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Mthembu Nkzipho (ilembe) - 3

KZN Health > Components > Supply Chain Management



Quotation Advert

Opening Date:

2021-07-29

Closing Date:

2021-09-05

Closing Time:

11:00

Institution Name:

Sundumbili CHC

Province:

Kwazulu-Natal

Department or Entity:

Department of Health

Division or section:

Central Supply Chain Management

Place where goods / services is required

SUNDUMBILI CHC

Date Submitted

2021-07-29

ITEM CATEGORY AND DETAILS

Quotation Number

ZNQ: SUN414/21/22

Item Category:

Goods

Item Description:

SUPPLY AND DRIVER VISUAL ASSISTIVE DEVICES (SPECTACLES) AS PER SPECIFICATION ATTACHED (12 MONTHS CONTRACT)

Quantity (if supplies)

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type:

Not Applicable

Date :

Time:

Venue:

QUOTES CAN BE COLLECTED FROM:

DOWNLOADED FROM INTRANET

QUOTES SHOULD BE DELIVERED TO:

SUNDUMBILI CHC A 682 UMSONMULLE ROAD MANDENI 4490

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

THULANI NZUZA (MR)

Name:

thulani.nzuza@kznhealth.gov.za

Email:

032 454 7539

Contact Number:

MBATHA N.D (MRS)

Finance Manager Name:

[Signature]

Finance Manager Signature:

No late quotes will be considered



Enquiries regarding the quote may be directed to: Contact Person: THULANI NZUZA Tel: 032 454 7535 E-Mail Address: thulani.nzuza@kznhealth.gov.za	Enquiries regarding technical information may be directed to: Contact Person: MR H.S. ZULU Tel: 032 454 7575
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Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?	State Delivery Period E.G. <i>E.G. 1day, 1week</i>
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Item No	Quantity	Description	Brand & model	Country of manufacture	Price
		SUPPLY AND DELIVER VISUAL ASSISTIVE DEVICES			R
		(SPECTACLES) AS PER SPECIFICATION ATTACHED			
		(12 MONTHS CONTRACT)			
		NB: PLEASE SUBMIT THE FOLLOWING DOCUMENTS			
		VALID TAX CLEARANCE CERTIFICATE (CERTIFIED COPY) SARS PIN			
		VALID BBBEE CERTIFICATE/BBBEE SWORN AFFIDAVIT (CERTIFIED COPY)			
		CSD REGISTRATION COPY WILL ALL VERIFICATIONS			
		- PLEASE SUBMIT THE SAMPLES OF THE SPECTACLES			
		TOGETHER WITH YOUR QUOTATION DOCUMENT			
		FAILURE TO MEET THE REQUIREMENTS WILL RESULT			
		IN YOUR QUOTATION BEING DISQUALIFIED.			
		VALUE ADDED TAX @ 15% (Only if VAT Vendor)			
		TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)			

OFFICIAL PRICE PAGE FOR QUOTATIONS  
 ZNQ NUMBER: SUND 414/21/22  
 DESCRIPTION: VISUAL ASSISTIVE DEVICES (SPECTACLES)  
 SIGNATURE OF BIDDER: \_\_\_\_\_  
 [By signing this document I hereby agree to all terms and conditions]  
 DATE: \_\_\_\_\_  
 CAPACITY UNDER WHICH THIS QUOTE IS SIGNED: \_\_\_\_\_

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favoritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorized representative declare his/her position in relation to the evaluating/adjudicating authority where-
  - the bidder is employed by the state; and/or
  - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- 2.1 Full Name of bidder/representative.....
- 2.2 Identity Number.....
- 2.3 Position occupied in the Company (director, trustee, shareholder?); 2.6 VAT Registration Number:.....
- 2.4 Company Registration Number:.....
- 2.5 Tax Reference Number:.....
- 2.7 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.  
 2.8 If you or any person connected with the bidder presently employed by the state?  YES  NO  [TICK APPLICABLE]
- 2.8.1 If so, furnish the following particulars:  
 Name of person / director / trustee / shareholder/ member:.....  
 Name of state institution at which you or the person connected to the bidder is employed:.....  
 Position occupied in the state institution:.....  
 Any other particulars:.....
- 2.8.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector?  
 2.8.2.1 If yes, did you attach proof of such authority to the quote document?  
 YES  NO

- 2.8.2.2 If no, furnish reasons for non-submission of such proof:  
 (Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)  
 YES  NO
- 2.9 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months?  
 2.9.1 If so, furnish particulars:.....  
 YES  NO
- 2.10 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote?  
 2.10.1 If so, furnish particulars:.....  
 YES  NO
- 2.11 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote?  
 2.11.1 If so, furnish particulars:.....  
 YES  NO
- 2.12 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract?  
 2.12.1 If so, furnish particulars:.....  
 YES  NO

3. Full details of directors / trustees / members / shareholders.  
 NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4 DECLARATION

I, THE UNDERSIGNED (NAME).....  
 FURNISHED IN PARAGRAPHS 2.  
 I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of bidder .....  
 Signature .....  
 Position .....  
 Date .....

