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KZN HEALTH

KZN Health Intranet

HOME CORPORATE INFORMATION COMPONENTS DIRECTORY DISTRICT OFFICES HEALTH FACILITIES

KZN Health > Components > Supply Chain Management

AdvertQuote



Quotation Advert

Opening Date:

Closing Date:

Closing Time:

INSTITUTION DETAILS

Institution Name:

Province:

Department or Entity:

Division or section:

Place where goods / services is required:

Date Submitted:

ITEM CATEGORY AND DETAILS

Quotation Number:

Item Category:

Item Description:

Quantity (if supplies):

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type:

Date:

Time:

Venue:

QUOTES CAN BE COLLECTED FROM:

QUOTES SHOULD BE DELIVERED TO:

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name:

Email:

Contact Number:

Finance Manager Name:

Finance Manager Signature:

No late quotes will be considered 11/10/2021

Print this page

Site Updated: 11 October, 2021, 10:17 am

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Contact the Web Administrator

OFFICIAL PRICE PAGE FOR QUOTATIONS

ZNQ NUMBER: DAN 207/21/22

DESCRIPTION: major service of stand by generator,volvo penta model and filtration of diesel tank

SIGNATURE OF BIDDER DATE.....

[By signing this document I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
1	01 UNIT	SERVICE OF STAND BY GENERATOR,VOLVO PENTA MODEL TAD734 GE				
	02 UNITS	FILTRATION OF DIESEL TANK				
		CIDB ME1 TO BE ATTACHED				
		SEE SPECIFICATION ATTACHED				
		SBD FORM MUST BE FILLED ,SIGNED AND RETURNED TOGETHER WITH THE QUOTATION DOCUMENT				
		NB:IF THE COMPANY FAILS TO DELIVER WITHIN THE STIPULATED PERIOD,24HRS,NOTIFICATION OF INTENTION TO CANCEL THE ORDER WILL BE ISSUED.				
		SARS CERTIFICATE, BBBEEE/ SWORN AFFIDAVIT CERTIFIED COPIES MUST BE ATTACHED				
VALUE ADDED TAX @ 15% (Only if VAT Vendor)						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						

Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?
Is The Price Firm?	State Delivery Period E.G. E.G. 1day, 1week

<p>Enquiries regarding the quote may be directed to:</p> <p>Contact Person: <u>SP. Khambule</u> Tel: <u>034 621 6111</u></p> <p>E-Mail Address: <u>Simphiwe.khambule@kznhealth.gov.za</u></p>	<p>Enquiries regarding technical information may be directed to:</p> <p>Contact Person: <u>S. Mbatla</u> Tel: <u>034 621 6152</u></p>
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DEPARTMENT OF HEALTH
DANNHAUSER CHC
21 OCT 2021
SUPPLY CHAIN
MANAGEMENT

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

2.1. Full Name of bidder/representative..... 2.4. Company Registration Number:
 2.2. Identity Number: 2.5. Tax Reference Number:
 2.3. Position occupied in the Company (director, trustee, shareholder²):..... 2.6. VAT Registration Number:

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

2.8. Are you or any person connected with the bidder presently employed by the state? YES NO

2.8.1. If so, furnish the following particulars:
 Name of person / director / trustee / shareholder/ member:
 Name of state institution at which you or the person connected to the bidder is employed:.....
 Position occupied in the state institution: Any other particulars:.....

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES NO

2.8.2.1. If yes, did you attach proof of such authority to the quote document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

2.8.2.2. If no, furnish reasons for non-submission of such proof:

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES NO

2.9.1. If so, furnish particulars:.....

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES NO

2.10.1. If so, furnish particulars:.....

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES NO

2.11.1. If so, furnish particulars:.....

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES NO

2.12.1. If so, furnish particulars:.....

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4 DECLARATION

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
 Name of bidder Signature Position Date

¹"State" means –

- a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- b) any municipality or municipal entity;
- c) provincial legislature;
- d) national Assembly or the national Council of provinces; or
- e) Parliament.

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation/bid number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting take place
- (ii) Date ____/____/____ Time ____:____ Place _____

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.
- 2. DEFINITIONS**
- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
 - (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
 - (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
 - (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
 - (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
 - (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
 - (g) **"prices"** includes all applicable taxes less all unconditional discounts;
 - (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
 - (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
 - (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P \min}{P \min} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....
.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1.</p> <p>2.</p>
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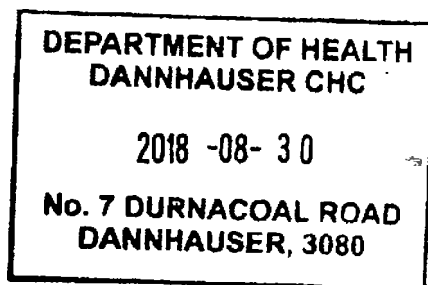
<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE:</p> <p>ADDRESS.....</p> <p>.....</p> <p>.....</p>

ANNEXURE A

TECHNICAL REQUIREMENTS AND SCOPE OF WORK
FOR IN-SITU DIESEL FUEL STORAGE TANK CLEANING
AND DIESEL FUEL REMEDIATION

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- Schedule of Prices – Page 3 *RETURNABLE*
- Technical requirements – Page 4 *RETURNABLE*
- Scope of Work – Page 5-6 *RETURNABLE*
- Confirmation of Compliance – Page 6 *RETURNABLE*
- Work Method Statement – 7-8 *RETURNABLE*
- Permission to Commence Work / Control Sheet Checklist – Page 9
- Fuel Analysis Report – Page 10-11



NOTE TO CONTRACTORS

- This Annexure shall be read in conjunction with Generator Preventative Maintenance Service Programme.
- Failure to complete all the relevant documentation in its entirety shall result in the dis-qualification of this bid. Please note documents marked as **RETURABLE** must be submitted with all other relevant documentation.
- The Kwazulu-Natal Department of Health Infrastructure Development Directorate re-serves the right to inspect the Contractors diesel fuel cleaning equipment and associated material, staff accreditation documents and valid Safety File at the Contractors premises prior to the awarding of any bids or BEFORE the commencement with any services.

RETURNABLE

SCHEDULE OF PRICES

Institution to strike through sections that are not applicable

To be completed by the relevant institution prior to the bid being issued for pricing.						To be completed by the Bidder
	Diesel Tank Location	Bulk Fuel Tank Capacity (In Litres)	Current fuel level of Bulk Fuel Tank (In Litres)	Day Tank Fuel Capacity (In Litres)	Current fuel level of Day Tank (In Litres)	Total Price
1	Generator No. 1					
2	Generator No. 2					
3	Generator No. 3					
4	Generator No. 4					
5	Generator No. 5					
6	Generator No. 6					
7	Generator No. 7					
8	Generator No. 8					
9						
Carry over to quotation page						R

TECHNICAL REQUIREMENTS AND SCOPE OF WORK

FOR IN-SITU DIESEL FUEL STORAGE TANK CLEANING

AND DIESEL FUEL REMEDIATION

TECHNICAL REQUIREMENTS (Contractor to ensure):

- 1) Compliance with all legislated safety requirements pertaining to in situ sampling, diesel tank cleaning, fuel remediation and DOH site specific requirements.
These safety requirements shall comply with SANAS 10089 for in-situ underground bulk diesel fuel tanks and SANAS 11089/1 for in-situ aboveground bulk diesel fuel tanks.
2) Only proven accredited tank cleaning and fuel remediation equipment and technology to be utilized that has:
 - A processing flow rate of no less than 1:8 to tank volume ratio.
 - Full spectrum water extraction capability (free, entrained and emulsified).
 - BV accredited or similar Induction Conditioning fuel remediation technology.
 - Three phase filtration and separation filtration down to 3 micron.
 - Metallic particulate extraction.
- 3) Service personnel shall be trained, experienced and accredited tank cleaning operators suitably skilled in system operation, fuel remediation procedures and safety requirements.
Certified copies of all training documentation shall be provided at time of tender.
- 4) A process that results in minimal waste/disposal of fuel of less than 1% of tank capacity (excluding water sludge and inorganic debris).
- 5) All contaminated disposable fuels and materials shall be disposed of at an accredited site. Original documentation shall be provided to the Kwazulu-Natal Department of Health at the time of invoicing for work done. Failure to comply shall result in the delay of these payments.

RETURNABLE

RETURNABLE

SCOPE OF WORK:

Upon commencement of the service the appointed Contractor shall do the following:

1. Draw two bottom diesel tank samples of the diesel fuel prior to the commencement of the cleaning of the tanks. Samples shall be drawn utilising recognised diesel tank sampling equipment as per the DN10/07 procedure.
2. Samples shall be drawn from the tanks and sealed in the presence of the KwaZulu-Natal Departments Institutions Chief Artisan or his/her authorised designee.

The drawn samples shall be signed off by the relevant KZN Department of Health Institutions Chief Artisan or his/her authorised designee.

3. Samples shall be clearly labeled detailing, date, location and tank type and volume.
4. One sample to be supplied to the KwaZulu-Natal Departments Institutions Chief Artisan or his/her authorised designee.
5. Provide tank cleaning and fuel remediation services to the diesel tanks which will remove/remediate the following:
 - a) Tank bottom debris
 - b) Free, Entrained and Emulsified water
 - c) Solid contaminants
 - d) Bio-film build-up / accumulation on tank walls and if applicable on baffles, supports
 - e) Remediation of the fuel to comply with SANS 342 (excluding Sulphur content compliance and raising of flashpoint levels)
 - f) The Contractor shall provide specification sheets of tank cleaning equipment to be utilised.
 - g) The Contractor shall provide a list of chemicals and dosage ratios to be used in the tank cleaning and fuel remediation process utilising the MSDS sheets.

Upon completion of the service:

- 1) Draw samples again as per items 1 to 4 above and provide a sample to KwaZulu-Natal Departments Institutions Chief Artisan or his/her authorised designee. The other to be sent for SANS 342 laboratory analysis from a recognized laboratory.
- 2) The Contractor shall provide the name of the independently recognised test laboratory that shall be testing the diesel fuel samples.
- 3) Provide written confirmation of completion and successful remediation and cleaning per tank.
- 4) Record the volume of waste generated from each tank, remove from site and arrange for disposal at an accredited waste disposal facility.

Confirmation of Compliance

I (full name) _____

Identity No. _____

duly authorised to sign on behalf of (Company Name) _____

Company Reg. No. _____

Hereby confirm that I/we have read the requirements of this specification and will fully comply with this specification. I/we further confirm that I/we have the required technology and skills to perform the tasks.

