

SharePoint

Dlomo Sindy - ?



KZN HEALTH

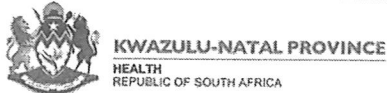
## KZN Health Intranet

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KZN Health &gt; Components &gt; Supply Chain Management

## AdvertQuote



## Quotation Advert

Opening Date: 2021-12-02

Closing Date: 2021-12-15

Closing Time: 11:00

## INSTITUTION DETAILS

Institution Name: G.J. Crookes hospital

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: GJ Crookes Hospital

Date Submitted: 2021-12-01

## ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ: GJC 596/21/22

Item Category: Goods

Item Description: Supply, install and upgrade hospital signange  
NB: Print your own documents.

Quantity (if supplies)

## COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Compulsory Briefing Session

Date: 2021-12-09

Time: 11:00

Venue: GJ Crookes Hospital - Maintenance

QUOTES CAN BE COLLECTED FROM: KZN Health Website

QUOTES SHOULD BE DELIVERED TO: GJ Crookes Hospital, Tender box next to Reception

## ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Sindy Dlomo

Email:

Contact Number: 039 978 7160

Finance Manager Name: Ms SZG Nguse

Finance Manager Signature:

No late quotes will be considered



DESCRIPTION: Supply, install and upgrade hospital signage

SIGNATURE OF BIDDER ..... DATE.....  
 [By signing this document, I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
1	1	Supply material and upgrade existing service signage outside hospital fence				
2	1	Supply material and upgrade items inside hospital premises				
3	1	Supply material and upgrade existing board in front of security guard house (Block A)				
4	1	Supply material and build New Admin Building information signage board				
5	1	Supply material and build new information board at Maternity garden (Block B)				
6	1	Supply material and build Arma Plate glass signage for 4th floor entrance				
7	1	Supply material upgrade signage next to Laboratory (Block C)				
8	1	Supply material and build new emergency signage for Casualty				
9	1	Emergency Assembly Parking				
10	1	Staff Parking				
11	1	Disable Parking				
		See specification for full details!				
VALUE ADDED TAX @ 15% (Only if VAT Vendor)						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						

Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?
Is The Price Firm?	State Delivery Period, e.g., 1day, 1week

<p>Enquiries regarding the <u>quote</u> may be directed to:</p> <p>Contact Person: <u>SINDY</u> ..... Tel: <u>7160</u> .....</p> <p>E-Mail Address: <u>Sindy.Dlomo@kznhealth.gov.za</u> .....</p>	<p>Enquiries regarding <u>technical information</u> may be directed to:</p> <p>Contact Person: <u>Mr TM Mbanjwa</u> ..... Tel: <u>039-9787215</u> .....</p>
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## SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

## 1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

## 2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

## 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OF THIS QUOTATION.**
- 3.4. The price quoted must include VAT (if VAT vendor). However, it must be noted that the Department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.5. The bidder must ensure the correctness & validity of the quotation:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
  - (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.6. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.7. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.8. Offers must comply strictly with the specification.
- 3.9. Only offers that meet or are greater than the specification will be considered.
- 3.10. Late offers will not be considered.
- 3.11. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.12. Used/ second-hand products will not be accepted.
- 3.13. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.14. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.15. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.16. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.17. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.18. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.19. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

## 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response is incomplete in any respect, the said supplier meets all specification requirements and is lowest to quote, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- 4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

**5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS**

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

**6. SAMPLES**

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
  - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
  - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
  - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

**7. COMPULSORY SITE INSPECTION / BRIEFING SESSION**

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting  take place
- (ii) Date 09 / 12 / 2021 Time 11 : 00 Place GJ CROOKES HOSPITAL

Institution Stamp:	Institution Site Inspection / briefing session Official  Full Name: .....  Signature: .....  Date: .....
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**8. STATEMENT OF SUPPLIES AND SERVICES**

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

**9. SUBMISSION AND COMPLETION OF SBD 6.1**

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

**10. TAX COMPLIANCE REQUIREMENTS**

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

## 11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- |  |  |
|--|--|
| (i) the name, address and registration number of the supplier;                           | (iv) a description and quantity or volume of the goods or services supplied; |
| (ii) the name and address of the recipient;  | (v) the official department order number issued to the supplier;             |
| (iii) an individual serialized number and the date upon which the tax invoice is issued; | (vi) the value of the supply, the amount of tax charged;                     |
|  | (vii) the words tax invoice in a prominent place.                            |

## 12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

## 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

## 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
  - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
  - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

## 15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

SBD 6.1

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

- 1.1 The following preference point systems are applicable to all quotes:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
  - (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**2. DEFINITIONS**

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{Pt - P \text{ min}}{P \text{ min}} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: = .....(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING applicable box

(Tick

YES		NO	
-----	--	----	--

7.1 Will any portion of the contract be sub-contracted?

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

YES		NO	
-----	--	----	--

Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
Black people	√	√
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		

Any QSE		
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9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1. ....</p> <p>2. ....</p>
--

<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE: .....</p> <p>ADDRESS.....</p> <p>.....</p> <p>.....</p>
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**KWAZULU-NATAL PROVINCE**

HEALTH  
REPUBLIC OF SOUTH AFRICA

**I. BILLS OF QUANTITIES AND SCOPE OF WORK**

**SUPPLY AND INSTALL NEW SIGN BAORDS AND UPGRADE EXISTING HOSPITAL EXTERNAL SIGNAGE AS PER ATTACHED SCOPE AND BILL OF QUANTITY.**

**Notes to Bidders:** All items to be priced fully inclusive of all charges e.g. transport and profit etc. Including Value added Tax.

