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AdvertQuote

KWAZULU-NATAL PROVI HEALTH REPUBLIC OF SOUTH AFRICA	Quotation Advert	
Opening Date:	2021-10-01	
Closing Date:	2021-10-08	O
Closing Time:	11:00	
INSTITUTION DETAILS		
Institution Name:	Hearth words to the	
Province:	Umphumulo hospital KwaZulu-Natal	$\vee$
Department or Entity:	5.00 2.000	
Division or section:	Department of Health	
Place where goods / services is required	Central Supply Chain Management	
Date Submitted	Umphumulo hospital	
	2021-10-01	0
TEM CATEGORY AND DETAILS Quotation Number:		
Ruotation Number:	ZNQ: Ump0750/21	
em Category:	Goods	
em Description:	supply lever arch file A4	$\checkmark$
tuantity (if supplies)	600 units	
OMPULSORY BRIEFING SESSION		
elect Type:		
ate:	Not Applicable	$\vee$
me:		<b></b>
enue:		
		The state of the s
JOTES CAN BE COLLECTED FROM:	Umphumulo hospital	
	- The second of	
JOTES SHOULD BE DELIVERED TO:	Umphumulo hospital	
VOLURIES REGARDING THE A DOCUMENT		
NQUIRIES REGARDING THE ADVER		
nail:	Bayanda Makhunga	
ntact Number:		-

Finance Manager Name:

Finance Manager Signature:

No late quotes will be considered

	STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT OVER R30 000.00	
LOO AKE HEKEBA IV	INVITED TO QUOTE FOR REQUIREMENTS AT UMPHUMULO HOSPITAL	
DATE ADVERTISED:	CLOSING DATE: 2021-10-08	
I ACSIMILE MOMBER:	K: F-MAIL ADDRESS.	
PHYSICAL ADDRESS	SS: R 74 GREYTOWN ROARD MAPHUMULO 4470	
ZNQ NUMBER: UMP	P0750/21	
DESCRIPTION: SUP	PPLY LEVER ARCH FILE A4	
CONTRACT PERIOD.	ONCE OFF VALIDITY PERIOD 60 Days SARS PIN	
CENTRAL SUPPLIER DA	DATABASE REGISTRATION (CSD) NO.	
UNIQUE REGISTRATION	ON REFERENCE	
DEPOSITED IN THE OU	HOTE DOV CITIATED AT (COLUMN	
DEL COLLED IN THE QUO	UOTE BOX SITUATED AT <i>(STREET ADDRESS)</i>	
P 74 CDEVTO	WALDO ADD	
N 74 GREYTO	OWN ROARD MAPHUMULO 4470 @ (SECURITY MAIN GATE)	
Bidders should ensure consideration.	e that quotes are delivered timeously to the correct address. If the quote is late, it will not be	accepted for
The quote box is open from	om 08:00 to 15:30.	
ALL QUOTES MUST BE S	SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)	
THIS QUOTE IS SUBJE	BJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PRICATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTICACT.	REFERENTIAL HER SPECIAL
	THE FOLLOWING PARTICULARS MUST BE FURNISHED	
	(FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED)	
NAME OF BIDDER		
POSTAL ADDRESS .		
STREET ADDRESS .		
TELEPHONE NUMBER (	CODENUMBER FACSIMILE NUMBER CODENUMBER	
CELLPHONE NUMBER .		•••••
E-MAIL ADDRESS		***************************************
VAT REGISTRATION NUM	MBER (If VAT vendor)	
HAS A B-BBEE STATUS LE	LEVEL VERIFICATION CERTIFICATE REFAI CURNITIES OF A CORRECT OF THE	THACT
	YES	NO

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

## OFFICIAL PRICE PAGE FOR QUOTATIONS ZNQ NUMBER: UMP0750/21 DESCRIPTION: SUPPLY LEVER ARCH FILE A4 [By signing this document I hereby agree to all terms and conditions] CAPACITY UNDER WHICH THIS QUOTE IS SIGNED..... Item No Quantity Description Brand & Country of Price model manufacture R C NB: ATTACH ALL SUPPORTING DOCUMENTS NEEDED NO FAX OR EMAILED DOCUMENTS WILL BE ACCEPTED HAND DELIVERY ONLY

Does This Offer Comply With The Specification?

Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?

State Delivery Period E.G. E.G. 1day, 1week

VALUE ADDED TAX @ 15% (Only if VAT Vendor)
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)

Enquiries regarding the quote may be directed to:	
Contact Person: BAYANDA MAKE Tel: 032 481 418	Enquiries regarding <u>technical information</u> may be directed to:
E-Mail Address:	Contact Person: N.B DLADLA Tel: 032.481.410

