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**KWAZULU-NATAL PROVINCE**
HEALTH
REPUBLIC OF SOUTH AFRICA

KZN HEALTH

KZN Health Intranet

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KZN Health > Components > Supply Chain Management

AdvertQuote**KWAZULU-NATAL PROVINCE**
HEALTH
REPUBLIC OF SOUTH AFRICA**Quotation Advert**

Opening Date: 2021-09-09

Closing Date: 2021-09-16

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Nseleni CHC

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: Nseleni CHC

Date Submitted: 2021-09-09

ITEM CATEGORY AND DETAILSQuotation Number: ZNQ:
NSe 276 / 2021 - 2022

Item Category: Goods

Item Description: 12 months contract for supply of prescription spectacles

Quantity (if supplies): n/a

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Select...

Date:

Time:

Venue:

QUOTES CAN BE COLLECTED FROM: KZN health internet page

QUOTES SHOULD BE DELIVERED TO: Tender box. No emailed tender documents will be accepted

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Mrs. B. D. Zulu

Email: buyiswa.khuzwayo@kznhealth.gov.za

Contact Number: 0357951124

Finance Manager Name:

Mr. S. Cele

Finance Manager Signature:



No late quotes will be considered

| ENQUIRIES / IMIBUZO | DATE POSTED | CONTACT NUMBER |
|---------------------|----------------|----------------------|
| MRS B. D. ZULU | 03 / 09 / 2021 | 035 795 1124 EXT 160 |

QUOTATION ARE INVITED FOR THE UNDERMENTIONED REQUIREMENTS OF THE PROVINCIAL ADMINISTRATION KWAZULU NATAL

1. Quotations / tender documents must be on the original official quotation form, which must be completed in **ALL** respects and all information must be supplied as stipulated in the quotation document.
2. Quotations / tender documents must be supplied in sealed envelopes.
3. All quotation / tender documents must be deposited in the tender box provided next to the notice board outside the building next to security desk
4. Late quotations will never be entertained.
5. Incomplete quotation forms / tender documents will be disqualified.
6. Tenders may under no circumstances deviate from specifications.
7. **Each quotation must have a separate declaration form.**
8. All accessories required must be included.
9. Successful tenders must produce samples before purchases (if necessary).
10. Bidders must contact Mrs. B. D. Zulu should they require any clarity on specification.
11. Usage correction fluid is prohibited.
12. **NO EMAILED TENDER DOCUMENTS WILL BE ACCEPTED.**
13. please attach copy of your csd summary report not older than 1 month for each quotation..
14. **ALL HTS SPECIFICATION MUST BE FILLED AND RETURNED WITH THE QUOTATION**
15. all appliances must be sabs approved.
16. **SIGNATURES ON QUOTATION FORM MUST BE THE SAME AS ON THE SBD 4 FORM.**
17. **For tenders above R30 000.01 BBBEE certificate must be attached.**
18. Any deviations from the above will be disqualified.
19. **Quotations will be evaluated based on price, specification, correctness of information, promotion of enterprises located within the District of the organization and promotion of enterprises located in the rural areas within the district of the organization calling the bid.**
20. **PLEASE NOTE THAT THE VAT MUST BE CALCULATED AT 15% IF YOU ARE A VAT VENDOR.**

Closing date: 16 / 09 / 2021

STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: **NSELENI CHC**
 DATE ADVERTISED: **09 SEPTEMBER 2021** CLOSING DATE: **16 SEPTEMBER 2021** CLOSING TIME: **11:00**
 FACSIMILE NUMBER: **0357951335** E-MAIL ADDRESS: **buyiswa.khuzwayo@kznhealth.gov.za**
 PHYSICAL ADDRESS: **645 UBHEJANE ROAD NSELENI TOWN T/SHIP**

ZNQ NUMBER: **NSE 276 / 2021-2022**

DESCRIPTION: **SUPPLY OF PRESCRIPTION SPECTACLES**

CONTRACT PERIOD: **12 MONTHS** VALIDITY PERIOD 60 Days SARS PIN:
 (if applicable)

CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.

