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AdvertQuote



Quotation Advert

Opening Date: 2021-10-13

Closing Date: 2021-10-27

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Benedictine hospital ▾

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: Maintenance

Date Submitted: 2021-10-13

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ: Ben202/21-22

Item Category: Services ▾

Item Description: 1. Renovation to dining hall

Quantity (if supplies)

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Both ▾

Date: 2021-10-20

Time: 09H00

Venue: Sisters Lounge at Benedictine Hospital

QUOTES CAN BE COLLECTED FROM: Download from website

QUOTES SHOULD BE DELIVERED TO: Deposit to tender box near PRO office

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Mrs J.P Mjaja

Email: N/A

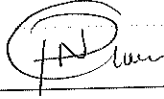
Contact Number: 0358317062

10/11/21, 12:18 PM

Supply Chain Management - AdvertQuote

Finance Manager Name:

Mrs P.N Gumede



Finance Manager Signature:

No late quotes will be considered

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- 2.1. Full Name of bidder/representative.....
- 2.2. Identity Number:
- 2.3. Position occupied in the Company (director, trustee, shareholder²):
- 2.4. Company Registration Number:
- 2.5. Tax Reference Number:
- 2.6. VAT Registration Number:
- 2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]
- 2.8. Are you or any person connected with the bidder presently employed by the state? YES NO
- 2.8.1. If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

Name of state institution at which you or the person connected to the bidder is employed:.....

Position occupied in the state institution:Any other particulars:.....
- 2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES NO
- 2.8.2.1. If yes, did you attach proof of such authority to the quote document?
(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)
- 2.8.2.2. If no, furnish reasons for non-submission of such proof:
- 2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES NO
- 2.9.1. If so, furnish particulars:.....
- 2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES NO
- 2.10.1. If so, furnish particulars:.....
- 2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES NO
- 2.11.1. If so, furnish particulars:.....
- 2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES NO
- 2.12.1. If so, furnish particulars:.....

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4. DECLARATION

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Name of bidder	Signature	Position	Date

¹"State" means -

- | | |
|--|--|
| <p>a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);</p> <p>b) any municipality or municipal entity;</p> | <p>c) provincial legislature;</p> <p>d) national Assembly or the national Council of provinces; or</p> <p>e) Parliament.</p> |
|--|--|

"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SCC

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OF THIS QUOTATION.**
- 3.4. The price quoted must include VAT (if VAT vendor). However, it must be noted that the Department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.5. The bidder must ensure the correctness & validity of the quotation:
 - (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
 - (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.6. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.7. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.8. Offers must comply strictly with the specification.
- 3.9. Only offers that meet or are greater than the specification will be considered.
- 3.10. Late offers will not be considered.
- 3.11. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.12. Used/ second-hand products will not be accepted.
- 3.13. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.14. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.15. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.16. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.17. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.18. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.19. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response is incomplete in any respect, the said supplier meets all specification requirements and is lowest to quote, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- 4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

- 7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.
 - (i) The institution has determined that a compulsory site meeting take place
 - (ii) Date 20 / 10 / 2021 Time 09 : 00 Place Sisters Lounge at Beneficine Hospital

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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8. STATEMENT OF SUPPLIES AND SERVICES

- 8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

- 9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, *it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.*
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, *the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.*

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- | | |
|--|--|
| (i) the name, address and registration number of the supplier; | (iv) a description and quantity or volume of the goods or services supplied; |
| (ii) the name and address of the recipient; | (v) the official department order number issued to the supplier; |
| (iii) an individual serialized number and the date upon which the tax invoice is issued; | (vi) the value of the supply, the amount of tax charged; |
| | (vii) the words tax invoice in a prominent place. |

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all quotes:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Points for this quote shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- P_s = Points scored for price of bid under consideration
- P_t = Price of bid under consideration
- P_{min} = price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING applicable box

(Tick

YES		NO	
-----	--	----	--

7.1 Will any portion of the contract be sub-contracted?

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES		NO	
-----	--	----	--

Designated Group: An EME or QSE which is at least 51% owned by:	EME	QSE
	√	√
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		

Any QSE		
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9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES	
1.
2.

