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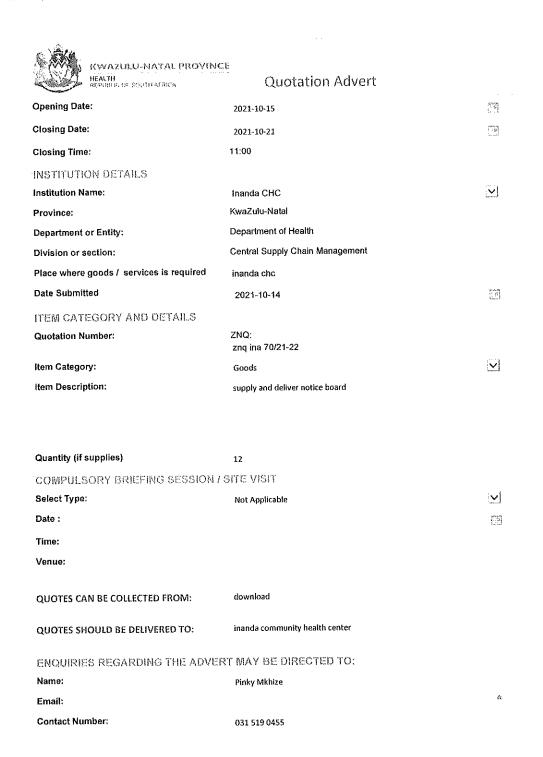
COMPONENTS

DIRECTORY

DISTRICT OFFICES

KZN Health > Components > Supply Chain Management

AdvertQuote



Finance Manager Name:	
Finance Manager Signature:	
	No late quotes will be considered

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Contact the Web Administrator

STAI	NDARD QUOTE DOC	UMENTATION S	UPPLY CHAIN MAN	MUNITY HEAL	TH CENTRE	
YOU ARE HEREBY INVITE  15/ DATE ADVERTISED:	10/2021	CLOSIN	IG DATE: A 1/ 10/2	.02.1	CLOSING 11	IME: 11:00
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ZNO NUMBER: INA 70.	/20-21	•				
DESCRIPTION: SUPPLY	and deliver n	otice board	13			
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CENTRAL SUPPLIER DATA	ABASE REGISTRATION	ON (CSD) NO.		The state of the s	or the property of the state of	
UNIQUE REGISTRATION F	REFERENCE					
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Didders should ensure the consideration.  The quote box is open from ALL QUOTES MUST BE STATES OUTS IS SUBJECTED.	OB:00 to 15:30.  UBMITTED ON THE PREI ATIONS, 2014, THE G	DEFICIAL FORMS	S – (NOT TO BE RE-	TYPED)	RK ACT AND TI	HE PREFERENTIV
CONDITIONS OF CONTR.	ACT.					
	THE F (FAILURE TO D	OLLOWING PAR O SO WILL RESE	TICULARS MUST B ILT IN YOUR QUOT	E FURNISHED E BEING DISQUA	(UFIED)	
NAME OF BIDDER						**********
		.,,				
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CELLPHONE NUMBER	***************************************					
E-MAIL ADDRESS			.,,			****
VAT REGISTRATION NU					***************************************	YES NO
HAS A 8-BBEE STATUS					n . d 2014 decimina per lanci de como	ل مراجع المراجع المراج
(A B-BBEE STATUS LE TO QUALIFY FOR PREF	VEL VERIFICATION ERENCE POINTS FO	CERTIFICATE <i>IS\</i> OR B-BBEE]	NORN AFFIDAVIT (I	FOR EMES& QSE	es) Must be suf	WILLEN M OXDE

SNATURE	OF BIDDER	Http://www.advaditional	DATE			
		I hereby agree to all terms and conditions)				
PACITY (	JNDER WHIC	CH THIS QUOTE IS SIGNED				
ет Но	Quantity	Description	Brand & model	Country of manufacture	Price R	C
		SUPPLY AND DELIVER				
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TOTAL QU	JOTATION F	PRICE (VALIDITY PERIOD 60 Days)	.e		l	l_
oes This (	Offer Cornoly	With The Specification? Does The Article Con	form To The S.	A.N.S. / S.A.B.S. Speci	fication?	
	Fian?		E,G. E.G. 1da			

