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**KZN** Health Intranet

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HOME CORPORATE INFORMATION

COMPONENTS

DIRECTORY DIS

DISTRICT OFFICES

HEALTH FACILITIES

KZN Health > Components > Supply Chain Management

AdvertQuote

| HEALTH<br>REPUBLIC OF SOUTH AFRICA       | Quotation A   | Advert  |
|--|---|---|
| Opening Date:                            | 2021-11-23  | 770   |
| Ciosing Date:                            | 2021-11-30  |   |
| Closing Time:                            | 11:00   |   |
| INSTITUTION DETAILS                      |   |   |
| Institution Name:                        | Hlabisa hospital  | $oldsymbol{ol{ol}oldsymbol{ol}oldsymbol{oldsymbol{oldsymbol{oldsymbol{ol}}}}}}}}}}}}}}$ |
| Province:                                | KwaZulu-Natai   |   |
| Department or Entity:                    | Department of Health                                      |   |
| Division or section:                     | Central Supply Chain Manag                                | gement  |
| Place where goods / services is required | HLABISA HOSPITAL  |   |
| Date Submitted                           | 2021-11-23  | ing.  |
| ITEM CATEGORY AND DETAILS                |   |   |
| Quotation Number:                        | ZNQ:<br>HLB:320-21/22                                     |   |
| Item Category:                           | Goods   | V   |
| Item Description:                        | SUPPLY AND DELIVER: BINS AN                               | ID A BENCH STAINLESS STEEL  |
| Quantity (if supplies)                   | 1   | į   |
| COMPULSORY BRIEFING SESSION /            | SITE VISIT  |   |
| Select Type:                             | Not Applicable  |   |
| Date :                                   |   |   |
| Time:                                    |   |   |
| Venue:                                   | •   |   |
|  |   |   |
| QUOTES CAN BE COLLECTED FROM:            | 60 SAUNDERS STREET, HLABISA                               | A HOSPITAL SCM PARK-HOME  |
| QUOTES SHOULD BE DELIVERED TO:           | 60 SAUNDERS STREET, HLABISA HOSPITAL MAIN GATE TENDER BOX |   |
| ENQUIRIES REGARDING THE ADVER            | T MAY BE DIRECTED TO                                      | :<br>O:   |
| Name:                                    | N.L DLAMINI   |   |
| Email:                                   | hlabisa.quotations@gmail.com                              | · · · · · · · · · · · · · · · · · · ·   |
| Contact Number:                          | 035 838 0033  | ال باید مستقدی با در در ۱۳۰۶ در ۱۳۰۰ در<br>۱۳۰۱ در ۱۳۰۱ د   |

Finance Manager Name:

Finance Manager Signature:

MISS N.B MASONDO

No late quotes will be considered

| STANDARD QUOTE DOCUMENTATION OVER R30 000.00  YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: HLABISA HOSPITAL  DATE ADVERTISED: 23 NOVEMBER 2021  FACSIMILE NUMBER: 035 838 1959  PHYSICAL ADDRESS: 60 SAUNDERS STREET, HLABISA HOSPITAL, HLABISA, 3937  QUOTE NUMBER: HLB: 320-21/22  DESCRIPTION: SUPPLY AND DELIVER: BINS AND A BENCH STAINLESS ST |
|---|
| STANDARD QUOTE DOCUMENTATION OVER R30 000.00  |
| YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT HLABISA HOSPITAL  DATE ADVERTISED: 23 NOVEMBER 2021  CLOSING DATE: 30 NOVEMBER 2021  CLOSING DATE: 30 NOVEMBER 2021   |
| FACSIMILE NUMBER: 035 838 1959  E-MAIL ADDRESS: hlabisa.quotations@gmail.co.nig 56 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5  |
| YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: HLABISA HOSPITAL  DATE ADVERTISED: 23 NOVEMBER 2021  FACSIMILE NUMBER: 035 838 1959  PHYSICAL ADDRESS: 60 SAUNDERS STREET, HLABISA HOSPITAL, HLABISA, 3937  PHYSICAL ADDRESS: 60 SAUNDERS STREET, HLABISA HOSPITAL, HLABISA, 3937  |
| QUOTE NUMBER: HLB: 320-21/22  |
| DESCRIPTION: SUPPLY AND DELIVER: BINS AND A BENCH STAINLESS ST  |
| CONTRACT PERIOD ONCE OFF (If applicable)  VALIDITY PERIOD 60 Days SARS PIN  |
| CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.  |
| UNIQUE REGISTRATION REFERENCE   |
| ONIQUE RESISTIVATION RELEASING  |
| DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)  60 SAUNDERS STREET, HLABISA HOSPITAL MAIN GATE TENDER BOX  Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.  The quote box is open from 08:00 to 15:30.  |
|   |
| QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RETYPED)  |
| THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT  |
| THE FOLLOWING PARTICULARS MUST BE FURNISHED  (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED)   |
| NAME OF BIDDER  |
| POSTAL ADDRESS  |
| STREET ADDRESS  |
| TELEPHONE NUMBER CODENUMBER FACSIMILE NUMBER CODENUMBER   |
| CELLPHONE NUMBER  |
| E-MAIL ADDRESS  |
| VAT REGISTRATION NUMBER (If VAT vendor)   |
| HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)  [A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMES& QSEs) MUST BE SUBMITTED TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE!   |

