



KZN Health Intranet

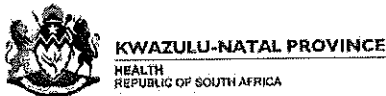
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AdvertQuote



Quotation Advert

Opening Date: 2021-11-18

Closing Date: 2021-12-02

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Greytown hospital

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: MAINTENANCE

Date Submitted: 2021-11-17

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ: 20/11/21-22

Item Category: Services

Item Description: SUPPLY LABOUR, MATERIALS AND EQUIPMENT TO REMOVE WILD HARD ROCKS AND IMPORT TO SOIL SUITABLE FOR THE PLANTING OF KOKOI GRASS AT EHLANZENI CLINIC (INADI NGUBEVU UNDER KRANSKOP RURAL AREA) 64 KM RETURN TO GREYTOWN

Quantity (If supplies)

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Both

Date: 2021-11-25

Time: 10:00AM

Venue: EHLANZENI CLINIC (INADI NGUBEVU UNDER KRANSKOP RURAL AREA)

QUOTES CAN BE COLLECTED FROM: PLEASE PRINT YOUR COPY ON THE INTERNET

QUOTES SHOULD BE DELIVERED TO: GREYTOWN HOSPITAL TENDER BOX, NEXT TO THE MAIN GATE

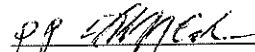
ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: MR. S. SOSIBO

Email: siphakuphi.sosibo@kznhealth.gov.za

Contact Number: 053 4139 431

Finance Manager Name: MR. R HANIFF

Finance Manager Signature: 

No late quotes will be considered

OFFICIAL PRICE PAGE FOR QUOTATIONS

ZNQ NUMBER: 20/11/21-22 GTW

DESCRIPTION: SUPPLY LABOUR, MATERIAS AND EQUIPMENT TO REMOVE WILD HARD ROCKS AND IMPORT TO SOIL

SIGNATURE OF BIDDER DATE.....
 [By signing this document I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
1.	4476M ^2	SUPPLY LABOUR, MATERIAS AND EQUIPMENT TO REMOVE WILD HARD ROCKS AND IMPORT TO SOIL AT EHLANZENI CLINIC (INADI NGUBEVU UNDER KRANSKOP RURAL AREA) 64 KM RETURN TO GREYTOWN)				
		AS PER SPECIFICATION ATTACHED				
		NB: PLEASE ATTACH SUMMARY OF CSD REPORT AND MAKE SURE THAT THE CSD UNIQUE NO. IS WRITTEN IN CAPITAL LETTERS AND BBBEE CERTICICATE.				
VALUE ADDED TAX @ 15% (Only if VAT Vendor)						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						

Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?
Is The Price Firm?	State Delivery Period E.G. E.G. 1day, 1week

<p>Enquiries regarding the quote may be directed to:</p> <p>Contact Person: MR. S. SOSIBO Tel: 0334139431</p> <p>E-Mail Address: siphakuphi.sosibo@kznhealth.gov.za</p>	<p>Enquiries regarding technical information may be directed to:</p> <p>Contact Person: MR. D. GOGEL Tel: 0334139421</p>
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DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- | | |
|--|---|
| 2.1. Full Name of bidder/representative..... | 2.4. Company Registration Number: |
| 2.2. Identity Number: | 2.5. Tax Reference Number: |
| 2.3. Position occupied in the Company (director, trustee, shareholder ²):..... | 2.6. VAT Registration Number: |

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

2.8. Are you or any person connected with the bidder presently employed by the state? YES NO

2.8.1. If so, furnish the following particulars:
 Name of person / director / trustee / shareholder/ member:
 Name of state institution at which you or the person connected to the bidder is employed:.....
 Position occupied in the state institution: Any other particulars:.....

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES NO

2.8.2.1. If yes, did you attach proof of such authority to the quote document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

2.8.2.2. If no, furnish reasons for non-submission of such proof:

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES NO

2.9.1. If so, furnish particulars:.....

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES NO

2.10.1. If so, furnish particulars:.....

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES NO

2.11.1. If so, furnish particulars:.....

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES NO

2.12.1. If so, furnish particulars:.....

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate **details of directors / trustees / members / shareholders** on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the **information** on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4 DECLARATION

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Name of bidder	Signature	Position	Date

¹"State" means –

- | | |
|---|---|
| a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); | c) provincial legislature; |
| b) any municipality or municipal entity; | d) national Assembly or the national Council of provinces; or |
| | e) Parliament. |

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting YES take place
- (ii) Date 11/26/21 Time 10:00 Place MAINTENANCE BOARDROOM

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (here after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all quotes:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Points for this quote shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P \min}{P \min} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1.</p> <p>2.</p>
--

<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE:</p> <p>ADDRESS.....</p> <p>.....</p> <p>.....</p>



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

PROVINCE OF KWAZULU-NATAL
DEPARTMENT OF HEALTH
EHLANZENI CLINIC – KRANSKOP
ZNQ: _____

DOH – ENHLGRY - PROJ – CORRECTIVE MAINTENANCE SUPPLY LABOUR, MATERIALS AND EQUIPMENT TO REMOVE WILD HARD ROCKS, TURN UP AND LEVELING OF THE GROUND, IMPORT TOP SOIL AND PLANTING OF KOKOI GRASS AT THE CLINIC GROUNDS.

1. PROJECT SPECIFICATIONS

1.1 SCOPE OF WORKS CONTRACT

This Contract is for the execution of the project indicated above.

1.2 CONTRACT DRAWINGS / SITE AND FLOOR LAYOUT

Attached drawing no. one for section no.1

1.3 CONDITIONS OF CONTRACT AND PRELIMINARIES

1.3.1 PERIOD OF CONTRACT / WORKS / PROJECT

One (01) *Month* as the Contract Period for the completion of the Work from date of Site handover.

Contractor must be qualified to start and complete all works within the period of Thirty (30) working days excluding the nights.

Contractor must allow to work day shift and not at night, project is for compliance with cleanliness.

Contractor may not sign works contract where possible not having capacity (teams) to complete works within the period specified.

Proof of compliance is required prior to works commencement-letter of guarantee from suppliers confirming availability of materials equipment and machinery;

Guarantee letter must be attached and submitted together to the quotation for evaluation purposes.

