STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000,00

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|---|------------|--|----------------|---|---------|---------------|---------|-------------|------|------------|--------|-------|-------|----|--------------|---|
| | | ITED TO QUOTE FOR REQUIREMENTS AT | | | | | | | | | | | | | | |
| DATE ADVERTISED: FACSIMILE NUMBER: | | | | EMAIL: Grey'sHospital.SCMBuyingOffice@kznhealth.gov.za | | | | | | | | | а | | | |
| ENQUIRIES MAY BE DIRECTED TO: Sipho Sikithi | | | | | | | | | | | | | | | | |
| PHYSICAL A | DDRESS: | 201 Town Bush Road, Northern Park Subu | rbs, PMB, 3201 | | | | | | | | | | | | | |
| ZNQ NUMBER: | | CLOSIN | G DATE: | | | | | LOSIN | G TI | MF: 11: | 00 | | | | | |
| | | | | | | | | | | | .00 | | | | | |
| | | FOLLOWING PARTICULARS MUST BE FUR | | | WILL | RESU | LTIN | OUR (| OFFE | R BEI | NG DIS | OUA | LIFIF | D) | _ | |
| | | | NAME & ADDRESS | | | | | | | | | | | -, | | |
| NAME OF BID | DDER: | | TANE & ADDITES | DATE: | V (FIIV | IVI) | | | _ | | | | | | | |
| PHYSICAL A | DDRESS: | | | - | DDDE | cc. | | | _ | | | | | | | |
| CONTACT NU | JMBER: | | | EMAIL ADDRESS: FACSIMILE NUMBER: SARS PIN: CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.: 1 | | | | | | | | | | | | |
| SIGNATURE | OF BIDDEI | R: | | | | | | | | | | | | | | |
| [By signing thi | s documen | t I hereby agree to all terms and conditions | | | | | | | | | | | | | | |
| UNIQUE REG | ISTRATIO | N REFERENCE: 1 | | - | | | 1 | I | I | 101104 | T | l l | NO | 1 | 1 | + |
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| | iili ii | | | 444 | - | | - | +-4 | - | | _ | | | - | 1 | |
| Does this offer only the price firm? | | the specification? | St | ate delivery | period | e.g. E | .g. 1da | y, 1wee | ek | | | | | | | |
| | | 4 | | l delivery co: | ts mu | st be i | nclude | l in the | quot | e price | | _ | | | | |
| Item Qu | antity | Description | | | П | Brand & model | | | | Country of | | Price | | | | |
| | | | | | | | | manufacture | | R | | С | | | | |
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| | | | | | | | | | | | | | | | | |
| VALUE ABET | D. 7411. 0 | | | | | | | | ij | | | | | | | |
| | | 5% (Only if VAT Vendor) | | | | | | | | | | | | | | |
| TOTAL QUOT | A HUN PK | ICE (VALIDITY PERIOD 60 Days) | | | | | | | | | | | | | | |

- SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

- The institution is under no obligation to accept the lowest or any quote.

 The price quoted must include VAT (if VAT vendor).

 The department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT 1.2 1.3
- venoors.

 The bidder must ensure the correctness & validity of quote: that the price(s), rale(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calcutations will be at the

- bidder's risk.

 1.5 The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devoking on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.

 1.6 This quotation will be evaluated specification & correctness of information.

 1.7 Only offers that comply with or greater than specification will be considered.

 1.8 Late quotes will not be considered.

 1.9 All products supplied must be valid for a minimum period of six months.

 1.0 A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.

 1.11 All delivery costs must be included in the quote price, for delivery at the prescribed destination.

 1.12 Only timp prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.

 1.13 In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.

 1.14 If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due
- If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due

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 The supplier shall furnish any information, when requested.

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 In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.

 The supplier shall indemnity the KZN Department of Health (aka the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

 If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

 The purchaser may feminate this contract in whole or in part if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract fails to perform any other obligation(s) under the contract or has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

 The purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.

 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- 1.21 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identity if bidders having multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.
- SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS
- SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS QUOTATION.

 Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter. Under no circumstances whatsoever may the quotationable doms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. Quotation submitted must be complete in all respects. Any alteration made by the bidder must be initiatled. Use of correcting fluid is prohibited. 22

- 2.5 2.6
- Quotation will be opened in public as soon as practicable after the closing time of quotation. Where practical, prices are made public at the time of opening quotations. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS
- sireCtAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS.

 Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.

 Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be todged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not compiled with, such quotations/bids may be related as before invalid.
- other han that shown on the envelope. If this provision is not compiled with, such quotations/bids may be rejected as being invalid.

 All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.
- 3.5
- as being invalid.