ITEM	DISCRIPTION	UNIT	QUANTITY	RATE	TOTAL PRICE
	<u>Notes to Contractors:</u> 1. All material must be of SABS approved. 2. Service provider to communicate with PRO before supply boards and to be issued to PRO before send invoice. 3. Service provider must send electronic copy of signs before make signage. 4. All signage must be supply and install. 5. All signage must have 12 month guarantee and 5 years warrantee 6. Signage must be attractive and be of a latest model and much standard of entrance buildings. 7. Service provider must be used in signage and attached previous work. 8. All signage must be water proofed. 9. Existing signage frames must be refurbished to look clean and neat. 10. Electricity wiring must be checked and replace all fitting and light tubes 11. All signage with light must be controlled by day light switch. 12. All boards must be serviceable.				
1	Supply material and upgrade existing service signage outside Hospital fence.	Each	1		
2.	Supply material and upgrade prohibited items inside hospital premises.	Each	1		
3.	Supply material and upgrade existing board in front of security guard house (Block A).	Each	1		
4.	Supply material and build New Admin Building information signage board.	Each	1		
5.	Supply material and build new information board at Maternity garden (Block B).	Each	1		
6.	Supply material and build Arma Plate glass signage for 4 <sup>th</sup> floor entrance.	Each	1		
7.	Supply material upgrade signage next to Laborarty (Block C).	Each	1		
8.	Supply material and build new emergency signage for Casualty.	Each	1		
9.	Emergency Assembly Parking	Each	1		
10.	Staff Parking	Each	1		
11.	Disabled Parking	Each	1		
12.					
<b>TOTAL</b>					

Contractors Name : .....

Date.....

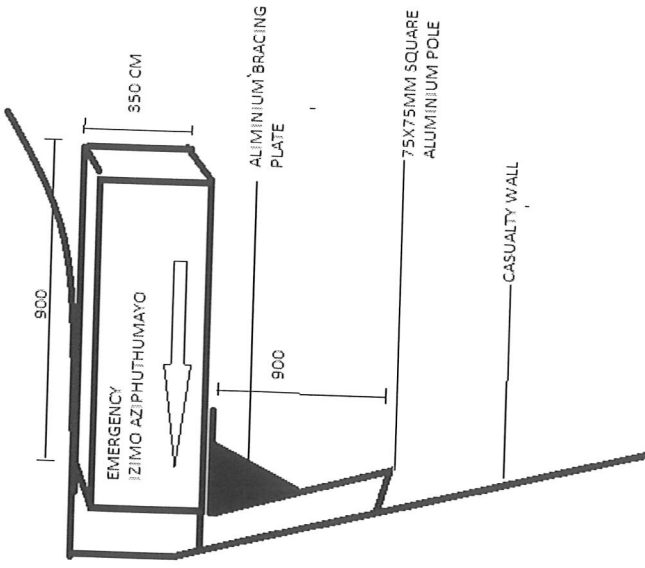
Signature : .....

Stamp:



**GENERAL NOTE**

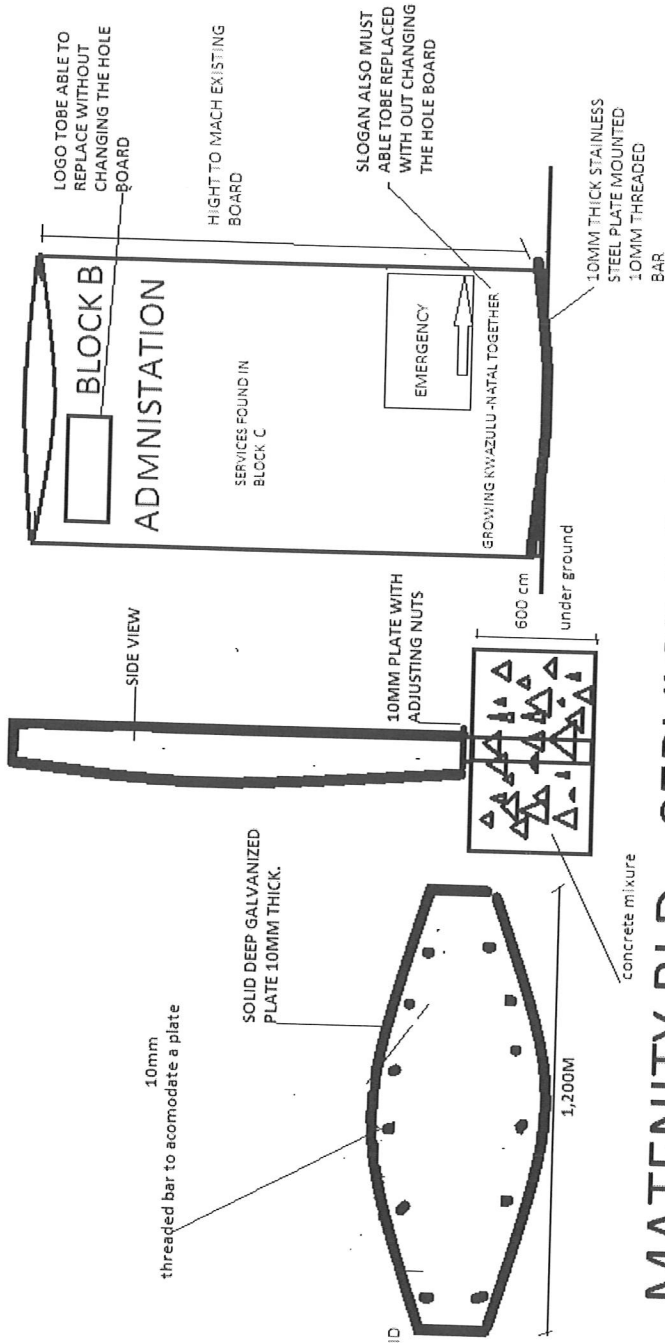
1. SIGNAGE MUST BE RED IN COLOR AND FRAME WORK MUST BE OF ALUMINIUM
2. POINTING ARROW MUST BE WHITE.
3. BRACING MUST OF ALUMINIUM AND BE FIRM ON THE WALL.
4. IT MUST HAVE LIGHT CONTROLLED BY DAY LIGHT SWITCH.
5. THICKNESS MUST BE 150MM WEIGHT X 950CM HIGH AND 900CM LONG.