#### **DECLARATION OF INTEREST**

1"State" me		ment, national or provincial public entit			Date	
Name of	bidder	Signature	Posi	tion		
I ACCI PROVI	EPT THAT THE STAT E TO BE FALSE.	TE MAY REJECT THE QUO	TE OR ACT	Γ AGAINST ME SHOI	ULD THIS DECLA	ARATION
*	DECLARATION					
	DECLARATION	sed over as non-compliant accord	ding to Natior	nal Treasury Instruction No	ote 4 (a) 2016/17.	COD, the quote WIII
NB: Ti	ill details of directors / t he Department Of Health ensure that their details	rustees / members / shareholde will validate details of directors are un-to-date and verified on Co	ers. / trustees / r	nembers / shareholders	on CSD. It is the sup	pliers' responsibility
2.12.1.	If so, furnish particulars:.				Sary States related	YES NO
			mbers of the o	company have any interes	 St in any other related	companies wheth
2.11.1.	If so, furnish particulars.		and or a	ajudication of this quote?		VEC NO
						. LO     NO
2.10.1.	If so, furnish particulars:		and quoto.			VES NO
		o montals:nnected with the bidder, have any evaluation and or adjudication of t		(family, friend, other) with	a norcon complete de	
2.9.1.	If so, furnish particulars:					YES I NO I
2.9.	Did you or your spouse, o	reasons for non-submission of submission of	ıch proof: / trustees / s	hareholders / mambar-	r thair a	
1Note: Fa 2.8.2.2	ilare to subitilit proof of St	ICN authority where applicable in	any ropult in 1	h = -1' - 1'C - 1	quote.)	
2.8.2.	<ul> <li>If ves, did you attach i</li> </ul>	proof of such authority to the		_		YES NO
2.8.2.	If you are presently emplin the public sector?	ployed by the state, did you obtai	n the approp	riate authority to undertak	e remunerative work	Outside employment
۲	OSITION occupied in the st	ate inetitution:		adi id ciripidyed		
V	lame of person / director lame of state institution a	/ trustee / shareholder/ member:				
						YES NO
2.0.	Are you or any person co	nnected with the hidder property	h 3 below.	and a control indibers,	, tax reference number TICK	ers and, if applicable, APPLICABLE]
2.7.	The names of all director	s / trustees / shareholders / mom	shore the inte	dividual identity numbers	tay reference numb	ore and if
		Company (director, trustee, share		VAT Registration Number	er:	
2.2. 2.3.	Identity Number:	Company (director to the	2.4.	Tax Reference Number:	Number:	
2.1.	Full Name of bidder/repri	esentative	0.4	Company Basister	de la	
2.	In order to give effect to the	he above, the following questionn	aire must be	completed and submitted	with the guote	ote.
	on whose behalf the de	hose behalf the bidding documer dication of the quote(s), or where eclarant acts and persons who ar	e involved wi	th the evaluation and or a	xists between the pe	are/is involved in the
-	the bidder is employed	hy the state: and/or	audion	WICIC-		
	employed by the state. of	or to persons connected with or representation to the evaluating/adjudic	oloted to the	in oriodia and resulting qui	ote, or part thereof, b bidder or his/her autl	e awarded to persons
	ilmited duote or proposal	In view of possible alleget		" to quoto (moldues a pili	ce quotation, advertis	ed competitive quote
1.	Any legal person, includi	na nercone amployed by the				
		DECL	ARATION O	FINIERESI		

provincial legislature;

national Assembly or the national Council of provinces; or d) e)

Parliament.

any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); any municipality or municipal entity; b)

<sup>&</sup>lt;sup>27</sup>Shareholder means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

## SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

### 1. AMENDMENT OF CONTRACT

Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties. 1.1.

#### 2. CHANGE OF ADDRESS

Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

## 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all 3.2. quotations excluding VAT as some bidders may not be VAT vendors. 3.3.
- The bidder must ensure the correctness & validity of quote:
  - that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & (i)
- The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this 3.4. agreement, as the Principal (s) liable for the due fulfilment of this contract. 3.5.
- This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted. 3.6.
- Offers must comply strictly with the specification.
- Only offers that meet or are greater than the specification will be considered. 3.7.
- 3.8. Late quotes will not be considered.
- Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months. 3.9. 3.10.
- A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange 3.13.
- In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only

## SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with 4.1. words importing the masculine gender shall include the feminine and the neuter. 4.2.
- Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies. 4.3.
- The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- Quotation submitted must be complete in all respects.
- Any alteration made by the bidder must be initialled. 4.5.
- Use of correcting fluid is prohibited 4.6.
- Quotation will be opened in public as soon as practicable after the closing time of quotation. 4.7. 4.8.
- Where practical, prices are made public at the time of opening quotations.
- If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in 4.9. question. Clear indication thereof must be stated on the schedules attached.

## 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the 5.1. 5.2.
- Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid. 5.3.
- All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope. 5.4.
- A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing

- No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation 5.5. documentation, and proof of posting will not be accepted as proof of delivery. 5.6.
- Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

#### SAMPLES

- In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples 6.1. should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such. (ii)
- If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- Samples must be made available when requested in writing or if stipulated on the document. 6.2.
- If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be (i) rejected. All testing will be for the account of the bidder.

### COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1.	Bidders who fail to attend the compulsory meeting will be disqu	alified from the	evaluation process.
(i) (ii)	The institution has determined that a compulsory site meeting  Date// Time: Place	WILL NOT	take place
Institu	ution Stamp:	Institution Site	e Inspection / briefing session Official
		Full Name:	
		Signature:	
		Date:	

### STATEMENT OF SUPPLIES AND SERVICES

The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the 8.1. Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the

### SUBMISSION AND COMPLETION OF SBD 6.1

Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

#### 10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

#### 11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued:
- (iv) a description and quantity or volume of the goods or services
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

#### 12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hear after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

#### 13. PENALTIES

- If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider
- If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay

### 14. TERMINATION FOR DEFAULT

- The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate
- if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, (ii)
- if the supplier fails to perform any other obligation(s) under the contract; or
- if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the (iii) 14.2.
- In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

#### GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included); and system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
  - (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

PRICE	POINTS
	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
otal points for Price and B-BBEE must not exceed	100

- Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

#### 2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act:
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods
   (d) "Broad-Based Black Economic Emparators of A. (ii)
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

#### 3. POINTS AWARDED FOR PRICE

#### 3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{Pt - P\min}{P\min} \right)$$
 Where

Ps

Pt

Points scored for price of bid under consideration Price of bid under consideration

Pmin

Price of lowest acceptable bid

#### POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR 4.

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for 4.1 attaining the B-BBEE status level of contribution in accordance with the table below:

<b>B-BBEE Status Level of Contributor</b>	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	2

_	
5.	DID DEGLADATION
J.	BID DECLARATION

- Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following: 5.1
- B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1 6.
- 6.1 B-BBEE Status Level of Contributor: = ......(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant

7.	SUB-CONTRACTING
7.1	Will any nortion of the

(Tick applicable box)

1100	and the second s
YES	NO
0	NO

Will any portion of the contract be sub-contracted? 7.1.1 If yes, indicate:

- What percentage of the contract will be subcontracted.....%
- The name of the sub-contractor.... The B-BBEE status level of the sub-contractor.....
- 8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations 2017.

