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SharePoint

Sikithi Sipho - ?



KZN HEALTH

## **KZN Health Intranet**

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AdvertQuote

	KWAZULU-NATAL PROVINCE										
	REPUBLIC OF SOUTH AFRICA	Quotation Advert									
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Closing Date	<b>:</b> :	2021-09-21									
Closing Time	e:	11:00									
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nstitution Na	ame:	Grey's hospital	[								
Province:		KwaZulu-Natal									
Department o	or Entity:	Department of Health									
Division or s	ection:	Central Supply Chain Management									
Place where	goods / services is required	Greys Hospital									
Date Submit	ted	2021-09-14	[								
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## STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

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- 1.3 The department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT wendors.

  The bidder must ensure the correctness & validity of quote: that the price(s), rate(s) & preference quoted
- cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk
- The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract. This quotation will be evaluated specification & correctness of information.

- 1.6 This quotation will be evaluated specification & correctness of information.
  2. Only offers that compty with or greater than specification will be considered.
  2. Late quotes will not be considered.
  3. All products supplied must be valid for a minimum period of six months.
  4. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
  4. If all delivery costs must be included in the quote price, for delivery at the prescribed destination.
  4. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
  4. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery notice.
- for each delivery point 1.14 If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due

- course.

  1.15 The supplier shall furnish any information, when requested.
  1.16 In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.

  1.17 The supplier shall indemnify the KZN Department of Health (alka the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part themsof hy the purchaser.
- thereof by the purchaser.

  1.18 If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

  1.19 The purchaser, may terminate this contract in whole or in part if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract at its to perform any other contract.

  1.20 The purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- such similar goods, works or services.

  Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders having multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.
- SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS QUOTATION.
- 2.1
- 2.2

- 2.6 2.7

- QUOTATION.

  Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.

  Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. Quotation submitted must be complete in all respects.

  Any afteration made by the bidder must be initialled.

  Use of correcting fluid is prohibited

  Quotation will be opened in public as soon as practicable after the closing time of quotation.

  Where practical, prices are made public at the time of opening quotations.

  If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS.

  Couldation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.

  Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate seated envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- rejection as being invalor.

  All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is receive open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 3.4 A specific box is provided for the receipt of quotations, and no quotation number written on the envelope.

  3.5 No quotation/bix and the design date and time of quotation will be considered.

  3.6 No quotation/bix sent through the post will be considered it its received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.

  3.6 Quotation documents must not be included in packages containing samples. Such quotations may be rejected as help invalid.

## **DECLARATION OF INTEREST**

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
  - the bidder is employed by the state; and/or
  - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. li	order to give effect to the above, the following questionnaire m	nust be ca	ompleted and submitted with	the quote.		
2.1.	Full Name of bidder/representative	2.4.	Company Registration Nun	nher <sup>,</sup>		
2.2.	Identity Number:	. 2.5.	Tax Reference Number:			
2.3.	Position occupied in the Company (director, trustee, sharehold	der2):2.6.	VAT Registration Number:		• • • • • • • • • • • • • • • • • • • •	
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	The names of all directors / trustees / shareholders / member employee / persal numbers must be indicated in paragraph 3	below.		x reference numb		if applicable, PPLICABLE
2.8. 2.8.1	Are you or any person connected with the bidder presently em. If so, furnish the following particulars:	nployed b	y the state?		YES	NO
	Name of person / director / trustee / shareholder/ member:					
	Name of state institution at which you or the person connected	to the his	ider is employed:		••••••	• • • • • • • • • • • • • • • • • • • •
	Position occupied in the state institution:	to the bi	Any other particulars:	***************************************	**********	***************************************
2.8.2	If you are presently employed by the state, did you obtain the	ne appror	riate authority to undertake r	remunerative work	outside	employment
	in the public sector?			Cindiscidure Work		
2.8.2	.1. If yes, did you attach proof of such authority to the quote d	locument	?		YES	NO
<u>(Note: F</u>	ailure to submit proof of such authority, where applicable, may	result in	the disqualification of the que	ote.)		
2.8.2	<ol><li>It no, furnish reasons for non-submission of such proof:</li></ol>			_		
2.9.	Did you or your spouse, or any of the company's directors / tr	ustees / s	shareholders / members or th	reir spouses cond	uct busin	 ess with the
	state in the previous twelve months?				YES	NO
2.9,1	. If so, furnish particulars:					
2.10.	Do you, or any person connected with the bidder, have any rel	lationship	(family, friend, other) with a	person employed	by the sta	ate and who
	may be involved with the evaluation and or adjudication of this	auote?			YES	TNOT
2.10.	1. If so, furnish particulars:		••••••••••			
2.11.	Are you, or any person connected with the bidder, aware of any	y relation	ship (family, friend, other) be	tween any other bi	idder and	any person
	employed by the state who may be involved with the evaluation	n and or	adjudication of this quote?		YES	TNOT
2.11.	1. If so, furnish particulars:					
2.12,	Do you or any of the directors / trustees / shareholders / members	ers of the	company have any interest i	n any other related	<u>l</u> compan	ies whether
0.40	or not they are bidding for this contract?				YES	NO
2.12.	1. If so, furnish particulars:					
<b>3.</b> NB:	Full details of directors / trustees / members / shareholders The Department Of Health will validate details of directors / tr	s. rijetooe /	members / shareholders of	n CSD. It is the su	nnlioro! r	an an aibilite
	to ensure that their details are up-to-date and verified on CSD not be considered and passed over as non-compliant according	). If the C	epartment cannot validate th	ne <b>information</b> on	CSD, th	e quote will
4	DECLARATION	y to Math	mai Treasury instruction Not	e 4 (a) 2016/17.		
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FUR	IE UNDERSIGNED (NAME) NISHED IN PARAGRAPHS 2.	• • • • • • • • • • • • • • • • • • • •	CERT	IFY THAT THE	. INFOR	MATION
I AC	CEPT THAT THE STATE MAY REJECT THE QUOTE VE TO BE FALSE.	E OR A	CT AGAINST ME SHOU	LD THIS DECL	ARATI	ON
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	of bidder Signature	••	Position			••••••
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	' means –					
a)	any national or provincial department, national or provincial public entity	ог с)	provincial legislature;			
	constitutional institution within the meaning of the Public Finance Manageme Act, 1999 (Act No. 1 of 1999); any municipality or municipal entity;		national Assembly or the national C Parliament.	ouncil of provinces; or		

<sup>2&</sup>quot;Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.