"State" means -  
 a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);  
 b) any municipality or municipal entity;  
 c) provincial legislature;  
 d) national Assembly or the national Council of provinces; or  
 e) Parliament.  
 \*Shareholder\* means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

**SPECIAL CONTRACT CONDITIONS OF QUOTATIONS**

**1. AMENDMENT OF CONTRACT**

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

**2. CHANGE OF ADDRESS**

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

**3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION**

3.1. The institution is under no obligation to accept the lowest or any quote.

3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all

quotations excluding VAT as some bidders may not be VAT vendors.

3.3. The bidder must ensure the correctness & validity of quote:

(i) *that the price(s), rate(s) & preference quoted cover all for the workitem (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*

3.4. The bidder must accept full responsibility for the proper execution & fulfillment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfillment of this contract.

3.5. This quotation will be evaluated based on the BQ/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.

3.6. Offers must comply strictly with the specification.

3.7. Only offers that meet or are greater than the specification will be considered.

3.8. Late quotes will not be considered.

3.9. Expired products will not be accepted. All products supplied must be valid for a minimum period of six months.

3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.

3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.

3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.

3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.

3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

**4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.**

4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with

words importing the masculine gender shall include the feminine and the neuter.

4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or reprinted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.

4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.

4.4. Quotation submitted must be complete in all respects.

4.5. Any alteration made by the bidder must be initialed.

4.6. Use of correcting fluid is prohibited.

4.7. Quotation will be opened in public as practicable after the closing time of quotation.

4.8. Where practical, prices are made public at the time of opening quotations.

4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

**5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS**

5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.

5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.

5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.

5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

The supplier shall indemnify the KZN Department of Health (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

**12. PATENT RIGHTS**

- (i) the name, address and registration number of the supplier;
  - (ii) the name and address of the recipient;
  - (iii) an individual serialized number and the date upon which the tax invoice is issued;
  - (iv) a description and quantity or volume of the goods or services supplied;
  - (v) the official department order number issued to the supplier;
  - (vi) the value of the supply, the amount of tax charged;
  - (vii) the words tax invoice in a prominent place.
- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

**11. TAX INVOICE**

- 10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

**10. TAX COMPLIANCE REQUIREMENTS**

- 9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference points allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

**9. SUBMISSION AND COMPLETION OF SBD 6.1**

- 8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

**8. STATEMENT OF SUPPLIES AND SERVICES**

Institution Stamp: Full Name: ..... Signature: ..... Date: ..... Institution Site Inspection / briefing session Official	
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**7. COMPULSORY SITE INSPECTION / BRIEFING SESSION**

- 7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.
- (i) The institution has determined that a compulsory site meeting  take place
- (ii) Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Place:

**6. SAMPLES**

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

**13. PENALTIES**

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

**14. TERMINATION FOR DEFAULT**

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract;
  - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
  - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

- 1.1 The following preference point systems are applicable to all quotes:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
  - 1.3 Points for this quote shall be awarded for:
    - (a) Price; and
    - (b) B-BBEE Status Level of Contributor.
  - 1.4 The maximum points for this quote is allocated as follows:

POINTS	PRICE	B-BBEE STATUS LEVEL OF CONTRIBUTOR	Total points for Price and B-BBEE must not exceed
	80		100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contributor are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**2. DEFINITIONS**

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents;
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;



Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

Designated Group: An EME or QSE which is at least 51% owned by:  EME  QSE

8. Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations 2017. (Tick applicable box)

7.1.1 Will any portion of the contract be sub-contracted?  YES  NO

7.1.1 If yes, indicate:  YES  NO

7. SUB-CONTRACTING (Tick applicable box)

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contributor must complete the following:

6.1 B-BBEE Status Level of Contributor = ..... (maximum of 20 points)

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

5. BID DECLARATION

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

$$P_s = \text{Points scored for price of bid under consideration}$$

$$P_t = \text{Price of bid under consideration}$$

$$P_{min} = \text{Price of lowest acceptable bid}$$

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_t - P_{min}} \right) \text{ Where}$$

A maximum of 80 points is allocated for price on the following basis:

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

3. POINTS AWARDED FOR PRICE

.....  
 .....  
 .....  
 ADDRESS.....  
 DATE: .....  
 SIGNATURE(S) OF BIDDERS(S)  
 .....