DECLARATION OF INTEREST

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

| 2. I | n order to give effect to | the above, the following questionnaire mo | ust be co | ompleted and submitted with | n the quote. | | |
|-----------|---|--|-----------------------|--|----------------------------|---|---|
| 2.2. | Identity Number: | representativethe Company (director, trustee, sharehold | 2.5. | Tax Reference Number: | | | |
| 2.0. | | une company (director, irustee, snarehold | | VAT Registration Number | · ········ | | |
| 2.7. | The names of all dire employee / persal nu | ectors / trustees / shareholders / members imbers must be indicated in paragraph 3 b | s, their ir selow. | ndividual identity numbers, t | | and, if app K APPLIC | |
| 2.8. | Are you or any perso | in connected with the bidder presently em- | ployed t | y the state? | · | | NO |
| 2.8. | 1.If so, furnish the follo | wing particulars: | | | | | |
| | Name of person / dire | ctor / trustee / shareholder/ member: | to the hi | ddaria amalayadı | | • | · • • • • • • • • • • • • • • • • • • • |
| | Position occupied in the | on at which you or the person connected the state institution: | to the bi | ager is employed: | | ••••• | •••• |
| 2.8. | 2. If you are presently | employed by the state, did you obtain the | e annroi | Any other particulars | remunerative work out | eida amnl | lovmoni |
| | in the public sector | ? | c applo | onate authority to undertake | | | NO I |
| 2.8. | 2.1. If yes, did you att | ach proof of such authority to the quote de | ocumen | 1? | 1 | 20 1 | NO |
| (Note: | Failure to submit proof | of such authority, where applicable, may | result in | the disqualification of the au | uote.) | | |
| 2.8. | 2.2. If no, furnish reas | sons for non-submission of such proof: | | | | | |
| 2.9. | | se, or any of the company's directors / tru | ustees / | shareholders / members or | | | |
| 20 | state in the previous | | | | [YI | ES 1 | NO |
| 2.3. | i. Il so, iuitiisti partict } Do voii or anv nerso | ulars: n connected with the bidder, have any rela | ationebi | /family_friend_other\with | n noman amplayad by ti | o ototo o | nd who |
| | may be involved with | the evaluation and or adjudication of this | auonanij auote? | o (lamily, menu, omer) with a | | | |
| 2.10 | 1.1. If so, furnish particu | ulars: | | | | | NO |
| 2.11 | . Are you, or any perso | on connected with the bidder, aware of any | relatior | nship (family, friend, other) b | etween any other bidde | r and any | person |
| | employed by the state | e who may be involved with the evaluatior | n and or | adjudication of this quote? | V | | NO T |
| 2.11 | .1. It so, turnish particu | ılars: | | | | | |
| 2.12 | . Do you or any of the t | directors / trustees / shareholders / members | ers of the | e company have any interest | | | |
| 2 12 | or not they are biddin | g for this contract? Jlars: | | | L YE | ES <u> </u> | NO. |
| | | | | | | | |
| 3. NB: | The Department Of H to ensure that their d | ors / trustees / members / shareholders dealth will validate details of directors / tr etails are up-to-date and verified on CSD d passed over as non-compliant according | ustees | Department cannot validate | the information on CS | ers' respo D, the qu | nsibility Jote wil |
| 4 | DECLARATION | | | | | | |
| | HE UNDERSIGNEI RNISHED IN PARA | O (NAME) GRAPHS 2. | ••••• | CER | TIFY THAT THE IN | FORMA | NOITA |
| | CCEPT THAT THE OVE TO BE FALSE. | STATE MAY REJECT THE QUOTE | E OR A | CT AGAINST ME SHO | ULD THIS DECLAR | ATION | |
| | | | | | ***** | | |
| Nan | ne of bidder | Signature | | Position | Date | | |
| "Sta | te" means | | | | | | |
| a) b) | | | | provincial legislature; national Assembly or the nationa Parliament. | I Council of provinces; or | | |

[&]quot;Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SharePoint

Sikithi Sipho - ?



KZN HEALTH

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| Opening Date | | 2021-08-24 | === | | | | |
| Closing Date: | | 2021-08-31 | | | | | |
| Closing Time: | | 11:00 | | | | | |
| INSTITUTIO | N DETAILS | | | | | | |
| Institution Na | | Grey's hospital | | | | | |
| Province: | | KwaZulu-Natal | ت | | | | |
| Department o | r Entity: | Department of Health | | | | | |
| Division or se | ction: | Central Supply Chain Management | | | | | |
| Place where g | oods / services is required | Greys Hospital | | | | | |
| Date Submitte | ed | 2021-08-24 | | | | | |
| ITEM CATE | GORY AND DETAILS | | E23 | | | | |
| Quotation Nu | mber: | ZNQ: GRS 1423/08/21 | | | | | |
| item Category | : | Goods | $\overline{\mathbf{v}}$ | | | | |
| ltem Descripti | on: | HP Laserjet 1022n Printer Toner - (Original Only) | _ | | | | |
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| Time: | | | | | | | |
| Venue: | | | | | | | |
| QUOTES CAN | BE COLLECTED FROM: | Departmental Website | | | | | |
| QUOTES SHO | ULD BE DELIVERED TO: | Greys Hospital Tender Box | | | | | |
| ENQUIRIES | REGARDING THE ADVE | RT MAY BE DIRECTED TO: | | | | | |
| Name: | | Sipho Sikithi . | | | | | |
| Email: | | No Email | | | | | |
| Contact Number: | | 033 897 3492 | | | | | |
| Finance Mana | ger Name: | Mrs. D.G. Anderson | | | | | |
| | | /2 / | | | | | |