## DECLARATION OF INTEREST

1. -	blood relationship, may mak- limited quote or proposal). I- employed by the state, or to declare his/her position in re- the bidder is employed by the legal person on whose evaluation and or adjude	cersons employed by the state an offer or offers in terms of a view of possible allegations opersons connected with or treation to the evaluating/adjudice the state; and/or see behalf the bidding documentation of the quote(s), or where arant acts and persons who ar	this invitation of favouritism, elated to their cating authority at is signed, he is known the triss known the cating authority.	to quote (include should the result i, it is required th where- as a relationship nat such a relation	is a price quotation, adverting quote, or part thereof at the bidder or his/her a with persons/a person with persons/a person with persons/a person with pexists between the	the awarded to persons uthorised representative ho are/is involved in the person or persons for or
2.		above, the following questions				,
2.1.	Full Name of bidder/represe	entative	2.4.	Company Regis	tration Number:	
9.9	Identity Number: Position occupied in the Co	mpany (director, trustee, share		- Lax Reference (		
	The names of all directors a	/ trustees / shareholders / mer must be indicated in paragrap	mbers, their in oh 3 below.		numbers, tax reference nu [7]	mbers and, if applicable, CK APPLICABLE] YES NO
2.8. 2.8	4 If so furnish the following o	nected with the bidder presenti varticulars:				
۵.0.	Magne of nerson / director / t	rustee / shareholder/ member		,		
	. On althour name alood in the wint	which you or the person conne e institution		- Automet da	diculars:	
2.8.	<ol><li>If you are presently empl</li></ol>	e atstitution eyed by the state, did you obtain	an the approp	mate authority to	undertake romunerative v	work outside employment YES NO
2.5.	in the public sector? 2.1. If yes, did you attach pr	oof of such authority to the qu	ots document	7		110 1101
Note:	Failure to submit omat of suc	th authority, where applicable, easons for non-submission of	may result in	the disqualiticatio	in of the quote.)	
2,8. 2 q	2.2. If no, turnish n	easons for non-submission of any of the company's director	suca proor is / trustees / :	shareholders / me	embers or their spouses o	onduct business with the
	<ul> <li>state in the previous twelve</li> </ul>	e months?				YES NO
2.9	1. If so, furnish particulars:	nected with the bidder, have a	ov relationshir	r (family friend o	her) with a person emplo	yed by the state and who
	<ul> <li>may be involved with the e</li> </ul>	vatuation and or adjudication (	of this quote?			YES NO
2.1	<ol> <li>Are you, or any person con emologed by the state who</li> </ol>	nected with the bidder, aware may be involved with the eva	of any relation Juation and or	iship (family, frier adjudication of th	io, ofher) between any otr iis quote?	ner bidder and any person YES NO
2.1 2.1	<ol><li>Do you or any of the directe</li></ol>		nembers of the	e company have a	any interest in any other re	plated companies whether
2.1	or not they are bidding for 2.1. If so, furnish particulars:.	this contract?				YES   NO
3. NB	<ul> <li>The Department Of Health to ensure that their details</li> </ul>	rustees I members I shareho will validate details of directo are up-to-date and verified or sed over as non-compliant ac	ors <i>I</i> trustees a CSD. If the	Department cann	ol validate the informatio	on on CSD, the quote with
4	DECLARATION					
14	IRNISHED IN PARAGR≜					
	CCEPT THAT THE STA OVE TO BE FALSE.	TE MAY REJECT THE Q	UO FE OR ≜	CT AGAINST	ME SHOULD THIS E	DECLARATIÓN
	me of bidder	Signature		<sup>2</sup> osition	Date	
1-S a) b)	tale" means – any national or provincial depa constitutional institution vittini to Act, 1999 (Act No. 1 of 1999); any municipalty or municipal ent	artment, national or provincial public to meaning of the Public Finance Mo tity.	: entity or — c) magement — d) e)	national Assembly	re; or the national Council of provin	nces; oi

<sup>2&</sup>quot;Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

#### AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

#### 2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

#### 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (it VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
  - (i) Ihat the price(s), rete(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk
- 3.4. The bidder must accept full responsibility for the proper execution & fulfillment of all obligations conditions devolving on under this agreement, as the Principal (s) flable for the due fulfillment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only lirm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

## J. SPECIAL INSTRUCTIONS AND HOTICES TO SUDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the femirine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redratted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

## 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be seeled. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

- No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation 5.5. documentation, and proof of posting will not be accepted as proof of delivery.
- Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid. 5.6.