Proof of previous work experience from the previous employer must be attached and submitted together to the quotation for evaluation purposes.

1.3.2 CONTRACT WORKS GUARANTEES:

Damage to the existing buildings and underground services will be contractors responsibility and accountability in terms of repairs - Bidders to note that any damages done or occurring to any of the buildings will be repaired at the expense of the contractor/ Tenderer.

All repairs must be to the satisfaction of the Kwa Zulu- Natal Department of Health.

Bidders are advised to visit the site prior to tendering and to acquaint themselves with the nature of work to be done and access to the sitting of the existing buildings or site etc., as the Hospital will not be held responsible or no claims whatsoever will be allowed on the grounds of ignorance on the conditions under which the work will be executed.

1.3.3 WORKS GUARANTEE PERIOD

The guarantee period for the completion of the Structure indicated above and all materials must be a minimum of *Three (3) Calendar Months* from the date of final delivery. Materials shall be guarantee for at list **5 years and above.**

DOH – ENHLGRY - PROJ – CORRECTIVE MAINTENANCE

Supply labour, materials and equipment to remove wild hard rocks, turn up and levelling off the ground, import top soil and planting of kokoi grass at the clinic grounds

1.3.3.1 PENALTY FOR DELAYS TO REACH PRACTICAL WORKS COMPLETION
Penalties of 0.04% a day shall apply for non-completion of the projects.

1.3.4 SITE AND MODE OF PROCEDURE

The work contained in this contract will be carried out on the site of the existing **EHLANZENI CLINIC – INADI NGUBEVU UNDER KRANSKOP RURAL AREA**
The Bidder is advised that the existing premises will be fully occupied throughout the period of the contract, and that the minimum amount of disruption to services is of the utmost importance (do not apply as this contract falls under critically essential)
Damage to the existing buildings - Bidders to note that any damages done or occurring to any of the buildings shall be repaired at the expense of the contractor/ Bidder.
The repairs must be to the satisfaction of the Kwa Zulu- Natal Department of Health.
Bidders are advised to visit the site prior to tendering and to acquaint themselves with the nature of the work to be done and access to the sitting of the existing buildings etc., as no claim whatsoever will be allowed on the grounds of ignorance of the conditions under which the work will be executed.

1.3.5 SATISFACTORY INSTALLATION

The whole of the installation shall be carried out in accordance with the South African Bureau of Standards Code of Practice for the application of National Building Regulations, the KZNPA Standard Preambles to all Trades, the KZNPA General Specification, the South African Bureau of Standards Code of Practice and the Occupational Health and Safety Act and Regulations 85/1993 as amended.
Copies of the KZNPA Standard Preambles to all Trades and the KZNPA General Specifications are available at the office of the Greytown Hospital Chief Artisan and can be obtained on request.

1.3.6 CERTIFICATE OF COMPLIANCE / GUARANTEES (DO NOT APPLY)

- Bidder shall allow to submit electrical compliance certificate
- Equipment operating manuals.
- Training of maintenance staff
- Mechanical guarantees

1.3.7 GENERAL

The Bidders / Contractors will be responsible for all carpentry, building and masonry works associated with the installation and making good of all work related to the installation. The patching and painting (If Any) must be to the satisfaction of the KwaZulu-Natal Department of Health.

2. TECHNICAL SPECIFICATION

2.1 GENERAL

This TECHNICAL SPECIFICATION shall be read in conjunction with all other sections of the SPECIFICATION and cognisance shall be taken of the clauses relevant to this particular installation, whether any specific clauses are referred to or not.

2.1.1 SCOPE

Supply materials, labour and employment of EPWP is off highly importance
Supply labour, materials and equipment to remove wild hard rocks, turn up and levelling off the ground, import top soil and planting of kokoi grass at the clinic grounds.
Supplying of plant machinery and equipment shall be inclusive in the quotation prior to submission.

DOH – ENHLGRY - PROJ – CORRECTIVE MAINTENANCE

Supply labour, materials and equipment to remove wild hard rocks, turn up and levelling off the ground, import top soil and planting of kokoi grass at the clinic grounds

manhole (sewer manhole be pointed out on the site briefing meeting.
Materials used are to comply with ISO 9001:2008 Standards and local specification. The bidder is to ensure that new hand wash. basin are installed as per manufactures specifications and all required fixing screws and fittings, including shut off valves are included in the quotation / all other additional materials must be allowed by contractor to guarantee the completion of the projects / works.

2.1.2 WORK TO BE CARRIED OUT

Supply and install the following:

1. Preparation , cultivation of landscape areas
2. Import supply and spreading of topsoil and Mulch.
3. Supply and planting of advanced trees, shrubs and ground covers
4. Supply and laying of Turf, grassing
5. Planting of grass and maintenance.
6. Supply soil conditioners and Mulches following all landscaping operations/requirements. Norms and standards..
7. Supply and spread soil for landscaping and gardening use suitable for the area,
8. Supply suitable fruit trees from the nursery.
9. Pruning of trees and scrubs
10. Suitable bidder to present or submit representative samples of the plants and other materials and products specified in the samples schedule.
11. Plant samples are submitted in each plant sample in the condition in which it is proposed to supply it to the site.
12. Rejection: replace at no cost to the department of health, plant samples rejected as unsuitable for use, including samples rendered unsuitable by the process of examination(e.g. for roots condition) samples not rejected / not accepted may be included in plant materials for use in the works.

DOH – ENHLGRY - PROJ – CORRECTIVE MAINTENANCE

Supply labour, materials and equipment to remove wild hard rocks, turn up and levelling off the ground, import top soil and planting of kokoi grass at the clinic grounds

**EHLANZENI CLINIC
GENERAL LANDSCAPE
SPECIFICATION
2020/21**

PREPARED BY : DERRICK GOGÉ

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- **GENERAL**

- 1. SCOPE**

OUTLINE DESCRIPTION: Including but not necessarily limited to:

- Preparation, cultivation of landscape areas,
- Supply and spreading of topsoil and mulch,
- Supply and planting of advanced trees, trees, shrubs and groundcovers,
- Supply and laying turf,
- Grassing,
- Maintenance

- 2. STANDARDS**

REFERENCED DOCUMENTS: The following standards are referred to in this Section:

- BS 1377 4 - Methods of Testing Soils for Engineering Purposes
- BS 4428:1989 - General Landscape Operations
- BS EN 844 - Timber - Preservative Treated - Sawn and Round
- BS 8417:2003 - Preservative Treated Farm Fencing Timber
- BS 3882:2007 - Soils for Landscaping and Garden Use
- BS PAS 100 - Composts, Soil Conditioners and Mulches
- BS 8545:2014 - Trees from Nursery to Independence
- BS 5837:2005 - Pruning of amenity trees

- 3. SAMPLES**

REQUIREMENT: Submit representative samples of the plants and other materials and products specified in the SAMPLES SCHEDULE.