UNIQUE REGISTRATION REFERENCE

DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)

TENDER BOX NEXT TO NOTICE BOARD NEAR MAIN DOOR

Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.

The quote box is open from 08:00 to 15:30.

ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE FOLLOWING PARTICULARS MUST BE FURNISHED
 (FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED)

NAME OF BIDDER

POSTAL ADDRESS

STREET ADDRESS

TELEPHONE NUMBER CODE.....NUMBER..... FACSIMILE NUMBER CODE.....NUMBER.....

CELLPHONE NUMBER

E-MAIL ADDRESS

VAT REGISTRATION NUMBER (If VAT vendor)

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)

| | |
|-----|----|
| YES | NO |
|-----|----|

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ZNQ NUMBER: NSE 276 / 2021-2022

| DESCRIPTION: | SUPPLY OF PRESCRIPTION SPECTACLES |
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| 91 | 92 |
| 93 | 94 |
| 95 | 96 |
| 97 | 98 |
| 99 | 100 |

[By signing this document I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

| Item No | Quantity | Description | Brand & model | Country of manufacture | Price | |
|--|----------|--|---------------|------------------------|-------|---|
| | | | | | R | c |
| | | SUPPLY AND DELIVER | | | | |
| 01 | | PRESCRIPTION OF PRESCRIPTION SPECTACLES | | | | |
| | | FOR THE PERIOD OF 12 MONTHS | | | | |
| | | | | | | |
| | | SPECIFICATIONS ATTACHED MUST BE FILLED AND | | | | |
| | | RETURED BACK WITH THE DOCUMENT | | | | |
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| VALUE ADDED TAX @ 15% (Only if VAT Vendor) | | | | | | |
| TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days) | | | | | | |

| | | | |
|--|--|--|--|
| Does This Offer Comply With The Specification? | | Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification? | |
| Is The Price Firm? | | State Delivery Period E.G. <i>E.G. 1day, 1week</i> | |

Contact Person: **B. D. ZULU** Tel: **0357951124**
E-Mail Address: **buviswa.khuzwayo@kznhealth.org**

Contact Person: **S. MANYONI** Tel: **0357951124**

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
- the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.
- 2.1. Full Name of bidder/representative..... 2.4. Company Registration Number:
- 2.2. Identity Number: 2.5. Tax Reference Number:
- 2.3. Position occupied in the Company (director, trustee, shareholder?): 2.6. VAT Registration Number:
- 2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]
- 2.8. Are you or any person connected with the bidder presently employed by the state?

| | |
|-----|----|
| YES | NO |
|-----|----|
- 2.8.1. If so, furnish the following particulars:
- Name of person / director / trustee / shareholder/ member:
- Name of state institution at which you or the person connected to the bidder is employed:
- Position occupied in the state institution: Any other particulars:
- 2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector?

| | |
|-----|----|
| YES | NO |
|-----|----|
- 2.8.2.1. If yes, did you attach proof of such authority to the quote document?
- (Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)*
- 2.8.2.2. If no, furnish reasons for non-submission of such proof:
- 2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months?

| | |
|-----|----|
| YES | NO |
|-----|----|
- 2.9.1. If so, furnish particulars:
- 2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote?

| | |
|-----|----|
| YES | NO |
|-----|----|
- 2.10.1. If so, furnish particulars:
- 2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote?

| | |
|-----|----|
| YES | NO |
|-----|----|
- 2.11.1. If so, furnish particulars:
- 2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract?

| | |
|-----|----|
| YES | NO |
|-----|----|
- 2.12.1. If so, furnish particulars:
- 3. Full details of directors / trustees / members / shareholders.**
- NB: The Department Of Health will validate **details of directors / trustees / members / shareholders** on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the **information** on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4 DECLARATION

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

| | | | |
|----------------|-----------|----------|-------|
| | | | |
| Name of bidder | Signature | Position | Date |