|   |          | FOR QUOTATIONS<br>PLY AND DELIVER: BINS AN      |       | <sub>BER:</sub> HLB: 320-2<br>NLESS STEEI |                    |   |
|---|----------|---|-------|---|--------------------|---|
|   |          | Rt, I hereby agree to all terms and conditions) | DATE  |   | (+), ·+)(O)((te)e) |   |
| CAPACITY  | UNDER WH | CH THIS QUOTE IS SIGNED                         |       |   | **************     |   |
| Item No Quantity Description Brand & Country of model manufacture |          |   |       |   | Price              |   |
|   |          |   | model | manufacture                               | R                  | С |
|   |          | CURRLY AND DELIVED.                             |       |   |                    |   |

| Item No                                 | Quantity  | Description .                              | Brand & | Country of  | Price |              |
|---|-----------|--|---------|-------------|-------|--------------|
|   |           |  | model   | manufacture | R     | C            |
|   |           | SUPPLY AND DELIVER:                        |         |             |       |              |
| ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, |           |  |         |             |       |              |
|   | 44        | STAINLESS STEEL PEDAL BIN                  |         |             |       |              |
| <del>.</del>                            |           | SPECIFICATION ATTACHED                     |         |             |       |              |
|   | 21        | WASTE PAPER BIN                            |         |             |       |              |
|   |           | SPECIFICATION ATTACHED                     |         |             |       |              |
|   | 05        | BIN REFUSE RUBBER 85L WITH LID             |         |             |       |              |
|   |           | SPECIFICATION ATTACHED                     |         |             |       | $\downarrow$ |
| -                                       | 01        | BENCH 5- SEATER STAINLESS STEEL            |         |             |       |              |
| *************************************** |           | SPECIFICATION ATTACHED                     |         |             |       |              |
|   | 02        | BIN REFUSE GALVANISED                      |         | <u> </u>    |       |              |
|   | OZ.       | SPECIFICATION ATTACHED                     |         |             |       |              |
|   |           |  |         |             |       |              |
|   | -         |  |         |             |       | +            |
|   |           |  |         |             |       | 丰            |
|   | <u> </u>  |  |         |             |       | +            |
|   |           |  |         |             |       |              |
|   |           |  |         |             |       |              |
|   |           | QUOTATION DOCUMENT CAN BE EMAILED OR FAXED |         |             |       | +            |
|   |           | AT YOUR OWN RISK DUE TO NETWORK CHALLENGE  |         |             |       |              |
| VALUE AD                                | DED TAX @ | 15% (Only if VAT Vendor)                   |         |             |       |              |

Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?

Is The Price Firm?

State Delivery Period, e.g., 1day, 1week

|   | Enquiries regarding the <u>quote</u> may be directed to:                                     | Enquiries regarding <u>technical information</u> may be directed to: |
|---|--|--|
| 1 | Contact Person: DLAMINI N.L. Tel: 035 838 0033  E-Mail Address: hlabisa.quotations@gmail.com | Contact Person: M.P XULU Tel: 035 838 0033                           |



Address: 160,Saunders Sfreet, HLABISA 3987
Postal Address: Private Bag,X 5001 HLABISA 3987
Tel Nor 935 938 0038 Face 035 898 1117 — Engil nijumretelo xulu@kzrihealth.gov.za.
Website: www.gov.za.