Preferential Procurement Regulations, 2017:  Designated Group: An EME or COE	rise in terms of	YES	NO
Designated Group: An EME or QSE which is at last 51% owned by:  Black people  Black people who are youth	EME √		QSE √
Black people who are women Black people with disabilities Black people living in rural or underdeveloped areas or townships Cooperative owned by black people Black people who are military veterans			
Any EME OR Any QSE			

9.	DECLARATION WITH REGARD TO COMPANY/FIRM	
9.1	Name of company/firm:	
9.2	VAT registration number:	
9.3	Company registration number:	
9.4	TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]	
	Partnership/Joint Venture / Consortium One person business/sole propriety Close corporation Company (Pty) Limited	
9.5	DESCRIBE PRINCIPAL BUSINESS ACTIVITIES	
9.6	COMPANY CLASSIFICATION (TICK APPLICABLE ROOF)	
	COMPANY CLASSIFICATION [TICK APPLICABLE BOX]  Manufacturer  Supplier  Professional service provider  Other service providers, e.g. transporter, etc.	
9.7		
9.7 Total number of years the company/firm has been in business:		
	The information furnished is true and correct;	
	ii) The preference points claimed are in accordance with the General Conditions of the conditions of t	
	be required to furnish documentary proof to the satisfaction of the purchases the true paragraphs 1.4 and 6.1, the contractor may	
	iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have —	
	(a) disqualify the person from the bidding process;	
	(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;  (c) cancel the contract and claim any decimal contract and claim and contract and claim any decimal contract and claim and contract and claim any decimal contract and claim and contract and co	
	(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;	
	(d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ applied; and	
	(e) forward the matter for criminal prosecution.	
	WITNESSES	
	2. DATE:	
	ADDRESS	

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#### AdvertQuote

KWAZULU-NATAL PROV HEALTH REPUBLIC OF SOUTH AFRICA		
Opening Date:	Quotation Advert	
Closing Date:	2021-10-01	
	2021-10-08	
Closing Time:	11:00	
INSTITUTION DETAILS		
Institution Name:	Umphumulo hospital	
Province:	KwaZulu-Natal	$\vee$
Department or Entity:	Department of Health	
Division or section:		
Place where goods / services is required	Central Supply Chain Management	
Date Submitted	Umphumulo hospital	
TEM CATEGORY AND DECISION	2021-10-01	10
TEM CATEGORY AND DETAILS Quotation Number:		
Automating.	ZNQ: Ump0765/21	
tem Category:	Goods	
em Description:	replace windows in hospital buildings as per attached sp	$\vee$
uantity (if supplies)	1	
OMPULSORY BRIEFING SESSION /	SITE VISIT	
elect Type:	Not Applicable	[5]
ate:		<u> </u>
me:		D
nue:		
JOTES CAN BE COLLECTED FROM:	Umphumulo hospital	
OTES SHOULD BE DELIVERED TO:		
DE DELIVERED 10:	Umphumulo hospital	The second secon
QUIRIES REGARDING THE ADVERTINE:		
nil:	Bayanda Makhunga	
ntact Number:		4

Finance Manager Name:

Finance Manager Signature:

No late quotes will be considered

STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT OVER R30 000.00 YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: UMPHUMULO HOSPITAL DATE ADVERTISED: 2021-10-01 ...... CLOSING DATE: 2021-10-08 FACSIMILE NUMBER: N/A E-MAIL ADDRESS: PHYSICAL ADDRESS: R 74 GREYTOWN ROARD MAPHUMULO 4470 ZNQ NUMBER: UMP0765/21 DESCRIPTION: REPLACE WINDOWS IN HOSPITAL BUILDINGS AS PER SPECIFICATION CONTRACT PERIOD ONCE OFF ...... VALIDITY PERIOD 60 Days SARS PIN..... (if applicable) CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO. UNIQUE REGISTRATION REFERENCE DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS) R 74 GREYTOWN ROARD MAPHUMULO 4470 @ (SECURITY MAIN GATE) Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for The quote box is open from 08:00 to 15:30. ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RE-TYPED) THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED) NAME OF BIDDER POSTAL ADDRESS STREET ADDRESS TELEPHONE NUMBER CODE......NUMBER...... FACSIMILE NUMBER CODE ......NUMBER..... **CELLPHONE NUMBER** E-MAIL ADDRESS VAT REGISTRATION NUMBER (If VAT vendor) ..... HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1) YES NO [A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMES& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

1

OLOUNE	ION:	PLACE WINDO	JVVS	IN HO	SPITAL E			AS PER SPE		
SIGNATUR	E OF BIDDE	Rt I hereby agree to all							OII ICA	
t y signing (	ins documen	it I hereby agree to all	terms a	nd conditi	ons]	••••••	····· DAT	E		
CAPACITY	JNDER WHI	CH THIS QUOTE IS S	GNED							
Item No	Quantity	Descripti								
	cuantity	Description					Brand &	Count		
	1	REPLACE WIND	OWO	111000		- 1	model	Country of manufacture	Price	)
		REPLACE WIND	FR SDE	CIFICATI	AL BUILDINGS				R	_
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		HAND DE	LIVER	YONLY	, JOSEI TED					†
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UE ADDED	TAX @ 15%	(Only if VAT Vendor								
AL QUOTAT	ION PRICE	(VALIDITY PERIOD 6	)							
			0 Days							
This Offer Co	mply With Ti	he Specification?	1	Da =						
Price Firm?		, auditi		State Do	e Article Confor	m To	The S.A.N.S.	/ S.A.B.S. Specification	n2	_
				Torate D6	livery Period E.0	э. Е.С	6. 1day, 1wee	ek		_

E-Mail Address: .....