¹"State" means –

- | | |
|--|--|
| <p>a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);</p> <p>b) any municipality or municipal entity;</p> | <p>c) provincial legislature;</p> <p>d) national Assembly or the national Council of provinces; or</p> <p>e) Parliament.</p> |
|--|--|

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
 - (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

- 7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting take place
- (ii) Date / / Time : Place

| | |
|--------------------|---|
| Institution Stamp: | Institution Site Inspection / briefing session Official |
| | Full Name: |
| | Signature: |
| | Date: |

8. STATEMENT OF SUPPLIES AND SERVICES

- 8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

- 9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- | | |
|--|--|
| (i) the name, address and registration number of the supplier; | (iv) a description and quantity or volume of the goods or services supplied; |
| (ii) the name and address of the recipient; | (v) the official department order number issued to the supplier; |
| (iii) an individual serialized number and the date upon which the tax invoice is issued; | (vi) the value of the supply, the amount of tax charged; |
| | (vii) the words tax invoice in a prominent place. |

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

| | POINTS |
|---|--------|
| PRICE | 80 |
| B-BBEE STATUS LEVEL OF CONTRIBUTOR | 20 |
| Total points for Price and B-BBEE must not exceed | 100 |

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

P_s = Points scored for price of bid under consideration
 P_t = Price of bid under consideration
 P_{\min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

| B-BBEE Status Level of Contributor | Number of points (80/20 system) |
|------------------------------------|---------------------------------|
| 1 | 20 |
| 2 | 18 |
| 3 | 14 |
| 4 | 12 |
| 5 | 8 |
| 6 | 6 |
| 7 | 4 |
| 8 | 2 |
| Non-compliant contributor | 0 |

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

| | | | |
|-----|--|----|--|
| YES | | NO | |
|-----|--|----|--|

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

| | | | |
|-----|--|----|--|
| YES | | NO | |
|-----|--|----|--|

| Designated Group: An EME or QSE which is at least 51% owned by: | EME ✓ | QSE ✓ |
|---|----------|----------|
| Black people | | |
| Black people who are youth | | |
| Black people who are women | | |
| Black people with disabilities | | |
| Black people living in rural or underdeveloped areas or townships | | |
| Cooperative owned by black people | | |
| Black people who are military veterans | | |
| OR | | |
| Any EME | | |
| Any QSE | | |

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS.....

.....
.....



NSELENICOMMUNITY HEALTH CENTRE

SPEC NO.: NSEL -GM1-2020/2021

ZNQ NO.:NSE

SUPPLY AND DELIVERY OF SINGLE VISION, BIFOCAL AND MULTI-FOCAL SPECTACLES, COMPLETE SET TO: NSELENI CHC FOR THE PERIODS OF 12 MONTHS.**Full description of item/s:**

A) SPECTACLES: SINGLE VISION SPECTACLE COMPLETE SET (HTS SPECIFICATION ATTACHED)

B) SPECTACLES: BIFOCAL SPECTACLE COMPLETE SET (HTS SPECIFICATION ATTACHED)

C) SPECTACLES: MULTI-FOCAL SPECTACLE COMPLETE SET (HTS SPECIFICATION ATTACHED)

PLEASE NOTE:

- Total Estimated quantities for the Duration of the contract: +-2000 PAIRS
- If during the duration of this contract KZN Department of Health or National Department of Health enters into the contract for the Similar Item/s this contract will be cancelled on one month notice.

Instruction to Bidders.