SUPPLY CHAIN MANAGEMENT DEMAND

Enquiries: Xulu M.P

Tel No: Date:

035 838 0033

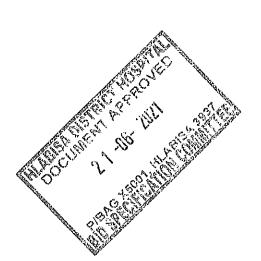
21.06.2021 Ref: HAST:600-21/22

SPECIFICATION FOR: STAINLESS STEEL PEDAL BINS TECHNICAL SPECIFICATION

Clause 6

| Clause 1 Outer Sleeve – 430 brushed Stainless Steel, mirror finish with swagged top and bottom edges.  The entire unit is to be manufactured from a heavy duty stainless steel. No plastic parts in the mechanism will be accepted.  BIDDER'S COMMENTS   |
|--|
| Clause 2 Inner Sleeve — 430 brushed Stainless Steel, mirror finish with swagged top, pressed bottom and a 304 brushed Stainless Steel wire handle. Fully washable in an Autoclave or Pressure Cleaner. Durable plastic 4 mm lugs x 3 fitted to the underside rim of the outer sleeve to prevent the floors being scratched. Robust 304 brushed Stainless Steel pedal, rear lid hinge and rod assembly. Pressed lid in 430 brushed Stainless Steel. BIDDER'S COMMENTS |
| Clause 3 The required unit is to have smooth edges and to have no external screws that can harbor bacteria. Must be easy to clean. BIDDER'S COMMENTS   |
| Clause 4 The two rods in the pedal bin mechanism must be securely fixed, (one to the pedal and the other to the lid) to ensure durability. Bidder to take responsibility if pedalling mechanism non -functional within the guarantee period BIDDER'S COMMENTS  |
| Clause 5 The required bin must have a removable stainless steel inner to have a handle. The inner must have a snug fit with a leak proof rim into the outer bin casing to prevent possibility of leakages. BIDDER'S COMMENTS   |
|  |

| The sizes required will be ranging from 10 litres to 30 litres.  BIDDER'S COMMENTS  |   |
|---|---|
|   |   |
| Clause 7 Pedal Bin must carry SABS/SANS Approval. BIDDER'S COMMENTS   |   |
| Clause 8 Pedal bins to be guaranteed for a minimum of 12 months. Pedal Bin must carry SABS/SANS Approval. BIDDER'S COMMENTS |   |
| Clause 9 A certified, cenfirming the authenticity of the Product offered must accompany the bid. BIDDER'S COMMENTS          | - |
|   |   |





Address: : 60 Saunders Street, HLABISA 3937 Postal Address: Private Bag X 5001 HLABISA 3937 Tel-No. 035 838 0033- Fax: 035-838 1117 Email: mounclets xulu@kzntreallingov.za Website: www.gov.za

SUPPLY CHAIN MANAGEMENT-DEMAND

Enquiries: Tel No:

Xulu M.P 035 838 0033

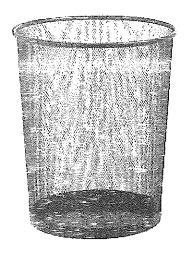
Date:

21.06.2021

Ref:

CRISIS:351-21/22

# SPECIFICATION OF BIN WASTE PAPER



Material :Metal

:Black Colour

Height :35.0

:29.5 Width

Length :29.5 HLABISA DISTRICT HOSPITAL DOCUMENT APPROVED

2 1 -06- 2021



Address: 60 Saunders Street: HLABISA 3937

Postal Address: Private Bag X 5001 HLABISA 3937

Tel No. 035 838-0033. Fax: 035-838 1117 Email: mpuntelelo.xult@kznhealth.gov.za

SUPPLY CHAIN MANAGEMENT DEMAND

Enquiries: Tel No:

Xulu M.P 035 838 0033

Date:

23.06.2021

Ref:

opd/ru: 440-21/22

# SPECIFICATION FOR DUSTBIN REFUSE RUBBER 85L WITH LID

- Dustbin refusal rubber with lid
- Metal handles
- Height: 640mm
- Diameter: 470mm
- Colour: Black
- Size: 85L
- SABS Approved
- Material: Rubber and handle metal

HLABISA HISTRICT HOSPITAL DOCUMENT APPROVED 23 -06- 2021



Address 60 Saunders Street, HLABISA 3997 Postal Address, Private Bag X 5001 HLABISA-3987 Tel No. 035 838 0038 Tex. 035 838 4117 E

Email: mpumelelo xult@ksnhealth.gov.za

SUPPLY CHAIN MANAGEMENT DEMAND

Enquiries:

Xulu M.P

Tel No:

035 838 0033

Date:

23.06.2021

Ref:

opd/ru: 455-21/22

The Galvanized Bin with Galvanized Lid - 24" is ideal for all your household needs. It is a durable and comes with a galvanized finish and lid as standard.

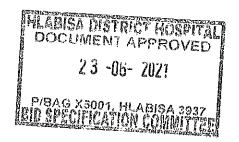
Comes with galvanized lid Designed with strength in mind

Galvanized for long life

Height: 24in Width: 18in Depth: 18in Colour: Grey

Material: Galvanized steel

Lid Type: Lift top





Address:60 Saunders Street, HLABISA 3937 Postal Address: Private Bag X 5001 HLABISA 3937 Tel No. 035 838 0033 Fax: 035 838 1117 Email: Mpumelelo Xulu@kznhealth.gov.za

SUPPLY CHAIN MANAGEMENT-DEMAND

Enquiries: Xulu M.P Tel No: 035 838 0033 Date: 22.11.2021

Ref:

PHARM: 678-21/22

### 5-SEATER BENCH STAINLESS STEEL

Material: Stainless steel

For hospital use

Shape: Rectangular

Surface finish: Powder coated

Corrosion resistance: Yes

Seating capacity: 5 Seater

Seating Height: 2 Feet

Dimensions: 180cm x 40cm



### **DECLARATION OF INTEREST**

- 1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state or to persons connected with or related to them, it is required that the bidder or his/her authorised representative deciare his/her position in relation to the evaluating/adjudicating authority where-
- the bidder is employed by the state; and/or

any municipality or municipal entity;

