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KZN HEALTH

## **KZN Health Intranet**

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COMPONENTS

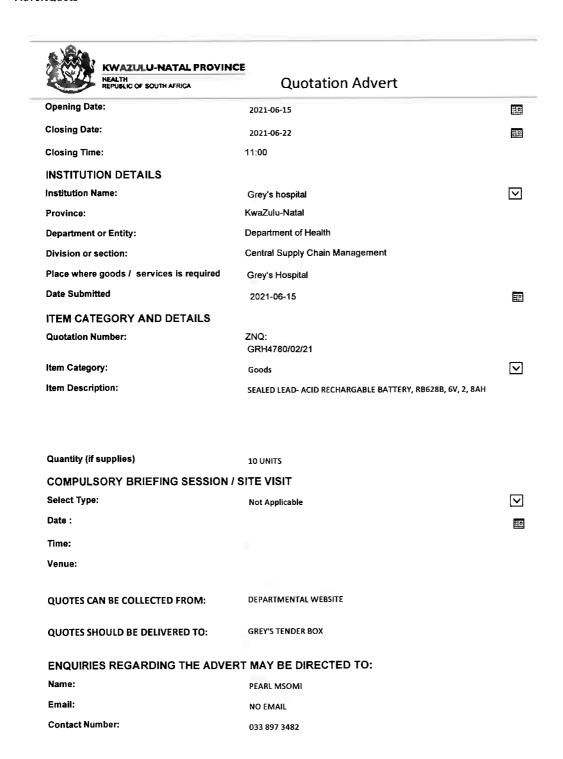
DIRECTORY

DISTRICT OFFICES

**HEALTH FACILITIES** 

KZN Health > Components > Supply Chain Management

AdvertQuote



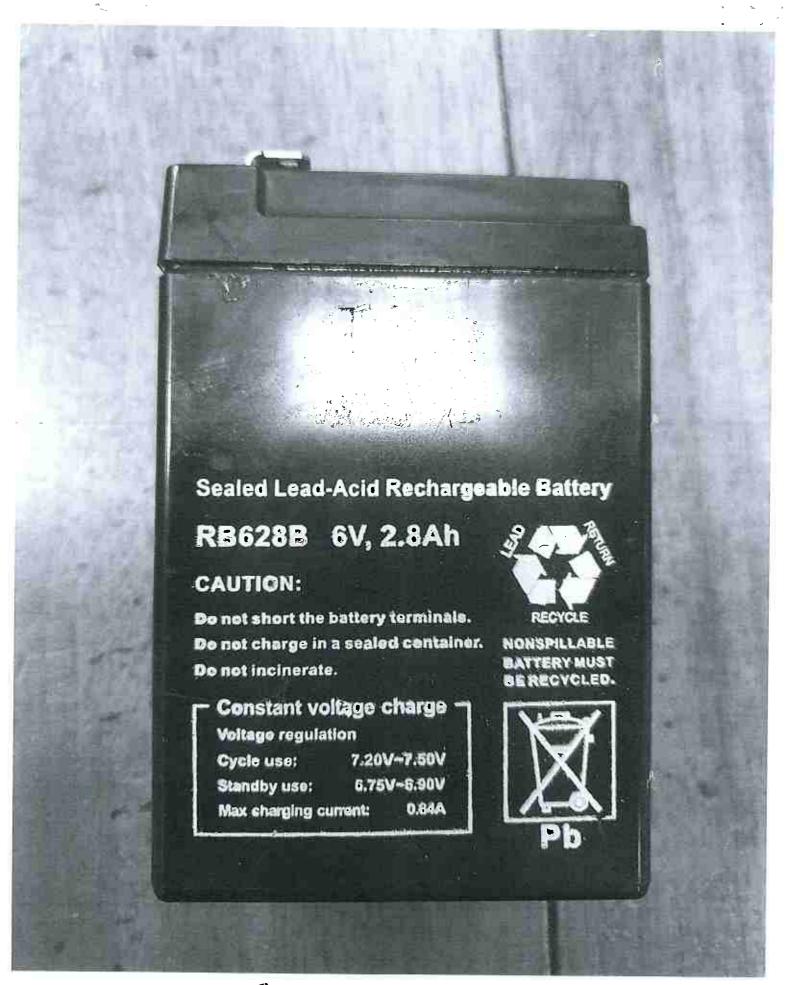
Finance Manager Name:

Finance Manager Signature:

MRS T.M MAZIBUKO

No late quotes will be considered

Print this page



GRH 4780/och1



GRH 4780/02/21

## STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

DATE ENQL	ADVERTISED: JIRIES MAY BE (	VITED TO QUOTE FOR REQUIREM FACSIMILE N DIRECTED TO: Supply chain depar 201 TOWNBUSH ROAD, PMB 32	UMBER: .	033 897	7 3006			CONTA	CT NU	IMBER:	······································						
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							F BIDDEI								=		
NAME OF BIDDER:							DATE:										
PHYSICAL ADDRESS:							EMAIL ADDRESS:										
	CT NUMBER:						FACSIMILE NUMBER:										
	TURE OF BIDDE						SARS PIN:										
	ING THIS GOCUME	nt I hereby agree to all terms and cor	nditions]				CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.: ↓										
UNIQUE REGISTRATION REFERENCE:															$\neg$		
			$\perp \perp$		Ш						$\perp$	П				T	
oes this	offer comply with	n the specification?				State	delivery j	⊫riod e	g. E.g.	. 1day. 1	week			7	_	- Air	
the pric					_	All de	livery cos	ts must	be incl	luded in	the quo	ote price				5,5	
item No	Quantity	Description					Brand & model				Country of	Price	Price				
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ALUE	ADDED TAX @ 1	5% (Only if VAT Vendor)		-	_			_	_	_							
		CE (VALIDITY PERIOD 60 Days)	_		_			_									

- The price quoted must include VAT (if VAT vendor).

