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Ngcobo Hloniphani - ?



KZN HEALTH

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Quotation Advert

Opening Date:	2021-07-23	
Closing Date:	2021-08-02	
Closing Time:	11:00	
INSTITUTION DETAILS		
Institution Name:	Prince Mshiyeni Memorial hospital	<input checked="" type="checkbox"/>
Province:	KwaZulu-Natal	
Department or Entity:	Department of Health	
Division or section:	Central Supply Chain Management	
Place where goods / services is required	Prince Mshiyeni Memorial Hospital, Mangosuthu, Highway, Unit V	
Date Submitted	2021-07-22	
ITEM CATEGORY AND DETAILS		
Quotation Number:	ZNQ: PMM/261/21/22	
Item Category:	Services	<input checked="" type="checkbox"/>
Item Description:	12 Months contract, Outsourced collection packing and dispatch of hospital supplies and asset (Pilot) NB: See attached annexure D failing to comply will result disqualification	
Quantity (if supplies)	As per scope of work	
COMPULSORY BRIEFING SESSION / SITE VISIT		
Select Type:	Compulsory Briefing Session	<input checked="" type="checkbox"/>
Date :	2021-07-27	
Time:	11:30 am	
Venue:	Prince Mshiyeni Memorial Hospital (Auditorium Hall)	
QUOTES CAN BE COLLECTED FROM:	Tender documents available only on 26/07/2021Time :09:30 am to 15:00 pm Place: Supply chain office. No tender documents available on	^ v
QUOTES SHOULD BE DELIVERED TO:	PMMH tender box situated near main stores, No email and fax quotation will be considered	
ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:		
Name:	Hloniphani Ngcobo	
Email:	Hloniphani.Ngcobo@kznhealth.gov.za	
Contact Number:	031 907 8214	
Finance Manager Name:	MR C.H Buthelezi	
Finance Manager Signature:		

No late quotes will be considered

ANNEXURE D – Target People Co-operatives and Locality

PRE-QUALIFICATION CRITERIA FOR PREFERENTIAL PROCUREMENT

Contract Number	Description of Service	
Name of Tenderer (Bidder):		
PRE-QUALIFICATION CRITERIA		Indicate Yes / No/ NA
1.	A Tenderer (Bidder) having a stipulated minimum B-BBEE status level 1 contributor on Central Supplier Database (CSD), "proof of B-BBEE status level of contributor" means- (a) the B-BBEE status level certificate issued by an authorised body or person; (b) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice	
2.	<p>A Tenderer (Bidder) subcontracting a minimum of 30% to a cooperative which is at least 51% owned by black people and whose address indicate that they are living within catchment area of the hospital which is Umlazi/ Ngonyameni or Ethekwini Lower South (covering areas such as Isipingo, Malukazi, Illovo, Amanzimtoti, UMBumbulu, Kwamakhutha, Nsimbini, Folweni, Umnini, Magabheni, Danganya, Inkwali, Imfume, Nkwali, Odidini etc).</p> <p>Or</p> <p>A Tenderer (Bidder) classified as a cooperative which is at least 51% owned by black people and whose address indicate that they are living within catchment area of the hospital which is Umlazi/ Ngonyameni or Ethekwini Lower South (covering areas such as Isipingo, Malukazi, Illovo, Amanzimtoti, UMBumbulu, Kwamakhutha, Nsimbini, Folweni, Umnini, Magabheni, Danganya, Inkwali, Imfume, Nkwali, Odidini etc).</p> <p>3. A cooperative must submit proof of address from Ward Counsellor or Utility Bill as a proof that they reside within catchment area.</p> <p>Tenderer (Bidder) failing to comply with the above will be regarded as non-responsive and immediately be disqualified</p>	
4.	<p>The main contractor and subcontracted company must submit valid proof of joint venture agreement signed as an affidavit in front of Commissioner of Oaths.</p> <p>Note. We reserve the right to check for validity of the joint venture agreement. Tenderer (Bidder) subcontracting but failing this criteria will be regarded as non-responsive and will immediately be disqualified</p>	
5.	The EME and QSE subcontracted must be registered with Central Supplier Database (CSD), have valid tax clearance certificate on Central Supplier Database (CSD). If expired there must be proof of tax clearance certificate which will be checked and verified with SARS via pin number. The CSD proof must be submitted as an addendum if not submitted the quotation will be treated as non-responsive and will be disqualified.	