.....  
 .....  
 .....  
 2.....  
 .....  
 .....  
 1.....  
 .....  
 WITNESSES

9. DECLARATION WITH REGARD TO COMPANY/FIRM
- 9.1 Name of company/firm:.....
- 9.2 VAT registration number:.....
- 9.3 Company registration number:.....
- 9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]
- Partnership/Joint Venture / Consortium  
 One person business/sole propriety  
 Close corporation  
 Company  
 (Pty) Limited
- 9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES
- .....
- 9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]
- Manufacturer  
 Supplier  
 Professional service provider  
 Other service providers, e.g. transporter, etc.
- 9.7 Total number of years the company/firm has been in business:.....
- 9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BEE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:
- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, in addition to any other remedy it may have –
- (a) disqualify the person from the bidding process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

Revised: 28/02/2019

# PROVINCE OF KWAZULU-NATAL

DEPARTMENT OF HEALTH

## HEALTH TECHNOLOGY SERVICES (H.T.S.)

SPECIFICATION FOR:

SPECIFICATION: H.T.S. NO. M 71 (MECHANICAL)

Description of Unit:

VISUAL ASSISTIVE DEVICES

Intended Areas of Use:  
Clinics  
CHC  
District Hospitals  
Regional Hospitals  
Tertiary Hospitals  
Specialised Eye Hospitals

Expert Advisory Group:  
Ophthalmology:  
Ms. S. Mithethwa - Mr. Z. Mzwabe  
Ms. J. Naidoo - Mr. P. Mdalose  
Mr. S. Gwala - Ms. Shingange  
Mr. S. Nyawo

**TECHNICAL SPECIFICATION.**

**Clause T1.**

**Complete Set of Spectacles**

**Definition:** A complete set of spectacles with metal and plastic flexible temple, frames + lenses + spectacle case + spectacle cleaning cloth and a spectacle strap for children.

**a.Types of lenses:** Organic Plastic Lenses (CR39)

Polycarbonate Lenses (For Children)

High Refractive Index Lenses

**b.Types of tints:** Full Lens Fixed Tint

Gradient Fixed Tint

CR39 Photochromic Tint

**c.Coatings:** Anti-Reflection Coating

**Clause T1.1 Single Vision Spectacle Set**

Description	R	R	R	R
Sph: 0.00 to 6.00 Cyl: 0.00 to 3.00	R	R	R	R
Sph: 6.25 to 10.00 Cyl: 3.25 to 8.00	R	R	R	R
Sph: >10.00 (must go up to -24.00) Cyl: > 8.00	R	R	R	R
Clear Lenses	R	R	R	R
Full Lens Fixed Tint	R	R	R	R
Gradient Fixed Tint	R	R	R	R
Photochromic Tint CR39	R	R	R	R
With Prisms	R	R	R	R

Higher prescription plus powers must be knife edged to reduce edge thickness  
Greater than -8.00DS and -3.00DC must be offered as a high refractive index lens.  
High plus lenses must also be offered high refractive index lenses.

Description	Readers +1.00 to +4.00	Minus -1.00 to -3.00	Aphakics +8.00 to +15.00

Definition: Readers ready-mades to be available in a variety of frame designs and sizes.  
 Readers/ Minus must be in 0.50 DS steps starting from +/-1.00DS

**Clause T1.4 Ready-mades**

Reading Addition: +1.00 to +4.00 in +0.25 steps

Description	Sph: 0.00 to 6.00 Cyl: 0.00 to 3.00	Sph: 6.25 to 10.00 Cyl: 3.25 to 6.00	Sph: >10.00 Cyl: > 6.00
Clear Lenses	R	R	R
Gradient Fixed Tint	R	R	R
Photochromic Tint CR39			
With Prisms	R	R	R

**Clause T1.3 Multifocal Spectacle Set**

Reading Addition: +1.00 to +4.00 in +0.25 steps

Description	Sph: 0.00 to 6.00 Cyl: 0.00 to 3.00	Sph: 6.25 to 10.00 Cyl: 3.25 to 6.00	Sph: >10.00 Cyl: > 6.00
Clear Lenses	R	R	R
Gradient Fixed Tint	R	R	R
Photochromic Tint CR39			
With Prisms	R	R	R

**Clause T1.2 Bifocal Spectacle Set**

**Clause T1.5 Spectacle Frames**

Definition: Frames are used to fit in spectacle lenses.