the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

| 2.            | In order to give effect to the  | above, the following o   | questionnaire must b                                | e completed                                    | d and submit                                  | ed with the que                | ote.            |             |                      |
|---------------|---|--|---|--|---|--------------------------------|-----------------|-------------|----------------------|
| 2.2.<br>2.3.  | Full Name of bidder/represidentity Number:  | the Company (d   |   | 4. Compan<br>5. Tax Ref<br>6. VAT Reg          | y Registratio<br>erence Numb<br>gistration Nu | mber:                          |                 |             |                      |
| 2,8,<br>2,8,1 | The names of all directors employee / persal numbers Are you or any person cont. if so, furnish the following p Name of person / director / to        | s must be indicated in<br>nected with the bidder<br>particulars:       | paragraph 3 below.<br>presently employed            | i by the state                                 | e?  |                                | [TICK A         | YES         | NO                   |
|               | Name of state employed: Position occupied   | institution at   | which you   | or the   | person  | connected                      | to th           | e bidde     | er is<br>other       |
| 2.8.2         | particulars:  | oyed by the state, did   | you obtain the app                                  | ropriate auth                                  |   |                                |                 |             | loyment<br>NO        |
| (Note: F      | Failure to submit proof of suc  | ch authority, where ab<br>easons for non-submi<br>any of the company's | <i>plicable, may result</i><br>ssion of such proof: | in the disqua                                  |   |                                | uses conduc     | ot business | with the             |
| 2.10          | <ol> <li>If so, furnish particulars:.</li> <li>Do you, or any person col<br/>who may be involved with</li> <li>If so furnish particulars:.</li> </ol> | nnected with the bidd<br>the evaluation and or                         | er, have any relatio<br>adjudication of this        | nship (famil)<br>quote?                        | y, friend, oth                                | er) with a pers                |                 | YES         | NO                   |
| 2.11          | . Are you, or any person of person employed by the st   | onnected with the bid<br>ate who may be involved                       | der, aware of any<br>yed with the evaluat           | relationship<br>on and or ac                   | (family, frien<br>djudication ਹੀ              | d, other) betwo<br>this quote? |                 | YES         | NO                   |
|               | Do you or any of the dire     whether or not they are bid     If so, furnish particulars:   | ding for this contract?  | •   |  |   |                                | i ally other    | YES         | NO I                 |
| 3.<br>NB.     | Full details of directors / t The Department Of Heal responsibility to ensure the the quote will not be considered.                                   | th will validate <b>deta</b> i   | Is of directors /<br>to-date and verified           | on CSD. If                                     | the Departm                                   | ent cannot vali                | date the inf    | formation o | uppliers'<br>on CSD, |
| 4             | DECLARATION   |  |   |  |   |                                | I LO CLIC       | DIFORM      | A PET COST           |
| FU            | HE UNDERSIGNED (NA<br>RNISHED IN PARAGRA  | PHS 2.   |   |  |   |                                |                 |             |                      |
|               | CCEPT THAT THE STA'<br>DVE TO BE FALSE.   | TE MAY REJECT  | THE QUOTE OR  | ACT AGA  | AINST ME                                      | SHOULD TH                      | HS DECL         | ARATION     |                      |
|               | ne of bidder  | Signature  |   | Position                                       | **************                                | _                              | <br>Date        | .,          |                      |
| ⁴Stat<br>a)   | te" means —<br>any national or provincial depa<br>constitutional institution within th<br>Act, 1993 (Act No. 1 of 1999);                              | rtment, national or provin<br>e meaning of the Public Fl               | cial public entily or inance Management             | c) provincial<br>d) national A<br>e) Parliamer |   | national Council of            | f provinces; or |             |                      |

"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

### SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

### 1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

#### 2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

# 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

3.1. The Department is under no obligation to accept the lowest or any quote.

- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OF THIS QUOTATION.
- 3.4. The price quoted must include VAT (if VAT vendor). However, it must be noted that the Department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.

3.5. The bidder must ensure the correctness & validity of the quotation:

(i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk

(ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.

- 3.6. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.7. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.

3.8. Offers must comply strictly with the specification.

3.9. Only offers that meet or are greater than the specification will be considered.

3.10. Late offers will not be considered.

3.11. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.

3.12. Used/ second-hand products will not be accepted.

3.13. A bidder not registered on the Central Suppliers Database or whose verification has falled will not be considered.

3.14. All delivery costs must be included in the quoted price for delivery at the prescribed destination.

- 3.15. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.16. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.17. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.18. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.19. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

# 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatscever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.

4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.

- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response is incomplete in any respect, the said supplier meets all specification requirements and is lowest to quote, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.

4.6. Use of correcting fluid is prohibited and may render the response invalid.

4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.

4.8. Where practical, prices are made public at the time of opening quotations.

- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- 4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

# 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not compiled with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4 A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

### SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

# 7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

| 7.1.   | Bidders who fail to attend the compulsory meeting will be disqu          | alified from the evaluation process. |  |
|--|--|--------------------------------------|--|
| (i)<br>(ii)  | The institution has determined that a compulsory site meeting Date!Place | take place                           |  |
| Institution Stamp: !nstitution Site Inspection / briefing session Official |  |                                      |  |
|  |  | Full Name:                           |  |
|  |  | Signature:                           |  |
|  |  | Date:                                |  |

# 8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

### 9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

# 10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

### 11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vil) the words tax involce in a prominent place.

#### 12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hear after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

#### 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier falls to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

#### 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) If the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

### 15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

#### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

#### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
  - the 30/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
  - (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

|   | POINTS - |
|---|----------|
| PRICE   | 80       |
| B-BBEE STATUS LEVEL OF CONTRIBUTOR                | 20       |
| Total points for Price and B-BBEE must not exceed | 100 -    |

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

### 2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act:
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

#### POINTS AWARDED FOR PRICE

### 3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P\min}{P\min}\right)$$
 Where

Ps

Points scored for price of bid under consideration

Pt

4.