Enquiries regarding technical information may be directed to:

Contact Person: R DLAMINI Tel:032.481.420€

### DECLARATION OF INTEREST

1. - -	employed by the state, of declare his/her position in the bidder is employed the legal person on w evaluation and or adju on whose behalf the de	nose behalf the bidding document is signed, dication of the quote(s), or where it is known eclarant acts and persons who are involved w	sm, should the resulting quote, or part therem, it is required that the bidder or his/herity where- has a relationship with persons/a persor that such a relationship exists between the such as the s	reof, be awarded to persons authorised representative authorised representative who are/is involved in the person or persons for or
2.	In order to give effect to the	ne above, the following questionnaire must be	with the evaluation and or adjudication of the	ne quote.
2.1	Full Name - (1)	, are remorning questionnaire must be	e completed and submitted with the quote.	
2.2.	Identity Number:	esentative 2.4.	. Company Registration Number	
2.3.	Position occupied in the (	2.4	Tax Reference Number:	
			VAT Registration Number:	ax reference numbers and, if applicable, [TICK APPLICABLE]  YES NO  Person employed by the state and who yes NO  ween any other bidder and any person employed by the state and any other related companies whether yes NO  any other related companies whether yes NO  CSD. It is the suppliers' responsibility information on CSD, the quote will 4 (a) 2016/17.  BY THAT THE INFORMATION  D THIS DECLARATION  The state and the person or persons for or person six person in the person of the person of the person of the person in the person of
2.7. 2.8. 2.8.1.	The names of all director employee / persal numbe Are you or any person co If so, furnish the following Name of person / director.	s / trustees / shareholders / members, their in rs must be indicated in paragraph 3 below. nnected with the bidder presently employed b particulars:	ndividual identity numbers, tax reference r [	numbers and, if applicable, TICK APPLICABLE] YES NO
F	Osition occupied in the eta	which you or the person connected to the bid	dder is employed:	
2.8.2.	If you are presently emp in the public sector?	loyed by the state, did you obtain the approp	Any other particulars: riate authority to undertake remunerative	work outside employment
(Note: Fa				
2.8.2.2	If no, furnish i	roof of such authority to the quote document' ch authority, where applicable, may result in t easons for non-submission of such proof:	the disqualification of the quote.)	
2.10. [ n 2.10.1.	If so, furnish particulars: To you, or any person connay be involved with the e	nected with the bidder, have any relationship /aluation and or adjudication of this quote?	(family, friend, other) with a person emplo	YES NO  yed by the state and who
2.11. A	re you, or any person con	nected with the bidder, aware of any relations	hin (family, file of a state)	TES   NO
2.11.1. 2.12. D	If so, furnish particulars:	may be involved with the evaluation and or a	djudication of this quote?	er bidder and any person YES NO
OI	not they are hidding for the	is contract?	Company have any interest in any other rel	ated companies whether
NB: The to	ne Department Of Health vensure that their details	ustees / members / shareholders. rill validate details of directors / trustees / n re up-to-date and verified on CSD. If the De red over as non-compliant according to Nation	nembers / shareholders on CSD. It is the	Our live de la constant de la consta
I, THE FURNI	UNDERSIGNED (NAI SHED IN PARAGRAP	⁄IE) HS 2.	CERTIFY THAT TI	HE INFORMATION
I ACCE PROVE	PT THAT THE STATI TO BE FALSE.	E MAY REJECT THE QUOTE OR ACT	AGAINST ME SHOULD THIS DEC	CLARATION
 Name of	bidder	Signature		

1"State" means -

Signature

any municipality or municipal entity;

c) provincial legislature;
d) national Assembly or the national Council of provinces; or
e) Parliament.

Position

......

Date

any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); b)

<sup>&</sup>lt;sup>2</sup>"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

## SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

### AMENDMENT OF CONTRACT

Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties. 1.1.

#### CHANGE OF ADDRESS

Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

## 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- The institution is under no obligation to accept the lowest or any quote. 3.1.
- The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all 3.2. 3.3.
- The bidder must ensure the correctness & validity of quote:
  - that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & (i)
- The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this 3.4. agreement, as the Principal (s) liable for the due fulfilment of this contract. 3.5.
- This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted. 3.6.
- Offers must comply strictly with the specification.
- Only offers that meet or are greater than the specification will be considered. 3.7. 3.8.
- Late quotes will not be considered.
- Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months. 3.9. 3.10.
- A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange 3.13.
- In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

# 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with 4.1. words importing the masculine gender shall include the feminine and the neuter. 4.2.
- Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies. 4.3.
- The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. 4.4.
- Quotation submitted must be complete in all respects.
- Any alteration made by the bidder must be initialled. 4.5.
- Use of correcting fluid is prohibited 4.6.
- Quotation will be opened in public as soon as practicable after the closing time of quotation. 4.7.
- Where practical, prices are made public at the time of opening quotations. 4.8.
- If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in 4.9. question. Clear indication thereof must be stated on the schedules attached.

## SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the
- Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid. 5.3.
- All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation 5.4.
- A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing

- No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation 5.5. documentation, and proof of posting will not be accepted as proof of delivery. 5.6.
- Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid. SAMPLES
- In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion. (ii)
- Samples must be made available when requested in writing or if stipulated on the document. 6.2.
- If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be (i)

## COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1.	Bidders who fail to attend the compulsory meeting will be disqu	alified from the evaluation process
(i) (ii)	The institution has determined that a compulsory site meeting  Date// Time: Place	WILL NOT take place
Instit	ution Stamp:	Institution Site Inspection / briefing session Official
		Full Name:
		Signature:
		Date:

## STATEMENT OF SUPPLIES AND SERVICES

The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the

## SUBMISSION AND COMPLETION OF SBD 6.1

Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all 9.1. relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

## 10. TAX COMPLIANCE REQUIREMENTS

- In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17. 11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

#### 12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hear after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

#### 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities
- Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay

### 14. TERMINATION FOR DEFAULT

- The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate (i)
- if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, (ii)
- if the supplier fails to perform any other obligation(s) under the contract; or (iii)
- if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the
- In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner 14.2. as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier 14.3. by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

# 15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

# PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

#### 1. **GENERAL CONDITIONS**

- The following preference point systems are applicable to all quotes: 1.1
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point 1.2
- Points for this quote shall be awarded for: 1.3
  - (a) Price: and
  - B-BBEE Status Level of Contributor. (b)
- The maximum points for this quote is allocated as follows: 1.4

PRICE	POINTS
	80
3-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean 1.5 that preference points for B-BBEE status level of contribution are not claimed.
- The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate 1.6 any claim in regard to preferences, in any manner required by the purchaser.

