

KZN HEALTH

## **KZN** Health Intranet

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AdvertQuote

KWAZULU-NATAL PROVIN	KWAZULU-NATAL PROVINCE							
HEALTH REPUBLIC OF SOUTH AFRICA	Quotation Advert							
Opening Date:	2021-11-09	ii D						
Closing Date:	2021-11-16							
Closing Time:	11:00							
INSTITUTION DETAILS								
Institution Name:	Grey's hospital	~						
Province:	KwaZulu-Natal							
Department or Entity:	Department of Health							
Division or section:	Central Supply Chain Management							
Place where goods / services is required	Grey's Hospital							
Date Submitted	2021-11-09	110						
ITEM CATEGORY AND DETAILS								
Quotation Number:	ZNQ:							
Item Category:	GRS 3142/10/21							
	Goods	~						
Item Description:	32 teeth hack saw blades stanley steel shatter proof.							
Quantity (if supplies)	60 Units							
COMPULSORY BRIEFING SESSION /	SITE VISIT							
Select Type:	Not Applicable	~						
Date :		III D						
Time:								
Venue:								
	*							
QUOTES CAN BE COLLECTED FROM:	Departmental Website							
QUOTES SHOULD BE DELIVERED TO:	Grey's Hospital Tender Box							
ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:								
Name:	Sipho Sikithi							
Email:	No Email							
Contact Number:	033 897 3492							
Finance Manager Name:	Mrs B:G-Anderson							
Fig. 11	Blue							
Finance Manager Signature:								
No late quotes will be considered								

## STANDARD OHOTE DOCUMENTATION SURDI V CHAIN MANACEMENT LIND

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT:								
	EMAIL: NO EMAIL							
	CONTACT NUMBER:							
PHYSICAL ADDRESS:								
QUOTE NUMBER: CLOSING DATE:								
DESCRIPTION								
THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILU	RE TO DO SO MAY RESULT IN YOUR OFFER BEING DISQUALIFIED)							
NAME & ADDRE	SS OF BIDDER (FIRM)							
NAME OF BIDDER:	DATE:							
PHYSICAL ADDRESS:	EMAIL ADDRESS:							
CONTACT NUMBER:	FACSIMILE NUMBER:							
SIGNATURE OF BIDDER:	SARS PIN:							
[By signing this document, I hereby agree to all terms and conditions]	CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.: ↓							
UNIQUE REGISTRATION REFERENCE:								
Ooes this offer comply with the specification?	State delivery period, e.g. 1day, 1week							
s the price firm?	All delivery costs must be included in the quoted price							
Item No Quantity Description	Brand & model Country of Price							
NO .	manufacture R							
VALUE ADDED TAX @ 15% (Only if VAT Vendor)								
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)  1. SPECIAL CONTRACT CONDITIONS OF QUOTATIONS								

- 1.1. The Department is under no obligation to accept the lowest or any quote.
- The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactority. ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OF THIS
- 1.3. OLIOTATION
- The price quoted must include VAT (if VAT vendor). However, it must be noted that the Department
- reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors. The bidder must ensure the correctness & validity of the quotation:
- 1.6
- The bidder must ensure the correctness & validity of the quotation:

  (i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk

  (ii) It is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted. 1.7.
- submitted.
- Offers must comply strictly with the specification.
   Only offers that meet or are greater than the specification will be considered.
   Late offers will not be considered.
- 1.11. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six
- 1.12. Used/ second-hand products will not be accepted
- 1.13. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 1.15. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 1.16. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.

  In the event of a bidder having multiple quotes, only the cheapest according to specification will be
- considered. 1.18. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this 3.4
- 1.19. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.
- SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION

- plural and vice versa and with words importing the masculine gender shall include the feminine and the
- Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photo of the original bid documentation may be used, but an original signature must appear on such
- The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- Quotations submitted must be complete in all respects; however, where it is identified that information in a bidder's response is incomplete in any respect, the said supplier meets all specification requirements and is lowest to quote, the Department reserves the right to request the bidder to complete/submit such
- Any alteration made by the bidder must be initialled. Failure to do so may render the response invalid
- Use of correction fluid is prohibited and may render the response invalid.

  Quotations will be opened in public as soon as practicable after the closing time of quotation.
- Where practical, prices are made public at the time of opening quotations.

  If it is desired to make more than one offer against any individual item, such offers should be given on a
- photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

  2.10 The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer fulfil their obligation
- SPECIAL INSTRUCTIONS REGARDING HAND-DELIVERED QUOTATIONS
- Quotations shall be lodged at the address indicated no later than the closing time specified for their
- receipt and in accordance with the directives in the quotation documents.

  Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such
- quotations/ bids may be rejected as being invalid.