Price of bid under consideration

Pmin = price of lowest acceptable bid

### POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

| B-BBEE Status Level of Contributor | Number of points (80/20 system) |
|------------------------------------|---------------------------------|
| 1                                  | 20                              |
| 2.                                 | 18                              |
| 3                                  | 14                              |
| 4                                  | 12                              |
| 5                                  | 8                               |
| 6                                  | 6                               |
| 7                                  | 4                               |
| 8                                  | 2                               |
| Non-compliant contributor          | 0                               |

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|---|-----|------|------|-------|
|   |     |      |      |       |

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:
- 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1
- 6.1 B-BBEE Status Level of Contributor: = .......(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

| 7.  | SUB-CONTRACTING                                     | (Tick |     |    |  |
|-----|---|-------|-----|----|--|
|     | applicable box)                                     | •     | YES | NO |  |
| 7.1 | Will any portion of the contract be sub-contracted? |       |     |    |  |

7.1.1 If yes, indicate:

8.

- i) What percentage of the contract will be subcontracted......%
- ii) The name of the sub-contractor......
- iii) The B-BBEE status level of the sub-contractor.....
- Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:

EME

QSE

| Designated Group: An EME or QSE which is at last 51% owned by:    | EME          | QSE |
|---|--------------|-----|
| , , , , , , , , , , , , , , , , , , ,                             | $\checkmark$ | √ √ |
| Black people  |              |     |
| Black people who are youth  |              |     |
| Black people who are women  |              |     |
| Black people with disabilities                                    |              |     |
| Black people living in rural or underdeveloped areas or townships |              |     |
| Cooperative owned by black people                                 |              |     |
| Black people who are military veterans                            |              |     |
| OR  |              |     |
| Any EME.  |              |     |

|   | SE  |  |
|---|---|--|
|   | ARATION WITH REGARD TO COMPANY/FIRM   |  |
| Nar   | ne of company/firm:   |  |
| VA`   | registration number:  |  |
| Cor   | npany registration number:  |  |
| ŢYŖ   | PE OF COMPANY/ FIRM [TICK APPLICABLE BOX  |  |
|   | Partnership/Joint Venture / Consortium One person business/sole propriety Close corporation Company (Pty) Limited |  |
| DES   | SCRIBE PRINCIPAL BUSINESS ACTIVITIES  |  |
|   |   |  |
| CO  | MPANY CLASSIFICATION (TICK APPLICABLE BO  | DX]  |
| 0<br>0<br>1   | Manufacturer<br>Supplier<br>Professional service provider<br>Other service providers, e.g. transporter, etc.      |  |
| Tota  | il number of years the company/firm has been in bu  | !siness:   |
| the   |   | do so on behalf of the company/firm, certify that the points claimed, bar<br>graphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ f   |
| i)  | The information furnished is true and correct;  |  |
| ii)   | The preference points claimed are in accordance   | with the General Conditions as indicated in paragraph 1 of this form;  |
| iii)  |   | ult of points claimed as shown in paragraphs 1.4 and 6.1, the contracte atisfaction of the purchaser that the claims are correct;  |
| <ul> <li>iv) If the B-BBEE status level of contributor has been claimed of<br/>contract have not been fulfilled, the purchaser may, in addition to</li> </ul> |   | een claimed or obtained on a fraudulent basis or any of the conditi<br>y, in addition to any other remedy it may have—   |
| (:  | a) disqualify the person from the bidding process   | ;;   |
| (i  | o) recover costs, losses or damages it has incurre  | ed or suffered as a result of that person's conduct;   |
| (   | <ul> <li>cancel the contract and claim any damages warrangements due to such cancellation;</li> </ul>             | which it has suffered as a result of having to make less favourable  |
| ((  | who acted on a fraudulent basis, be restricted  | shareholders and directors, or only the shareholders and directors by the National Treasury from obtaining business from any organ after the audi alteram partem (hear the other side) rule has been |
| (€  | e) forward the matter for criminal prosecution.   |  |
| Win   | TNESSES   |  |
|   |   | SIGNATURE(S) OF BIDDERS(S)   |
| 1.  |   | DATE:  |
| 2.  |   | ADDRESS  |
| 1 "   |   | 711111111111111111111111111111111111111  |