PLANT SAMPLES: Submit each plant sample in the condition in which it is proposed to supply it to the site.

REJECTION: Replace, at no additional cost, plant samples rejected as unsuitable for use, including samples rendered unsuitable by the process of examination (e.g. for root condition). Samples not rejected may be included in plant material for use in the Works.

4. APPROVED SUPPLIERS

PLANT MATERIAL: Obtain plant material, including plants, seeds and mulch from approved suppliers. Furnish proof of ordering if requested. No extension of time will be granted if plant material is not available because of late ordering. Advise immediately if supply difficulties are encountered.

5. INSPECTION

NOTICE: Give not less than 48 hours' notice so that inspection may be made of the following, as applicable:

- Plant materials delivered to the site
- Setting out completed
- Clearing completed
- Sub-grades cultivated and/or prepared prior to placing topsoil.
- Grassing bed prepared prior to turfing, seeding, or temporary grassing
- Tree holes excavated and prepared for planting
- Plant material set out before planting
- Grassing or turfing completed
- Practical completion
- Upon completion of Defects Liability work.

PERIODIC INSPECTIONS: There will be regular periodic inspections at the beginning of each month during the establishment period and the Defects Liability Period.

6. PROTECTION

TREES AND SHRUBS: Specified in WORK NEAR TREES

7. TREES TO BE RETAINED

MARKING: Mark trees to be retained with tags. At the end of the Contract they will be checked and tags removed.

WORK NEAR TREES: Specified in WORK NEAR TREES

WORK ON TREES: If it is considered necessary to perform any work on trees, including pruning, root cutting, repair or removal, apply for permission and await instructions.

QUALIFIED PERSONNEL: Any work permitted to be done on trees to be retained shall be performed by an approved arborist.

PRUNING: If tree branches are directed to be removed, they must be pruned in accordance with BS 5837:2005.

REPAIR: If the Superintendent permits repair work to be attempted on a tree damaged during the work under the Contract, perform the repair work at no extra cost.

REMOVAL: If repair work is considered impracticable, or is attempted and fails, and if so directed, remove the tree and root system. Make good as necessary, and either replace the tree or pay damages as specified below.

REPLACEMENT: If so directed, provide, plant and establish, as part of the Works, at no extra cost, a replacement tree of the same species and similar size.

DAMAGES: If replacement as part of the Works is not approved, pay, for any tree removed pursuant to the above, damages assessed by the Superintendent as the cost of replacement by others. If replacement with a smaller tree is permitted as part of the Works, pay damages assessed as the difference between the replacement costs of the smaller and larger trees up to a limit, if any, specified in the ENVIRONMENTAL PROTECTION SCHEDULE.

WARNING SIGN: Display a sign in a prominent position at each entrance to the site, warning that trees and plantings are to be protected during the currency of the Contract. Remove on completion.

Lettering: 100 mm high, in red on a white background.

8. WORK NEAR TREES

PROTECTION: Adequately protect from damage all trees and other plants which need not be removed or destroyed for construction operations, or which are shown on the Drawings and/or specified to be retained, or which are beyond the limits allowed to the Contractor as shown or specified.

Protect trees specified or shown to be retained from damage by groundwork's. Take necessary precautions, including the following:

- **Fence off the tree:** Install a fence at the drip line. Do not allow storage of materials nor access within the fenced area.
- **Harmful materials:** Do not store, stockpile, dump, or otherwise place under or near trees, bulk materials and harmful materials including oil, paint, waste concrete, clearings, boulders and the like. Do not place spoil from excavations against tree trunks, even for short periods. Prevent wind-blown materials such as cement from harming trees and plants.
- **Damage:** Prevent damage to tree bark. Do not attach stays, guys and the like to trees.
- **Work under trees:** Do not remove topsoil from within the drip line of trees unless otherwise specified. If it is necessary to excavate within the drip line, use hand methods such that root

systems are preserved intact and undamaged. Open up excavations under tree canopies for as short a period as possible.

- **Roots:** Do not cut tree roots exceeding 25 mm diameter unless permitted by the Project Manager. Where it is necessary to cut tree roots, use a chain saw, handsaw or similar means.
- **Backfilling:** Backfill to excavations around tree roots with topsoil mixture as specified in TOPSOIL. Place the backfill in layers, each of 300 mm maximum depth, compacted to a dry density similar to that of the original or surrounding soil. Do not backfill around tree trunks to a height greater than 50 mm above the original ground surface. Immediately after backfilling, thoroughly water the root zone surrounding the tree.
- **Compacted ground:** Avoid compaction of the ground under trees. If the ground under trees has been unduly compacted during the work under the Contract, for example by the operation of heavy constructional plant, loosen the soil by coring.
- **Coring:** Carry out coring by forming 75 mm diameter 300 mm deep core holes at 900 mm centres for the whole of the area affected and backfilling the core holes with sand watered in.

1. DEMOLITION

Retain salvaged items for further direction from Project Manager

2. EARTHWORKS

1. EROSION CONTROL

EROSION CONTROL: Prevent erosion of soil from any lands used or occupied in the execution of the work under the Contract.

NECESSARY MEASURES: Adopt such measures as may be necessary for erosion control, including the following where applicable:

- Staging of operations (e.g. clearing);
- Progressive restoration of disturbed areas;
- Temporary drains;
- Diversion and dispersal of concentrated flows to points where the water can pass through the site without damage;

- Spreader banks: or other structures to disperse concentrated run-off;
- Construction and maintenance of silt traps to prevent the discharge of scoured materials to downstream areas;
- Temporary grassing: or other treatments to disturbed areas (e.g. contour ploughing);

REMOVAL: Remove temporary works when they are no longer required.

