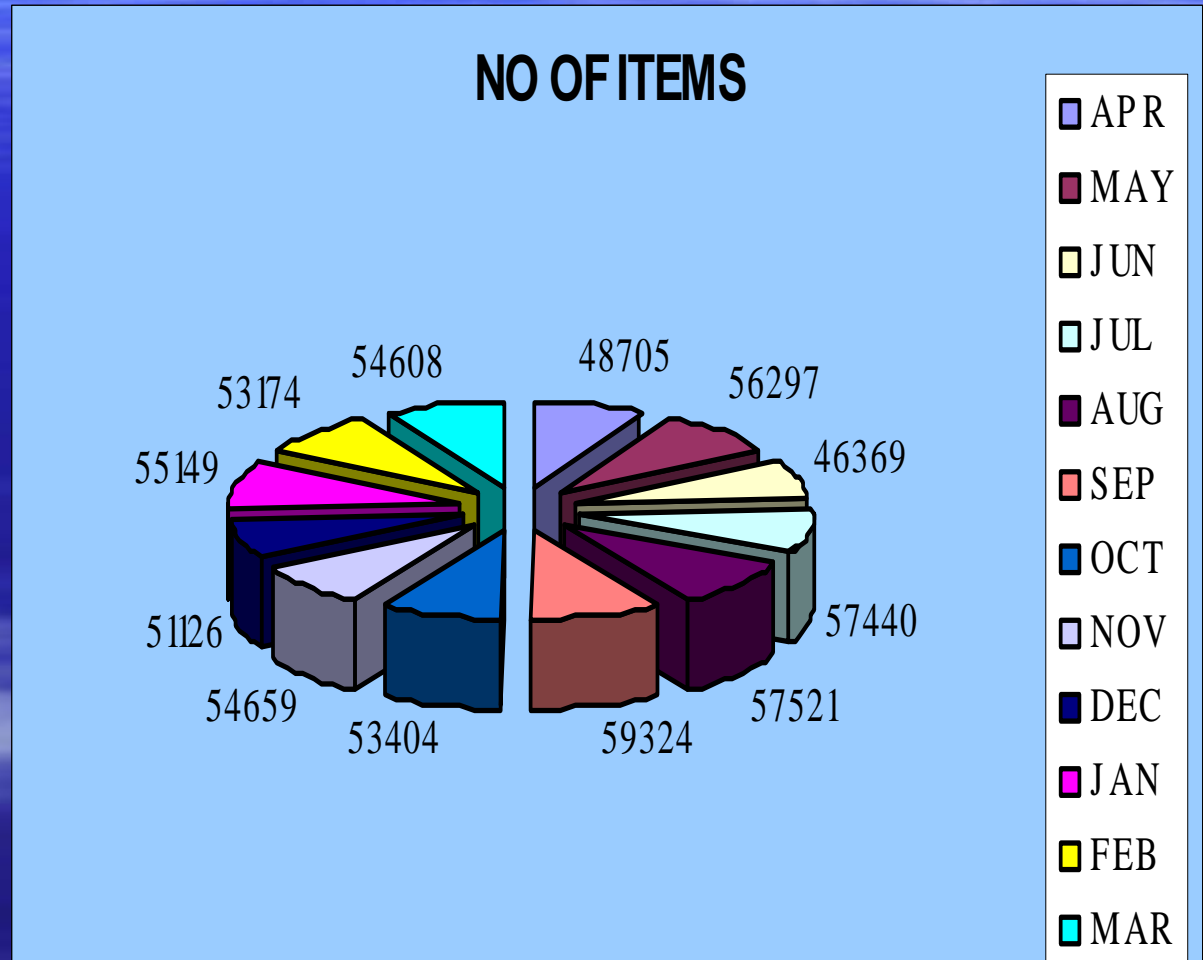
■ APR	16069
■ MAY	18324
■ JUN	15733
■ JUL	18506
■ AUG	18862
■ SEP	19041
■ OCT	17389
■ NOV	17955
■ DEC	16703
■ JAN	17642
■ FEB	17360
■ MAR	17485