# EMERGENCY SIGNAGE NEXT TO CASUALTY

**GENERAL NOTES**

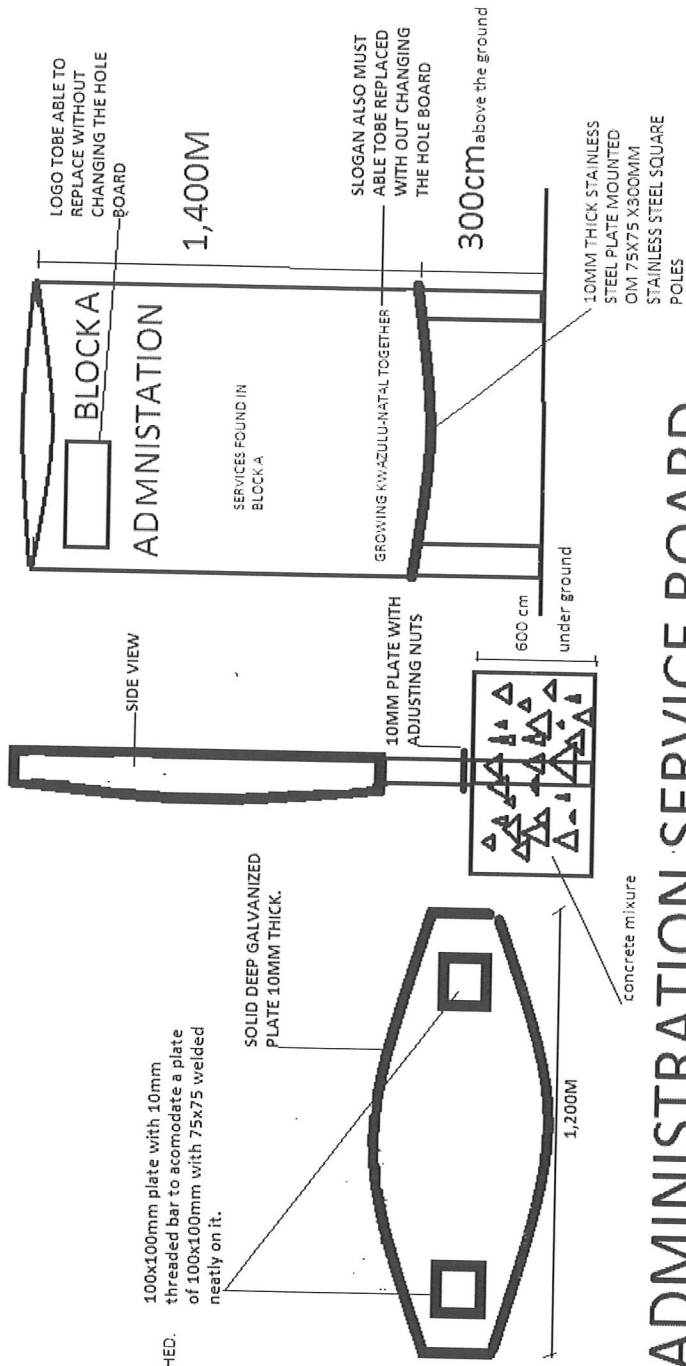
1. REMOVE FLOWER
2. DIG HOLE 600MM DEEPX 1.400 WEIGHDE.
3. SUPPLY AND INSTALL CONCRETE MIXURE WITH 10MM THREADED BAR SET TO ACCOMMODATE THE STANDS FOR THE SIGN BOARD.
4. HIGHT MUST MACH THE EXISTING SIGN BOARD
5. SIGN BOARD MUST BE ABLE TO SUSTAIN ANY KIND OF WEATHER AND STAND FIRM.
- 6 BACK OF THE BOARD MUST BE GREY IN COLOUR
7. AREA MUST BE DEMACATED TO PREVENT ANY PATIENTS OR STAFF INJURY.
8. YOU MUST BE USED IN DOING SIGN BOARDS.
9. YOUR SIGNS MUST BE ATTRACTIVE AND WELL DISIGNED.
10. MUST HAVE 12 MONTHS GARANTEE AND 5 YEARS WARANTEE.
11. ALL FRAME WORK MUST BE OF ALUMINIUM AND SOLID MADE.



