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#### AdvertQuote

	KWAZULU-NATAL PROVING HEALTH REPUBLIC OF SOUTH AFRICA	Quotation Advert
Opening Dat	e:	2021-11-04
Closing Date	::	2021-11-12
Closing Time	e:	11:00
INSTITUTIO	ON DETAILS	
Institution Na	ame:	Mseleni hospital
Province:		KwaZulu-Natal
Department	or Entity:	Department of Health
Division or s	ection:	Central Supply Chain Management
Place where	goods / services is required	MSELENI HOSPITAL
Date Submit	ted	2021-11-03
ITEM CATE	EGORY AND DETAILS	All and the second seco
Quotation Nu	umber:	ZNQ: MSH323/21-22-H
Item Categor	y:	Goods
Item Descrip	tion:	SUPPLY AND DELIVER SPECTACLES SINGLE VISION BIFOCALS  PLEASE NOTE THAT EMAILS ARE NOT WORKING ALL DOCUMENTS TO BE DEPOSITED IN A TENDDER BOX AT MSEDLENI HOSPITAL NEXT TO SWITCH BOARD OPERATOR
Quantity (if s	upplies)	840
COMPULS	ORY BRIEFING SESSION / S	SITE VISIT
Select Type:		Not Applicable 🗸
Date :		
Time:		
Venue:		
QUOTES CAI	N BE COLLECTED FROM:	WEBSITE
QUOTES SHO	OULD BE DELIVERED TO:	MSELENI HOSPITAL IN A TENDER BOX NEXT TO SWITCH BOARD OPERATOR
ENQUIRIE	S REGARDING THE ADVER	T MAY BE DIRECTED TO:
Name:		NOZIPHO NDLOVU
Email:		N/A
Contact Num	nber:	035 574 1004 EXT 176
Finance Man	ager Name:	MRS BNM NKUNA
Finance Man	ager Signature:	

### STANDARD QUOTE DOCUMENTATION OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: MSELENI HOSPITAL				
DATE ADVERTISED: 03/11/2021 CLOSING DATE: 12/11/2021 CLOSING TIME: 11:00				
FACSIMILE NUMBER: 0355741003 E-MAIL ADDRESS: N/A				
PHYSICAL ADDRESS: MSELENI HOSPITAL, D1885 RAOD, SIBHAYI 3967				
MSU222/24 22 H				
QUOTE NUMBER: MSH323/21-22-H				
DESCRIPTION: SPECTACLES SINGLE VISION BIFOCAL				
CONTRACT PERIOD ONCE OFF VALIDITY PERIOD 60 Days SARS PIN				
CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.				
UNIQUE REGISTRATION REFERENCE				
DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)				
MSELENI HOSPITAL IN A TENDER BOX THAT IS NEXT TO SWITCHBOARD				
Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.				
The quote box is open from 08:00 to 15:30.				
QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RETYPED)				
THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.				
THE FOLLOWING PARTICULARS MUST BE FURNISHED  (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED)				
NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER CODENUMBER FACSIMILE NUMBER CODENUMBER				
TELEFFICINE NUMBER CODENOMBER				
CELLPHONE NUMBER  CELLPHONE NUMBER				
CELLPHONE NUMBER  E-MAIL ADDRESS				
CELLPHONE NUMBER				