PRESCRIPTIONS



PHARMACY DEPT

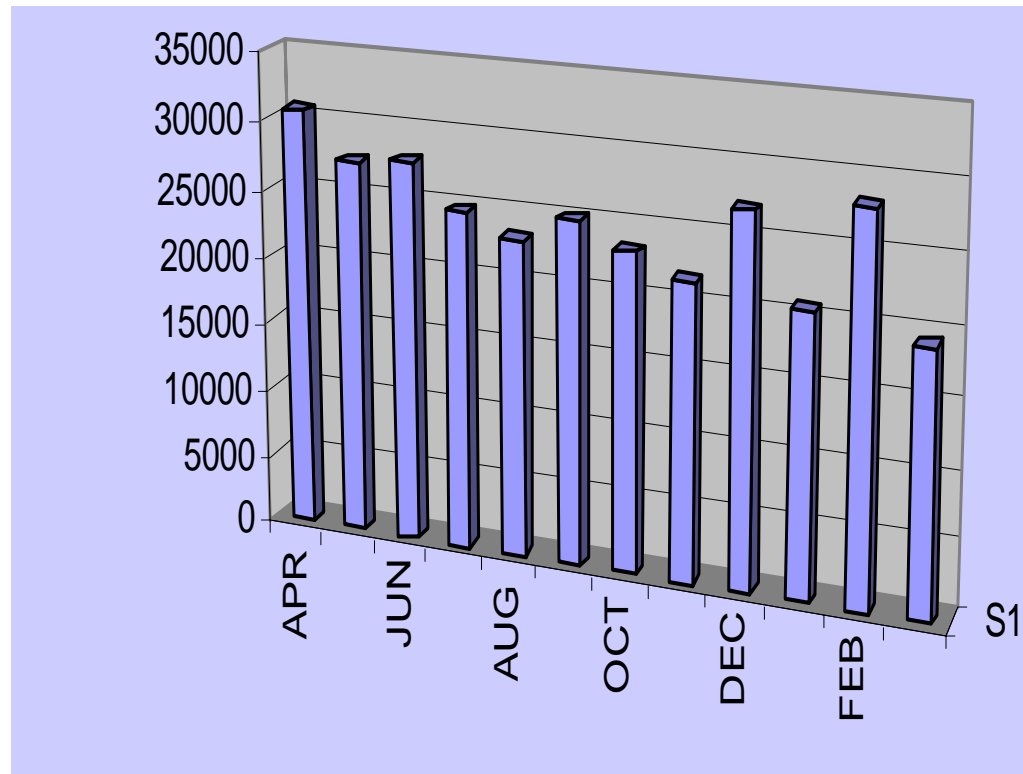
■ APR	48705
■ MAY	56297
■ JUN	46369
■ JUL	57440
■ AUG	57521
■ SEP	59324
■ OCT	53404
■ NOV	54659
■ DEC	51126
■ JAN	55149
■ FEB	53174
■ MAR	54608