#### 2. **DEFINITIONS**

- "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic (a)
- "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 (d)
- "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- "prices" includes all applicable taxes less all unconditional discounts;
- "proof of B-BBEE status level of contributor" means:
  - B-BBEE Status level certificate issued by an authorized body or person; 1)
  - A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; 2)
  - Any other requirement prescribed in terms of the B-BBEE Act;
- "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable

#### POINTS AWARDED FOR PRICE 3.

#### THE 80/20 PREFERENCE POINT SYSTEMS 3.1

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{Pt - P\min}{P\min} \right)$$
 Where

Ps Points scored for price of bid under consideration Pt

Price of bid under consideration **Pmin** Price of lowest acceptable bid

#### POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR 4.

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for 4.1 attaining the B-BBEE status level of contribution in accordance with the table below:

	with the rapie below:
B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	4
Non-compliant contributor	0

5.	BID DECLARATION
----	-----------------

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following: 6.
- B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1
- 6.1 B-BBEE Status Level of Contributor: = ......(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant

7	CIID CONTRACTORS	and must be substantiated by relevant
′.	SUB-CONTRACTING	
7.1	Will any portion of the contract be sub-contracted?	(Tick applicable box)
7.1.1	If yes, indicate:	YES NO
8	i) What percentage of the contract will be subcontracted  ii) The name of the sub-contractor  iii) The B-BBEE status level of the sub-contractor  What has the	%

The B-BBEE status level of the sub-contractor..... 8. Whether the sub-contractor is an EME or QSE

(Tick applicable box) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of NO

Designated Group: An EME as 0.05	rise in terms of YES	NO	
Designated Group: An EME or QSE which is at last 51% owned by:  Black people Black people who are youth Black people who are women Black people with disabilities Black people living in rural or underdeveloped areas or townships Cooperative owned by black people Black people who are military veterans	EME √	QSE √	
Any EME OR Any QSE			

9.	DECL	ARATION WITH REGARD TO COMPANY/FIRM	1
9.1		me of company/firm:	
9.2	VAT	T registration number:	
9.3	Con	npany registration number:	
9.4	TYP	PE OF COMPANY/ FIRM [TICK APPLICABLE BO	DX]
		Partnership/Joint Venture / Consortium One person business/sole propriety Close corporation Company (Pty) Limited	
9.5	DES	SCRIBE PRINCIPAL BUSINESS ACTIVITIES	
9.6	COM	/PANY CLASSIFICATION [TICK APPLICABLE BO	***************************************
		Manufacturer Supplier Professional service provider Other service providers, e.g. transporter, etc.	∪^j
9.7	Total	number of years the company/firm has been in bu	liginace:
9.8	the B	the undersigned who is / are duly outhorised to	do so on behalf of the company/firm, certify that the points claimed, based on graphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for
		The information furnished is true and correct;	
			with the General Conditions as indicated in paragraph 1 of this form;
	"", "	in the event of a contract being awarded as a regi	ult of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may atisfaction of the purchaser that the claims are correct;
	ıv) ii	f the B-BBEE status level of contributor has been nave not been fulfilled, the purchaser may, in addit	daimed or obtained and to the
	(a)	disqualify the person from the bidding process;	
	(b)		ed or suffered as a result of that person's conduct;
	(c)	cancel the contract and claim any damages warrangements due to such cancellation;	hich it has suffered as a result of having to make less favourable
	(d)	recommend that the bidder or contractor, its sl who acted on a fraudulent basis, be restricted of state for a period not exceeding 10 years, a applied; and	hareholders and directors, or only the shareholders and directors by the National Treasury from obtaining business from any organ after the <i>audi alteram partem</i> (hear the other side) rule has been
	(e)	forward the matter for criminal prosecution.	
	WITNE	ESSES	
	1		SIGNATURE(S) OF BIDDERS(S)
	2		DATE:

## PROVINCE OF KWAZULU-NATAL DEPARTMENT OF HEALTH

#### ZNQ -

## UMPHUMULO HOSPITAL - REPLACEMENT OF WINDOWS IN HOSPITAL BUILDINGS

### 1.1 SCOPE OF CONTRACT

This Contract is for the execution of the project indicated above.

### 1.2 NO CONTRACT DRAWINGS

## 1.3 CONDITIONS OF CONTRACT AND PRELIMINARIES

#### 1.3.1 PERIOD OF CONTRACT

Six (06) Weeks as the Contract Period for the completion of the Work from date of Site handover.

### 1.3.2 CONTRACT GUARANTEE:

The Successful Bidder will **NOT** be required to submit a contract guarantee.

#### 1.3.3 GUARANTEE PERIOD

The guarantee period for the completion of the Structural work and all materials must be a minimum of <u>Three (3) Calendar Months</u> from the date of first delivery.

### 1.3.4 SITE AND MODE OF PROCEDURE

The work contained in this contract will be carried out on the site of the existing at UMPHUMULO HOSPITAL

The Bidder is advised that the existing premises will be occupied throughout the period of the contract, and that the minimum amount of disruption to services is of the utmost importance.

Damage to the existing buildings - Bidders to note that any damages done or occurring to any of the buildings will be repaired at the expense of the contractor/ Bidder.

The repairs must be to the satisfaction of the Kwazulu- Natal Department of Health. Bidders are advised to visit the site prior to tendering and to acquaint themselves with the nature of the work to be done and access to the siting of the existing buildings etc., as no claim whatsoever will be allowed on the grounds of ignorance of the conditions under which the work will be executed.

### 1.3.5 SATISFACTORY INSTALLATION

The whole of the installation shall be carried out in accordance with the South African Bureau of Standards Code of Practice for the application of National Building Regulations, the KZNPA Standard Preambles to all Trades, the KZNPA General Electrical Specification, ICASA, Telecommunications regulations, the South African Bureau of Standards Code of Practice for the Wiring of Premises SABS 0142 and the Occupational Health and Safety Act and Regulations 85/1993 as amended.

Copies of the KZNPA Standard Preambles to all Trades and the KZNPA General Electrical Specification are available at the office of the Secretary for Health – KwaZulu-Natal and can be obtained on request.