2. SITE CLEARING

LOCATION: Clear only the site areas occupied by works such as buildings, paving, excavations, regrading and the like, and areas shown on the Drawings or specified below as areas to be landscaped or cleared.

CLEARING OPERATIONS: General clearing: Remove everything on or above the site surface, including rubbish, vegetable matter and organic debris, scrub, timber, stumps, boulders, rubble, and the like.

Grubbing: Grub out stumps and roots over 50 mm diameter to a minimum depth of 500 mm below sub grade under buildings or paving, or 300 mm below finished surface in unpaved areas.

Old works: Break up if necessary and remove old slabs, foundations, paving's, drains, manholes and the like found on the surface.

Surface layer: Remove the surface layer of the natural ground.

All topsoil is to be stripped and stockpiled for reuse.

TREES: Site clearing operations are subject to the restrictions specified in TREES TO BE RETAINED and WORK NEAR TREES.

CONTRACTOR'S SITE AREAS: If not included within the areas specified above, clear generally only to the extent necessary for the performance of the Works.

MULCH: Put approved cleared vegetation through a chipper. Reduce to pieces not larger than 75 x 50 x 15 mm and stockpile for re-use as mulch where directed.

3. ROCK LANDSCAPING

ROCK OUTCROPS: If rock, rock shelves and rock outcrops are shown on the Drawings as landscape features, protect them from mechanical damage and surface defacement by fire, paint, cement and the like. Provide temporary fences where shown on the Drawings or if required and remove on completion.

Restoration: If landscape feature rocks are damaged or defaced during the course of the Works, restore them by such means as the Project Manager may direct, or replace them if so directed, without extra charge.

Damages: If landscape feature rocks cannot be satisfactorily restored or replaced, pay the necessary damages.

PLACED ROCK: Place rocks where shown on the Drawings, after ground formation work has been carried out (topsoil or surface soil layers finished to final levels). Placed rock shall be approved site rock if available, otherwise provide imported rock as specified below. Protect the weathered faces from damage.

SITE ROCK: Salvage approved rocks of 0.5 m³ in volume or greater resulting from the work under the Contract. Stockpile the approved rocks so that they are accessible to a lifting device for future removal. Remove other site rock as specified in DISPOSAL OF SPOIL.

IMPORTED ROCK: Shall be selected prior to delivery from an approved source.

4. WEED ERADICATION

METHODS: Eradicate weeds by environmentally acceptable methods. Continue eradication throughout the course of the Works and during the establishment and Defects Liability periods.

5. FILLING

SOURCE: Provide filling free from perishable matter, imported on to the site from an approved source unless the specified filling type can be provided from spoil recovered from the excavations.

FILLING TYPES: General Filling: Graded material, maximum particle size 75 mm.

Landscape Filling: Material sourced from the 'B' horizon and not containing building rubble or the like and free of deleterious matter, or topsoil not meeting the specification.

6. PREPARATION FOR FILLING

GENERALLY: Suitably prepare the ground surface to receive filling, including topsoil filling where applicable.

UNDER SLABS OR PAVING: Water and roll the sub grade to achieve the densities stated for these locations in DRY DENSITY RATIO.

7. PLACING FILLING

EXTENT: Place and compact filling to the dimensions, levels, grades and cross section as required by or as shown on the Drawings, and so that the surface is constantly self draining.

LAYERS: Place filling in layers not exceeding the thickness stated below when measured loose, and compact each layer as specified in COMPACTION.

Maximum layer thickness: 150 mm

PLACING AGAINST CONCRETE: Do not place filling against concrete until the concrete has been in place for fourteen days, unless otherwise approved.

8. SPOIL

SURPLUS EXCAVATED MATERIAL: Remove from the site, including debris resulting from site clearance, and excavated material not re-useable as topsoil, filling, mulch or the like, unless otherwise specified or directed.

DISPOSAL: The Contractor shall be solely responsible for the safe and harmless disposal of surplus excavated material away from the site.

BURNING: Do not burn without permission.

BURIAL: Boulders, concrete fragments and the like materials may not be disposed of by burial and are to be disposed of offsite.

RE-USABLE SPOIL: Store where directed.

9. EARTY MOUNDS

LOCATION: Form earth mounds in the positions and to the contours shown on the Drawings.

CONSTRUCTION: Filling as specified in FILLING, in layers approximately 150 mm thick compacted to 85% of the dry density ratio of the surrounding soil as determined by AS 1289, to minimise slumping and further internal packing down. Corners and intersections of planes shall be rounded and gradual. To grading from edgings provide horizontal shoulders, minimum width 500 mm, before any change of level.

TOPSOIL COVER: For mass planted surfaces allow for 450 mm total topsoil plus mulch. For grassed surfaces allow for 150 mm total topsoil plus turf.

10. REINSTATEMENT

REQUIREMENT: Unless otherwise specified, restore the developed and undeveloped ground surfaces of the site to the condition existing at the commencement of the work under the Contract and backfilling under WORK NEAR TREES.

11. CULTIVATION

PREPARATION: Prepare the sub-grade to receive topsoil as specified in PLACING TOPSOIL. Remove existing weeds as specified in WEED ERADICATION.

CULTIVATION: Cultivate by ripping to the depths specified below, to loosen the compacted ground. Do not disturb services or tree roots; if necessary cultivate these areas by hand. During cultivation, thoroughly mix in any materials specified to be incorporated into the sub-grade.

STEEP BATTERS: Cultivate finished profiles by dragging a toothed bucket at right angles to the slope (horizontal or on contour). Ripping should achieve a minimum score of 50 mm.

Deleterious material: Remove stones exceeding 50 mm, and any other deleterious material brought to the surface during cultivation, including roots, sticks, weeds and the like.

SUB-GRADE SURFACES: Trim after cultivation to shapes and levels such that the required depth of topsoil can be placed to the specified finished surface levels.