LAB DEPT

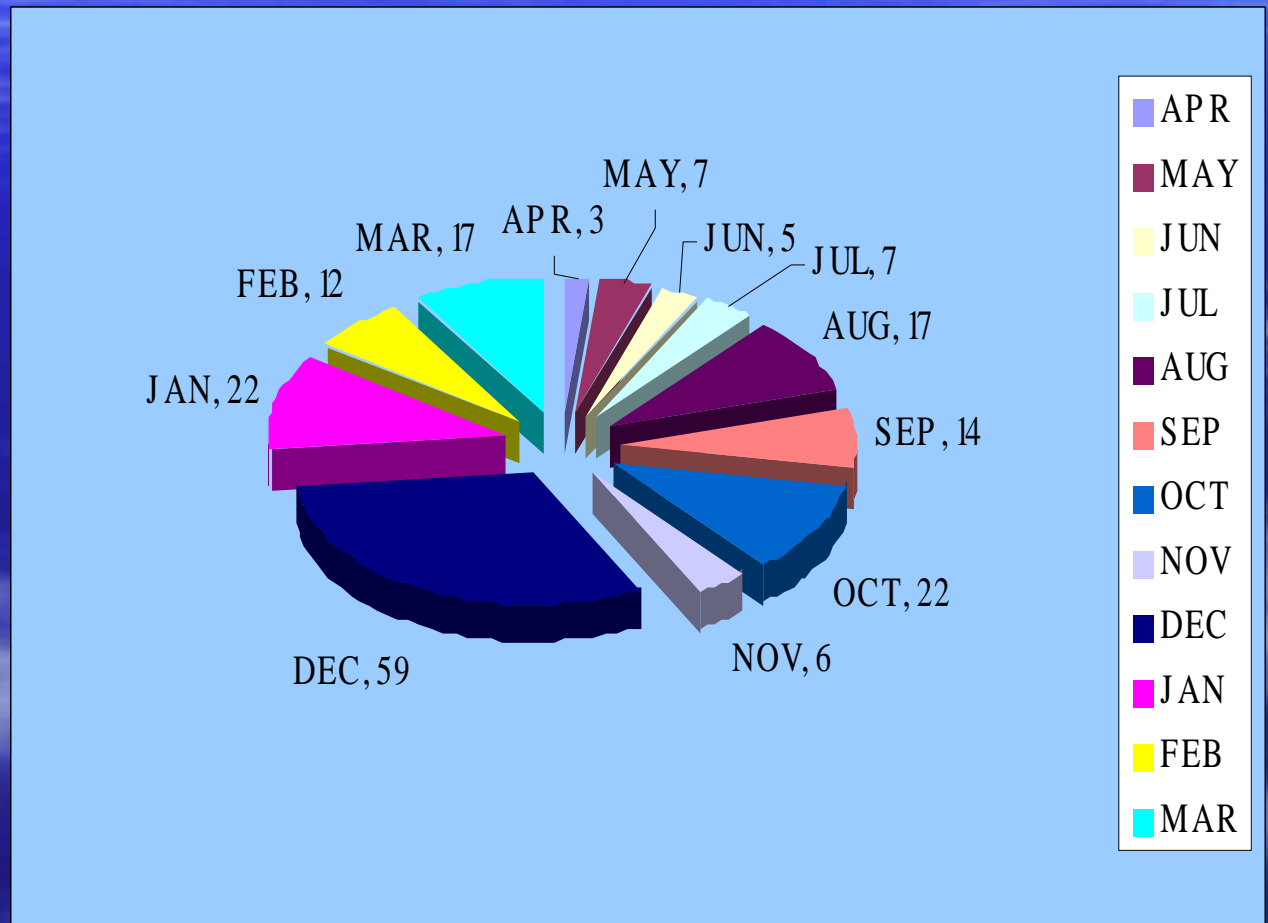
■ APR	30858
■ MAY	27480
■ JUN	27833
■ JUL	24680
■ AUG	23202
■ SEP	24992
■ OCT	23329
■ NOV	21629
■ DEC	27131
■ FEB	20678
■ MAR	28307

