## STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

DATE 4	RE HEREBY INV ADVERTISED:	125 10 4001	FAC	SIMILE	NUM	BFR.				F	MAIL	Grey's	Hospit	al.SCM	BuyingO	ffice@	kznhe	alth.g	ov.za		
ENQUI	RIES MAY BE DI	RECTED TO:	Sipho Sik	ithi						C	ONTAG	T NUM	BER:	033.89	7 3402					******	
PHYSIC	CAL ADDRESS: .	201 Town Busi	h Road, I	Norther	n Park	Suburb	s, PMB,	3201				•••••	••••••	*****							
IQ NUA	/BER:				Cl	LOSING	DATE: .						CLC	SING	TIME: 11	:00					
ESCRIP	TION																				
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						N/	ME & A	DDRES	S OF E	BIDDER	(FIRM	)					_				
NAME OF BIDDER:									ATE:	_											
PHYSICAL ADDRESS:								E	MAIL AC	DRES	S:										
CONTACT NUMBER:									FACSIMILE NUMBER:												
SIGNATURE OF BIDDER:									SARS PIN:												
[By signing this document I hereby agree to all terms and conditions] UNIQUE REGISTRATION REFERENCE: 1								CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.: 1										_			
UNIQUI	E REGISTRATIO	NKEFEKENCE		1-1	-		1 1	-	+	Н.	₽	لرال	Н	_	-	ļ.,	-	١,	4	+	L,
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	offer comply with	the specification	on?									a.g. E.g.						L			
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TOTAL	QUOTATION PR	RICE (VALIDITY	/ PERIOD	0 60 Da	vs)																

- The institution is under no obligation to accept the lowest or any quote.

  The price quoted must include VAT (if VAT vendor).

  The department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT.
- 1.2
- vendors.

  The bidder must ensure the correctness & validity of quote: that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the 1.4
- cover all for the work/tem (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk.

  The bidder must accept hall responsibility for the proper execution & furtiliment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fuffliment of this contract. This quotation will be evaluated specification & correctness of information.

  Only offers that comply with or greater than specification will be considered.

  Late quotes will not be considered.

- 1.11 1.12
- Late quotes will not be considered.

  All products supplied must be valid for a minimum period of six months.

  A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.

  All delivery costs must be included in the quote price, for delivery at the prescribed destination.

  Only firm prices will be accepted, Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.

  In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.

  It samples / compulsory site inspection / briefing session are required, the supplier will be informed in due course. 1.13

- course.

  The supplier shall furnish any information, when requested.

  In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.

  The supplier shall indemnify the IZN Department of Health (alex the purchaser) against all third-party claims of intringement of patent, trademark, or industrial design rights arising from use of the goods or any part
- of infinigement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

  1.18 If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

  1.19 The purchaser, may terminate this contract fails to perform any other obligation(s) under the contract, or has engaged in corrupt or fraudulent practices in completing for or in executing the contract.

  1.20 The purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.

- period not exceeding 10 years.

  1.22 In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders having multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be
- SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS
- 2.2

- SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS QUOTATION.

  Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies. The bidder is achieved to check the rumber of pages and to satisfy himself that none are missing or duplicated. Quotation submitted must be complete in all respects.

  Any alteration made by the bidder must be initialled. Use of correcting fluid is prohibited

  Quotation will be opened in public as soon as practicable after the closing time of quotation.

  Where practical, prices are made public at the time of opening quotations.

  If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS
- Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- and in accordance with the directives in the quotation occuments, Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. If this provision is not complied with, such quotations/bids may be the than that shown on the envelope. If this provision is not complied with, such quotations/bids may be
- other than that shown on the envelope. If this provision is not complied with, such quotations ones may be rejected as being invalid.

  3.3 All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/tids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.

  3.4 A specific box is provided for the receipt of quotation will be considered.

  3.5 No quotation/bid sent through the post will be considered.

  3.6 Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

- as being invalid.