Dated this _____ day of _____ 20____ at _____

Signature: _____

Witness: _____

Name _____

Signature _____

- 5) Obtain departments duly appointed site representative signature on an appropriate document confirming the above per tank.
- 6) Provide an independent SANS 342 laboratory analysis from a recognized accredited laboratory confirming fuels remediation status per tank (excluding Sulphur content compliance and raising of flashpoint levels).
- 7) Provide a waste disposal certificate confirming waste has been received from an accredited waste disposal facility for such waste.

RETURNABLE

Contractors Company Stamp:

Name of Contractor:

Signature of Contractor:

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After completion of diesel fuel cleaning process: Explain the procedure to be followed.

RETURNABLE



Permission to Commence Work / Control Sheet Checklist

Items to confirm prior to issuing authorisation to commence with service

- 1) Tank cleaning equipment to be utilised conforms to the DOH Specification, Copies of Tank Cleaning Equipment Specification Sheets to be provided
- 2) Service personnel's accreditation documentation
- 3) Health & Safety File
- 4) Material Safety Data Sheets of Chemicals to be utilized.

Confirmation of Compliance

I (full name) _____ hereby

Confirm I have inspected the abovementioned equipment and documentation and confirm that it in compliance with the specification. The Contractor is hereby permitted to commence with the Scope of Work as per Order No.: _____

Dated this _____ day of _____ 20____ at _____

Signature: _____

1

1/10

1

1

Emergency Power Generator Diesel Fuel Analysis Report

SANS 17025: 2005

Institution: _____
Tank Type and Capacity: _____
(One report per tank)
Tank Serial / Reference Number: _____

Name of Company conducting cleaning regime and collecting of samples: _____
Name of Technician: _____
Sample Date: _____
Received Date: _____
Reported Date: _____
Type of Sample Container used: _____
Volume of sample taken in ml: _____
Fuel Sample ID Code: _____

Name of Laboratory conducting testing regime: _____
SANAS Accreditation Number: _____
Name of Technician: _____
Sample Date: _____
Received Date: _____
Reported Date: _____

NOTE: One test analysis sheet to accompany each individual fuel sample.
Each test analysis sheet and fuel sample to have the same ID code.
Test results shall be returned to the relevant institution and a copy thereof supplied to the office of the Manager - KZN DoH Infrastructure Development **prior to payment** being made to the Service Provider.
Provide a certificate stipulating volumes of waste contaminant removed from each tank and a safe disposal certificate from an accredited waste disposal facility for such waste. A copy thereof supplied to the Office of the Director - KZN Department of Health: Infrastructure Development – Maintenance and Engineering sub-directorate.

Name & Signature
Laboratory Technician

Company Stamp

Date: _____

RESULT: PASS / FAIL (circle relevant item)

Diagnosis / Remarks

% Recovery

IBP	DIS 20	DIS 40	DIS 60	DIS 80	FB
180					
200					
220					
240					
260					
280					
300					
320					
340					
360					
380					

Temperature °C

Rec %	IBP
	10
	20
	30
	40
	50
	60
	70
	80
	90
	FBP
	Rec %

Distillation Data

Insert reading in relevant column on left and project values onto the graph on right

Distillation & Graph

Unit	Result	Comments
Free Water		
Colour		
Appearance		
Bacteria Content		
Total Acid Number		
mgKOH/g		
IP Contamination		

Visual Inspection / Additional Tests

Tests	Sample No:	Results	Units	Limits	Comments
Density @ 20°C (ASTM D 7042)*			Kg/L	0.800min	
Viscosity @ 40°C (ASTM D7042)*			cST	2.2-5.3	
Flashpoint (ASTM D 93)*			oC	55 min	
Water Content (ASTM D604)			%	0.05 max	
90% Recovery Temp. (ASTM D86)*			oC	362 max	
Total Contamination (IP40)*			Mg/Kg	24 max	
Sulphur (ASTM D4294)*			ppm	500 max	
Residue (ASTM D86)*			%		
Cetane Index (ASTM D976)*					
* Not an Accredited SANAS Method					

Test Results

SANS 342:2006 Specification



Generator Preventative Maintenance Service Programme
Monthly Inspections and Annual Service

Part One: Monthly Inspections

Institution _____

Date _____

Time _____

Inspection carried out by: Name _____

Rank _____

Signature _____

Generator Location _____

Monthly Inspection - To be carried out by the institutions maintenance personnel

Procedure to follow before starting generator.		Checked:		Comments
Items		Yes	No	
1	Check fan belt, condition and tension.			
2	Check fan for any visible damage.			
3	Check radiator hoses and clamps.			
4	Check radiator for any visible damage.			
5	Check all hoses for dust ingress.			
6	Check that water jacket heater is functional.			
7	Check all guards are in position and secure.			
8	Check battery charger.			
9	Check date of installation or replacement of battery.			
10	Check battery condition:	Casing		
		Leads		
		Box		
		Lugs		
		Battery terminals Clean and tighten connections		
11	Check oil level.			
12	Check radiator coolant level.			
13	Check day tank fuel level.			
14	Draw sample of diesel fuel and check clarity of sample.	Clear		
		Cloudy		
		Dirty (dark in colour)		
15	Check air vents on alternator for any obstructions.			
16	Check starter motor mountings for tightness.			
17	Check engine alternator mountings for tightness.			
18	Check generator base and anti vibrations mounts for signs of deterioration.			
19	Drain water trap.			
20				
21				
Procedure to follow after starting and running generator on NO LOAD for 5 minutes.		Checked:		Comments
Items		Yes	No	
22	Check for any leaks - oil, fuel, coolant, exhaust gases.			
23	Check alternator charge operation.			
24	Log engine temperature gauge reading.			°C
25	Log engine oil pressure reading.			bar
26	Log generator running hours			Hours
27	Log engine battery voltage			volts
28	Check low radiator coolant level.			
29	Check all hoses, pipes, fittings and clamps for damage or leaks.			
30	Check exhaust manifold, silencer and pipes.			
31	Shut down generator using the Emergency stop push button.			
32	Shut down generator and check the following: Engine Oil Level Radiator Coolant Level			
33				
Procedure to follow after starting and running generator ON LOAD for 30 minutes.		Checked:		Comments
Items		Yes	No	
34	Log electrical load on the generator			KVA
35	Change over mechanism functional.			
36	Check MDI meters for functionality.			
37	Check Voltage selector for functionality.			
38	Check Phase selector for functionality.			
39				

Specification for tank cleaning and fuel remediation services to in situ diesel fuel generator storage tanks

SCOPE OF WORK:

The Contractor shall provide the following:

1. Draw two bottom of diesel tank samples of the diesel fuel prior to the commencement of the cleaning of the tanks. Samples shall be drawn utilising recognised diesel tank sampling equipment as per the SANS procedure.
2. Samples shall be drawn from the tanks and sealed in the presence of the clients duly appointed representative.
3. All samples shall be clearly labeled detailing client, date, location and tank type and volume.
4. One sample to be supplied to the client the other to be sent to a recognised independent testing facility for SANS 342 analysis.
5. Provide tank cleaning and fuel remediation services to the diesel tanks which will remove/remediate the following:
 - a) Tank bottom debris
 - b) Free, Entrained and Emulsified water
 - c) Solid contaminants
 - d) Bio-film build up / accumulation on tank walls and if applicable on baffles, supports
 - e) Generate minimal waste/disposal of fuel of less than 1% of tank capacity (excluding water sludge and inorganic debris).

Upon completion of the service:

- Draw samples again as per items 1-4 above.
- Provide a report confirming completion and successful remediation and cleaning.
- Provide a certificate stipulating volumes of waste contaminant removed from each tank and a safe disposal certificate from an accredited waste disposal facility for such waste.
- Provide an independent SANS 342 laboratory analysis confirming fuels remediation status per tank (excluding sulphur content compliance and raising of flashpoint levels) as per attached Analysis Report Form.



health
Department: Health
PROVINCE OF KWAZULU-NATAL

INFRASTRUCTURE DEVELOPMENT
Private Bag X9051
191 Peter Kerchoff Street
Pietermaritzburg 3200
Tel.: 033 341 7000 Fax. 033 345 4370
Email:vaughn.stevens@kznhealth.gov.za
www.kznhealth.gov.za

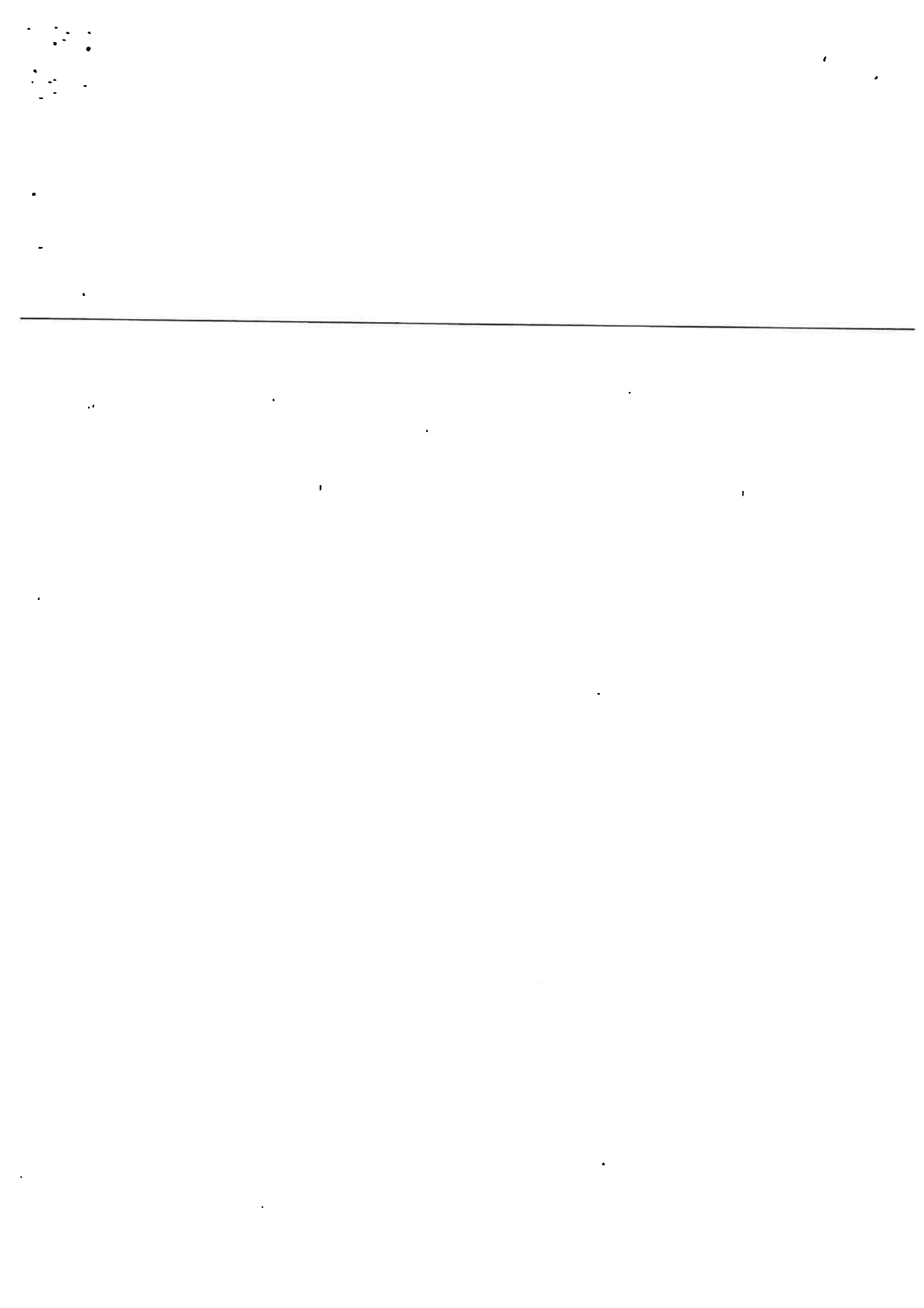
CONTRACTOR WILL FURTHER ENSURE:

