SharePoint

Mishail Hokwazi + - ?



KZN Health Intranet

Search this site.

30

CORPORATE INFORMATION

COMPONENTS DIRE

DIRECTORY

DISTRICT OFFICES

HEALTH FACILITIES

KZN Health > Components > Supply Chain Management

AdvertQuote



Finance Manager Name:

B.W Mchuni

Finance Manager Signature:

No late quotes will be considered

Print tinis page

STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT OVER R30 000.00 YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: UMZINYATHI HEALTH DISTRICT OFFICE DATE ADVERTISED: 27/01/2021 CLOSING DATE: 03/02/2021 E-MAIL ADDRESS: nokwazi.mtshali@kznhealth.gov.za FACSIMILE NUMBER: 0342123139 PHYSICAL ADDRESS: 34 WILSON STREET DUNDEE,3000 ZNQ NUMBER:468/2020/21 DESCRIPTION: SUPPLY AND DELIVER LAPTOPS CONTRACT PERIOD. ONCE-OFF **VALIDITY PERIOD 60 Days** (if applicable) CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO. UNIQUE REGISTRATION REFERENCE DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS) 34 WILSON STREET DUNDEE,3000 Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration. The quote box is open from 08:00 to 15:30. ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RE-TYPED) THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT. THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED) NAME OF BIDDER POSTAL ADDRESS STREET ADDRESS TELEPHONE NUMBER CODE......NUMBER...... FACSIMILE NUMBER CODENUMBER...... CELLPHONE NUMBER E-MAIL ADDRESS VAT REGISTRATION NUMBER (If VAT vendor) YES NO | HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMES& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

OFFICIAL PRICE PAGE FOR QUOTATIONS			ZNQ NUMBER: 468/2020/21				
ESCRIPTION	_{ON:} SUPI	PLY AND DELIVE	RLAPTOP	S			
IGNATURE 3y signing t	E OF BIDDER his document	l hereby agree to all terms an	d conditions]	DATE			
APACITY I	UNDER WHI	CH THIS QUOTE IS SIGNED.			.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	*******
item No	Quantity	Description		Brand &	Country of manufacture	Price	
01	46	SUPPLY AND DE	LIVER LAPTOPS	model	manuacture	R	С
		SEE DETAILED SPECI	IFICATION ATTA	CHED			-
		TO BE DELIVERED AT UMZ	INYATHI HEALTH	DISTRICT			
*****		OFF	FICE				_
							_
							1
							-
							-
							_
						-	
							_
							\perp
VALUE A	DDED TAX @	15% (Only if VAT Vendor)					
TOTAL Q	UOTATION I	PRICE (VALIDITY PERIOD 60	ı Days)				
		With The Specification?		Article Conform To The S		fication?	
Is The Pric	e Firm?			ivery Period E.G. <i>E.G. 1da</i>	у, тwеек		
Contact F	erson: Nok	he <u>quote</u> may be directed to wazi Mtshali _{Tel:} 03:	4 2999163	Enquiries regarding tec			
E-Mail Ad	_{ldress:} nok	wazi.mtshali@kznhe	ealth.qov ₫	Contact Person:	I el:		

DECLARATION OF INTEREST

1. -	Any legal person, including persons employed by the state ¹ , or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where—the bidder is employed by the state; and/or the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.				
2.	In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.				
2.2. 2.3.	Position occupied in the Company (director, trustee, shareholder*):2.6. VAT Registration Number:				
2.8	The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. Are you or any person connected with the bidder presently employed by the state? YES NO 1.1f so, furnish the following particulars:				
	Name of state institution at which you or the person connected to the bloder is empty defended in the state institution: Position occupied in the state institution: Any other particulars: Any other particulars: YES NO				
2.8	in the public sector?				
2.8	to a track the standard of such authority to the guote good menu.				
(Note.	: Failure to submit proof of such authority, where applicable, may result in the disqualingation of the quotes,				
2.8 2.9	3.2.2. If no, furnish reasons for non-submission of such proof. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the YES NO				
2.1	9.1. If so, furnish particulars:				
2.1	10.1. If so, furnish particulars:				
2.	11.1. If so, furnish particulars:				
3.	- v.				
4	DECLARATION				
E	I, THE UNDERSIGNED (NAME)				
l P	ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION ROVE TO BE FALSE.				
	D.L.				
 N	lame of bidder Signature Position Date				
a	constitutional institution within the meaning of the Public Finance management Act, 1999 (Act No. 1 of 1999); e) Parliament.				
2*	any municipality or municipal entry, "Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.				

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

CHANGE OF ADDRESS

Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- The institution is under no obligation to accept the lowest or any quote.
- The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all 3.1. 3.2. quotations excluding VAT as some bidders may not be VAT vendors.
- The bidder must ensure the correctness & validity of quote: 3.3.
 - that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & (i) calculations will be at the bidder's risk
- The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this 3.4. agreement, as the Principal (s) liable for the due fulfilment of this contract.
- This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required 3.5. documentation must be completed in full and submitted.
- Offers must comply strictly with the specification. 3.6.
- Only offers that meet or are greater than the specification will be considered. 3.7.
- Late quotes will not be considered. 3,8.
- Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- All delivery costs must be included in the quote price, for delivery at the prescribed destination. 3.11.
- Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point. 3,13.
- In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with 4.1. words importing the masculine gender shall include the feminine and the neuter.
- Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation 4.2. may be used, but an original signature must appear on such photocopies.
- The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. 4.3.
- Quotation submitted must be complete in all respects. 4.4.
- Any alteration made by the bidder must be initialled. 4.5.
- Use of correcting fluid is prohibited 4.6.
- Quotation will be opened in public as soon as practicable after the closing time of quotation. 4.7.
- Where practical, prices are made public at the time of opening quotations. 4.8.
- If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in 4.9. question. Clear indication thereof must be stated on the schedules attached.

SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the 5.1. directives in the quotation documents.
- Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The 5.2. envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a 5.3. quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing 5.4. date and time of quotation will be considered.

- No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid. 5.6.

SAMPLES

- In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion. (ii)

Samples must be made available when requested in writing or if stipulated on the document.

If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be 6.2. (i) rejected. All testing will be for the account of the bidder.

COMPULSORY SITE INSPECTION / BRIEFING SESSION

 Bidders who fail to attend the compulsory meeting will be disqu 	Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.				
(i) The institution has determined that a compulsory site meeting (ii) Date// Time: Place	take place				
Institution Stamp:	Institution Site Inspection / briefing session Official				
	Full Name:				
	Signature:				
	Date:				

STATEMENT OF SUPPLIES AND SERVICES

The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

SUBMISSION AND COMPLETION OF SBD 6.1

Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hear after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
 - (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

THE 80/20 PREFERENCE POINT SYSTEMS 3.1

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P \min}{P \min} \right) \text{ Where}$$

Ps

Points scored for price of bid under consideration

Pt

Price of bid under consideration

Pmin

Price of lowest acceptable bid

POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR 4.

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for 4.1 attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

per .	DID		ARAT	
~		1115	AKAI	ILJIN

- Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following: 5.1
- B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1 6.
- B-BBEE Status Level of Contributor: =(maximum of 20 points) 6.1

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7.	SUB-CONTRACTING	(тіск арріісаріе вох)	
7.1	Will any portion of the contract be sub-contracted?	YES NO	
7.1.1	If yes, indicate:		
	i) What percentage of the contract will be subcontracted% ii) The name of the sub-contractor		
8.	Whether the sub-contractor is an EME or QSE	(Tick applicable box)	

Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations.2017: NO

Preferential Procurement Regulations,2017.	EME	QSE
Designated Group: An EME or QSE which is at last 51% owned by:	Etyle:	L CAOL
	ν	νν
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9.	DECLARATION WITH REGARD TO COMPANY/FIRM					
3.1	Name of company/firm:					
9.2	VAT registration number:					
9.3	Company registration number:					
9.4	TYP	E OF COMPAN	Y/ FIRM [TICK APPLICABLE BOX]			
9.5	DES		PAL BUSINESS ACTIVITIES			
9.6	CON	1PANY CLASS	FICATION (TICK APPLICABLE BO)			
			r service provider e providers, e.g. transporter, etc.			
9.7			irs the company/firm has been in bus			
9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claim the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the contributor the preference(s) shown and I / we acknowledge that:			o so on behalf of the company/firm, certify that the points claimed, based on aphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for			
	i) The information furnished is true and correct;					
	ii)					
	iii)	iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;				
	iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of co have not been fulfilled, the purchaser may, in addition to any other remedy it may have –					
	1	, , ,	the person from the bidding process;			
	I			ed or suffered as a result of that person's conduct;		
	I	arrangem	ents due to such cancellation;	hich it has suffered as a result of having to make less favourable		
		who notor	I on a fraudulent basis, be restricted or a period not exceeding 10 years,	hareholders and directors, or only the shareholders and directors by the National Treasury from obtaining business from any organ after the audi alteram partem (hear the other side) rule has been		
		(e) forward th	e matter for criminal prosecution.			
	w	TNESSES		SIGNATURE(S) OF BIDDERS(S)		
	1			DATE:		
	2.			ADDRESS		



DISCEO FORATE: UMZIRYATHI HEALTH DISTRICT OFFICE

SUPPLY AND DELIVER LAPTORS

1 - Captop Specification

- Intel Core i5 or Comet Lake Quad Core i7-10510U 1.8Ghz with Turbo Boost up to 4.9Ghz 8MB L3 Cache Processor, 8192MB (8GB) DDR4-2400 SO-Durna Memory (1x8192), Supports 32G8 Max Mem.
- 2 Memory slofs,
- 1TB 7200rpm SATA Hard Drive, 258GB SSD Solid State Drive PCIe.
- Optical drive with CD.
- 14" FULL HD (1920 x 1080 resolution) Comfyview (PS LED Backlit Display,
- Intel UHD Graphics,
- 802.11ax Wi-Fi.,
- 10/100/1000 Gigabil Ethernet LAN,
- Bluetooth,
- Webcam.
- 3 Cell Battery.
- SD card Reader,
- Backlit Keyboard.
- 3x USB 3.1 Gen 1 Type-A Ports,
- 1x USB 3.1 Gen 1 Type-C Ports,
- HDMI output,
- TPM 2.0, 1.6 kg, Microsoft Windows 10 Professional 64 bit,
- 1 Year On-site warranty

QUANTITY= 46

Mr. SE Mbatha SCM Mr. V. Xaba

End-user