TOTAL TEST DONE



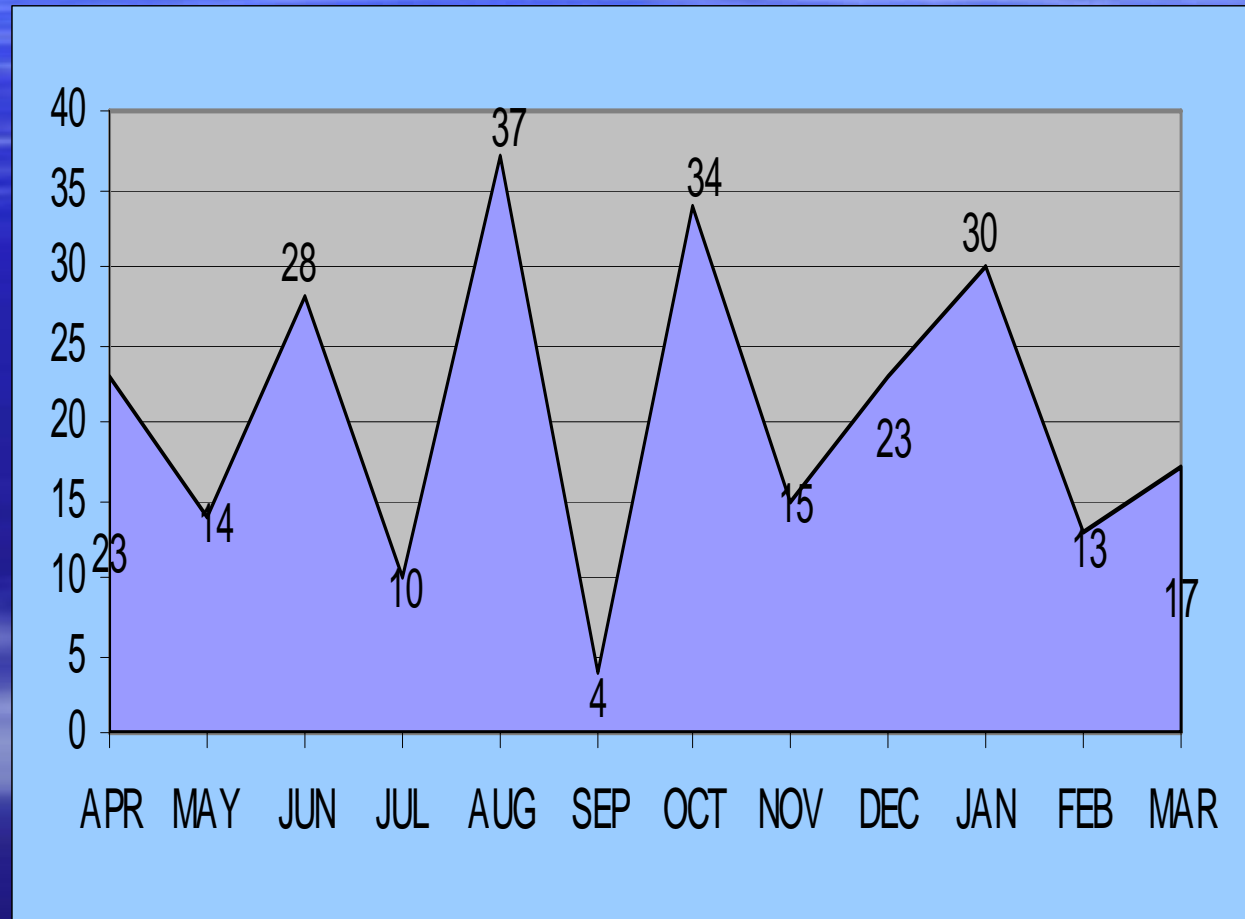
TRANSFERE IN- FROM OTHER FACILITIES

■ APR	3
■ MAY	7
■ JUN	5
■ JUL	7
■ AUG	17
■ SEP	14
■ OCT	22
■ NOV	6
■ DEC	59
■ JAN	22
■ FEB	12
■ MAR	17



TRANSFERE OUT

■ APR	23
■ MAY	14
■ JUN	28
■ JUL	10
■ AUG	37
■ SEP	4
■ OCT	34
■ NOV	15
■ DEC	23
■ JAN	30
■ FEB	13
■ MAR	17



FINACIAL REPORT 2005/2006

EXPENDITURE REPORT FROM 01/04/2005 TO 31/03/2006			
Standard item	Allocation	Expenditure	Balance
Compensation of employees	R73 000 000	R74 812 835	-R1812 853
Goods & Services			
A Medicine	R 4 000 000	R3 487 333	R 512 667
B Other	R18 423 000	R19 742 755	-R 1 319 755
Transfer & Subsidies			
A Prov & Local.gov.	R200 000	R206 186	-R6 186
B Household	R300 000	R752 124	-R452 124
Capital Asset			
A Equipment	R1500 000	R2559 656	-R1059 656
B Vehicle	R500 000	R233 455	R266 546
TOTAL	R97 923 000	R101 794 345	-R3 871 345

GENERATION OF REVENUE FOR 2005-2006

ITEM	AMOUNT
Sales goods and services	R 996 213 23
Sales : Scraps, Waste & other goods	R 5 988 00
Fines, Penalties & Forfeits	R 900 00
Revenue : Financial Assets	R 147 813 16
TOTAL	R1150 914 39

CONCLUSSION

I would like to thank the Sisters in charge, Ward Clerks & other departments for providing our Department with the information on daily basis & Hospital manager {Mrs. GT Shamase & management for supporting this department in verifying monthly reports. Before submitting to district office.

To district office, special to Mr. M.C. Shamase (DIO) for their support when we are in need, Information Services Office would like to thank you guys without you this wouldn't be possible !!.

compiled by : I.P. Buthelezi (FIO)

B. Nxumalo

N. Ngobese &

A. Phakathi (practical students)