### 1.3.6 CERTIFICATE OF COMPLIANCE

On completion of the service, a copy of the "Certificate of Compliance for Electrical Installation" must be submitted to the office of the Secretary for Health: KwaZulu Natal.

#### 1.3.7 GENERAL

The Bidder's / Contractors will be responsible for all masonry work associated with the electrical installation and making good of all work related to the electrical installation. The patching and painting must be to the satisfaction of the KwaZulu-Natal Department of Health.

## PROVINCE OF KWAZULU-NATAL DEPARTMENT OF HEALTH

### ZNQ -UMPHUMULO HOSPITAL - REPLACEMENT OF WINDOWS IN HOSPITAL BUILDINGS

### **TECHNICAL SPECIFICATIONS**

### 2. TECHNICAL SPECIFICATION

#### 2.1 GENERAL

This TECHNICAL SPECIFICATION shall be read in conjunction with all other sections of the SPECIFICATION and cognisance shall be taken of the clauses relevant to this particular installation, whether any specific clauses are referred to or not.

#### 2.2 Standard Preambles

This is available from the department on request.

### 2.3 Health and Safety Specification

Health and Safety Plan with Risk assessment schedule is to be compiled taking cognisance of the specific type of patient's that walk around the institution all day. All areas are to be protected at all times from patients falling in. All new and old materials are to be securely stored during construction to eliminate any person from rolling them around or playing inside them.

### DEPARTMENT OF HEALTH

# UMPHUMULO HOSPITAL - REPLACEMENT OF WINDOWS IN HOSPITAL BUILDINGS

#### 3. SCOPE OF WORK

The work to be carried out under this contract includes the supply of all materials, and including all labour to carry out all electrical work and leaving in service condition to the satisfaction of the

#### The work comprises of: 3.1.

- a) Removal of existing windows
- b) Supply and install aluminum windows
- c) Supply and install insect screen
- d) Painting

### 1. ALTERATIONS

SITE VISIT: — Tenderers are advised to visit the site prior to tendering and satisfy themselves as to the nature and extent of the work to be done, also to examine the condition of all existing buildings as no claim will be entertained on the grounds of ignorance of the conditions under which the work was to be executed.

MATERIALS FROM THE ALTERATIONS: — unless otherwise stated, will become the property of the Contractor and all these materials, together with all rubbish and debris must be carried away and the site left clean and unencumbered.

Items described as "removed" shall mean removed from the site.

Credit for the value of materials from the alterations is to be allowed for on the Summary/

Items described as to be re-used or to be handed over to the Administration are to be dismantled where necessary and stacked on site where directed, and the Contractor will be responsible for their removal and storage until required, and shall make good all items missing, damaged or broken at his own expense.

Unless otherwise described, no materials from the alterations shall be re-used in any new work without the written approval of the Department.

Prior to the removal of any timbers from the site, these are to be inspected by Government Entomologists. If any of these timbers are infested by wood destroying agencies, these timbers are to be disposed of in the manner prescribed by the Government Entomologist. In taking down and removing existing work, particular care must be taken to avoid any structural or other damage to the remaining portions of the buildings.

#### 4. PAINTING

MATERIALS: — Proprietary materials where specified are to be of the brand specified or

All primers, emulsion paints, enamels, stains, varnishes, etc. are to comply with the relevant

Paints, etc. shall be suitable for application on the surfaces to which they are being applied

and those used externally shall be of exterior quality or suitable for exterior use. For any particular work the priming coat and subsequent coats of paint are to be executed with paints from the same manufacturer and in accordance with that manufacturer's

The materials are to be brought to the site in unopened containers and no adulteration will be permitted, except thinners of a quantity and quality directed by the manufacturer. The Department shall at all times be permitted to take samples for testing purposes from open containers of any brand of paint being used on the work.

All materials, if and when required by the Department, will be subject to tests by the South African Bureau of Standards, and the cost of such tests, should the material under test not

African Bureau of Standards, and the cost of such tests, should the material under test not meet the requirements of this specification, shall be borne by the Contractor. Fillers and stoppings are to be suitable for use with the material being filled or stopped and to the approval of the Department.

PREPARATORY WORK: — All new and existing surfaces are to be thoroughly dry and are to be cleaned of all dust, dirt, grease, oil, rust, scale, efflorescence, fungus, loose or flaking material, etc. rubbed down, stopped, filled, knotted and sanded smooth as required in accordance with the paint manufacturer's recommendations and to the approval of the Department prior to the application of paint, etc.

Ceilings are to have nail heads, including those to cornices and cover strips, primed and stopped up as necessary and rubbed down smooth.

Asbestos cement shall be primed with an approved alkali resistant primer before the application of subsequent coats which are not, in themselves, alkali resistant. Iron, steel and other ferrous metals shall be cleaned in accordance with SANS Code of Practice 064 to remove rust, scale, grease, oil, etc. and the surface brought to a bright metallic condition.

Galvanized iron and zinc shall be cleaned in accordance with SANS Code of Practice 062 to remove the manufacturer's temporary protective coating, white rust, etc. Other non-ferrous metals shall be thoroughly cleaned to remove all milling oils, temporary protective coatings, etc. and the surface abraded with fine water-paper and white spirit. Woodwork to be painted shall have all knots and resinous areas treated with an approved knotting, the surface shall then be primed and all holes, etc. stopped and rubbed down smooth.

Woodwork to be oiled, stained, varnished, etc. shall be free of all stains, pencil marks and other surface discolorations and all holes, etc. stopped with tinted stopping and rubbed down smooth.

In preparing existing glazed sashes and sash doors, all loose putty is to be removed, the rebates primed and glass re-sprigged and re-puttied as necessary before the painting is commenced.

Previously distempered or lime washed surfaces to receive any other type of paint, are to have the existing distemper or lime wash completely removed by scraping or wire brushing and the surf aces treated with an approved bonding liquid.

Where existing paint film are in good condition any flaking or bared patches are to be properly feathered into the surrounding paint and spot primed as necessary.