  3.3 All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/ bids. Where, however, a quotation is received open, it shall be sealed, if it is received without a quotation/ bid number on the envelope, it is received the quotation number. shall be opened, the quotation number ascertained, the envelope sealed and the quotation numb written on the envelope.
- A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

  No quotation/ bid sent through the post will be considered if it is received after the closing date and time
- stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

## **DECLARATION OF INTEREST**

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
  - the bidder is employed by the state; and/or

any municipality or municipal entity;

the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. In	order to give e	ffect to the	above, the	following o	questionna	aire must	be co	mpleted a	and submitt	ed with the qu	ote.			
2.1.	Full name of b	oidder/repre	sentative											
2.2. 2.3.	Identity Numb	er: cupied in	the Co	mpany	(director.	trustee	2.4.	Compar Tax Ref	ny Registrat erence Nur	ion Number:				
	shareholder2):			, , ,	(					umber:				
2.7.	The names of employee / pe APPLICABLE	rsal numbe	s / trustees rs must be	/ shareho indicated i	lders / me in paragra	mbers, th ph 3 belo	neir in ow.	dividual i	dentity num	bers, tax refer	ence num	bers a		plicable,
2.8. 2.8.1	Are you or any . If so, furnish the	, person co	nnected wit	h the bidd :	er present	tly emplo	yed by	y the state	e?				YES	NO
	Name of perso	n / director .	/ trustee / sl	nareholde										
	Name of employed:	state	institution		which		or	the	person	connected	to	the	bidde	er is
	Position	occupied	in	the	sta	ate	insti	itution:					Any	other
282	particulars: If you are pr	esently om	ployed by th	o etato d	id you obt	ain the a	nnron	rioto outh	ority to una	lartaka ramun		al. at.		
2.0.2	in the public	sector?	bloyed by ii	ie state, u	iu you obt	alli lile a	pprop	nate autr	ionly to und	iertake remune	erative wo		YES	NO
2.8.2	.1. If yes, did	you attach	proof of suc	h authorit	y to the qu	iote docu	ment	?				L	IES	I NO I
2.8.2	ailure to submi .2. If no, furni	t proof of su	<u>ich authorit</u> for non sub	<u>y, where a</u>	<i>pplicable,</i> f such pro-	may resi	ult in t	he disqua	alification o	f the quote.)				
2.9.	Did you or you	ir spouse, c	or any of the	e company	such pro	rs / truste	es / s	harehold	ers / memb	ers or their sp	ouses cor	duct b	usiness	with the
	state in the pre	evious twelv	e months?										YES	NO
2.9.1	. If so, furnish Do you, or an	particulars:	nnected w	ith the hid	der have	any rola	tionch	in /family	friend of		roon omn	امميروا	hu tha at	
2.10	who may be in	volved with	the evalua	tion and o	r adjudicat	tion of thi	s quo	iip (iaiiiii) te?	, mena, ot	ner) with a pe	rson emp	_	YES	NO NO
2.10.	<ol> <li>If so, furnish</li> </ol>	particulars:												
2.11.	Are you, or ar person employ	ny person o	connected v	with the b	idder, awa	are of an	y rela	tionship	(family, frie	nd, other) bet	ween any			
2.11.	1. If so, furnish	particulars:	iale will iii	ay be ilivo	ivea with i	ine evalu	allon	and or ac	ijudication (	or this quote?		Ľ	YES	NO
2.12.	Do you or any	of the dire	ectors / trus	stees / sh	areholders	s / memb	pers c	of the cor	npany have	any interest	in any ot	her rel	ated cor	npanies
2 12	whether or not	they are bi	dding for th	is contrac	1?								/ES	NO
	1. If so, furnish												,	
<b>3.</b> NB:	Full details of The Departme	ont Of Hea	trustees / r of the will wall	nembers idate det	/ shareho	lders.	/ true	etone I r	nombore /	charoholdor	e on CC	D 1+ :	a tha a	ınnliaral
	responsibility to	o ensure th	at their deta	ails are up	o-to-date a	and verific	ed on	CSD. If t	he Departn	nent cannot va	alidate the	infori	mation of	n CSD,
	the quote will r		dered and p	oassed ov	er as non-	compliar	nt acco	ording to	National Tr	easury Instruc	tion Note	4 (a) 2	016/17.	
4	DECLARAT													
I, TH FUR	IE UNDERSI NISHED IN I	GNED (N. PARAGRA	AME) APHS 2.			•••••		••••••		CERTIFY T	HAT TH	HE IN	FORMA	ATION
I AC PRO	CEPT THAT VE TO BE FA	THE STA ALSE.	TE MAY	REJECT	THE QU	JOTE O	R AC	CT AGA	INST ME	SHOULD T	HIS DEC	CLAR	ATION	
	e of bidder			nature				Position			Da			
¹ "State	e" means –													
a)	any national or p constitutional Instit Act, 1999 (Act No.	ution within th					d)	provincial I national As Parliament	sembly or the	national Council o	of provinces;	or		

<sup>&</sup>lt;sup>2"</sup> Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.