  The department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors. 1.3
- The bidder must ensure the correctness & validity of quote: that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the cover all for the work/fitem (s) & accept that any mistakes regarding the price (s) & calculations will be at une bidder's risk.

  The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.

  This quotation will be evaluated specification & correctness of information.

  Only offers that comply with or greater than specification will be considered.

  Late quotes will not be considered.

  All products supplied must be valid for a minimum period of six months.

  A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.

  All delivery costs must be included in the quote price, for delivery at the prescribed destination.

  Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.

  In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.

- 1.10
- 1.12
- for each delivery point.

  1.14 If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due

- 1.14 if samples r composery one and the course.

  1.15 The supplier shall furnish any information, when requested.

  1.16 In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to variate the tax compliance status of the supplier.

  1.17 The supplier shall indemnify the KZN Department of Health (aka the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part
- thereof by the purchaser.

  1.18 If the supplier falls to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

  1.19 The purchaser, may terminate this contract in whole or in part if the supplier falls to deliver any or all of the goods within the period(s) specified in the contract falls to perform any other or obligation(s) under the contract, or has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

  1.20 The purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- such similar goods, works or services.
- Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- period not exceeding 10 years.

  1.22 In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders having multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be
- SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS
- QUOTATION.
  Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural 2.1
- Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter. Under no circumstances whatsoever may the quotation/bid forms be retyped or retrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. Quotation submitted must be complete in all respects.

  Any alteration made by the bidder must be initialled.
  Use of correcting fluid is prohibited
  Quotation will be opened in public as soon as practicable after the closing time of quotation.

  Where practical, prices are made public at the time of opening quotations. 2.2
- 2.5 2.6

- Where practical prices are made public at the time of opening quotations.

  If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS
- Quotation shall be lodged at the address indicate not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- and in accordance with the directives in the quotation documents. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not compiled with, such quotations/bids may be 3.2
- other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.

  All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number assertained, the envelope sealed and the quotation number written on the envelope. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the dosing date and time of quotation will be considered.

  No quotation/bid sent through the post will be considered if it is received after the closing date and time slipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid. 33
- 3.5
- 3.6

## **DECLARATION OF INTEREST**

- 1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/ner authorised representative declare his/ner position in relation to the evaluating/adjudicating authority wherethe bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. Ir	order to give effect to the above, the following questionnaire mu	ist be c	ompleted and submitted with the c	ouote.
2.1. 2.2.	Full Name of bidder/representative	2.4. 2.5.	Company Registration Number:	
2.8.1 2.8.2 2.8.2 (Note: F	The names of all directors / trustees / shareholders / members, employee / persal numbers must be indicated in paragraph 3 be Are you or any person connected with the bidder presently emp. If so, furnish the following particulars:  Name of person / director / trustee / shareholder/ member:	their ir elow. loyed b	y the state?  dder is employed:Any other particulars:riate authority to undertake remur	TICK APPLICABLE  YES NO  nerative work outside employment  YES NO
2.9.1. 2.10.	state in the previous twelve months?  If so, furnish particulars:  Do you, or any person connected with the bidder, have any relative to the previous of the company's directors o	ices / s	nareholders / members or their sp	oouses conduct business with the YES NO
2.10.1 2.11. 2.11.1 2.12.   2.12.1	. If so, furnish particulars:Are you, or any person connected with the bidder, aware of any remployed by the state who may be involved with the evaluation at least of the control of the directors of the director of the direc	elations and or a	ship (family, friend, other) between adjudication of this quote? company have any interest in any	YES NO any other bidder and any person YES NO
NB:	ull details of directors / trustees / members / shareholders. The Department Of Health will validate details of directors / trust of ensure that their details are up-to-date and verified on CSD. If ot be considered and passed over as non-compliant according to			
4	DECLARATION		, , , , , , , , , , , , , , , , , , , ,	, 2010/11.
I, THI FURN	UNDERSIGNED (NAME) ISHED IN PARAGRAPHS 2.	••••••	CERTIFY 1	THAT THE INFORMATION
I ACC PROV	EPT THAT THE STATE MAY REJECT THE QUOTE ( E TO BE FALSE.	OR AC	T AGAINST ME SHOULD T	HIS DECLARATION
Name o	f bidder Signature		Position	 Date
Ad	leans – y national or provincial department, national or provincial public entity or institutional institution within the meaning of the Public Finance Management t, 1999 (Act No. 1 of 1999);	d) n	rovincial legislature; ational Assembly or the national Council o arliament.	of provinces; or

any municipality or municipal entity; 2"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.