Compliance with all legislated safety requirements pertaining to in situ sampling, diesel tank cleaning, fuel remediation and client's site specific requirements pertaining to safety and authorisation.

Utilise proven accredited tank cleaning and fuel remediation equipment and technology that has:

- A processing flow rate of no less than 1:8 to tank volume ratio.
- Full spectrum water extraction capability (free, entrained and emulsified).
- BV accredited or similar Induction Conditioning fuel remediation technology.
- Three phase filtration and separation filtration down to 3 micron.
- Metallic particulate extraction.

Service crews / personnel are trained and accredited tank cleaning operators suitably skilled in system operation fuel remediation procedures and safety requirements.



Emergency Power Generator Diesel Fuel Analysis Report

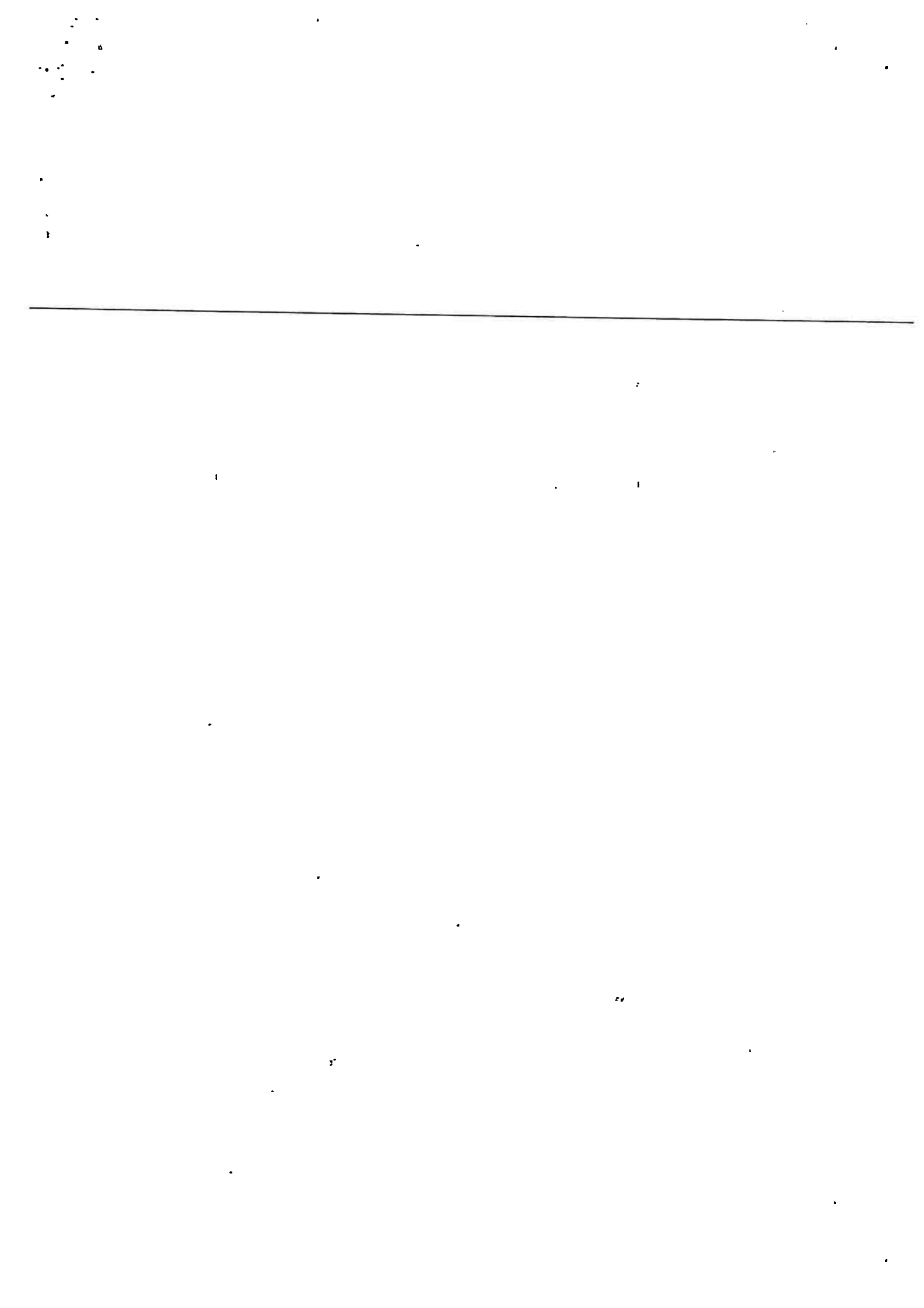
SANS 17025: 2005

Institution: _____
Make and Model of Generator: _____
(One report per generator)
Location of generator: _____
Generator Serial Number: _____

Name of Company conducting cleaning regime and collecting of samples: _____
Name of Technician: _____
Sample Date: _____
Received Date: _____
Reported Date: _____
Type of Sample Container used: _____
Volume of sample taken in ml: _____
Fuel Sample ID Code: _____

Name of Laboratory conducting testing regime: _____
SANAS Accreditation Number: _____
Name of Technician: _____
Sample Date: _____
Received Date: _____
Reported Date: _____

**NOTE: One test analysis sheet to accompany each individual fuel sample.
Each test analysis sheet and fuel sample to have the same ID code.
Test results shall be returned to the relevant institution and a copy thereof supplied to the office of
the Manager - KZN DoH Infrastructure Development prior to payment being made to the Service
Provider.
Provide a certificate stipulating volumes of waste contaminant removed from each tank and a safe
disposal certificate from an accredited waste disposal facility for such waste. A copy thereof
supplied to the office of the Manager - KZN DoH Infrastructure Development.**



Test Results

Tests	Sample No:		SANS 342:2006 Specification	
	Results	Units	Limits	Comments
Density @ 20°C (ASTM D 7042)*		Kg/L	0.800min	
Viscosity @ 40°C (ASTM D7042)*		cST	2.2-5.3	
Flashpoint (ASTM D 93)*		°C	55 min	
Water Content (ASTM D804)		%	0.05 max	
90% Recovery Temp. (ASTM D88)*		°C	362 max	
Total Contamination (IP40)*		Mg/Kg	24 max	
Sulphur (ASTM D4294)*		ppm	500 max	
Residue (ASTM D86)*		%		
Cetane Index (ASTM D976)*				
* Not an Accredited SANAS Method				

Visual Inspection / Additional Tests

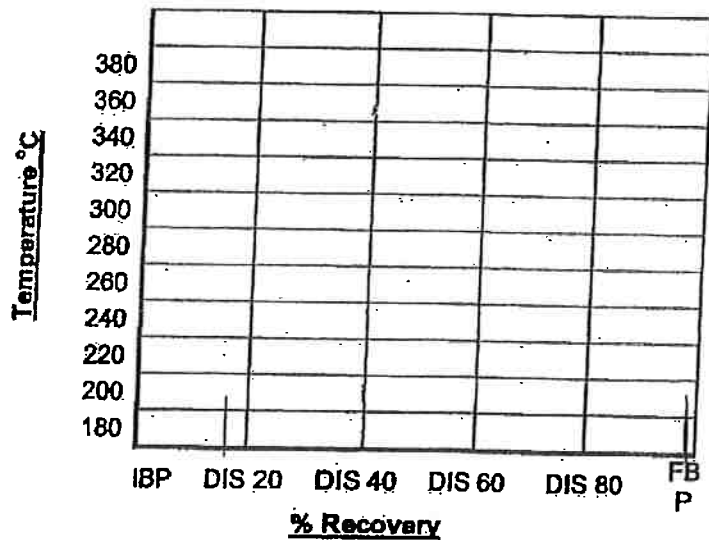
	Unit	Result	Comments
Free Water			
Colour			
Appearance			
Bacteria Content			
Total Acid Number	mgKOH/g		
IP Contamination			

Distillation & Graph

Insert reading in relevant column on left and project values onto the graph on right

Distillation Data

IBP	
10	
20	
30	
40	
50	
60	
70	
80	
90	
FBP	
Rec %	



Diagnosis / Remarks

RESULT: PASS / FAIL (circle relevant item)

 Name & Signature
 Laboratory Technician

Date: _____

 Company Stamp

Confirmation of Compliance

I (full name) _____

Identity No. _____

duly authorised to sign on behalf of (Company Name) _____

Company Reg. No. _____

Hereby confirm that I/we have read the requirements of this specification and will fully comply with this specification. I/We further confirm that I/We have the required technology and skills to perform the task.

Dated this _____ day of _____ 20____ at _____

Signature: _____

Witness:

Name _____ Signature _____

.....

Permission to Commence Work / Control Sheet Checklist

Items to confirm prior to issuing authorisation to commence with service

- 1) Tank cleaning equipment to be utilised conforms to the DOH Specification, Copies of Tank Cleaning Equipment Specification Sheets to be provided
- 2) Service personnel's accreditation documentation
- 3) Health & Safety File
- 4) Material Safety Data Sheets of Chemicals to be utilized.