SIGNATURE(S) OF BIDDERS(S)	
DATE:
ADDRESS:

**PROVINCE OF KWAZULU-NATAL
DEPARTMENT OF HEALTH
ZULULAND DISTRICT**



**RENOVATION TO DINNING HALL.
(TECHNICAL SPECIFICATIONS)**

PROJECT SPECIFICATION

The work to be carried out in terms of this section of the project comprises the supply and installation of *all the materials necessary, as per the Schedule of Rates*

PART 1

SCOPE OF WORK

- Supply paint and paint walls.
- Supply and install fixed benches and tables.

PART 2

2.1 TECHNICAL SPECIFICATION

This TECHNICAL SPECIFICATION shall be read in conjunction with all other sections of the SPECIFICATION and cognisance shall be taken of the clauses relevant to this particular installation, whether any specific clauses are referred to or not.

Part 4

4 MATERIALS:

- 4.1.1 Proprietary materials where specified are to be of the brand specified or other approved by the Department.
- 4.1.2 All primers, emulsion paints, enamels, stains, varnishes, etc. are to comply with the relevant SANS specification. Paints, etc. shall be suitable for application on the surfaces to which they are being applied and those used externally shall be of exterior quality or suitable for exterior use. For any particular work the priming coat and subsequent coats of paint are to be executed with paints from the same manufacturer and in accordance with that manufacturer's instructions.
- 4.1.3 The materials are to be brought to the site in unopened containers and no adulteration will be permitted, except thinners of a quantity and quality directed by the manufacturer.
- 4.1.4 The Department shall at all times be permitted to take samples for testing purposes from open containers of any brand of paint being used on the work.
- 4.1.5 All materials, if and when required by the Department, will be subject to tests by the South African Bureau of Standards, and the cost of such tests, should the material under test not meet the requirements of this specification, shall be borne by the Contractor. Fillers and stoppings are to be suitable for use with the material being filled or stopped and to the approval of the Department.

4.2. PREPARATORY WORK:

- 4.2.1 All new and existing surfaces are to be thoroughly dry and are to be cleaned of all dust, dirt, grease, oil, rust, scale, efflorescence, fungus, loose or flaking material, etc. rubbed down, stopped, filled, knotted and sanded smooth as required in accordance with the paint manufacturer's recommendations and to the approval of the Department prior to the application of paint, etc.
- 4.2.2 Ceilings are to have nail heads, including those to cornices and cover strips, primed and stopped up as necessary and rubbed down smooth. Asbestos cement shall be primed with an approved alkali resistant primer before the application of subsequent coats which are not, in themselves, alkali resistant.
- 4.2.3 Iron, steel and other ferrous metals shall be cleaned in accordance with SANS Code of Practice 064 to remove rust, scale, grease, oil, etc. and the surface brought to a bright metallic condition. Galvanized iron and zinc shall be cleaned in accordance with SANS Code of Practice 062 to remove the manufacturer's temporary protective coating, white rust, etc.
- 4.2.4 Other non-ferrous metals shall be thoroughly cleaned to remove all milling oils, temporary protective coatings, etc. and the surface abraded with fine water-paper and white spirit.
- 4.2.4 Woodwork to be painted shall have all knots and resinous areas treated with an approved knotting, the surface shall then be primed and all holes, etc. stopped and rubbed down smooth,
- 4.2.5 Woodwork to be oiled, stained, varnished, etc. shall be free of all stains, pencil marks and other surface discolorations and all holes, etc. stopped with tinted stopping and rubbed down smooth.
- 4.2.6 In preparing existing glazed sashes and sash doors, all loose putty is to be removed, the rebates primed and glass re-sprigged and re-puttied as necessary before the painting is commenced.
- 4.2.7 Previously distempered or lime washed surfaces to receive any other type of paint, are to have the existing distemper or lime wash completely removed by scraping or wire brushing and the surfaces treated with an approved bonding liquid.