CULTIVATION DEPTHS: Cultivate to the minimum depths specified below, as applicable:

1. Previously excavated areas: (For grassing and mass planting): Cultivate sub-grade 150 mm.
2. Unexcavated areas (natural soil):
 - Grassed areas: (Seeded, turf,): 150 mm. Cultivate the whole area to be planted. Finely cultivate the surface. Rake free of clods.
 - Mass planted areas: 300 mm below finished levels. Add site topsoil as necessary to bring the sub-grade surface to 100 mm below the required finished levels.
 - Temporary grassing: 25mm below finished levels.

12. TOPSOIL

DEFINITIONS:

Topsoil: General purpose soil to BS 3882:2007.

Top dressing: To BS 3882:2007.

Planting Mixture: Three parts by volume of organic soil and one part of compost as specified in COMPOST, thoroughly mixed before placing.

Topsoil type in planting mixture: organic soil

SOURCE: Import topsoil on to the site from an approved source unless the specified topsoil type can be provided from material recovered from the excavations.

TOPSOIL TYPES: General purpose soil.

TOPSOIL STOCKPILES: Stockpile site topsoil approved for re-use, and imported topsoil where necessary, before placing as specified in PLACING TOPSOIL. Establish stockpiles to sizes and in locations as directed, to heights not exceeding 1.5 m. Provide adequate drainage and aeration.

LOCATIONS: Shown on the Drawings.

13. PLANT MATERIALS

14. COMPOST

DESCRIPTION: As described in BS PAS 100 -well rotted compost or manure, with a neutral pH value, or other approved material, free from harmful chemicals, grass and weed growth. Provide a certificate of proof of compost pH value on request.

15. FERTILIZER

SUPPLY: Deliver fertiliser to the site in sealed bags, branded with the type and manufacturer's name.

FERTILIZER TYPES: Specified in the FERTILIZER SCHEDULE.

Grassing: At time of sowing or not more than 48 hours before: Spread fertiliser evenly over the prepared seed bed and rake lightly into the surface.

Individual plantings: Place fertiliser pellets in the pit of the plant, at the rate recommended by the manufacturer.

Planting beds: Place prolonged release type fertiliser around the plants at the time of planting, at the rate recommended by the manufacturer

16. MULCH

GENERALLY: Mulch shall be free of deleterious and extraneous matter, including soil, weeds, rocks, twigs and the like and complies with BS PAS 100.

LOCATION: Mulch the areas shown on the Drawings.

APPLICATION: Place mulch so that it is not in contact with the stems of plants.

MULCH TYPES: Brush chippings and leaf litter: Approved vegetative material (which may include leaf matter and tree loppings from Pinus or other suitable species), processed through a chipper to pieces not larger than 75 x 50 x 15 mm. Materials answering this description may be recovered from the site as specified in SITE CLEARING. Do not use privet, laurel, poplar, willow, or noxious weeds.

Pine flake: Pinus species sapwood slivers of size range 250 x 25 to 30 x 3 mm, graded with fines and bark. **Pine bark:** From mature trees, graded in size from 50 x 50 x 25 mm to 25 x 15 x 15 mm, free from wood slivers.

17. PLANTS

GENERALLY: Plants shall be vigorous, well established, hardened off, of good form consistent with species or variety, not soft or forced, free from disease and insect pests, with large healthy root systems and no evidence of having been restricted or damaged. Trees shall have a single leading shoot.

SUBSTITUTIONS: Make no substitutions unless approved in writing. Substitutions will not be approved if the Contractor has not complied with the Specification.

LABELLING: Label at least one plant of each species or variety in a batch with a durable, readable tag.

REPLACEMENTS: Order sufficient quantities to allow for plant failures. Replace, with plants of the same specified type, quality and size, any plants which fail or are damaged during the work under the Contract.

WARRANTY: Furnish a warranty from the supplier attesting that the plants are true to the specified species and type, and free from diseases, pests, weeds and the like.

STORAGE: Wherever possible, plants shall be planted immediately after delivery to the site. If this is not possible, keep them in good condition by appropriate storage methods, or as may be directed. Prevent theft, drying out or damage from any cause including frost, wind, sun, vermin, animals and the like. Provide an on-site nursery for holding plant stock on site for more than 48 hours, of sufficient size, with provision for watering.

18. PLANT CONTAINERS

SIZES: Supply plants in weed-free containers of the sizes specified in the PLANT SCHEDULE.

19. GRASS SEED

GENERALLY: Grass seed mixtures shall be thoroughly pre-mixed, and shall include a bulking material such as safflower meal or an approved equivalent if required by the method of sowing. Submit a certificate of germination before sowing. Deliver to the site in standard sized bags marked to show weight, seed species and vendor's name.

SEED MIXTURES AND APPLICATIONS: Specified in the GRASS SEED SCHEDULE.

3. PLANTING WORKS

1. GRASS SOWING

APPROVAL: Sow grass only when approved. Do not sow if frost is likely before the grass has reached an established state, or in periods of extreme heat, cold or wet, or when wind velocities exceed 8 km/h, unless otherwise approved.

PREPARATION: Prepare the areas to be sown as specified in TOPSOIL SPREADING and FERTILIZER. If a prepared area becomes compacted from any cause before sowing can begin, rework the ground surface as specified in CULTIVATION before sowing the seed.

SOWING: Sow the seed by a method which achieves the specified application rate and even distribution. Sowing machinery shall be purpose made. Lightly rake the surface to cover the seed. Roll the seed bed immediately after sowing with a roller weighing not more than 90 kg/m of width for clay soils (or any soils having a tendency to pack) and not more than 300 kg/m of width for sandy or light soils.

2. GRASS ESTABLISHMENT

GERMINATION: Shall mean an even sward of healthy grass over the whole of the seeded area, with no bare patches.

WATERING: Thoroughly water the seeded area with a fine spray immediately after rolling until the soil is moistened to a depth of 150 mm. Continue watering until germination as necessary to keep the surface damp and the soil moist but not waterlogged. Then water as necessary to maintain the grass in a healthy condition, progressively hardened off to the natural climatic conditions prevailing in the locality at the time.

PROTECTION: Protect the newly sown areas against traffic until the grass is well established.

POST-GRASSING FERTILIZER: Specified in FERTILIZER.

RESEEDING: Rake over and reseed areas where the grass seed fails to germinate within one month of the date of the original sowing.

MOWING: Make the first cut and subsequent mowings to maintain the grass within the specified height range throughout the contract period.