### SAMPLES

- In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples 6.1. should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such. (i)
- If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion. (ii)
- Samples must be made available when requested in writing or if stipulated on the document. 6.2.
- If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be (i) rejected. All testing will be for the account of the bidder.

## COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1.	Bidders who fail to attend the compulsory meeting will be disqu	alified from the evaluation process.
(i) (ii)	The institution has determined that a compulsory site meeting Date// Place/	take place
Inst	liution Stemp:	Institution Site Inspection / briefing session Official
		Full Name:
		Signature:
		Date:

## 8. STATEMENT OF SUPPLIES AND SERVICES

The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

## SUBMISSION AND COMPLETION OF SBD 6.1

Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

## 10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

## 11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of lax charged;
- (vii) the words tax invoice in a prominent place.

## 12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hear after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

#### 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is anable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar 13.2. quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

## 14. TERMINATION FOR DEFAULT

- The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part.
- if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract.
- if the supplier fails to perform any other obligation(s) under the contract; or
- if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the (iii)
- In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner 14.2. as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier 14.3. by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

# PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBSE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

## GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
  - (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

PRICE	80
B-BEEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and 8-BREE must not exceed	4-4731 (400)

- 1.5 Failure on the part of a bidder to submit proof of B-BBES Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBES status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

### DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - B-BBEE Status level certificate issued by an authorized body or person;
  - A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

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#### THE 80/20 PREFERENCE POINT SYSTEMS 3.1

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{Pt - P \min}{P \min} \right) \text{ Where}$$

Ps Pt

Points scored for price of bid under consideration

Price of bid under consideration

Pmin

Price of lowest acceptable bid

#### POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR 4.

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for 4.1 attaining the B-BBEE status level of contribution in accordance with the table below:

	(1) That is a fair (0)/6, vicini)
1	20
2	18
3	14
e	12
5	3
6	6
7	4
8	2
Non-compliant contributor	Ü

**	275.4 155	Page CAL	ARATIO	. 5
5	1×(1) 1	1 5 [	13 30 CA 1 11 10	ч

- Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following: 5.1
- B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1 6.
- B-BBEE Status Level of Contributor: = ......(maximum of 20 points) 6.1

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of 8-BBEE status level of contributor.

7.	SUB-CONTRACTING	(Tick applicable box)
7.1	Will any portion of the contract be sub-contracted?	YES NO I
7.1.1	If yes, indicate:	
	i) What percentage of the contract will be subcontracted	(Tick applicable box)
8.	Whether the sub-contractor is an EME or QSE	1 11
	iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in te	ems of TYES NO

Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
Black people		
Black people who are youth		
Black people who are women	-,	
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9.	DECLARATION WITH REGARD TO COMPANY/FIRM							
9.1	Name of company/firm:							
9.2	VAT registration number:							
9.3	Company registration number:							
9.4	TYPE	TYPE OF COMPANY/FIRM [TICK APPLICABLE BOX]						
		Partnership/Joint Venture / Consortium One person business/sole propriety Close corporation Company (Pty) Limited						
9.5		RIBE PRINCIPAL BUSINESS ACTIVITIES						
9.6			OXI					
	COMPANY CLASSIFICATION [FICK APPLICABLE BOX]  Manufacture: Supplier  Professional service provider  Other service providers, e.g. transporter, etc.							
9.7	Total n	umber of years the company/firm has been in b	usiness:					
9.8	the 8-6	re undersigned, who is / are duly authorised to BBE status level of contributor indicated in para ference(s) shown and I / wa acknowledge that:	do so on behalf of the company/firm, certify that the points claimed, based on graphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for					
	i) Ti	i) The information lumished is true and correct;						
	ii) Ti	ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;						
	iii) In be	iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;						
		<ul> <li>iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have —</li> </ul>						
	· (a)	disqualify the person from the bidding process	$S_1$					
	(b)	recover costs, losses or damages it has incur	red or suffered as a result of that person's conduct;					
	(c)	cancel the contract and claim any damages a arrangements due to such cancellation;	which it has suffered as a result of having to make less favourable					
	(d)	(d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and						
	. (e)							
	[							
	WITN	ESSES	SICHATHDE/O OF DIDDEROO					
	1		SIGNATURE(S) OF BIDDERS(S)  DATE:					
	2		ADDRESS					
	<u> </u>							