Where existing paint films are in poor condition and require to be removed completely, they are to be removed by means of wire brushing, paint remover, burning off, or other approved method. Paint removers shall be free of wax and caustic substances and shall preferably be of water rinseable type. When burning off paint from wood, care must be taken to avoid charring the wood.

The final state of preparatory work to existing decorated surfaces shall in all cases produce in the finished decorated surfaces a condition similar to new work.

The Contractor will be held responsible for the proper and adequate preparation of the surfaces and any work which fails to meet the manufacturer's recommendations must be

made good at the Contractor's expense to the satisfaction of the Department.

APPLICATION OF PAINTS, ETC.: — Painting may be carried out by brush, roller or spray as recommended by the manufacturer and to the approval of the Department. All paints, etc. are to be applied in strict accordance with the manufacturer's instructions. Each coat of paint is to be adequately and permanently keyed onto the previous coat or surface and shall be evenly distributed and continuous and shall dry to a smooth film, free from sags, runs or other imperfections. Each coat of paint is to be of a colour distinctive from previous or succeeding coats.

All painting must be done in accordance with a colour scheme which will be provided by the Department, and rates for painting etc. are to include for all cutting in of contrasting colours and masking as required. No distinction has been made where more than one colour of the same material is required on the walls or ceiling of the same room.

Samples of colours for the final coats are to be prepared in all cases to the approval of the Department and all work must be finished to the approved colours. Backs of wood door and similar frames an the surfaces of other new or prefixed joinery in contact with brickwork, etc. and built in as the work proceeds, shall be primed or sealed before building in to prevent moisture seeping into the wood from the mortar bedding. Tongued and grooved and rebated edges of boards in batten doors and other such like inaccessible parts of new joinery shall, before assembly, be primed, or where the joinery is to receive a finish other than paint, be given one coat of such other finishing material. All new external structural timbers shall be primed before the timbers are fixed in position and shall include all surfaces such as backs of fascias and barge boards.

RATES: — Rates for painting, etc. are to include for all preparatory work, and where spraying is employed, are to include or adequately masking all surrounding areas. Where diameters of pipes are stated these are the nominal internal diameters, and rates for painting pipes are to include for painting the holderbats, hangers, clips, etc. supporting the pipes.

Rates are to include for providing all necessary dust sheets, covers, etc. taking all necessary precautions to prevent marking the surfaces of joinery, walls, floors, glass, electrical fittings, etc. All surfaces disfigured or otherwise damaged shall be completely renovated or replaced as necessary to the approval of the Department at the Contractor's own expense.

### PROVINCE OF KWAZULU-NATAL DEPARTMENT OF HEALTH

#### ZNQ -

# UMPHUMULO HOSPITAL - REPLACEMENT OF WINDOWS IN HOSPITAL BUILDINGS

### SCHEDULE OF RATES

#### 4.1 ITEMS AND PRICING

The Department reserves the right to place an order for any quantities of items included in the Schedules. The Schedule of Rates must also not be assumed to include and describe every detail of the supply requirement, but must be taken and read in conjunction with the other parts of the document. Thus the supplier shall not have claim for further payment in respect of any order which may be described or implied in the contract, although apparently no corresponding items are given in the Schedule of Rates. The supplier shall be deemed to have satisfied himself before quoting as to the correctness and sufficiency of his quote for the contract and of the rates and prices stated in the Schedule of Rates.

#### 4.2 TAX AND DUTIES

Prices, quoted and paid, must include all customs, excise and import duties, and any other tariffs or taxes levied by the government or statutory body having jurisdiction on the goods provided under this contract, including Value Added Tax (applicable to

#### 3.3 RATES

Except where provision is made in the Schedule of Rates, the rates and prices inserted shall be the full rates and prices for the service delivered described under the respective items and shall cover all labor, transport, overhead charges and profit, etc. as well as the general liabilities, obligations and risks arising out of the Conditions of Contract, the overhead charges and profit being spread proportionately over the rates of the relative items in the Schedule of Rates.

For all floor coverings are to include for laying as described, for cleaning down backing surfaces before laying and for all square and ranking cutting and waste and fitting, fair edges where no skirting occur, protection from injury and for cleaning down

Rates for all findings are to include for laying as described, cleaning down backing surfaces before laying, sizing backing surfaces if necessary to ensure proper adhesion, all square and raking cutting and waste and fitting, fair etc. as described at

Rates for skirting, stair nosing, edging strips, etc. are to include for fixing as described, cutting to lengths, fitting at intersections, mitres, ends, etc. and for cleaning down at

## Work Done Is To Be Re-measured

No	Description	Unit	Qty	Rate	Tot
	BILL NO. 1 Removal of Existing Windows				
1	Remove existing windows	unit	18		
2	Remove existing burglar guards and reinstall with new windows	unit	8		
Ca	rried to collection				