UMYANGO WEZEMPILO KWISIFUNDAZWE SAKWA-ZULU-NATAL MSELENI HOSPITAL SUPPLY CHAIN MANAGEMENT

2021 -11- 03

P.O. BOX SIBAYI, 3967

PROVINCE OF KWA-ZULU NATAL DEPARTMENT OF HEALTH

Page 1 of 9

		EFOR QUOTATIONS CTACLES SINGLE VI	SION BIFOCA		MSH323/21	I-22-H	
SIGNATUR	RE OF BIDDE	R nt, I hereby agree to all terms and con					
CAPACITY	UNDER WH	ICH THIS QUOTE IS SIGNED					ė
Item No	Quantity	Description		Brand & model	Country of manufacture	Price	
	-	SUPPLY AND DEI	LIVER			1	
1.	804	SPECTACLES SINGLE VIS					
		MULTIFOCAL LOW	VISION				
		( AS PER ATTACHED SPE	ECIFICATION)				_
		NB: PLEASE NOT THAT EMAILS	ARE NOT WORKING				
		ALL DOCUMENTS TO BE DEPOSIT	ED IN A TENDER BOX				
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VALUE AD	DED TAX @	15% (Only if VAT Vendor)	i de la companya de l	1			-
		RICE (VALIDITY PERIOD 60 Days)					
					T. 04110 / 0		7
Does This (	Offer Comply	With The Specification?	Does The Article Specification?		The S.A.N.S. / S./	A.B.S.	
Is The Price	e Firm?		State Delivery Period,	e.g., 1day, 1we	ek		
No. and the second	,	e <u>quote</u> may be directed to: PHOTel: 03557410	04	regarding tech	nical information may b	pe directed to:	

E-Mail Address: N/A



Physical Address: 10 Thanduyise Road , Empangeni 3880 Tel: 035 901 7169 Fax: 035 794 1684 Email: smzinyane@webmail.co.za

Ngwelezana Hospital OPTOMETRY DEPARTMENT

## **Optical Devices Technical Specifications:**

## 1. Complete Set of Spectacles

**Definition:** A complete set of spectacles will be frame + lenses + spectacle case + spectacle cleaning cloth.

- a. Types of lenses: Organic Plastic Lenses (CR39)
- b. Types of tints: Full Lens Fixed Tint

**Gradient Fixed Tint** 

Photochromic PGX

### 1.1 Single Vision Spectacle Set

Description	Sph: 0.00 to 6.00 Cyl: 0.00 to 3.00	Sph: 6.25 to 10.00 Cyl: 3.25 to 6.00	Sph: >10.00 Cyl: > 6.00
Clear Lenses	R	R	R
Full Lens Fixed Tint	R	R	R
Gradient Fixed Tint	R	R	R
Photochromic tint	R	R	R
With Prisms	R	R	R







### 1.2 Bifocal Spectacle Set

Description	Sph: 0.00 to 6.00 Cyl: 0.00 to 3.00	Sph: 6.25 to 10.00 Cyl: 3.25 to 6.00	Sph: >10.00 Cyl: > 6.00
Clear Lenses	R	R	R
Gradient Fixed Tint	R	R	R
Photochromic tint	R	R	R
With Prisms	R	R	R

### 1.3 Ready-mades

Definition: Readers ready-mades to be available in a variety of frame designs and sizes including peadiatric sizes. Readers to be in +0.50 diopter steps from +1.00DS.

Description	R	R	
Readers +1.00 to +4.00			
Aphakics +10.00 to +12.00			

### 2. Spectacle Frames

Definition: Frames are used to fit in spectacle lenses.

### Requirements

- 1. Metal frames should have flexi temples
- 2. Frames should be SABS approved for normal wear
- 3. Frames should be of current designs
- 4. Frames to cater for all: Face shapes (oval, wide etc.),
  Ages (including children) and
  Gender
- 5. Variety of colors to be catered for in both metal and plastic ranges

# 3. Accessories

Definition: Replacements and repairs.

Description	Unit Price
Metal frame replacement	R
Plastic frame replacement	R
Single vision clear standard lens replacement	R
Single vision standard lens with full fixed tint replacement	R
Single vision standard lens with gradient fixed tint replacement	R
Bifocal clear standard lens replacement	R
Bifocal standard lens with gradient fixed tint replacement	R
Bifocal standard lens with PGX tint replacement	R
Nose pads replacement sets	R
Screw replacement sets	R
Tint removal	R
Fixed tint addition	R

# 4. Low Vision Devices

<b>Low Vision Device</b>	Magnification									
Telescope	3x	R	4x	R	6x	T	8x	R		
Stand magnifier	3x	R	7x	R	9 <sub>X</sub>	R	11x	R	12.5x	R
Hand held magnifier	1.5x	R	3x	R	4 <sub>X</sub>	R				
Dome magnifier	1.5x	R	1-		-					
Bar magnifier	1.5x	R	2X	R	3x	R	5x	R		

### **Contractual Requirements:**

The awarded company should meet ALL of the following requirements:

### 1. Experience as a Supplier of Optical Devices

The awarded company must attach supporting proof as a supplier of optical devices for a minimum of five (3) years.