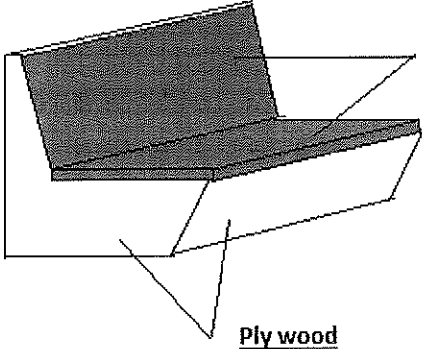
- 4.2.8 Where existing paint film are in good condition any flaking or bared patches are to be properly feathered into the surrounding paint and spot primed as necessary.
- 4.2.9 Where existing paint films are in poor condition and require to be removed completely, they are to be removed by means of wire brushing, paint remover, burning off, or other approved method.
- 4.2.10 Paint removers shall be free of wax and caustic substances and shall preferably be of water rinse able type. When burning off paint from wood, care must be taken to avoid charring the wood.
- 4.2.11 The final state of preparatory work to existing decorated surfaces shall in all cases produce in the finished decorated surfaces a condition similar to new work.
- 4.2.12 The Contractor will be held responsible for the proper and adequate preparation of the surfaces and any work which fails to meet the manufacturer's recommendations must be made good at the Contractor's expense to the satisfaction of the Department.

4.3. APPLICATION OF PAINTS, ETC.

- 4.3.1 Painting may be carried out by brush, roller or spray as recommended by the manufacturer and to the approval of the Department. All paints, etc. are to be applied in strict accordance with the manufacturer's instructions. Each coat of paint is to be adequately and permanently keyed onto the previous coat or surface and shall be evenly distributed and continuous and shall dry to a smooth film, free from sags, runs or other imperfections. Each coat of paint is to be of a colour distinctive from previous or succeeding coats.
- 4.3.2 All painting must be done in accordance with a colour scheme which will be provided by the Department and rates for painting etc. are to include for all cutting in of contrasting colours and masking as required. No distinction has been made where more than one colour of the same material is required on the walls or ceiling of the same room.
- 4.3.3 Samples of colours for the final coats are to be prepared in all cases to the approval of the Department and all work must be finished to the approved colours.
- 4.3.4 Backs of wood door and similar frames and the surfaces of other new or prefixed joinery in contact with brickwork, etc. and built in as the work proceeds, shall be primed or sealed before building in to prevent moisture seeping into the wood from the mortar bedding.
- 4.3.5 Tongued and grooved and rebated edges of boards in batten doors and other such like inaccessible parts of new joinery shall, before assembly, be primed, or where the joinery is to receive a finish other than paint, be given one coat of such other finishing material.
- 4.3.6 All new external structural timbers shall be primed before the timbers are fixed in position and shall include all surfaces such as backs of fascia's and barge boards.

4.4. PAINTWORK TO PREVIOUSLY PAINTED PREPARATORY WORK EXISTING SURFACES

- 4.4.1 All previously painted surfaces must be sanded and thoroughly washed down and allowed to dry completely before paints is applied. Blistering or peeling shall be completely removed and cracks shall be opened, filled with suitable filler and finished smooth.
- 4.4.2 Previously painted metal surface shall be thoroughly rubbed and cleaned down. Blistered or peeling shall be completely removed.

	 <p>sponch and fabric covered with clear plastic</p> <p>Ply wood</p>							
	Supply and install Mirant door with 2 lever Union mortise locks. The door and frame to be painted both sides.	UNIT	01					
	Supply and install 3 speed Crabtree ceiling fan operated on the wall.	UNIT	01					
	Replacing of 4 foot florescent lights Osrum.		02					
	Carried To Collection Summary		PS 1					

COLLECTION SUMMARY

INSTITUTION: BENEDICTINE HOSPITAL

PROJECT: RENOVATION TO DINNING HALL

NOTE:

THIS COLLECTION SUMMARY MUST BE COMPLETED IN FULL BY THE CONTRACTOR AND RETURNED TOGETHER WITH THE TENDER FORM.