WEEDING: Remove weeds that emerge in the grassed areas, or where directed spray with a selected herbicide for broad leaved weeds, to manufacturer's recommendations.

3. TURFING

TURF TYPE: As shown on the drawing.

SUPPLY: Obtain turf from a specialist grower of cultivated turf. Furnish a warranty from the grower that the turf is free from weeds and other foreign matter.

MAINTAINING CONDITION: Deliver turf to the site within 24 hours of cutting, and prevent it from drying out between cutting and laying. If possible, lay it within 36 hours of cutting. If it is not laid within 36 hours, roll it out on a flat surface with the grass up, and water as necessary to maintain a good condition.

LAYING: Prepare the areas to be turfed as specified in CULTIVATION, TOPSOIL, and FERTILIZER. Lay the turf along the land contours with staggered, close butted joints, and so that the finished turf surface is flush with adjacent finished surfaces of paving and the like. As soon as practicable after laying, roll the turf with a roller weighing not more than 90 kg/m of width. On slopes too steep for rolling, lightly tamp the turf into place.

WATERING: As soon as possible after rolling, irrigate thoroughly with a fine spray to a depth of 150 mm. Continue as necessary to maintain moisture to this depth and to maintain the grass in a healthy condition.

MAKING GOOD: Lift failed turf and relay with new turf.

TOP DRESSING: When the turf is established, mow closely; remove cuttings and lightly top dress to a depth of 10 mm with topsoil as specified in TOPSOIL. Rub the dressing well into the joins and correct any unevenness in the turf surface.

4. TEMPORARY GRASSING

SEED MIX TYPE: Specified in GRASS SEED.

FERTILIZER: Specified in FERTILIZER.

PREPARATION: As specified in CULTIVATION. Topsoil spreading shall not be required.

METHOD: Use purpose-made equipment where appropriate. Evenly distribute the seed and fertiliser, and provide appropriate cover to it.

WATERING: As necessary to ensure germination. Watering should not be necessary except in very dry conditions.

TIME LIMIT: Maintain temporary grassing until the expiration of the time limit specified in the TEMPORARY GRASSING SCHEDULE.

5. EXCAVATING FOR PLANTING

MASS PLANTING AREAS: Excavate a hole for each plant large enough to provide not less than 100mm all round the root system of the plant, or as shown on the Drawings.

INDIVIDUAL PLANTINGS IN GRASSED AREAS: Excavate a hole 100 mm deeper and 600 mm wider than plant containers of 5 L and over, or 450 mm diameter x 200 mm deep for pots and tubes, unless otherwise shown on the Drawings. Break up the base of the hole to a further depth of 100mm, and loosen compacted sides of the hole, as necessary to prevent confinement of root growth to the hole.

6. PLANTING

LOCATIONS: Do not vary the plant locations from those shown on the Drawings unless otherwise directed. If it appears necessary to vary the locations and spacing's to avoid service lines, or to cover the area uniformly, or for similar reasons, apply for directions.

PLANTING CONDITIONS: Do not plant in unsuitable weather conditions such as extreme heat, cold, wind or rain. Suspend excavation in other than sandy soils when the soil is wet, or during frost periods.

FERTILIZING: Specified in FERTILIZER.

WATERING: Thoroughly water the plants before planting begins, immediately after planting, and thereafter as required to maintain growth rates free of stress.

DEPTH OF PLANTING: When the plant is in its final position in its hole or bed the top soil level of the plant root ball shall be level with the finished surface of the soil surrounding the hole or bed. Test the depth by measuring the sides of containers. If backfilling is required to correct the depth, use topsoil mixture as specified in TOPSOIL.

PLACING: When the hole or bed appears to be of correct size, and not before, remove the plant from the container with minimum disturbance to the root ball, and place it in its final position, in the centre of the hole and plumb.

BACKFILLING: Backfill with topsoil mixture as specified in TOPSOIL. Lightly tamp down the mixture and water to eliminate air pockets.

WATERING BASINS: Except in irrigated grassed areas, construct a watering basin around the base of each individually planted tree, consisting of a raised ring of soil capable of holding a minimum of 10L.

Mulch: To watering basins of trees planted in dry land grass areas, provide mulch 100 mm.

7. TRANSPLANTING

CONDITIONS: Obtain approval before commencing transplanting. Select a time having regard to the appropriate season, time of actual operation, root ball diameter and depth, lifting methods, and the like. Approval may be deferred if the time is unfavourable because of these factors, or because of weather conditions.

ROOT BALL: Two days prior to transplanting of each specimen, thoroughly irrigate it to the full depth of the root ball. Select the diameter and depth of cut for the root ball to be lifted to minimise the cutting of roots. Maintain the ball of soil around the root system in firm condition during transplanting by wrapping in hessian or other appropriate open weave material, securely tied.

ROOT CUTTING: Cut roots with sharp tools. Do not fracture the root ball.

PRUNING: If selective pruning of branches appears necessary, obtain prior approval, and prune only as directed, and as specified in TREE SURGERY.

PLANTING: Plant as specified in PLANTING. Remove the root ball wrapping and ties by cutting, to avoid disturbance to the root ball.

8. MULCH SPREADING

GENERALLY: Spread mulches evenly to the depths shown on the Drawings, and rake smooth to finish 25 mm below surrounding finished levels unless otherwise specified. Grade the finished surface evenly between design surface levels. Mulch to be kept clear of stems of plants.

INDIVIDUAL PLANTING'S. Provide a 1500 mm diameter circle of mulch to individual planting's in grass.

9. SPRAYING

REPORTING: Report any evidence of insect attack or disease amongst plant material immediately it is noted.

SPRAYING: If so directed, spray with an insecticide and/or fungicide approved prior to use, in accordance with manufacturer's recommendations, and to comply with statutory requirements.

10. STAKES AND TIES

STAKES: Treated softwood, straight, free from twists, pointed at one end.

Driving: Drive stakes 600 mm into the ground on the windward side of the plant, either before the plant is placed, or in such a manner as to avoid damage to the root system.

Sizes:

- For Adv. trees: 75 x 75 x 1800mm.
- For small trees (less than 2.5 m): 50 x 50 x 1800 mm, with ties spaced approximately 300 mm apart.
- For large trees double stake or underground fixing method, as directed.