### 2. Registration with HPCSA

The awarded company is required to employ an optometrist/dispensing optician to advice on technical issues. The optometrist/dispensing optician should prove current registration with the HPCSA.

#### 3. Packaging

All spectacles must be packaged in standard vinyl spectacle cases (not spectacle pouches and/or plastic cases) in three different sizes of cases i.e. small, standard and large. All spectacles should be labelled accordingly.

### 4. Aphakic Ready-mades

All Aphakic ready-mades to be fitted on plastic frames only.

### 5. Turnaround Delivery Period

Delivery period should not exceed 7 days from the date of receipt of official order.

### 6. Incorrect/defective Orders

Incorrect or defective orders will be returned to the supplier at the supplier's costs.

## 7. Out of Stock Frames and Low Vision Devices

Once the frame/low vision device has been prescribed, the supplier is responsible for supplying it. Out of stock notices thereafter will NOT be accepted.

### **DECLARATION OF INTEREST**

1. 	Any legal person, including persons employed by the state <sup>1</sup> , or persons having a kinship with persons employed relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part the employed by the state or to persons connected with or related to them, it is required that the bidder or his declare his/her position in relation to the evaluating/adjudicating authority wherethe bidder is employed by the state; and/or	n, advertised competitive quote	e, is
220	the legal person on whose behalf the bidding document is signed, has a relationship with persons/a persevaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of	en the person or persons for o	e or
2.	In order to give effect to the above, the following questionnaire must be completed and submitted with the que	ote.	
2.1.	Full Name of bidder/representative	·····	
2.2.	Identity Number: 2.4. Company Registration Number: Position occupied in the Company (director, trustee,2.5. Tax Reference Number: shareholder²): 2.6. VAT Registration Number:		
	The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference employee / persal numbers must be indicated in paragraph 3 below.	nce numbers and, if applicable [TICK APPLICABLE]	<b>)</b> ,
2.8.	Are you or any person connected with the bidder presently employed by the state?	YES NO	
2.0.1	1. If so, furnish the following particulars:  Name of person / director / trustee / shareholder/ member:		
	Name of state institution at which you or the person connected	A STATE OF THE STA	s
	employed:	Any othe	er
	particulars:	•	
2.8.2	2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remuneral in the public sector?		ıt
2.8.2	2.1. If yes, did you attach proof of such authority to the quote document?	YES NO	0
(Note: F	Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)	2.60	
	2.2. If no, furnish reasons for non-submission of such proof:  Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spous	uses conduct business with the	ρ
	state in the previous twelve months?	YES NO	٦
2.9.1	l. If so, furnish particulars:	on ampleyed by the state and	٦
	who may be involved with the evaluation and or adjudication of this quote?	YES NO	ı T
2.10.	1. If so, furnish particulars:		
	Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between person employed by the state who may be involved with the evaluation and or adjudication of this quote?  1. If so, furnish particulars:	een any other bidder and any           YES         NO	/ 
2.12.	Do you or any of the directors / trustees / shareholders / members of the company have any interest in	any other related companies	S
	whether or not they are bidding for this contract?  1. If so, furnish particulars:	YES NO	
<b>3.</b> NB:	Full details of directors / trustees / members / shareholders.  The Department Of Health will validate details of directors / trustees / members / shareholders or responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate quote will not be considered and passed over as non-compliant according to National Treasury Instruction	date the information on CSD.	,
4	DECLARATION		
I, TE FUR	HE UNDERSIGNED (NAME)CERTIFY THA INISHED IN PARAGRAPHS 2.	AT THE INFORMATION	I
I AC PRO	CEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS VE TO BE FALSE.	IS DECLARATION	
Name	e of bidder Signature Position Da		
ivant	e of bidder Signature Position Da	ate	
a) b)	any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); any municipality or municipal entity.  c) provincial legislature; d) national Assembly or the national Council of preparation of the Public Finance Management entity or municipality or municipal entity.		
Snarehol	lder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and ex	exercises control over the enterprise.	

#### SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

#### 1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

#### 2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

#### 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OF THIS QUOTATION.
- 3.4. The price quoted must include VAT (if VAT vendor). However, it must be noted that the Department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.5. The bidder must ensure the correctness & validity of the quotation:
  - (i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk
  - (ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.
- 3.6. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.7. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria.