Collection Summary PS 1	R		
SUB-TOTAL	R		
ADD Provision for Value Added Tax Allow 15% of SUB-TOTAL			
<u>TOTAL: CARRIED TO FORM</u>	R		



BENEDICTINE HOSPITAL/DC26
NONGOMA, P/BAG X5007, 3950
Tel: 035 8317023 Fax: 035 8310893 phiwayinkosi.gumede@kznhealth.gov.za

FINANCE

CASH FLOW CERTIFICATE BENEDICTINE HOSPITAL

Request For	RENOVATION TO DINNING HALL
Quantity	01
Estimated Cost	R 150 000 - 00

Funds are available under the following BAS allocations:

	Segment detail
Responsibility	BENEDICTINE HOSPITAL
Item	P/P: CONTRACTED MAINT PROP

Allocated budget	R	600 000 00
Expenses	R	1 014 662 46
Commitment	R	0 00
Available budget	R	414 662 46 - OVER

Comments by Responsibility Manager:

Funds available/ not available

FN *my*

Finance Manager

05/10/2021
Date

Approved or not approved by the Cash Flow Committee:

[Signature]

Cash Flow Chairperson

05/10/2021
Date

- Cash flow member *[Signature]* Signature *[Signature]* date 05/10/2021
- Cash flow member *[Signature]* Signature *[Signature]* date 05/10/2021
- Cash flow member SL KHOZA Signature *[Signature]* date 05/10/2021
- Cash flow member *[Signature]* Signature *[Signature]* date 5/10/2021
- Cash flow member Z.A. Mbali Signature *[Signature]* date 5/10/2021
- Cash flow member VP. S... Signature *[Signature]* date 2021.10.05
- Cash flow member *[Signature]* Signature *[Signature]* date 05-10-2021



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

BENEDICTINE HOSPITAL DC26 **FINANCE**
NONGOMA P/BAG X5007 3950
Tel: 035 8317023 Fax: 035 8310893 phwayinkosi.gumede@kznhealth.gov.za

- 8. Cash flow member S. B. Dlamini Signature [Signature] date 05/10/2021
- 9. Cash flow member.....Signature..... date.....
- 10. Cash flow member.....Signature..... date.....
- 11. Cash flow member.....Signature..... date.....
- 12. Cash flow member.....Signature..... date.....
- 13. Cash flow member.....Signature..... date.....
- 14. Cash flow member.....Signature..... date.....
- 15. Cash flow member.....Signature..... date.....
- 16. Cash flow member.....Signature..... date.....
- 17. Cash flow member.....Signature..... date.....
- 18. Cash flow member.....Signature..... date.....
- 19. Cash flow member.....Signature..... date.....
- 20. Cash flow member.....Signature..... date.....
- 21. Cash flow member.....Signature..... date.....
- 22. Cash flow member.....Signature..... date.....
- 23. Cash flow member.....Signature..... date.....
- 24. Cash flow member.....Signature..... date.....
- 25. Cash flow member.....Signature..... date.....

26. Cash flow member..... date.....
27. Cash flow member..... date.....
28. Cash flow member..... date.....



N.S.I. Form (Requisition Form for Non-Stock Item)
Province of KwaZulu Natal - Department of Health
ONE CASE PER NSI REQUEST

1. Requisitioner Name: B.M. MBATHA
 Component: MBATHA
 Tel. Number: 3121232
 Reg. No.: 3121232

TO BE COMPLETED BY:
 1. Applicant and the applicants supervisor
 2. Finance/Responsibility manager
 3. Demand Management
 4. Acquisition Management

2. Full Description of Item/Service/Repair: RENOVATION TO DINING HALL
 Qty Required: 1
 Estimated Cost: R150 000.00

3. Why is it essential and in the best interest of the Department/Institution to buy/ services/ repair the item?
 (If the item is available on contract approval must be given by the CFO for the item to be procured outside of the contract)
FOR THE HALL TO BE IN A GOOD CONDITION