# BLOCK B MATERNITY BLD SERVICE BOARD

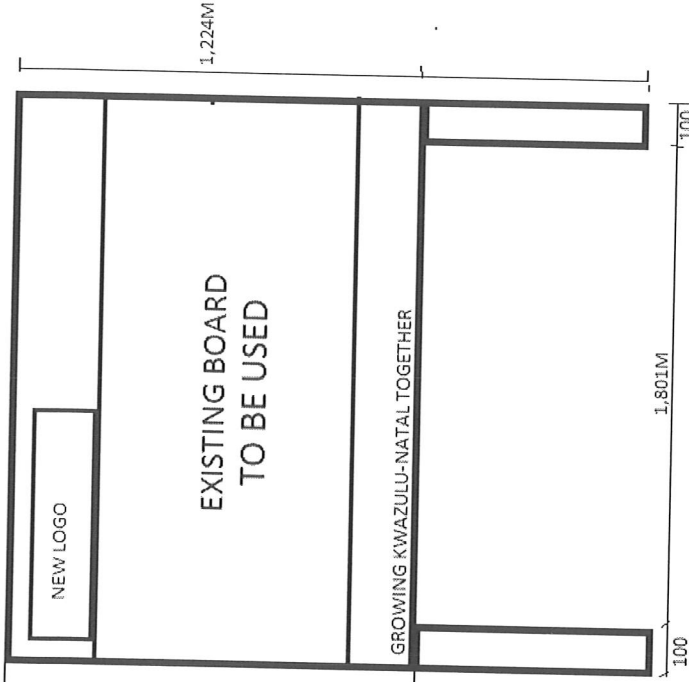
**GENERAL NOTES**

1. REMOVE FLOWER
2. DIG HOLE 600MM DEEP X 1,400 WEIGHDE.
3. SUPPLY AND INSTALL CONCRETE MIXURE WITH 10MM THREADED BAR SET TO ACCOMMODATE THE STANDS FOR THE SIGN BOARD.
4. POLES MUST BE 75X75 MM NEATLY WELDED AND POLISHED.
5. SIGN BOARD MUST BE ABLE TO SUSTAIN ANY KIND OF WEATHER AND STAND FIRM.
6. BACK OF THE BOARD MUST BE GREY IN COLOUR
7. AREA MUST BE DEMACATED TO PREVENT ANY PATIENTS OR STAFF INJURY.
8. YOU MUST BE USED IN DOING SIGN BOARDS.
9. YOUR SIGNS MUST BE ATTRACTIVE AND WELL DISIGNED.
10. MUST HAVE 12 MONTHS GARANTEE AND 5 YEARS WARANTEE.



# BLOCK B ADMINISTRATION SERVICE BOARD

40X40MM EA NGL  
STEEL IRON



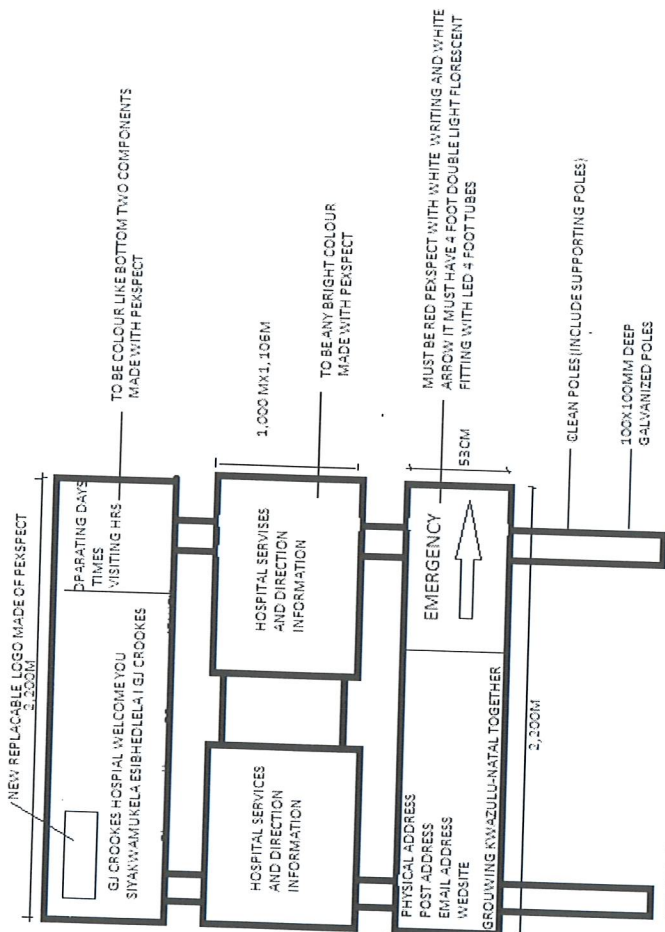
GENERAL NOTES

1. LOGO MUST BE REPLACABLE.
2. SLOGAN MUST BE REPLACABLE
3. REPLACE 40X40MM STEEL EANGLE WITH ALUMINIUM TYPE.
4. REPLACE A STEEL BOARD WITH A NEATLY AND ALUMINIUM DIGED SQUARE BOARD.
5. CLEAN EXISTING POLE
6. USE ALUMINIUM STRIPS TO SEPARATE.
7. SIGNAGE MUST BE OF GREAT QUALITY AND MUST BE INSTALLED FIRM AND STICK PROPERLY.
8. SEND ELECTRONIC COPY BEFORE STARD DOING SIGNS.
9. BE SIGNS EXPECT AND CREATIVE ALSO SIGNS MUST BE TRECTIVE.