**Requirements**

1. Metal frames should have flexi – temples, spring back
2. Frames should be SABS approved for normal wear
3. Frames should be of current designs
4. Frames to cater for all: Face shapes, and sizes (oval, wide etc.), with varying temple lengths
- Ages (including children of all age groups- starting from 3months old) minimum pupillary distance and both male and female frames
5. Variety of colours to be catered for in both metal and plastic ranges.
6. Pupillary distance 40 – 80mm range.

**Clause T2. Accessories**

Definition: Replacements and repairs.

Description	Unit Price
Metal frame replacement	R
Plastic frame replacement	R
Single vision clear standard lens replacement	R
Single vision standard lens with full fixed tint replacement	R
Single vision standard lens with gradient fixed tint replacement	R
Single vision standard lens with photochromic tint replacement	
Single vision standard lens with ARC replacement	
Bifocal clear standard lens replacement	R
Bifocal standard lens with full fixed tint replacement	R
Bifocal standard lens with gradient fixed tint replacement	R
Bifocal standard lens with photochromic tint replacement	R
Bifocal standard lens with ARC replacement	
Nose pads replacement sets (Tools and Nosepads)	R
Screw replacement sets (Tools and Screws)	R
Tint removal	R
Fixed tint addition	R
Gradient tint addition	R

**Clause T3. Low Vision Devices**

Low Vision Device		Magnification					
Telescope	3x	R	4x	R	6x	8x	R
Stand magnifier	3x	R	7x	R	9x	11x	R
Hand held magnifier	1.5x	R	3x	R	4x	6x	R
Dome magnifier	1.5x	R					
Bar magnifier	1.5x	R	2x	R	3x	5x	R
Chest magnifiers							
Stand Magnifier with Light							
Mounted magnifiers in form of specs for near- (max detail) + distance + max Tv.	3x	R	4x	R	6x		R
Binoocular Telescope	3x	R	4x	R	6x		R

**Clause T4**

The bidder must list all the standard accessories that will be supplied with the system at no extra cost to the final bid price.

**BIDDER'S COMMENTS:**

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**Clause T5**

Bidders must ensure that all other necessary accessories, that will be required in order that the unit may be put into immediate use, must clearly be quoted for and the prices of which inclusive of V.A.T. must be included in the final bid price.

**BIDDER'S COMMENTS:**

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**Clause T6**

The bidder must guarantee that no additional equipment will be required for the successful operation of the equipment bidded for on delivery and commissioning at the customers site. A starter pack of all essential accessories and disposables must be supplied so that the unit can be put into immediate operation. The cost of the starter pack must be included in the final bid price.

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**BIDDER'S COMMENTS:**

All future upgrades (hardware and software), where applicable, involving patient safety must be offered at no additional cost. **All future upgrades** and removing software viruses from existing software, where applicable, must be supplied at no additional cost. Any software upgrade, where applicable, before or after installation of the equipment must be brought to the attention of the Manager, Health Technology Services.

**UPGRADABILITY:**

**Clause 17**

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**BIDDER'S COMMENTS:**





**DETAILED TECHNICAL SPECIFICATION**

**GENERAL INFORMATION REQUIRED**

**FAILURE TO COMPLETE THIS PART WILL DISQUALIFY THE BIDDER**

Make:

Model Number / Part Number for:

Country of Origin

Final Bid / Quotation Price inclusive of V.A.T.

Local (Kwa-Zulu Natal) Agent

Delivery Period

R S A Import Permit Holder

SIGNATURE

ADDRESS

TELEPHONE NO.

CONTACT PERSON  
*(PRINT)*

*(PLEASE*

FAX NO.

DATE

**SWORN AFFIDAVIT - B-BBEE EXEMPTED MICRO ENTERPRISE**

I, the undersigned,

Full name & Surname	Identity number

Hereby declare under oath as follows:

- The contents of this statement are to the best of my knowledge a true reflection of the facts.
- I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name	
Trading Name	
Registration Number	
Enterprise Address	

- I hereby declare under oath that:
  - The enterprise is \_\_\_\_\_% black owned;
  - The enterprise is \_\_\_\_\_% black woman owned;
  - Based on the management accounts and other information available on the \_\_\_\_\_ financial year, the income did not exceed R10,000,000.00 (ten million rands);
  - Please confirm on the table below the B-BBEE level contributor, by ticking the applicable box.

100% black owned	Level One (135% B-BBEE procurement recognition)	
More than 51% black owned	Level Two (125% B-BBEE procurement recognition)	
Less than 51% black owned	Level Four (100% B-BBEE procurement recognition)	

- The entity is an empowering supplier in terms of the **dti** Codes of Good Practice.
- I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
- The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Commissioner of Oaths  
Signature & stamp