Confirmation of Compliance

I (full name) _____ hereby

Confirm I have inspected the abovementioned equipment and documentation and confirm that it in compliance with the specification. The Contractor is hereby permitted to commence with the Scope of Work as per Order No.: _____

Dated this _____ day of _____ 20____ at _____

Signature: _____

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DIESEL FUEL TANK AND DIESEL FUEL CLEANING REGIME FOR IN-SITU STORAGE TANKS.

WORK METHOD STATEMENT

Upon arrival on site: Explain procedures to be followed.

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Drawing of diesel fuel sample: Explain procedures to be followed.

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Setting up and commencement of diesel fuel cleaning process: Explain the procedure to be followed.

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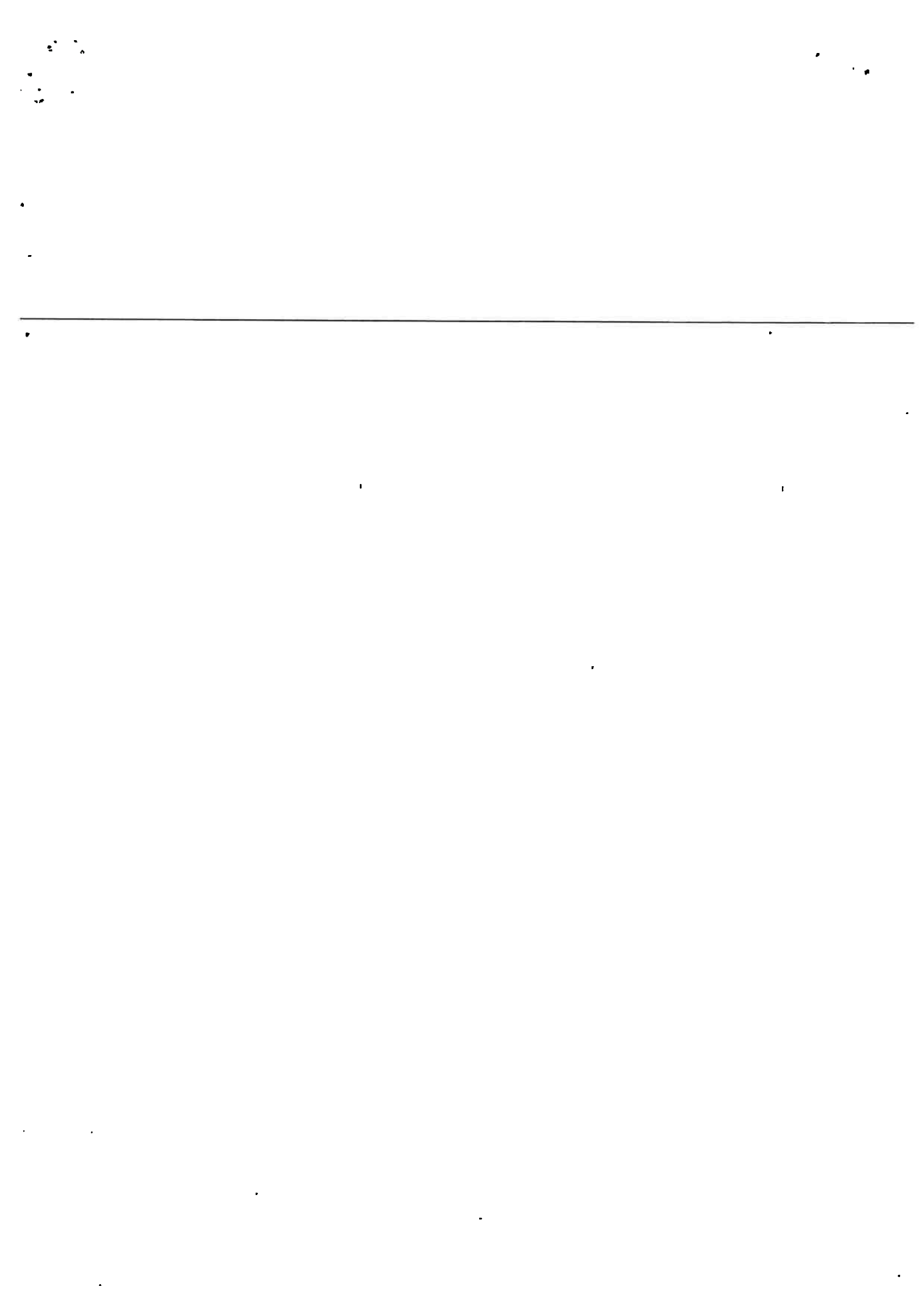
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COLLECTION SUMMARY

AMA-H-1516008

ANNUAL SERVICE OF STANDBY GENERATOR AT DANNHAUSER COMMUNITY HEALTH CENTRE

NOTE:

THIS COLLECTION SUMMARY MUST BE COMPLETED IN FULL BY THE CONTRACTOR
AND RETURNED TOGETHER WITH THE TENDER FORM.

Collection Summary PS 1	R		
Collection Summary PS 2	R	N/A	N/A
SUB-TOTAL "PS 1 and PS 2"	R		
ADD Provision for Value Added Tax Allow 14% of SUB-TOTAL	R		
<u>TOTAL: CARRIED TO TENDER FORM</u>	R		

PROVINCE OF KWAZULU-NATAL
DEPARTMENT OF HEALTH

AMA-H-1516008

ANNUAL STANDBY GENERATOOR SERVICE AT DANNHAUSER COMMUNITY HEALTH CENTRE

4. SCHEDULE OF RATES

PREAMBLE TO SCHEDULE OF RATES

Items and Pricing

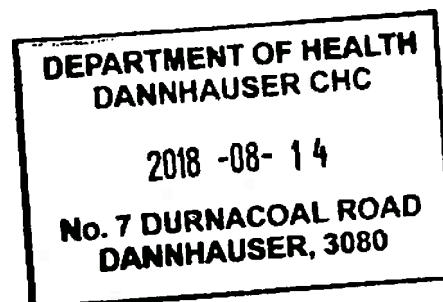
The Department reserves the right to place an order for any quantities of items included in the Schedules. The Schedule of Rates must also not be assumed to include and describe every detail of the supply requirement, but must be taken and read in conjunction with the other parts of the document. Thus the supplier shall not have claim for further payment in respect of any order, which may be described or implied in the contract, although apparently no corresponding items are given in the Schedule of Rates. The supplier shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the contract and of the rates and prices stated in the Schedule of Rates.

Tax and Duties

Prices, tendered and paid, must include all customs, excise and import duties, and any other tariffs or taxes levied by the government or statutory body having jurisdiction on the goods provided under this contract, **including Value Added Tax (applicable to the current rate).**

Rates

Except where provision is made in the Schedule of Rates, the rates and prices inserted shall be the full rates and prices for the service delivered described under the respective items and shall cover all labour, transport, overhead charges and profit, etc. as well as the general liabilities, obligations and risks arising out of the Conditions of Contract, the overhead charges and profit being spread proportionately over the rates of the relative items in the Schedule of Rates.



5)	<p>Engine cleaner complete</p> <p>NOTE: Generator to be covered as well as the control panel preventing water to penetrate.</p> <p>Note: cleaning of the base tray beneath the engine as well</p> <p>1 x 350 KVA Volvo Diesel Motor</p>	item	1					
6)	Dust down the inner parts of the Electrical as well as the electronic control panel	Item	1					
7)	<p>Check all hose water pipes, clamps for the Genset Motor (condition)</p> <p>1 x 350 KVA Volvo Diesel Motor</p>	Item	1					
8)	<p>Check all electrical wire connections as well as the 2 x battery cables and terminal connections</p> <p>1 x 350 KVA Volvo Diesel Motor</p>	item	1					
9)	<p>Drain/flush out all water out of the radiator and motor, replace with clean treated Anti- Freeze water.</p> <p>1 x 350 KVA Volvo Diesel Motor</p>	Item	1					
10)	Test Electrical Switch gear as when the power should trip. Running on load and without load. 30 minutes	Item	1					
11)	Contractor to claim one additional transport trip to inspect the Genset, listing the type of Motor, oil and filters, etc to be used for the diesel engine	Item	1					
12)	<p>Compile a record with all relevant information regarding serial numbers, model, engine type, make of machine. Make of generator, Electronic panel description as well as a list of all filters to be used, the type and make of battery, etc.</p> <p>Note: this record report must be done on the job card and be attached to the invoice.</p> <p>1 x 350 KVA Volvo Diesel Motor</p>	Item	1					
13)	<p>Contractor need to test heating circulation pump (light show on but water is cold in circular pipe), the purpose are keeping the temperature in the motor to a fixed temperature for starting quickly, Contractor need to do inspection and testing during the additional first inspection visit</p> <p>Note: if there is cost involve for repair a quotation need to be provided</p>	Item	1					
14)	Cleaning of working site:	Item	Item					
15)	Safety plan:	N/A	N/A	N/A		N/A		
16)	Transport from Newcastle to Dannhauser Community Health Centre and back one trip 84km	Km						
17)	Labour (Job card to be produced with Invoice)	Hours						
Carried To Collection Summary						PS 1	R	

1.3.7 SATISFACTORY INSTALLATION

The whole of the installation shall be carried out in accordance with the South African Bureau of Standards Code of Practice for the application of National Building Regulations, the KZNPA Standard Preambles to all Trades, the KZNPA General Electrical Specification, the South African Bureau of Standards Code of Practice for the Wiring of Premises SABS 0142 and the Occupational Health and Safety Act and Regulations 85/1993 as amended.

Copies of the KZNPA Standard Preambles to all Trades and the KZNPA General Electrical, Mechanical and Civil Specification are available at the office of the Secretary for Health – KwaZulu-Natal and can be obtained on request.

1.3.8 CERTIFICATE OF COMPLIANCE

On completion of the service, a copy of the "Certificate of Compliance for Electrical Installation" must be submitted to the office of the Secretary for Health: KwaZulu Natal.

1.3.9 GENERAL

The Bidder's / Contractors will be responsible for all masonry work associated with the electrical installation and making good of all work related to the electrical installation. The patching and painting must be to the satisfaction of the KwaZulu-Natal Department of Health.

1. TECHNICAL SPECIFICATION

2.1 GENERAL

This TECHNICAL SPECIFICATION shall be read in conjunction with all other sections of the SPECIFICATION and cognisance shall be taken of the clauses relevant to this particular installation, whether any specific clauses are referred to or not.