PROHIBITED ITEM INSIDE THE HOSPITAL SIGN BOARD

**GENERAL NOTES**

1. FONT WILL BE DETERMINED BY THE BOARD.
2. REPLACE ALL LIGHT FITTINGS AND TUBE.
3. CLEAN ALL POLES AND FRAMES.
4. LOGO SIGN MUST BE REPLACABLE.
5. CHECK ALL ELECTRICAL WIRES INCLUDE DAY LIGHT SWITCH.
6. SEND ELECTRONIC DRAWING BEFORE START DRAWING THE SIGNS
7. EMERGENCY SIGN MUST BE RED AND WHITE ARROW.
8. SIGN BOARD MUST BE EASILY ASSESSIBLE AT THE BACK FOR SERVICE PURPOSE.
9. DOES SIGNS WITH LIGHTS MUST BE PROPERLY WATER PROOFED
10. MATERIAL MUST OF A GREAT QUALITY AND MUST ABLE TO SUSTAIN ALL WEATHER CONDITIONS
11. DOES WITH LIGHTS MUST OF APART WITH DAY LIGHT SWITCH.
12. SLOGAN ALSO MUST BE REPLACABLE.
13. LOGO MUST BE A NEW ONE FOR DEPARTMENT OF HEALTH.
14. SLOGAN MUST BE GREEN IN COLOUR.
15. PLEASE CHECK SPELLING AND NUMBERS.
16. SIGN BOARD COLOURS MUST BE ATTRACTIVE AND EVELLAST COLOURS.

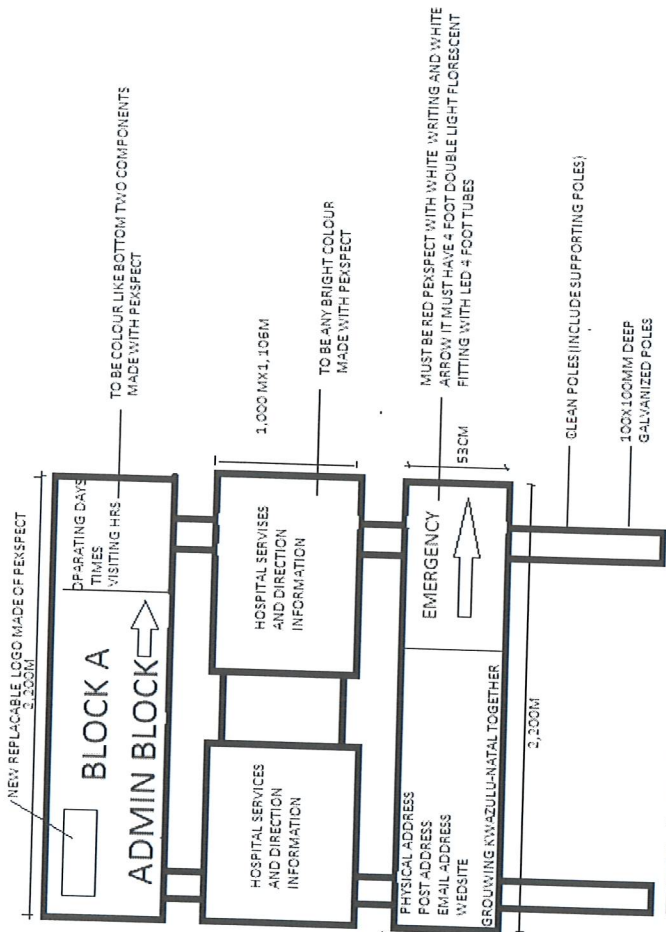


# OUTSIDE FENCE INFORMATION SIGN BOARD

*OUTSIDE FENCE NEXT TO THE ENTRANCE GATE*

**GENERAL NOTES**

1. FONT WILL BE DETERMINED BY THE BOARD.
2. REPLACE ALL LIGHT FITTINGS AND TUBE.
3. CLEAN ALL POLES AND FRAMES.
4. LOGO SIGN MUST BE REPLACABLE.
5. CHECK ALL ELECTRICAL WIRES INCLUDE DAY LIGHT SWITCH.
6. SEND ELECTRONIC DRAWING BEFORE START DRAWING THE SIGNS
7. EMERGENCY SIGN MUST BE RED AND WHITE ARROW.
8. SIGN BOARD MUST BE EASILY ASSESSABLE AT THE BACK FOR SERVICE PURPOSE.
9. DOES SIGNS WITH LIGHTS MUST BE PROPERLY WATER PROOFED
10. MATERIAL MUST OF A GREAT QUALITY AND MUST ABLE TO SUSTAIN ALL WEATHER CONDITIONS
11. DOES WITH LIGHTS MUST OPERATE WITH DAY LIGHT SWITCH.
12. SLOGAN ALSO MUST BE REPLACABLE.
13. LOGO MUST BE A NEW ONE FOR DEPARTMENT OF HEALTH.
14. SLOGAN MUST BE GREEN IN COLOUR.
15. PLEASE CHECK SPELLING AND NUMBERS.
16. SIGN BOARD COLOURS MUST BE ATTRACTIVE AND EYE-FAST COLOURS.