TIES: Approved rubber or plastic strapping suitable to tree size should be used.

11. TREE SURGERY

GENERALLY: Tree work required to maintain trees on site shall be carried out by a tradesman qualified in arboriculture techniques, in a safe and if necessary progressive manner, and subject to prior approval.

OPERATIONS: All works on trees must comply with BS 5837:2005

PRECAUTIONS: Avoid damage to trees being treated or to nearby trees and surroundings. Do not use trees to be retained as anchors for winching operations or bracing.

DISPOSAL: Specified in SPOIL. Possible re-use as mulch is specified in SITE CLEARING.

ROOT PRUNING: Specified in WORK NEAR TREES.

4. ESTABLISHMENT

1. PLANTING ESTABLISHMENT METHOD

COMMENCEMENT: The planting establishment period stated in the PLANTING ESTABLISHMENT SCHEDULE shall commence from the Date of Practical Completion of the Works or from the Date of Practical Completion of the planting works (hereby specified to be a separable part of the Works), whichever is the later.

PRACTICAL COMPLETION OF PLANTING: Practical Completion of the planting works shall include but not be limited to the germination of grassed areas, establishment of turfed areas, and replacement of plants which have failed or been damaged or stolen during the work under the Contract.

2. PLANTING ESTABLISHMENT

RECURRENT WORKS: Throughout the establishment period continue to carry out recurrent works of a maintenance nature specified elsewhere in this Section, including but not limited to watering, mowing, weeding, fertilising, pest and disease control, reseeding, returfing, staking and tying, replanting, cultivating, pruning, hedge clipping, aerating, renovating, top dressing, keeping the site neat and tidy, and the like.

REPLACEMENTS: Continue to replace failed, damaged or stolen plants as specified in PLANTS.

MULCHED SURFACES: Maintain in a clean and tidy condition and reinstate the mulch as necessary.

STAKES AND TIES: Adjust and/or replace as required. Remove at the end of the planting establishment period if directed.

GRASSED AREAS: Continue to carry out the works specified under GRASS ESTABLISHMENT. Water and weed as required to maintain healthy and weed free growth. Mow as required to maintain grass height within the specified height range. Apply lawn fertiliser as specified in FERTILIZER at the completion of the first and last mowings, and at other times as necessary to maintain healthy grass cover. Carry out the last mowing and fertilisation not less than seven days before the end of the planting establishment period. Remove grass clippings from the site.

MAINTENANCE PROGRAM: Furnish a proposed planting maintenance program, and amend it as required until approved. Comply with the approved program.

MAINTAINING EXISTING GRASS: Where shown on the Drawings, maintain existing grass within the contract area as specified for the corresponding classifications of new grassland.

3. WEEDING AND RUBBISH REMOVAL

CONTAINERS: Collect empty plant containers daily during planting operations and remove or store on site for later removal if permitted, but ensure they are not able to be scattered by wind or other causes.

WEED GROWTH: Regularly remove, by hand, rubbish and weed growth that may occur or recur throughout grassed, planted and mulched areas. Remove weed growth from an area 1500 mm diameter around the base of the trees in grassed areas.

5. TRIM

1. SAWN EDGING

MATERIAL: Sawn hardwood or softwood of Durability Class 1 as defined in Appendix D of BS EN 844

SIZE: 150 x 50 mm nominal edgings, 50 mm square pegs, pointed one end.

INSTALLATION: Set edgings flush with adjoining surfaces as shown on the Drawings to define planting and/or grass areas. Fix to pegs with galvanised nails, or treated pine self drilling screws, two per fixing. Drive pegs 400 mm into the ground, 25 mm below finished level at 1200 mm centres on the planting side of the edging and with the top of pegs 25 mm below the top of the edging.

CURVING: Where the timber edge is to be curved, space pegs to hold it to a uniform curve. Reduce edging thickness to 15 mm if required to enable it to be bent.

6. LANDSCAPE WORKS SCHEDULES

1. SAMPLES SCHEDULE

Requirement: Submit the following samples:

Item	Minimum specimen size and/or quantity:	Minimum period for consideration:
Plants	1 per 100 of each species	5 days
Mulch	2.5 kg of each type	5 days
Topsoil	2.5 kg	5 days
Planting mixture	2.5 kg	5 days

2. TOPSOIL SCHEDULE

Location:	Topsoil type:	Topsoil depth:
Grassed areas	general purpose soil	150
Planting areas	general purpose soil	450
Planting backfill	planting mix	as required

3. FERTILIZER SCHEDULE

Location:	N:P:K ratio:	rate:
Grass:		
-@ time of sowing	11:34:11	300 kg/ha
-after germination	10:4:6	400 kg/ha

Turf: before laying	8:4:10	5 kg/100m ²
After laying	8:4:10	5 kg/100m ²
Advanced trees	12 month slow release	mfg rec
Trees	12 month slow release	mfg rec
Shrubs	12 month slow release	mfg rec
Groundcovers	12 month slow release	mfg rec

* Note slow release fertiliser should be species specific, i.e. native or non native.

4. GRASS ESTABLISHMENT SCHEDULE

MOWING:

Mowing intervals: as required

Height range: 50 – 75 mm

5. TEMPORARY GRASSING SCHEDULE

Location: all

Time limit: practical completion

6. PLANTING ESTABLISHMENT SCHEDULE

PLANTING ESTABLISHMENT PERIOD: 12 months

7. MEASUREMENT FOR PAYMENT

Payment shall be based on the Schedule of Rates as tendered for the contract. The following unit of measurement will be used in the preparation of the Schedule of Rates if lump sum Prices are not required. The schedule of rates shall include maintenance of the landscaped area throughout the defects liability period.

- Placing topsoil including fertilisers and seeding is measured in square metres.
- Existing topsoil on site is measured in cubic metres.
- Tree planting, shrubs and cover are measured in numbers.
- Turfing is measured in square metres.
- Cultivation is measured in square metres.