  All required documentation must be completed in full and submitted.
- 3.8. Offers must comply strictly with the specification.
- 3.9. Only offers that meet or are greater than the specification will be considered.
- 3.10. Late offers will not be considered.
- 3.11. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.12. Used/ second-hand products will not be accepted.
- 3.13. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.14. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.15. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.16. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.17. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.18. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.19. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

#### 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response is incomplete in any respect, the said supplier meets all specification requirements and is lowest to quote, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- 4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

#### 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

#### 6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

#### 7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

	Bidders who fail to attend the compulsory meeting will be dis	squalified from the evaluation process.
(ii) E	The institution has determined that a compulsory site meetir Date//Time:Place	ng take place
	n Stamp:	Institution Site Inspection / briefing session Official
W 28		Full Name:
12		Signature:
		Date:

#### 8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

#### 9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

### 10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

#### 11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient:
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied:
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

#### 12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hear after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

#### 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

#### 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

#### 15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

#### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

#### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
  - (a) Price: and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

#### DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act:
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts:
- (h) "proof of B-BBEE status level of contributor" means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

#### 3. POINTS AWARDED FOR PRICE

#### 3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P\min}{P\min}\right)$$
 Where

Ps

Points scored for price of bid under consideration

Pt

Price of bid under consideration

price of lowest acceptable bid

#### 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for 4.1 attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributo	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

		The second second		
5.	DIE	DEAL	APATI	
	HIII	111-(11	ARATI	10 10

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:
- 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1
- 6.1 B-BBEE Status Level of Contributor: = .......(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by

relevar	t proof of B-BBEE status level of contributor.	1 3 1	
7.	SUB-CONTRACTING applicable box)	(Tick	
7.1	Will any portion of the contract be sub-contracted?	YES	NO
7.1.1	If yes, indicate:		
	i) What percentage of the contract will be subcontracted.  ii) The name of the sub-contractor.	%	
	iii) The B-BBEE status level of the sub-contractor	**********	
8.	Whether the sub-contractor is an EME or QSE	(Tick applicable box)	

<ul> <li>iv) Specify, by ticking the appropriate box, if subcontracting with an ente Preferential Procurement Regulations, 2017:</li> </ul>	rprise in terms of	YES NO
Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people	a a f	
Black people who are military veterans		
OR		
Any EME		

Any QSE						
DECLAR	ATION WITH REGARD TO COMPANY/FIRM					
Name	of company/firm:					
VAT registration number:						
Company registration number:						
TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]						
	Partnership/Joint Venture / Consortium One person business/sole propriety Close corporation Company					
1.1	(Pty) Limited					
DESCR	RIBE PRINCIPAL BUSINESS ACTIVITIES					
·····						
COMP	ANY CLASSIFICATION [TICK APPLICABLE BOX					
(3 4)(1)	Manufacturer Supplier Professional service provider Other service providers, e.g. transporter, etc.					
Total n	umber of years the company/firm has been in busi	ness:				
the B-E	ne undersigned, who is / are duly authorised to do BBE status level of contributor indicated in paragraference(s) shown and I / we acknowledge that:	so on behalf of the company/firm, certify that the points claimed, based aphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm				
i) Tł	ne information furnished is true and correct;					
ii) Tł	ne preference points claimed are in accordance wi	th the General Conditions as indicated in paragraph 1 of this form;				
	iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor make required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;					
iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –						
(0)	disqualify the person from the hidding process					
(a)	disqualify the person from the bidding process;	down of the second of the second of				
(b)	recover costs, losses or damages it has incurred cancel the contract and claim any damages whi arrangements due to such cancellation;	ich it has suffered as a result of having to make less favourable				
(d) recommend that the bidder or contractor who acted on a fraudulent basis, be restr		areholders and directors, or only the shareholders and directors y the National Treasury from obtaining business from any organ ter the audi alteram partem (hear the other side) rule has been				
(e)	forward the matter for criminal prosecution.					
\\\/\TNI	ESSES					
1		SIGNATURE(S) OF BIDDERS(S)  DATE:				
2		ADDRESS				