3.1 SCOPE OF WORKS

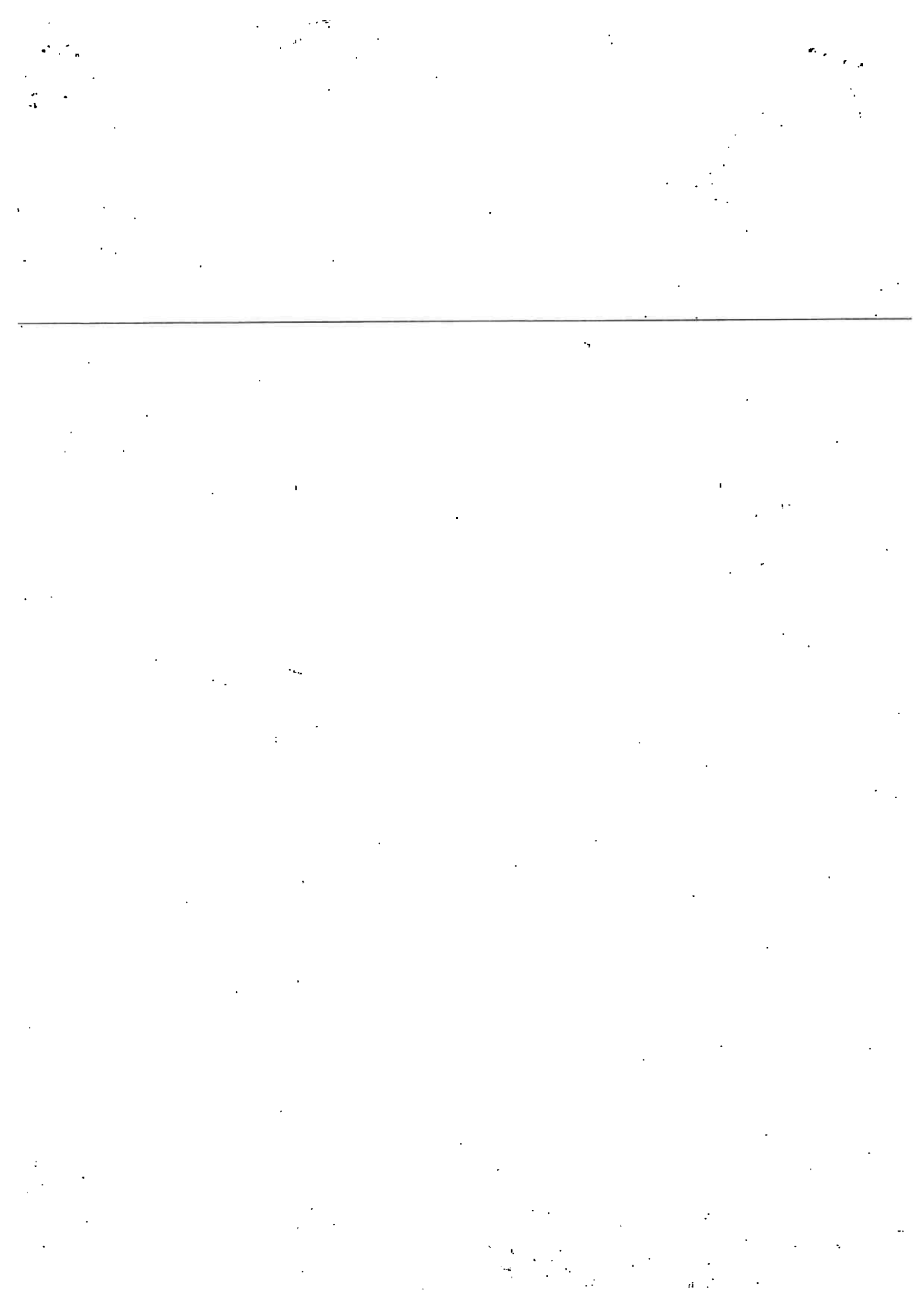
3.2. The work comprises of

3.2.1 Annual service of standby generator Mechanical:

- Replace diesel oil
- Replace all filters
- Wash engine motor and top of base steel tank
- Test all electronic switch gear
- Do the check list as recommended

3.2.2 ANNUAL SERVICE OF PLANT AND EQUIPMENT

- Discussed and approved by the Amajuba District Office. (N/A)



PROVINCE OF KWAZULU-NATAL
DEPARTMENT OF HEALTH

STANDBY GENERATOR ANNUAL SERVICE AT DANNHAUSER COMMUNITY HEALTH CENTRE

1.1 SCOPE OF CONTRACT

This Contract is for the execution of the project indicated above.

1.2 CONTRACT DRAWINGS

This Bidder document is to be read in conjunction with the drawings listed below which is issued together with this document.

Drawing Nr: CLINIC/CHC/ (N/A)

These drawings may be updated from time to time during the course of the Contract, and the Contractor must ensure at the time of the installation that he has the latest copy of all drawings. No claim will be considered for work, which requires to be changed due to the use of outdated drawings.

1.3 CONDITIONS OF CONTRACT AND PRELIMINARIES

1.3.1 PERIOD OF CONTRACT

Ten Days (10) working days as the Contract Period for the completion of the Work from date of Site handover.

1.3.2 CONTRACT GUARANTEE:

The Successful Bidder will **NOT** be required to submit a contract guarantee.

1.3.3 GUARANTEE PERIOD

The guarantee period for the completion of the Wendy House and related work, indicated above and all materials must be a minimum of Three (3) Calendar Months from the date of first delivery.

1.3.4 PENALTIES FOR NON COMPLETION

Penalties at rate of R 100.00 per day shall apply.

1.3.5 DEFAULT BY CONTRACT

Penalties at rate of R 100.00 per day shall apply.

1.3.6 SITE AND MODE OF PROCEDURE

The work contained in this contract will be carried out on the site of the existing **Dannhauser, Community Health Centre.**

The Contractor is advised that the existing premises will be occupied throughout the period of the contract, and that the minimum amount of disruption to services is of the utmost importance. Damage to the existing buildings - Bidders to note that any damages done or occurring to any of the buildings will be repaired at the expense of the contractor/ Bidder.

The repairs must be to the satisfaction of the Kwazulu- Natal Department of Health.

Bidders are advised to visit the site prior to tendering and to acquaint themselves with the nature of the work to be done and access to the siting of the existing buildings etc., as no claim whatsoever will be allowed on the grounds of ignorance of the conditions under which the work will be executed.

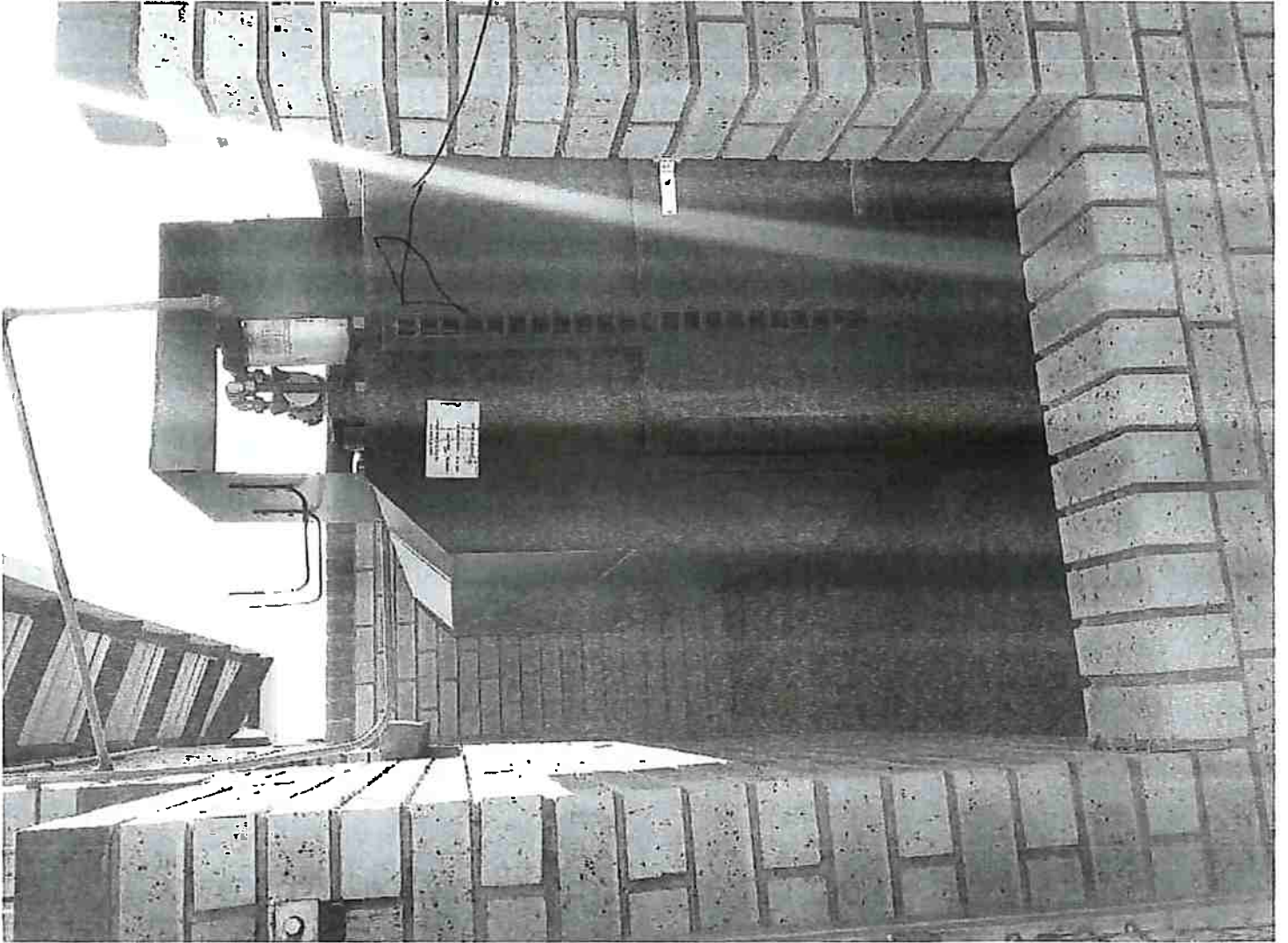
5.1 SCHEDULE OF RATES

WORK TO BE DONE AND SCHEDULE OF RATES:

Item	DESCRIPTION	UNIT	QTY	RATE/ UNIT		TOTAL	
				R	C	R	c
	<p>NOTES:</p> <p>All items to be priced fully inclusive of all charges: e.g. labour, plant, profit, etc., but excluding Value Added Tax.</p> <p>The Administration reserves the right to negotiate prices in the Bill of Quantities.</p> <p>All materials used in this contract shall be that which is specified, or other approved.</p> <p>Contractors are advised to visit site to acquaint themselves with the site and the layout of the institution as no claims on the grounds of ignorance of the locality/siting of the institution will be entertained later.</p> <p>Contractors are informed that living on the institutions premises during the contract is not allowed and arrangements for accommodation will have to be allowed for.</p>						
	<p><u>INSTITUTION : DANNHAUSER COMMUNITY HEALTH CENTRE: ANNUAL STANDBY GENERATOR SERVICE</u> <u>AMA-H-1516008</u></p>						
	<p><u>PROPRIETARY ARTICLES:</u></p> <p>All equipment and material used in this contract is to be that which is specified or other approved by the Department of Health.</p>						
	<p><u>DANNHAUSER COMMUNITY HEALTH CENTRE</u></p>						
	<p>Service of Standby Generator Container type: Description: The service of One (1) standby container type diesel generator plant complete as per scope of works attached. 1 x 350 KVA Volvo Diesel type Motor with generator and switch over electronic control panel.</p>						
1)	<p>Replace Motor Oil (Diesel motor type) as per manufacture specification 1 x 350 KVA Volvo Diesel Motor</p>	Litre	30				
2)	<p>Replace Oil filter (Diesel motor type as per Diesel Motor Manufacture specification 1 x 350 KVA Volvo Diesel Motor</p>	No	1				
3)	<p>Replace air filter Diesel Motor as per Manufacturer specification 1 x 350 KVA Volvo Diesel Motor</p>	No	1				
4)	<p>Contractor need to loosen diesel braided wire supply pipe on top of the diesel tank, loosen nut put in sealer washer, then refit and titan the nut, clean and test for leak, that fit onto the tank pipe (25mm - 30mm thick)</p>	Item	1				
	<p>Wash/Clean diesel motor down with a approved</p>						

DEPARTMENT OF HEALTH
DANNHAUSER CHC
2018-08-30
No. 7 DURNA COAL ROAD
DANNHAUSER, 3080

TANK NO: 1



DEPARTMENT OF HEALTH
DANNHAUSER CHC
2018-08-30
No. 7 DURNA COAL ROAD
DANNHAUSER, 3080

NO: 1
1-ANX



Fitter need to
be replaced.



DEPARTMENT OF HEALTH
DANNHAUSER CHC
2018 -08 -3 0
No. 7 DURNA COAL ROAD
DANNHAUSER, 3080

DEPARTMENT OF HEALTH
DANNHAUSER CHC
2018-08-30

No. 7 DURNA COAL ROAD
DANNHAUSER, 3080

MANUFACTURED BY:

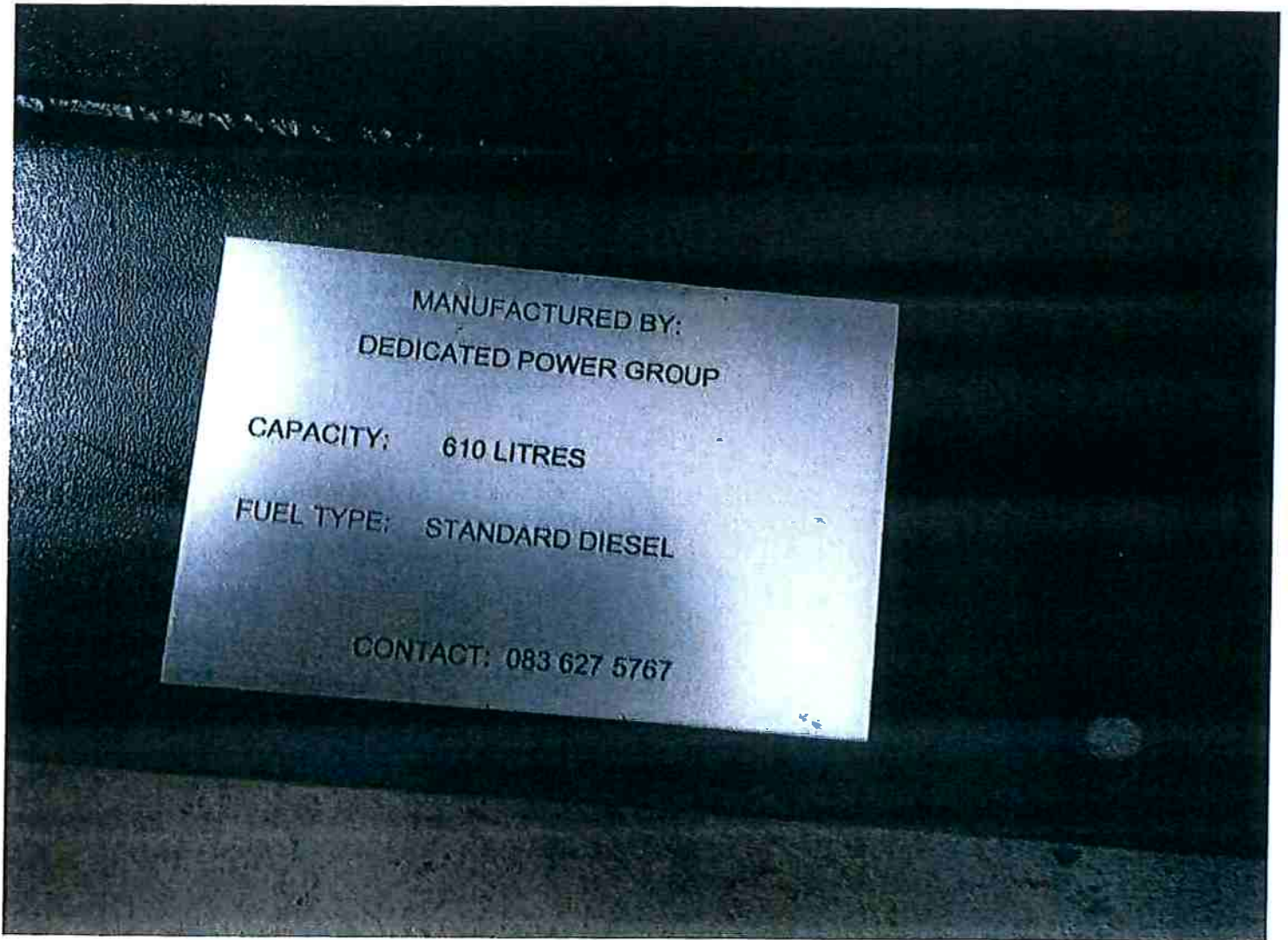
DEDICATED POWER GROUP

CAPACITY: 2650 LITRES

FUEL TYPE: STANDARD DIESEL

CONTACT: 083 627 5767

TANK NO 2

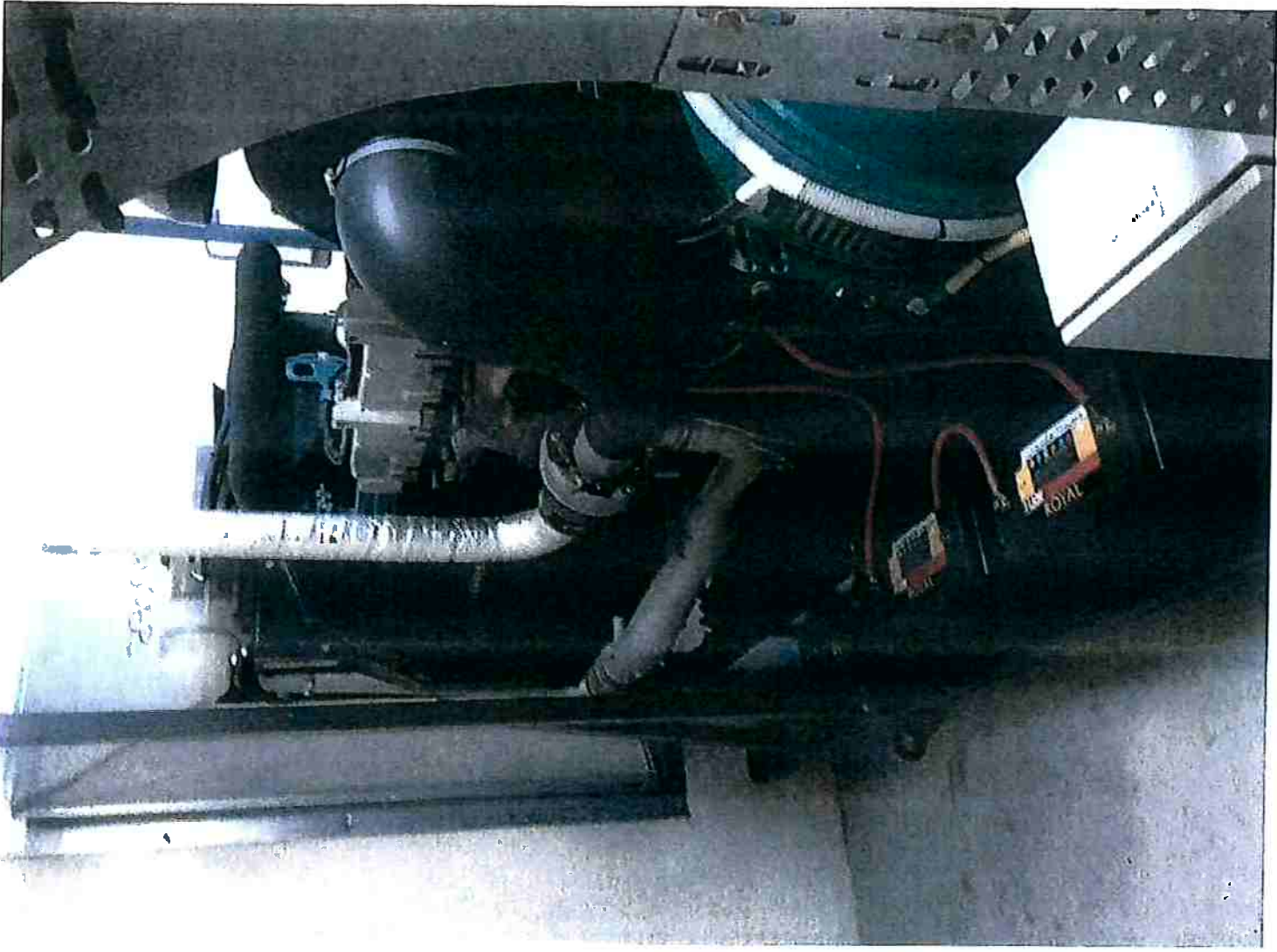


DEPARTMENT OF HEALTH
DANNHAUSER CHC

2018 -08- 30

No. 7 DURNACOAL ROAD
DANNHAUSER, 3080

DEPARTMENT OF HEALTH
DANNHAUSER CHC
2018-08-30
No. 7 DURRAGOAL ROAD
DANNHAUSER, 3080

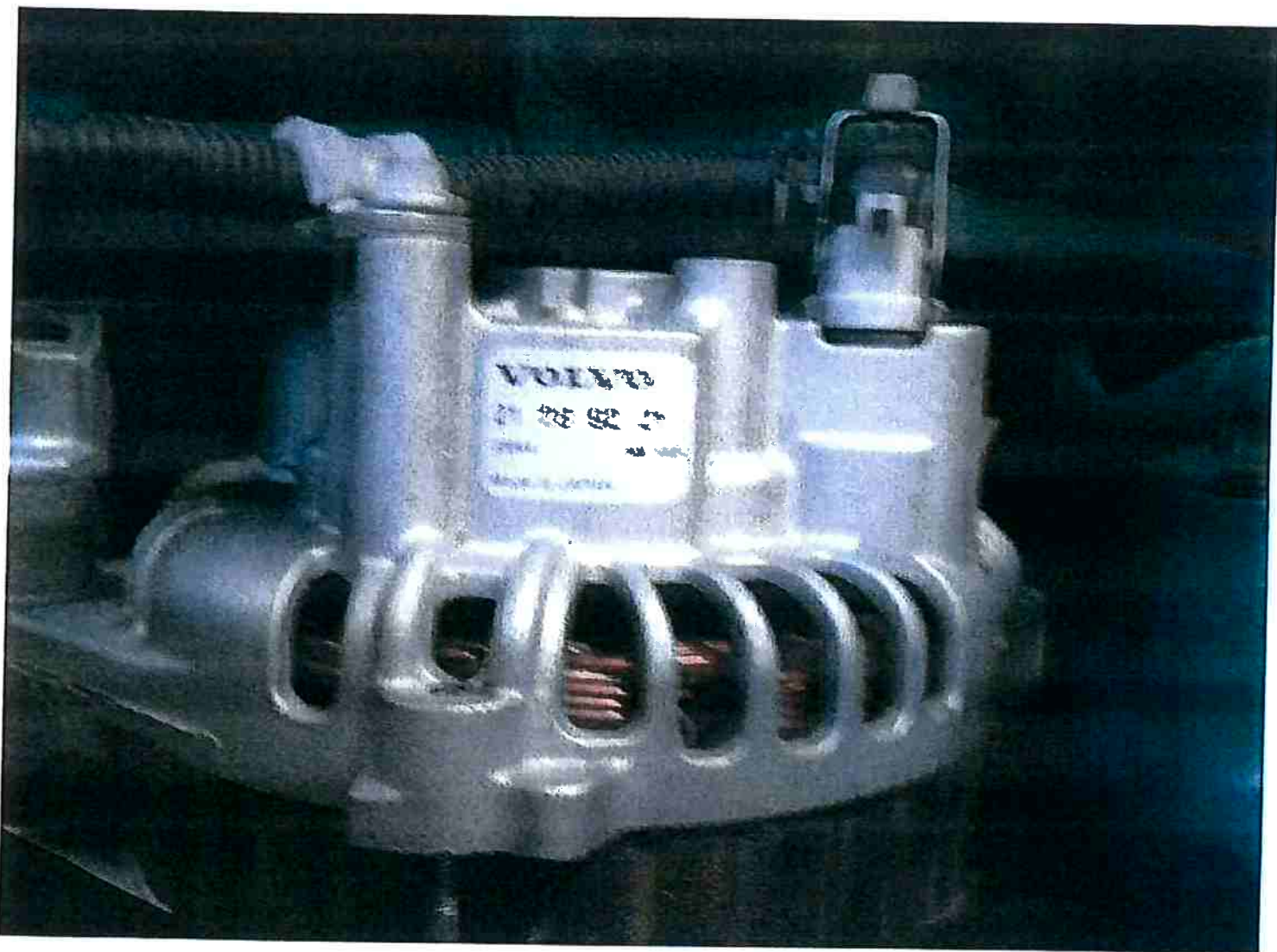


Generator

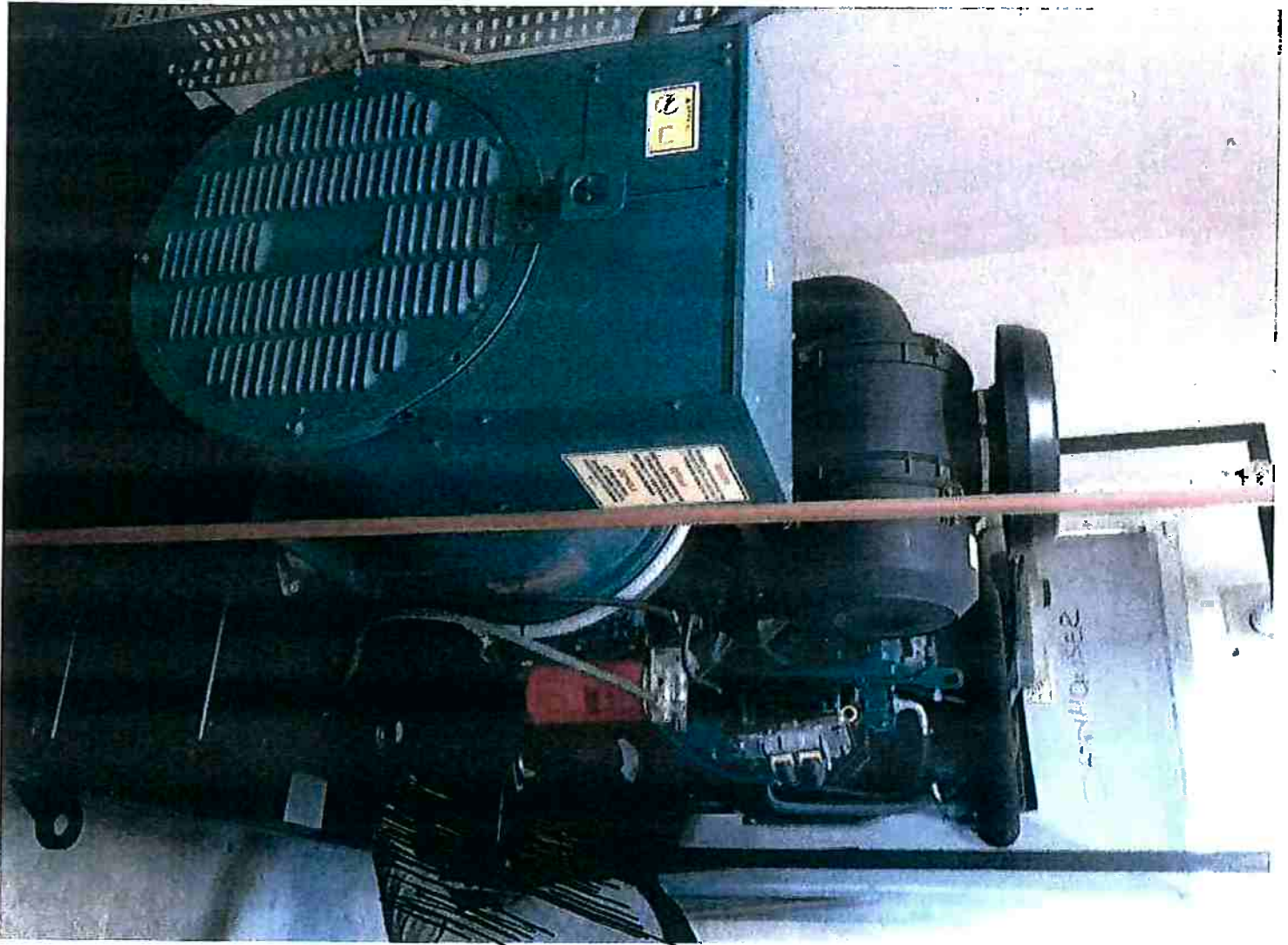
DEPARTMENT OF HEALTH
DANNHAUSER CHC
2018-08-30
No. 7 DURNA COAL ROAD
DANNHAUSER, 3080



DEPARTMENT OF HEALTH
DANNHAUSER CHC
2018-08-30
No. 7 DURNA COAL ROAD
DANNHAUSER, 3080



DEPARTMENT OF HEALTH
DANNHAUSER CHC
2018-08-30
NO. 7 DURMACOAL ROAD
DANNHAUSER, 3080



PROVINCE OF KWAZULU-NATAL
DEPARTMENT OF HEALTH
PREVENTIVE MAINTENANCE SCHEDULE

REF :GS
CODE :DDG

TYPE OF SERVICE : GENERATOR SETS
SCHEDULE FOR : DIESEL DRIVEN GENSET
SCHEDULE FREQUENCY : MINOR SERVICE OF GENSET

INSTALLATION NAME : DANN HAOSER C.H.C. REF :

SERVICE PROVIDER: ORDER No. :

P.M. SERVICE **RUNNING REPAIRS** **OTHER REPAIRS REQUIRED**

ITEM	INSTRUCTION: CHECK, ADJUST, CLEAN AS REQUIRED	IN ORDER	OTHER NON-SPECIFIED RUNNING REPAIRS DONE	TIME TAKEN	DESCRIPTION OF SPARES USED	QTY. EX SITE STOCK	QTY. EX FIRMS STOCK	DESCRIPTION OF OTHER REPAIRS REQUIRED	EST. TIME REQ.	DESCRIPTION OF SPARES REQUIRED	QTY REQ.
240 HOUR SERVICE											
1.	Oil sample #										
	Hour meter reading										
	Hours run since last service										
	Type of service carried out										
2.	Check fan belt: a) Condition b) Tension - adjust when required c) Pulley										
3.	Clean radiator air passage and check that the coolant is at the correct level, fill if required										
4.	Clean oil cooler air passages										
5.	Check all radiator hoses and clamps and tighten as required										

P.M. SERVICE			RUNNING REPAIRS						OTHER REPAIRS REQUIRED SUBMIT QUOTATION				
ITEM	INSTRUCTION: CHECK, ADJUST, CLEAN AS REQUIRED	IN ORDER	OTHER NON-SPECIFIED RUNNING REPAIRS DONE	TIME TAKEN	DESCRIPTION OF SPARES USED	QTY. EX SITE STOCK	QTY. EX FIRMS STOCK	DESCRIPTION OF OTHER REPAIRS REQUIRED	EST. TIME REQ.	DESCRIPTION OF SPARES REQUIRED	QTY REQ.		
6.	Take sample for analysis												
7.	Change fuel filters, primary fuel filter/water trap												
8.	Bleed fuel system												
9.	Check oil level of fuel pump cam box and governor												
10.	Check fuel pump drive shaft and couplings												
11.	Remove air filter												
12.	Check turbo for free rotation and bearing wear												
13.	Check seal faces of elements, air cleaner hoses and clamps for dust ingress												
14.	Fit new/cleaned* air filter *Washable paper air filters to be washed 3 x before discarding. Fit new air filter at 960 hr service												
15.	Check jacket water heater is operational, change element if required												
16.	Check that all guards are in position and secure												
17.	Check battery charger V A												

