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KZN HEALTH

## **KZN Health Intranet**

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COMPONENTS

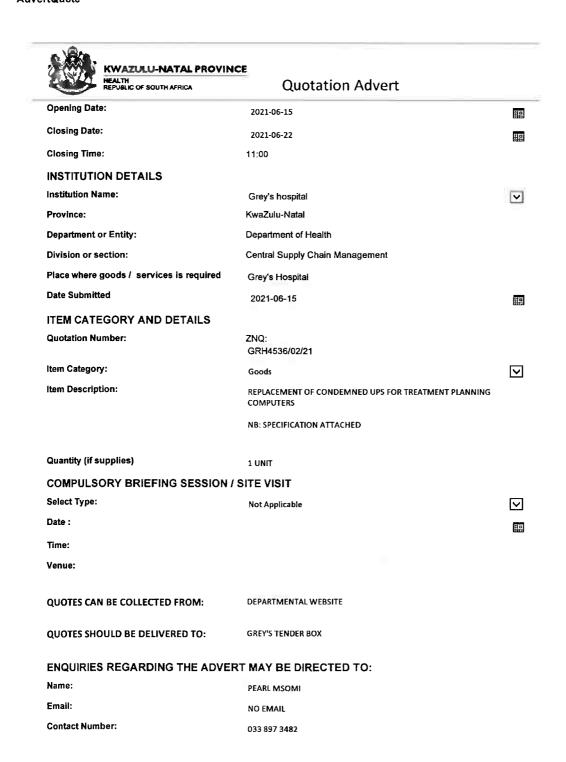
DIRECTORY

DISTRICT OFFICES

**HEALTH FACILITIES** 

KZN Health > Components > Supply Chain Management

AdvertQuote



Finance Manager Name:

H

Finance Manager Signature:

MBS T.M MAZIBUKO

No late quotes will be considered

Print this page

## STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

	CLOSING	TIME: 11:00					
ILURE TO DO SO W							
		-FER BEING DISQUAI	LIFIED)		_		
RESS OF BIDDER (	(FIRM)						
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Pail delivery costs		V2			=		
	Brand & model	manufacture			i i		
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	DATE: EMAIL ADI FACSIMILI SARS PIN: CENTRAL	DATE:  EMAIL ADDRESS:  FACSIMILE NUMBER:  SARS PIN:  CENTRAL SUPPLIER DATABASE R  State delivery period e.g. E.g. 1day, 1weel	DATE:  EMAIL ADDRESS:  FACSIMILE NUMBER:  SARS PIN:  CENTRAL SUPPLIER DATABASE REGISTRATION (CSD)  State delivery period e.g. E.g. 1day, 1week  All delivery costs must be included in the quote price  Brand & model Country of	DATE:  EMAIL ADDRESS:  FACSIMILE NUMBER:  SARS PIN:  CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.: 1  State delivery period e.g. E.g. 1day, 1week  All delivery costs must be included in the quote price  Brand & model Country of Price	DATE:  EMAIL ADDRESS:  FACSIMILE NUMBER:  SARS PIN:  CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.: 1  State delivery period e.g. E.g. 1day, 1week  All delivery costs must be included in the quote price  Brand & model Country of Price		

- The institution is under no obligation to accept the lowest or any quote The price quoted must include VAT (if VAT vendor).
- 1,1 1,2 1,3
- The department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT
- The bidder must ensure the correctness & validity of quote: that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the 1.4
- 1.5

- bidder's risk.

  The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.

  This quotation will be evaluated specification & correctness of information.

  Only offers that comptly with or greater than specification will be considered.

  Late quotes will not be considered.

  All products supplied must be valid for a minimum period of six months.

  A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.

  All delivery costs must be included in the quote price, for delivery at the prescribed destination.

  Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including tastes of exchange variations) will be the considered. 1 10
- 1.12
- (including rates of exchange variations) will not be considered.

  In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted 1,13
- for each delivery point.
  If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due

- course.

  The supplier shall furnish any information, when requested.
  In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.

  The supplier shall indemnify the KZN Department of Health (aka the purchaser) against all third-party claims of infingement of patent, trademark, or industrial design rights arising from use of the goods or any part 1.17
- thereof by the purchaser.

  If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in If the supplier falls to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

  The purchaser, may terminate this contract in whole or in part if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract fails to perform any other obligation(s) under the contract; or has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

  The purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar conditions of the purchaser in the contract cannot be underivered, and the supplier shall be liable to the purchaser for any excess costs for such similar code, works or services.
- such similar goods, works or services,
- 1.21 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for period not exceeding 10 years. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders having multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be
- SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS 2. QUOTATION.
- 21
- QUOTATION.

  Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. Quotation submitted must be complete in all respects.

  Any alteration and by the bidder must be initialled. Use of correcting fluid is prohibited.

- 2.6
- Quotation will be opened in public as soon as practicable after the closing time of quotation. Where practical, prices are made public at the time of opening quotations. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

  Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.

  Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be injected as the principle. rejected as being invalid.
- ceived in sealed envelopes with the relevant quotation numbers on the envelopes are kent All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in a side custody until the dosing time of the quotation/bulds. Where, however, a quotation is receive open, it shall be sealed. If it is received without a quotation/buld number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewher subsequent to the closing date and time of quotation will be considered. No quotation/bit sent through the post will be considered if it is received after the closing date and time situatiset in the quotation documentation, and proof of postion will not be accepted as proof of delivery.
- stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery, Quotation documents must not be included in packages containing samples, Such quotations may be rejected
- 3.6

## **DECLARATION OF INTEREST**

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
- the bidder is employed by the state; and/or

any municipality or municipal entity;

- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2, Ir	order to give effect to the above	e, the following questionnaire must b	oe co	mpleted and submitted	with the quote.	
2,1.	Full Name of bidder/representa	tive	2.4.	Company Registratio	n Number:	
				Tax Reference Numb		
		any (director, trustee, shareholder²)::	2.6.	VAT Registration Nur	nber:	
				·		
2.7.	The names of all directors / tru	stees / shareholders / members, the st be indicated in paragraph 3 below	eir ind	dividual identity numbe	ers, tax reference num	
28		ed with the bidder presently employ		the state?		[TICK APPLICABLE]
	I.If so, fumish the following partic		eu D	ine state:		TES   NO
		ee / shareholder/ member:				
	Name of state institution at which	h you or the person connected to th	ne bid	der is employed:		
	Position occupied in the state in	stitution:		Any other particula	ırs:	
2.8.2	<ol><li>If you are presently employed</li></ol>	d by the state, did you obtain the ap	prop	riate authority to under	take remunerative wo	ork outside employment
	in the public sector?					YES NO
2.8.2	2.1. If yes, did you attach proof	of such authority to the quote docum	ment?	?		1.20 1.0
(Note: I	ailure to submit proof of such a	ithority, where applicable, may resu	ılt <u>in t</u>	he disqualification of the	he quote.)	
2.8.2	!.2. If no, furnish reasons for no	on-submission of such proof:				
2.9.	Did you or your spouse, or any	of the company's directors / trustee	es / s	hareholders / member	s or their spouses co	nduct business with the
	state in the previous twelve mo					YES NO
2.9.1	. If so, furnish particulars:					
2.10	. Do you, or any person connect	ed with the bidder, have any relation	nship	(family, friend, other) v	with a person employe	ed by the state and who
0.40		ation and or adjudication of this quo				YES NO
2.10	11. If so, furnish particulars:			- h		.11————————————————————————————————————
2.11	Are you, or any person connect	ed with the bidder, aware of any rela	ations	snip (tamily, triend, oth	er) between any other	
2 11		y be involved with the evaluation and				YES NO
2.11	Do you or any of the directors I	trustees / shareholders / members o	of the	company house enviet	arost in any other rela	tad aammaniaab.a.b
2.12	or not they are bidding for this	nusiees / shareholders / members o	JI LITE	company have any ini	erest in any other rela	
2 12	1 If so furnish particulars:					YES NO
	·		•••••			
		ees / members / shareholders.				
NB:	The Department Of Health will	validate details of directors / truste	ees /	members / sharehold	lers on CSD. It is the	suppliers' responsibility
	to ensure that their details are	up-to-date and verified on CSD. If t	the D	epartment cannot vali	date the information	on CSD, the quote will
	not be considered and passed	over as non-compliant according to	Natio	onal Treasury Instruction	on Note 4 (a) 2016/17	•
4	DECLARATION					
	HE UNDERSIGNED (NAME ENISHED IN PARAGRAPH:	E)		C	CERTIFY THAT TI	HE INFORMATION
rur	INISHED IN PARAGRAPHS	5 2.				
		MAY REJECT THE QUOTE OF	R AC	CT AGAINST ME S	HOULD THIS DE	CLARATION
PKC	VE TO BE FALSE.					
	******					
Nam	e of bidder	Signature		Position	Da	ate
1ªState	e* means –					
a)		l, national or provincial public entity or	c)	provincial legislature;		
	constitutional institution within the mea Act, 1999 (Act No. 1 of 1999);	ning of the Public Finance Management		national Assembly or the na Parliament.	ational Council of provinces	; or

<sup>2&</sup>quot;Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.