Notes

- The directors of the main tenderer/Bidder must not be the same with subcontracted company, including, banking, addresses and contact details.

Full Name _____

Signature of Bidder Representative _____

Note: Prospective tenderer (bidder) is obliged to comply with pre-qualification criteria as guided on Preferential Procurement Regulation 2017, any tenderer (bidder) who fail to comply with this, will be regarded as non-responsive and will be disqualified.

EVALUATION CRITERIA

This quotation will be evaluated as follows:

1. Phase 1 – Prequalifying criteria as prescribed on Annexure D.
2. Phase 2 – Mandatory requirements and scope of work/specification
3. Phase 3 – Price and Preference Point System 80/20 System

SPECIFICATION/SCOPE

TYPE OF SERVICE: SCOPE COLLECTION, PACKING AND DISPATCH OF HOSPITAL SUPPLIES AND ASSET (PILOT)	Indicate if submitted Yes/No
<p>1) The tenderer to collect, pack, dispatch hospital supplies and asset from various storage locations to end users within the hospital and satellite clinics, daily or on ad-hoc basis.</p>	
<p>2) The job involve counting of requisitions, issues, receipts etc, therefore the tenderer must employ one (1) Team Leader (supervisor), five (5) workers of which three (3) must be males and two (2) females who are residing within catchment area of the hospital. The tenderer must submit Curriculum Vitae (CV's) for workers with minimum requirements of at least matric and three months exposure to Inventory/Stock management preferable from public hospital environment.</p> <p>Note: Should the tenderer fail to provide this, the quotation will be regarded as non-responsive and will be disqualified.</p>	
<p>3) At least three workers must have proven theoretical and practical knowledge, be certified to drive Hyster or ForkLift. Proof of training such as certificate or licence from registered training provider will be required.</p> <p>Note: Should the tenderer fail to provide this, the quotation will be regarded as non-responsive and will be disqualified.</p>	
<p>4) The tenderer must provide a detailed break-down of cost which must include National Minimum wage salary structure as prescribed by Department of Labour or Bargaining Council. The cost must include Salary Cost: National Minimum Wage, Annual Bonus, Compliance with requirements from Department of labour such as [Unemployment Insurance Fund (UIF), Compensation for Occupational Injuries and Diseases Act (COIDA), Provident fund, Annual leave (normal) & Uniform Cost].</p> <p>Include Other Administrative cost such as, Transportation, Audit Fees, Telecommunication, Bank Fees etc,</p> <p>Include Public Liability Insurance cover, require proof of insurance, registered under main contractor name.</p> <p>Include Management Fee and Profit, The percentage charged for Management Fee and Profit must not be unreasonably low. Low profit margin lead to tampering with workers national minimum wage payments, which could cause labour unrest and non-compliance with statutory requirements. The institution reserves a right to reject quotation for a contractor with unreasonable management fee and profit. The management fee and profit below supervisor total salary cost all-inclusive per month will be rejected and treated as non-responsive .</p> <p>Total cost. The total of detailed breakdown cost must be equivalent or the same with the one on official quotation.</p> <p><u>The total cost should be for twelve (12) months or one year.</u></p> <p>Note: Should the tenderer fail to provide detailed information as stated above, the quotation will be regarded as non- responsive and will be disqualified.</p>	
<p>5) The tenderer must provide a detailed execution plan which must include Collection Strategy, Packing Strategy and Dispatch Strategy. The Execution Plan should be in line with how the normal warehouse operate. The plan must be signed by contractor representative. Should the tenderer fail to provide this, the quotation will be regarded as non- responsive and will be disqualified.</p>	

TYPE OF SERVICE: SCOPE COLLECTION, PACKING AND DISPATCH OF HOSPITAL SUPPLIES AND ASSET (PILOT)	Indicate if submitted Yes/No
<p>6) The tenderer to attach three trade references, to serve as proof that general work service was rendered successfully and paid for, the information to include Order number/Type of Service / Name of Client / Amount Paid/ Contact Person and Contact Details. Should the tenderer fail to provide this, the quotation will be regarded as non- responsive and will be disqualified.</p>	
<p>7) The tenderer to attach letter of good financial standing from the bank which is not older than three months form the date of advert, to demonstrate capacity to pay workers on time and to render such service.</p> <p>Should the tenderer fail to provide this, the quotation will be regarded as non- responsive and will be disqualified.</p>	
<p>Company Stamp and Signature</p>	