P. M. SERVICE			RUNNING REPAIRS					OTHER REPAIRS REQUIRED SUBMIT QUOTATION			
ITEM	INSTRUCTION: CHECK, ADJUST, CLEAN AS REQUIRED	IN ORDER	OTHER NON-SPECIFIED RUNNING REPAIRS DONE	TIME TAKEN	DESCRIPTION OF SPARES USED	QTY. EX SITE STOCK	QTY. EX FIRMS STOCK	DESCRIPTION OF OTHER REPAIRS REQUIRED	EST. TIME REQ.	DESCRIPTION OF SPARES REQUIRED	QTY REQ.
18.	Top up battery water Usage: Normal Excessive										
19.	Check battery cable lugs, clean and tighten as required. IF SUPPLY WILL BE INTERRUPTED, OBTAIN PERMISSION BEFORE PROCEEDING										
20.	Start engine and run on load (where possible) for 30 minutes recording V, A, Hz at 15 minute intervals										
21.	Oil pressure (Hot) Water temperature Oil temperature										
22.	Listen for unusual noises: Starting Running Stopping										
23.	If prime power: Change load to other engine										

P.M. SERVICE		RUNNING REPAIRS					OTHER REPAIRS REQUIRED SUBMIT QUOTATION				
ITEM	INSTRUCTION: CHECK, ADJUST, CLEAN AS REQUIRED	IN ORDER	OTHER NON-SPECIFIED RUNNING REPAIRS DONE	TIME TAKEN	DESCRIPTION OF SPARES USED	QTY. EX SITE STOCK	QTY. EX FIRMS STOCK	DESCRIPTION OF OTHER REPAIRS REQUIRED	EST. TIME REQ.	DESCRIPTION OF SPARES REQUIRED	QTY REQ.
24.	Let engine run for another 6 minutes on air cooled engines. 10 minutes on water cooled engines.										
25.	Drain oil, change filters, refill oil (Deutz - clean centrifugal filter in fan boss and change gaskets). Take oil sample for analysis. Hino, Mitsubishi - clean centrifugal filter										
26.	Restart and check for oil, water etc. leaks, tighten joints etc. as required										
27.	Check that the charge alternator/generator is operating										
28.	Check operation of safety shut-off a) Low oil pressure b) High water temperature										
29.	When engine has stopped, top up oil										
30.	Check alternator coupling and terminals (remove cover)										
31.	Blow dust out of alternator										
32.	Check all air vents on alternator are clear and secure										

P.M. SERVICE		RUNNING REPAIRS						OTHER REPAIRS REQUIRED SUBMIT QUOTATION				
ITEM	INSTRUCTION: CHECK, ADJUST, CLEAN AS REQUIRED	IN ORDER	OTHER NON-SPECIFIED RUNNING REPAIRS DONE	TIME TAKEN	DESCRIPTION OF SPARES USED	QTY. EX SITE STOCK	QTY. EX FIRMS STOCK	DESCRIPTION OF OTHER REPAIRS REQUIRED	EST. TIME REQ.	DESCRIPTION OF SPARES REQUIRED	QTY REQ.	
33.	Fuel Day tanks: a) Drain off water; b) Test - level control switch - electric/hand pump Test for correct operation of: - Low fuel level alarm - Low fuel level - Engine cut out fuel and alarm - Covers and breathers - Pipes and fittings c) Change in-line filter element											
34.	Exhaust : Check manifolds, silencer, tail pipe, supports, etc.											
35.	Check air ducts											
36.	Check generator set base, engine/alternator mountings etc.											
37.	Clean down engine, alternator and mounting base											
38.	Panel: Check - Circuit breaker - Voltmeter and selector - Ammeters - Hz meter - Hour meter - Spare fuse of each amperage											
39.	Plant room: a) Clean the room b) Check the lighting c) Check and position dust covers											
40.	Complete log book											

P.M. SERVICE		RUNNING REPAIRS					OTHER REPAIRS REQUIRED SUBMIT QUOTATION				
ITEM	INSTRUCTION: CHECK, ADJUST, CLEAN AS REQUIRED	IN ORDER	OTHER NON-SPECIFIED RUNNING REPAIRS DONE	TIME TAKEN	DESCRIPTION OF SPARES USED	QTY. EX SITE STOCK	QTY. EX FIRMS STOCK	DESCRIPTION OF OTHER REPAIRS REQUIRED	EST. TIME REQ.	DESCRIPTION OF SPARES REQUIRED	QTY REQ.
	480 HOUR SERVICE										
1.	AS FOR 240 HOUR SERVICE PLUS: a) Check and adjust tappets b) Replace rocker cover gaskets										
	720 HOUR SERVICE										
1.	AS FOR 240 HOUR SERVICE										
	960 HOUR SERVICE										
1.	AS FOR 240 HOUR SERVICE PLUS: a) Drain and refill radiator b) Add 3 litres inhibitor to every 10 litres water c) Pressure test cooling system to 150kPA d) Pressure test radiator cap - record release pressure e) Check and adjust tappets f) Check rocker faces (smooth and not pocketed) g) Rocker lubrication optional h) Replace rocker cover gaskets										

P.M. SERVICE		RUNNING REPAIRS (Apply for V.O. as Applicable)					OTHER REPAIRS REQUIRED SUBMIT QUOTATION				
ITEM	INSTRUCTION: CHECK, ADJUST, CLEAN AS REQUIRED	IN ORDER	OTHER NON-SPECIFIED RUNNING REPAIRS DONE	TIME TAKEN	DESCRIPTION OF SPARES USED	QTY. EX SITE STOCK	QTY. EX FIRMS STOCK	DESCRIPTION OF OTHER REPAIRS REQUIRED	EST. TIME REQ.	DESCRIPTION OF SPARES REQUIRED	QTY REQ.
	NOTE: Every third 906 hour service, fit service exchange. Injectors new nozzles of atomising pressure to engine manufacturer's recommendation										

I CERTIFY THAT THE SPECIFIED SERVICE WAS CARRIED OUT

NAME OF SERVICEMAN (BLOCK LETTERS):

SIGNATURE:

NAME/S OF ASSISTANT/S: SEMI SKILLED:

NAME/S OF ASSISTANT/S: UNSKILLED:

COMPANY NAME (BLOCK LETTERS):

OFFICIAL STAMP:

TIME IN:	TIME OUT:	TIME ON SITE:	DATE:	NAME OF RESPONSIBLE OFFICIAL ON SITE:		
FROM:	TO:	KM:	TO:	KM:	TOTAL KM:	SIGNATURE:

EVALUATION CRITERIA under R30 000.

Proposals received shall be evaluated on the following.

1. Specification

Only offers that meet the specification in all aspects as stipulated in the bid document shall be considered. Offers better than specification are considered to be compliant with the specification.

2. Correctness of information

All information required in the bid document must be accurate and dully completion including all the appropriate signatures. The insititution reserves the right to verify all information submitted. Able to adhere to time frame (delivery/service period must be clearly indicated).

3. Preferential Points System

3.1 The 80/20 preferential point system shall be used in the evaluation process

B-BBEE Status Level of contributor	Number of points (80/20 system company to ring their level)
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

4. Specific Goals

4.1 Over and above the following activities will be considered in the evaluation/ adjudication process.

- (i) The promotion of South African owned enterprises
- (ii) The promotion of enterprises located within the District of the organization calling for bid.
- (iii) Documentation reports received from an institutions pertaining to past bad performance by a company who is tendering, will be taken into consideration.
- (iv) S.A.B.S approved products
- (v) CIDB registration must be attached
- (vi) Service to be provided as per OHS ACT 85 OF 1993
- (vii) End User/SCM official to approve product sample before final delivery
- (viii) Compulsory registration of the Central Suppliers Database
- (ix) Verification of the identity numbers of the directors/trustees/sharcholders of the preferred bidder(s) against the institution's staff establishment in order to determine whether or not any of the directors/trustees/shareholders are in the service of the State or officials employed by specific institution
- (x) The department request S.A products unless specified
- (xi) To comply with the attached specification
 - (xii) Delivery period shall adhere to time frame as specified on quotation documents
 - (xiii) Service provider should provide an enclosed vehicle or tarpaulin cover for all deliveries
 - (xiv) Targeted suppliers
 - (xv) CIDB registration to be attached
 - (xvi) Supervision will be carried out by representative of the department of health, between 7H30 TO 16H00 from Monday to friday
 - (xvii) All warranties /guaranties must be provided with purchase of the unit

PLEASE SIGN AND RETURN THE EVALUATION CRITERIA WITH THE QUOTATION FORM AND RELEVANT DOCUMENTS

NAME & SURNAME

SIGNATURE



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

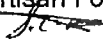
Physical Address No 7 Durnacol Road, Dannhauser, 3080
Postal Address: Private Bag x 1008, Dannhauser, 3080
Tel.0346216100 Fax.0346216180 Email: siboniso.mbatha@kznhealth.gov.za
www.kznhealth.gov.za

Artisan Forman

REQUIMENTS FOR SERVICING OF STAND BY GENERATOR

1. Companies must be registered with CIDB minimum 1 ME
2. Companies must comply with CSD
3. Companies must have valid letter of good standing with Department of labor(compensation commissioner)
4. Companies must provide three proof of work done before to stand by generator.
5. Company that will be doing work must provide proof qualification of the artisan that is employed by the same company

Kindly Regards

Mr. SC Mbatha (Artisan Forman)
Dannhauser CHC 



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

Physical Address No 7 Durnacol Road, Dannhauser, 3080
Postal Address: Private Bag x 1008, Dannhauser, 3080
Tel:0346216100 Fax:0346216180 Email: sisoniso.mbatha@kznhealth.gov.za
www.kznhealth.gov.za

Artisan Forman

REQUIMENTS FOR SERVCING OF DIESEL TANK AT DANNHAUSER C.H.C.

1. Companies must be registered with CIDB minimum 1 ME
2. Companies must comply with CSD
3. Companies must have valid letter of good standing with Department of labor(compensation commissioner)
4. Companies must provide two proof of work done before servicing of diesel tanks.

Kindly Regards

Mr. SC Mbatha (Artisan Forman)
Dannhauser CHC 