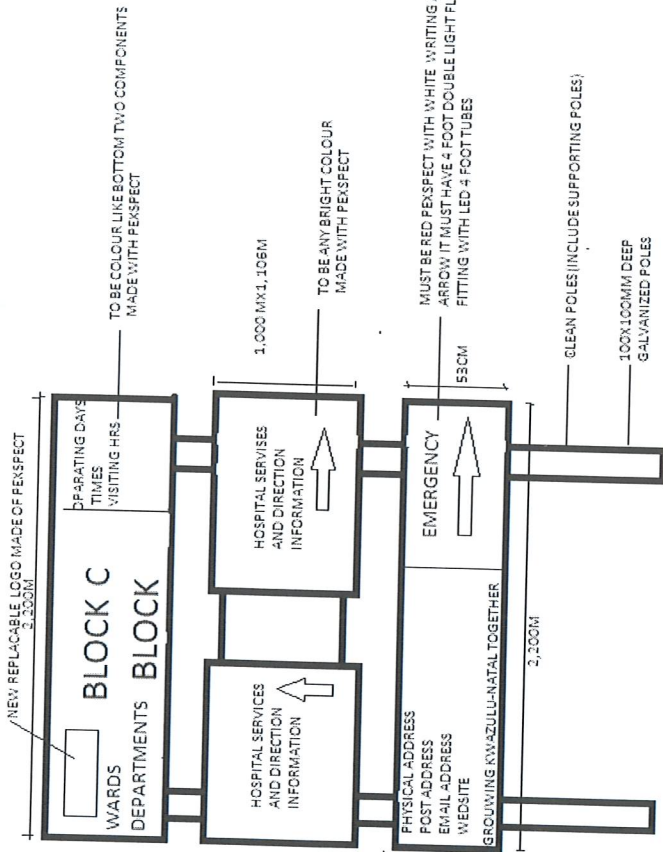


**OUTSIDE FENCE INFORMATION SIGN BOARD**

*BLOCK A IS FRONT OF THE SECURITY GUARD HOUSE*

**GENERAL NOTES**

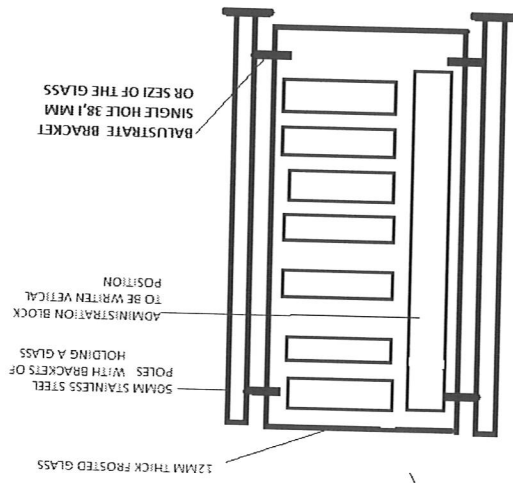
1. FONT WILL BE DETERMINED BY THE BOARD.
2. REPLACE ALL LIGHT FITTINGS AND TUBE.
3. CLEAN ALL POLES AND FRAMES.
4. LOGO SIGN MUST BE REPLACABLE.
5. CHECK ALL ELECTRICAL WIRES INCLUDE DAY LIGHT SWITCH.
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13. LOGO MUST BE A NEW ONE FOR DEPARTMENT OF HEALTH.
14. SLOGAN MUST BE GREEN IN COLOUR
15. PLEASE CHECK SPELLING AND NUMBERS.
16. SIGN BOARD COLOURS MUST BE ATTRACTIVE AND EVELLAST COLOURS.