PROVINCE OF KWAZULU-NATAL
DEPARTMENT OF HEALTH

EHLANZENI CLINIC – KRANSKOP
ZNQ: _____

Supply labour, materials and equipment to remove wild hard rocks, turn up and levelling off the ground, import top soil and planting of kokoi grass at the clinic grounds

3. SCHEDULE OF RATES

PREAMBLE TO SCHEDULE OF RATES

Items and Pricing

The Department reserves the right to place an order for any quantities of items included in the Schedules. The Schedule of Rates must also not be assumed to include and describe every detail of the supply requirement, but must be taken and read in conjunction with the other parts of the document. Thus the supplier shall not have claim for further payment in respect of any order, which may be described or implied in the contract, although apparently no corresponding items are given in the Schedule of Rates. The supplier shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the contract and of the rates and prices stated in the Schedule of Rates.

Tax and Duties

Prices, tendered and paid, must include all customs, excise and import duties, and any other tariffs or taxes levied by the government or statutory body having jurisdiction on the goods provided under this contract, **including Value Added Tax (applicable to the current rate).**

Rates

Except where provision is made in the Schedule of Rates, the rates and prices inserted shall be the full rates and prices for the service delivered described under the respective items and shall cover all labour, transport, overhead charges and profit, etc. as well as the general liabilities, obligations and risks arising out of the Conditions of Contract, the overhead charges and profit being spread proportionately over the rates of the relative items in the Schedule of Rates.

DOH – ENH LGRY - PROJ – CORRECTIVE MAINTENANCE

Supply labour, materials and equipment to remove wild hard rocks, turn up and levelling off the ground, import top soil and planting of kokoi grass at the clinic grounds

**PROVINCE OF KWAZULU-NATAL
DEPARTMENT OF HEALTH**

**EHLANZENI CLINIC – KRANSKOP
ZNQ: _____**

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COLLECTION SUMMARY

NOTE:

THIS COLLECTION SUMMARY MUST BE COMPLETED IN FULL BY THE CONTRACTOR
AND RETURNED TOGETHER WITH THE TENDER FORM.

Collection Summary PS 1	R		
Collection Summary PS 2	R		
Collection Summary PS 3	R		
Collection Summary PS 4	R		
Collection Summary PS 5	R		
Collection Summary PS 6	R		
SUB-TOTAL "A"	R		
ADD Provision for Value Added Tax Allow 15 % of SUB-TOTAL "A"	R		
<u>TOTAL: CARRIED TO TENDER FORM</u>	R		
Penalties (2% Total amount)	R		
<u>TOTAL: DUE TO SUPPLIER / CONTRACTOR</u> N/A if contractor is not due for penalties.	R		

DOH – ENHLEGRY - PROJ – CORRECTIVE MAINTENANCE

Supply labour, materials and equipment to remove wild hard rocks, turn up and levelling off the ground,
import top soil and planting of kokoi grass at the clinic grounds

IMPORTANT
THIS FORM IS ONLY TO BE INCLUDED AND COMPLETED WHEN APPLICABLE TO THE QUOTATION.

OFFICIAL BRIEFING SESSION / SITE INSPECTION CERTIFICATE

Site/building/institution involved: **EHLANZENI CLINIC INADI NGUBEVU UNDER
KRANSKOP RURAL AREA.
DOH – GRYSOVID-20 PROJ – CORRECTIVE
MAINTENANCE**

Quotation No.:

Service: **LANDSCAPPING AT
EHLANZENI CLINIC**

THIS IS TO CERTIFY THAT..... OF (STATE NAME OF TENDERER)
..... VISITED AND INSPECTED THE SITE ON
..... (DATE) AND IS THEREFORE FAMILIAR WITH THE CIRCUMSTANCES AND
THE SCOPE OF THE SERVICE TO BE RENDERED.

.....
SIGNATURE OF TENDERER OR AUTHORISED REPRESENTATIVE

DATE :

.....
SIGNATURE OF DEPARTMENTAL REPRESENTATIVE

DEPARTMENTAL STAMP:

DATE:.....

DOH – ENHGRY - PROJ – CORRECTIVE MAINTENANCE
Supply labour, materials and equipment to remove wild hard rocks, turn up and levelling off the ground,
import top soil and planting of kokoi grass at the clinic grounds

DATE:

.....

DOH – ENHNGRY - PROJ – CORRECTIVE MAINTENANCE

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IMPORTANT

THIS FORM IS ONLY TO BE INCLUDED AND COMPLETED WHEN APPLICABLE TO THE QUOTATION.

QUESTIONNAIRE

REPLIES

1. Are the prices/rates quoted firm? _____
2. Is the delivery period stated firm? _____
3. How will delivery be affected? _____
4. Is the equipment guaranteed for a minimum period of six months? _____
5. Are you the accredited agents in the RSA for the Manufacture/ supply of the goods offered by you? _____
6. What is the address in the RSA (preferably in the Province of KwaZulu-Natal) where a machine/ goods as offered by you can be inspected under working conditions? _____

7. What is the approximate value of spares carried in stock in the RSA for this particular make and model of machine? _____

8. Where are stock held? _____

9. What facilities exist for the servicing of the Machine/goods offered? _____

10. Where are these facilities available? _____
11. What are the names and addresses of the factories where the goods will be manufactured and, if required, inspected? _____

12. Is a special import permit required? _____

SIGNATURE OF TENDERER

DATE

DOH – ENH LGRY - PROJ – CORRECTIVE MAINTENANCE

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EHLANZENI CLINIC – KRANSKOP
ZNQ: _____

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SUMMARY FOR QUOTATION OPENING PURPOSES ONLY

(To be completed by Tenderer)

80/20 PREFERENCE POINTS CLAIMED IN TERMS OF THE KWAZULU-NATAL PROCUREMENT REGULATION

1. QUOTATION PRICE INCLUDING V.A.T. R _____
2. AMOUNT IN WORDS:

3. TIME FOR COMPLETION/ DELIVERY: 4 (four weeks)

IMPORTANT
Mark appropriate block with "X"

4. HAVE ANY ALTERATIONS BEEN MADE?

YES	NO
-----	----
5. HAS AN ALTERNATIVE QUOTATION BEEN SUBMITTED?

YES	NO
-----	----
6. **IF APPLICABLE:** DID THE TENDERER ATTEND THE OFFICIAL BRIEFING SESSION/ COMPULSORY SITE INSPECTION?

YES	NO
-----	----

NAME OF COMPANY	SIGNATURE	DATE

DOH – ENHGRY - PROJ – CORRECTIVE MAINTENANCE

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