## **DECLARATION OF INTEREST**

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
  - the bidder is employed by the state, and/or
  - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. ir	n order to give effect to the above, the following questionnaire m	nust be c	ompleted and submitted with t	the quote.		
2.1.	Full Name of bidder/representative	2.4.	Company Registration Num	iber:		
2.2.	Identity Number:	. 2.5.	Tax Reference Number:			
2.3.	Position occupied in the Company (director, trustee, sharehold	der²):2.6.	VAT Registration Number: .	************************		
2.7.	The names of all directors / trustees / shareholders / member employee / persal numbers must be indicated in paragraph 3	s, their ir	ndividual identity numbers, tax			
2.8.	Are you or any person connected with the bidder presently em	noloved b	v the state?	· <del>-</del> -	/ES	PLICABLE I NO I
2.8.1	l.If so, furnish the following particulars:			<del>-</del> -		
	Name of person / director / trustee / shareholder/ member:					
	Name of state institution at which you or the person connected	to the bi	dder is employed:			
	Position occupied in the state institution:		Any other particulars:			
2.8.2	2. If you are presently employed by the state, did you obtain the	ne approp	oriate authority to undertake re	emunerative work ou	tside er	nploymer
201	in the public sector?			L.	/ES	NO
(Nota: 1	2.1. If yes, did you attach proof of such authority to the quote d	locumen	?			
2.8.2	Failure to submit proof of such authority, where applicable, may 2.2. If no, furnish reasons for non-submission of such proof:	result in	the disqualification of the quo	<u>te.)</u>		
2.0,2	Did you or your spouse, or any of the company's directors / tn	uetoos I	sharahaldara / mamhara a- th			
	state in the previous twelve months?	usiees /	shareholders / members or th	<del></del>		
2.9,1	. If so, furnish particulars:			<u>[_Y</u>	ŒS	NO L
2.10	. Do you, or any person connected with the bidder, have any rel	lationship	(family, friend, other) with a r	nerson employed by t	the stat	e and wh
	may be involved with the evaluation and or adjudication of this	auote?			ES I	NO
2.10	1. If so, furnish particulars:		***************************************	_		
2.11.	. Are you, or any person connected with the bidder, aware of an	v relation	iship (family, friend, other) bet	ween any other bidde	er and a	ny perso
	employed by the state who may be involved with the evaluation	n and or	adjudication of this quote?	_	ES T	NOT
2.11.	1. If so, furnish particulars:	•••••		_		
2, 12,	Do you or any of the directors / trustees / shareholders / members or not they are bidding for this contract?	ers of the	company have any interest in	_		
2 12	1. If so, furnish particulars:			L Y	'ES	NO
3. NB:	Full details of directors / trustees / members / shareholders The Department Of Health will validate details of directors / to to ensure that their details are up-to-date and verified on CSC not be considered and passed over as non-compliant according	rustees . D. If the [	Department cannot validate th	e information on CS	ers' res 3D, the	ponsibilit quote wi
4	DECLARATION					
I, TH FUR	IE UNDERSIGNED (NAME) NISHED IN PARAGRAPHS 2.	•••••	CERTI	FY THAT THE IN	IFORN	MATION
I AC PRO	CEPT THAT THE STATE MAY REJECT THE QUOTI VE TO BE FALSE.	E OR A	CT AGAINST ME SHOUI	LD THIS DECLAF	RATIO	N
	e of bidder Signature		Position		•••••	• • • • • • • • • • • • • • • • • • • •
***	- •					
a)	"means – any national or provincial department, national or provincial public entity constitutional institution within the meaning of the Public Finance Manageme Act, 1999 (Act No. 1 of 1999); any municipality or municipal entity;	or c) ent d) e)	provincial legislature; national Assembly or the national Co Parliament.	ouncil of provinces; or		

<sup>&</sup>quot;Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SharePoint

Sikithi Sipho - ?



KZN HEALTH

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CORPORATE INFORMATION COMPONENTS

DIRECTORY

DISTRICT OFFICES

HEALTH FACILITIES

KZN Health > Components > Supply Chain Management

AdvertQuote

HEALTH REPUBLIC OF SOUTH AFRICA	Quotation Advert	
Opening Date:	2021-08-24	<u></u>
Closing Date:	2021-08-31	==
Closing Time:	11:00	
INSTITUTION DETAILS		
Institution Name:	Grey's hospital	୲୕
Province:	KwaZulu-Natal	_
Department or Entity:	Department of Health	
Division or section:	Central Supply Chain Management	
Place where goods / services is required	Greys Hospital	
Date Submitted	2021-08-24	
ITEM CATEGORY AND DETAILS		
Quotation Number:	ZNQ: GRS 1427/08/21	
Item Category:	Goods	$\nabla$
Item Description:	Patient Appointment Cards ( Size: Approx 14cm Width and 10cm Ler	ngth)
Quantity (if supplies)  COMPULSORY BRIEFING SESSION / Select Type:  Date:	120 Pkt of 250 Units  SITE VISIT  Not Applicable	▽ •••
Time: Venue:		
QUOTES CAN BE COLLECTED FROM:	Departmental Website	
QUOTES SHOULD BE DELIVERED TO:	Greys Hospital Tender Box	
ENQUIRIES REGARDING THE ADVER		
	Sipho Sikithi	
Fmail·	No Email	
Email:		
Email: Contact Number: Finance Manager Name:	033 897 3492 Mrs. B,& Anderson	