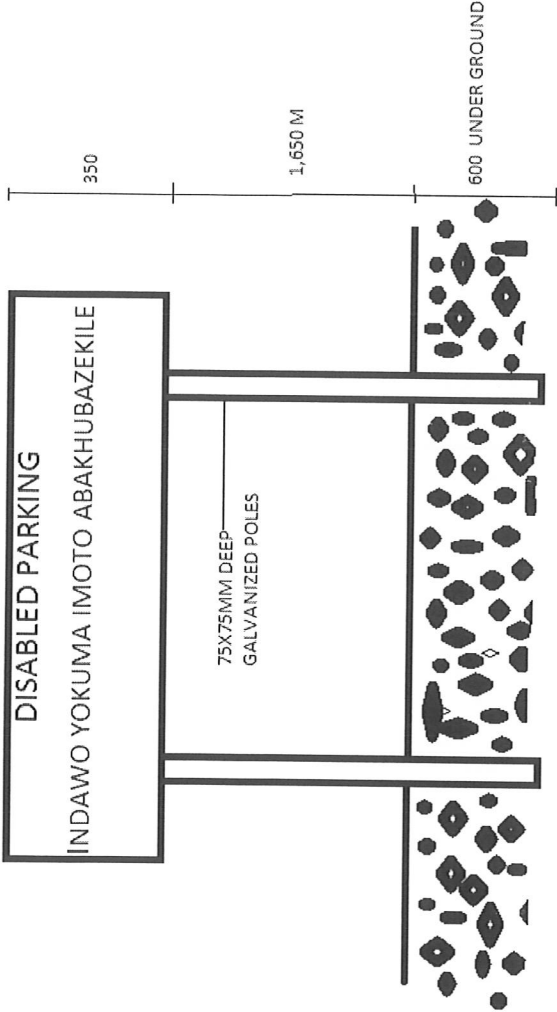
# OUT SIDE FENCE INFORMATION SIGN BOARD

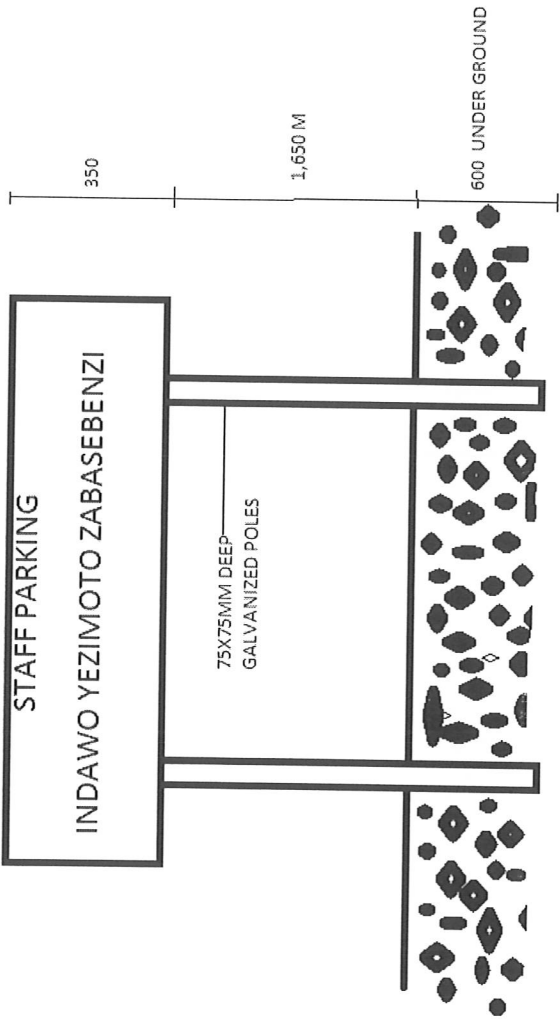
*Block C  
NEXT LABORATORY*

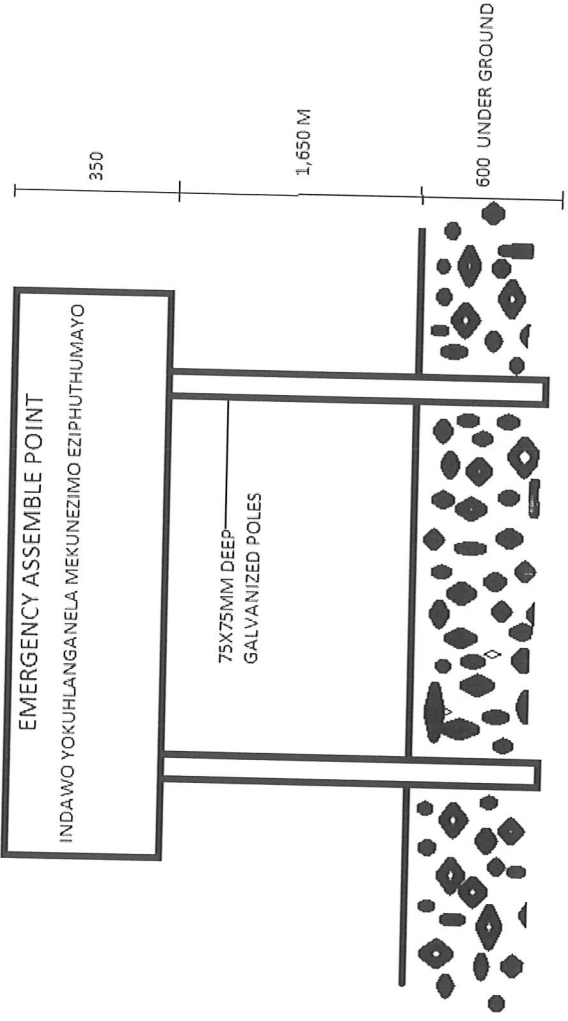




- GENERAL NOTES**
1. GLASS MUST BE 12MM THICK A RMA PLATE GLASS
  2. BALUSTRATE ACCESSORY GLASS PRESSURE BRACK ET
  3. 38,1MM SINGLE HOLE TO BE USED HOLE A GLASS
  3. POLES TO BE MOUNTD WITH 100X100MM ROUND PLATE WITH 4 CHROME NUTS.







## HOSPITAL ENTRANCE SIGN

**VIEW ANNEXURE A FOR SIGNAGE DESIGN**



**KWAZULU-NATAL PROVINCE**

HEALTH  
REPUBLIC OF SOUTH AFRICA

Welcome to  
**GJ CROOKES HOSPITAL**

### MISSION

To provide a coordinated, sustainable, comprehensive and integrated health care service, based on primary health care approach, health promotion, Batho Pele principles and in partnership with all stakeholders through the district health system.

### OPERATING TIMES: 24 HOURS

Physical Address: 1 Hospital Road, Scottburgh, 4180

Postal Address: Private Bag X5501

Tel: 039 978 7000 Fax: 039 978 1295

[www.kznhealth.gov.za](http://www.kznhealth.gov.za)

Logo must be square aluminium detachment  
(Able to replace if the logo changes)



**ANNEXURE A**



Signage for parking area on the left of the main hospital entrance

PLEASE VIEW ANNEXURE A FOR THE SIGNAGE DESIGN

EMERGENCY ASSEMBLY POINT

STAFF PARKING

DISABLED PARKING



**ANNEXURE A**





**KWAZULU-NATAL PROVINCE**

HEALTH  
REPUBLIC OF SOUTH AFRICA

WELCOME TO GJ CROOKES HOSPITAL.  
SIYAKWAMUKELA E GJ CROOKES ESIBHEDLELA

## **Accident & Emergency**

**ABALIMELE NEZIMO EZIPHUTHUMAYO**

### **GJ Crookes hospital services**

~~Trauma and emergency - 24 hour services~~

**Medical Acute & Chronic services - 24 hour services**

**Surgery & Orthopaedics - 24 hour services**

**Obstetrics & Gynaecology -24 hour services**

**Paediatrics - 24 hour services**

**Dental/Oral Health services - 07:00 - 16:00,  
Weekdays**

**Mental Health - 24 hour services**

**Medical Social Work - 07:00 - 16:00, Weekdays**

**Optometry services & Cataract case finding services**

**Rehabilitation Services - 07:00 - 16:00, Weekdays**

**Dietetic Services - 07:00 - 16:00, Weekdays**

**Psychiatric Clinic - 07:00 - 16:00, Tuesday,  
Wednesday and Thursday**

**Clinical Support Services**

**Laboratory Services - 24 hour service**

**Radiology services & ultrasonography services**

**Primary Health Care Services: fixed clinics &  
mobile teams**

**Community and outreach programmes**

**PLEASE VIEW ATTACHED ANNEXURE A FOR THE DESIGN OF THE SIGNAGE**

Add isiZulu.