BILL NO. 2 Supply and Install Aluminum Windows  Windows are to be factory-glazed and fitted with all necessary PVC or neoprene glazing gaskets, aluminum glazing beads, weather seals, etc., in accordance with the manufacturers standard details.  After fabrication the windows, glazing beads, etc., are to be naturally anodized with an anodized film thickness of 25 microns in accordance with SABS 999.  The frames are to be formed perfectly flat on all faces, truly square and properly jointed at angles and intersections.  The sight lines are to be the same throughout each window of the same type.  All frames are to be fitted with standard fixing lugs spaced one near each corner and not exceeding 450mm apart intermediately all round frame.  The windows are to be protected with plastic sheeting held in position with non-staining adhesive tape capable of easy stripping.  Prices for windows are to include for assembling the component parts, setting up in position and plugging and screwing fixing lugs to concrete, oiling and easing all opening sections, protecting from damage and cleaning down and leaving in perfect condition at completion.  Natural Anodized aluminum windows glazed as scheduled:  Main Kitchen  Window in two side hung opening lights 2000 x 1245mm high fitted with 4mm'Armourplate' clear glass.  Window in two side hung opening lights 965 x 925mm high fitted with 4mm'Armourplate' clear glass.  Doctor's Residence  Window in two side hung opening lights 2270 x 1455mm high fitted with 4mm'Armourplate' clear glass.	no	Description Description	I	Jnit	Qty	Rate	T.,
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Windows glazed as scheduled:  Main Kitchen  Window in two side hung opening lights 2000 x 1245mm high fitted with 4mm'Armourplate' clear glass.  Window in two side hung opening lights 1020 x 1255mm high fitted with 4mm'Armourplate' clear glass.  Window in two side hung opening lights 965 x 925mm high fitted with 4mm'Armourplate' clear glass.  Doctor's Residence  Window in two side hung opening lights 965 x 925mm high unit 8		Windows are to be factory-glazed and fitted with all necessary PVC or neoprene glazing gaskets, aluminum glazing beads, weather seals, etc., in accordance with the manufacturers standard details.  After fabrication the windows, glazing beads, etc., are to be naturally anodized with an anodized film thickness of 25 microns in accordance with SABS 999.  The frames are to be formed perfectly flat on all faces, truly square and properly jointed at angles and intersections.  The sight lines are to be the same throughout each window of the same type.  All frames are to be fitted with standard fixing lugs spaced one near each corner and not exceeding 450mm apart intermediately all round frame.  The windows are to be protected with plastic sheeting held in position with non-staining adhesive tape capable of easy stripping.  Prices for windows are to include for assembling the component parts, setting up in position and plugging and screwing fixing lugs to concrete, oiling and easing all opening sections, protecting from damage and cleaning down and leaving in perfect condition at completion.  Natural Anodized aluminum					
Window in two side hung opening lights 2000 x 1245mm unit  Window in two side hung opening lights 1020 x 1255mm high fitted with 4mm'Armourplate' clear glass.  Window in two side hung opening lights 965 x 925mm high fitted with 4mm'Armourplate' clear glass.  Doctor's Residence  Window in two side hung opening lights 965 x 925mm high unit  Window in two side hung opening lights 965 x 925mm high unit		windows glazed as scheduled:					
Window in two side hung opening lights 1020 x 1255mm unit 3  Window in two side hung opening lights 965 x 925mm high fitted with 4mm'Armourplate' clear glass.  Doctor's Residence  Window in two side hung opening lights 965 x 925mm high unit 8		<u> </u>					
high fitted with 4mm'Armourplate' clear glass.  Window in two side hung opening lights 965 x 925mm high fitted with 4mm'Armourplate' clear glass.  Doctor's Residence  Window in two side hung opening lights 965 x 925mm high which are side hung opening lights 965 x 925mm high which which are side hung opening lights 965 x 925mm high which which are side hung opening lights 965 x 925mm high which whi	1	Window in two side hung opening lights 2000 x 1245mm high fitted with 4mm'Armourplate' clear glass.	unit	3			
Window in two side hung opening lights 965 x 925mm high fitted with 4mm'Armourplate' clear glass.  Doctor's Residence  Window in two side hung opening lights 965 x 925mm high unit 8	2	Window in two side hung opening lights 1020 x 1255mm high fitted with 4mm'Armourplate' clear glass.	unit	3			
<u>Doctor's Residence</u> Window in two side hung opening I' 14, 22 7	- 1	Window in two side hung opening the age	unit	8			
Window in two side hung opening lights 2270 x 1455mm unit 1	- 1						
		Window in two side hung opening lights 2270 x 1455mm high fitted with 4mm'Armourplate' clear glass.	unit	1			
	1		i		1	1	1

no	Description	Unit	Qty	Rate	Tota
	<u>Dietics/Ultra-Sound</u>				
5	Window in two side hung opening lights 1980 x 1250mm high fitted with 4mm'Armourplate' clear glass.	unit	2		
6	Supply and install 12mm brick-pattern hot-dip galvanized burglar bar fixed to window reveal using rawl bolts.	unit	1		
7	Supply and install Trelligate to ultra-sound double door entrance $1680 \times 2030$	unit	1		
C	arried to Collection				

Item No	Description	Unit	04		
	BILL NO.3 Insect Screen	Offic	Qty	Rate	Total
1	Supply and install suitable insect screen to new windows in main kitchen. Insect screen frames to be in natural anodized aluminum. The insect screen is to slide open vertically.	unit	14		
Carr	ied to Collection				

Item No	Description			
140		Unit	Qty	Rate Tota
	Bill No 4			
	Painting			
1				
1	All window reveals to be made good and painted with a plaster primer, under coat and finishing exterior paint.			
	plaster primer, under coat and finishing exterior paint	unit	18	
	c white			
			1	
- 1				
	,			
Car	ried to Collection			
	TO CONCCUON			

## **COLLECTION SUMMARY**

INSTITUTION:

UMPHUMULO HOSPITAL

PROJECT DESCRIPTION: REPLACEMENT OF WINDOWS IN HOSPITAL BUILDINGS

NOTE:

THIS COLLECTION SUMMARY MUST BE COMPLETED IN FULL BY THE CONTRACTOR AND RETURNED TOGETHER WITH THE QUOTATION FORM

	FINAL SUMMARY	PAGE NO.	AMOUNT
1	Removal of existing windows	0	
2	Supply and install aluminum windows	8	
3	Insect screen		
4	Painting	11	
١	Sub Total Value Added Tax Carried to Form of Tender		

IMPORTANT THIS FORM IS ONLY TO BE INCLUDED AND COMPLETED WHEN APPLICABLE TO THE QUOTATION.

# OFFICIAL BRIEFING SESSION / SITE INSPECTION CERTIFICATE

Site/building/institution involved:	20110H CERTIFICATE
	UMPHUMULO HOSPITAL
Quotation No.:	ZNQ -
Service:	REPLACEMENT OF WINDOWS IN HOSPITAL BUILDINGS
*********	************************************
	OF (STATE NAME OF TENDERER)  WISITED AND INSPECTED THE SITE ON DISTHEREFORE FAMILIAR WITH THE CIRCUMSTANCES TO BE RENDERED.
SIGNATURE OF TENDERER OR AL	 UTHORISED REPRESENTATIVE
DATE:	
SIGNATURE OF DEPARTMENTAL	REPRESENTATIVE
DEPARTMENTAL STAMP:	
DATE :	