4. Recommended Requisitioner Supervisor: B.M. MBATHA
 Full name: B.M. MBATHA
 Signature: [Signature]
 Date: 27/08/21

Funds	<u>HEALTH FACILITY REPAIR</u>
Responsibility	<u>BUDGETING ASSET</u>
Objective	<u>DISPOS MINIMANCE (S)</u>
Project	<u>MAINTENANCE</u>
Item (as per BAS Expenditure report)	<u>PIPERACED MINY PROO</u>
Net Asset	<u>HOSPITAL REVENUE</u>
Regional Identifier	<u>KZN DIS NONGOND</u>
Infrastructure	<u>ET INFRA</u>

Total Budget Allocation for Item for the Financial Year	<u>R600 000.00</u>
Minus Expenditure	<u>R1014 667.45</u>
Minus Commitments	<u>R0.00</u>
Budget Available	<u>R414 667.46</u>
Amount allocated for this NSI	<u>0.00</u>

N.B. SCOA Allocation codes and available budget must be the same as the one found on the BAS Expenditure Control Commitments Report

5. Funds are available. Finance/Manager/Responsibility Manager: [Signature]
 Full Name & Signature: P. S. MATHUNU
 Designation: ACTING CFO
 Date: 05/10/2021

4. Chairman C.F.C. to complete hereunder. Purchase/Repair approved.
 SCM staff to adhere to SCM prescripts. (Specification Committee) (Demand) (Acquisition) (BEC, BAC)
 Full name & Signature: [Signature]
 Designation: ACTING CFO
 Date: 05/10/2021

6. Asset Management Office
 Is the asset available on surplus stock? Yes
 Is a copy of the NSI filled by the Asset Controller?
 Full Name & Signature: Z.A. YOLO
 Designation: S.C.C.
 Date: 01/10/21

6. Demand Management Office
 Is the BAS Expenditure Control Commitments Report attached?
 Is the item on contract?
 Full Name & Signature: [Signature]
 Designation: [Signature]
 Date: 11/10/21

7. Acquisition Management Office
 Awarded supplier:
 Full Name & Signature:
 Order No.:
 Designation:
 Total cost:
 Date:

F 007	HEALTH FACILITY REVIT GRANT				
R 007	BENEDICTINE HOSPITAL				
M 007	K2H265 HOHGOMA				
O 008	DIST HOSP MAINTENANCE (CG)				
S 005	EX INFRA:MAINT&REP:BUILDINGS				
A 007	HOSPITAL LEVEL 1 (DISTRICT HOSP)				
P 004	MAINTENANCE C (CUR)				
I 001	PAYMENTS				
I 002	PAYMENTS				
I 003	GOODS AND SERVICES				
I 005	P/P:CONTRACTD MAINT PROP	1,014,662.46	0.00	600,000.00	414,662.46-
TOTAL I 003	GOODS AND SERVICES-----	1,014,662.46	0.00	600,000.00	414,662.46-
TOTAL I 002	PAYMENTS-----	1,014,662.46	0.00	600,000.00	414,662.46-
TOTAL I 001	PAYMENTS-----	1,014,662.46	0.00	600,000.00	414,662.46-
TOTAL P 004	MAINTENANCE C (CUR)-----	1,014,662.46	0.00	600,000.00	414,662.46-
TOTAL A 007	HOSPITAL LEVEL 1 (DISTRICT HOSP)-----	1,014,662.46	0.00	600,000.00	414,662.46-
TOTAL S 005	EX INFRA:MAINT&REP:BUILDINGS-----	1,014,662.46	0.00	600,000.00	414,662.46-
TOTAL O 008	DIST HOSP MAINTENANCE (CG)-----	1,014,662.46	0.00	600,000.00	414,662.46-
TOTAL M 007	K2H265 HOHGOMA-----	1,014,662.46	0.00	600,000.00	414,662.46-
TOTAL R 007	BENEDICTINE HOSPITAL-----	1,014,662.46	0.00	600,000.00	414,662.46-
TOTAL F 007	HEALTH FACILITY REVIT GRANT-----	1,014,662.46	0.00	600,000.00	414,662.46-