**ANNEXURE A**





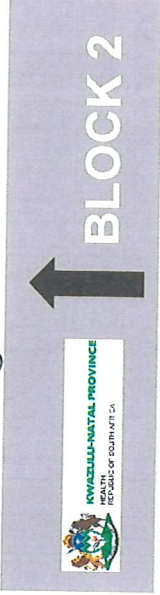
**PLEASE VIEW ATTACHED ANNEXURE A FOR THE DESIGN OF THE SIGNAGE**

*New Book garden circle*



- OPD- ABAFIKAYO ABAGULAYO
- ADMITTING: OMABHALANE
- PHAMARCY: EMITHINI
- DENTAL: EMAZINYWENI
- AUDIOLOGY: UMTHOLAMPILO WEZINDLEBE
- X RAY: ESITHOMBENI CASUALTY: ABAZIMO EZIPHUMAYO
- EYE CLINIC: EMITHOLAMPILO WAMEHLO
- ADMINISTRATION BLOCK:
- CEO: UMPHATHI WESIBHEDLELA
- MEDICAL MANAGER: UMPHATHI WODOKOTELA
- NURSING MANAGER: UMPHATHI WAMANESI
- ASSISTANT DIRECTOR HUMAN RESOURCE: UMPHATHI WABASEBENZI
- ASSISTANT DIRECTOR SYSTEMS: UMPHATHI WEMINYANGO EXUBILE
- ASSISTANT DIRECTOR FINANCE: UMPHATHI WEZEMALI
- REVENUE: ABAQOQI BEZIMALI
- MONITORING AND EVALUATION: EZOKUBHEKA NOKUCUBUNGULA
- HEALTH AND SAFETY: EZEMPILO NOKUPHEPHA
- ENVIRONMENTAL HEALTH PRACTITIONER: UMHLOLI WEZEMPILO
- PRO UMXHUMANISI WESIBHEDLELA NOMPHAKATHI

*P3 garden*



- RECEPTION SWITCHBOARD: ABADIDIYELAIZINGCINGO
- A WARD: FEMALE SURGICAL-IGUMBILABESIFAZANE ABALIMELE
- B1 WARD MATERNITY: IWADI LABABELETHILE
- B2 LABOUR WARD: IGUMBI LABABELETHILE
- LECTURE ROOM: IGUMBI LOKUFUNDELA
- ANTE NATAL CLINIC: ABAXUKUZAYO
- SECURITY OFFICE - EZOKHUSELEKO
- DOCTORS QUARTERS: INDAWO YODOKOTELA

*Labo garden*



- LABORATORY: ABAHLOLI BEZICUBU
- ACCIDENT AND EMERGENCY
- ETHEMBENI
- STAFF DEVELOPMENT: INDAWO YOKUTHUTHUKISA ABASEBENZI
- C WARD: MALI- SURGICAL - IWADI LABESILISA ABALIMELE
- D1 ISOLATION WARD: IGUMBI LOKULWA NOKHUVETHE
- G1 WARD: JABU MTHETHWA CENTER
- G2 WARD - IWADI' LABESILISA
- J WARD - IWADI LABESIFAZANE
- H WARD - IWADI LEZINGANE
- OCC UPATIONAL HEALTH: UMTHOLAMPILO WABASEBENZI
- OCCUPATIONAL THERAPY: IGUMBI LOKUTHUTHUKISA UKUZIMELA NOKUZENZELA
- SPEECH THERAPY: IGUMBI LOKUFUNDISA UKUKHULUMA
- PHYSIOTHERAPY: ABELULI MISIPHA
- FOOD SERVICES: ABAHLELA UKUDLA
- MAIN THEATRE: IGUMBI LOKUHLINZA
- CSSD: INDAWO YOKUHLANZA IZITSHA ZOKUSEBENZA
- LINEN DEPARTMENT - ILONDOLO
- MORTUARY - EMAKHAZENI
- STORES DEPARTMENT- ISITOLE
- STAFF TRAINING CENTRE: INDAWO YOKUFUNDELA YABASEBENZI
- HUMAN RESOURCE DEVELOPMENT- EZOKUTHUTHUKISA ABASEBENZI



**ANNEXURE A**



## SIGNAGE FOR AREA INFRONT OF D3 WARD

### DETAILED SPECIFICATIONS

View attached specifications

**Accident & Emergency**

**ABALIMELE NEZIMO EZIPHUTHUMAYO**

**PLEASE VIEW ATTACHED ANNEXURE B FOR THE DESIGN OF THE SIGNAGE**



**ANNEXURE B**





**HOSPITAL ENTRANCE SIGN**

**VIEW ANNEXURE A FOR SIGNAGE DESIGN**



**KWAZULU-NATAL PROVINCE**  
HEALTH  
REPUBLIC OF SOUTH AFRICA

Welcome to  
**GJ CROOKES HOSPITAL**  
**ADMINISTRATIVE BLOCK**

**CHIEF EXECUTIVE OFFICER**  
**MONITORING & EVALUATIONS OFFICER**  
**MEDICAL MANAGER**  
**DEPUTY NURSING MANADER**  
**ASSITANT DIRECTOR: HUMAN RESOURCES**  
**ASSISTANT DIRECTOR: FINANCE**

Logo must be square aluminium  
detachment

(Able to replace if the logo changes)



**ANNEXURE A**