- The Bidder is required to make comments on section A and B about service(s) and item(s) the Bidder is prepared to offer:
- All pages must be fully signed
- Failure to sign and comment may disqualify the Bidder
- Fully completed form must be returned back with the Quotation Documents and other supporting documents
- Enquiries regarding quote may be directed to: Mrs B. D. Zulu at 035 795 1124. Ext. 160
- Enquiries regarding technical information may be directed to: Ms S. Manyoni @035 7951124

SECTION A: SPECIFICATION

1. This Bid require that all Bidders must fully complete the Health Technological Services Department's Specification on this bid (HTS Spec attached)

NB: Failure to comply will surely invalidate the Bid.**BIDDER'S COMMENTS:**

2. The Bidder is required to specify the Brand Name (if any) and Product code of an item(s) on this bid

BIDDER'S COMMENTS:

3. This Bid requires that all Bid's prices offered are firm for the duration of a contract and all costs (Incl V.A.T) must be included on this bid

BIDDER'S COMMENTS:

BIDDER'S AUTHORIZED REPRESENTATIVE SIGNATURE:

4. The successful Supplier will be required to deliver the item on this Bid as per the instruction to deliver/ Order by Nseleni CHC

BIDDER'S COMMENTS:

5. The Item(s) on this Bid must be according to SABS and / Approved

BIDDER'S COMMENTS:

6. This Bid must be accompanied by samples for each product quoted for.

- ✓ Sample shall be supplied by the Bidder at his/her own risk and expense
- ✓ The Department shall not be obliged to pay for such sample
- ✓ Samples must be clearly marked

- ✚ Name of the Company
- ✚ Item Description
- ✚ Brand Name
- ✚ Bid number

NB: Failure to comply will surely invalidate the Bid.

BIDDER'S COMMENTS:

7. The successful Bidder will be required to sign a 12 months Service Level Agreement (SLA) with Nseleni CHC

BIDDER'S COMMENTS:

8. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- ✓ if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser
- ✓ If the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

BIDDER'S COMMENTS:

9. In emergency cases, the Department of Health reserves the right to request the successful bidder/s to effect deliveries at any given time including Saturdays, Sundays and public holidays

BIDDER'S AUTHORIZED REPRESENTATIVE SIGNATURE:

BIDDER’S COMMENTS:

10. The total estimated usage for the duration of Contract is: +-2000 Pairs

The Nseleni CHC is under no obligation to purchase any stock, which is in excess of the indicated quantities of each item. The quantities reflected in the bid forms are estimated quantities and no guarantee is given or implied as to the actual quantity which will be ordered.

BIDDER’S COMMENTS:

11. Nseleni CHC also reserves the right to purchase its requirements elsewhere outside the contract if:

- a) The minimum packing or minimum order quantity specified by the contractor be more than that of an institution's requirement.
- b) The item(s) are urgently required and not immediately available.
- c) An emergency arises.
- d) The Bidder fails to deliver the required items as per instruction to deliver

BIDDER’S COMMENTS:

12. The Bidder must quote per packaging/ unit of issue as per (Refer to attached Quotation)

BIDDER’S COMMENTS:

13. The Quantities to be delivered for an Order will be determined by Nseleni CHC and will be on the Instruction to deliver/ an Official Order

BIDDER’S COMMENTS:

14. Only Bidders whose core Business as per Central Supplier Database (CSD) is the Supply/ Servicing of the required item on this bid will be considered

BIDDER’S COMMENTS:

BIDDER’S AUTHORIZED REPRESENTATIVE SIGNATURE:

15. The successful Bidder will be required to hold a meeting with the hospital to discuss implementation of the SLA and working arrangement. Minutes of that meeting/ resolutions will be part of SLA to be signed by CHC and Service Provider.
BIDDER'S COMMENTS:

16. The Bidder must provide options for the CHC to choose from at least five (5) different types of plastic frames unisex and five(5) different types metal frames unisex in the same price quoted.
BIDDER'S COMMENTS:

17. The successful Bidder will be required to place different types of frames as per Clause 16 into the existing display case to allow clients to choose at no extra cost.
BIDDER'S COMMENTS:

18. The successful Bidder must note that, should an exceptional situation arise where the institution requires the repairs of spectacle(s), a separate quotation will be called for.
BIDDER'S COMMENTS:

19. Payment will be made strictly within 30 Days from the date the Valid invoice received by Nseleni CHC
BIDDER'S COMMENTS:

SECTION B: CONDITIONS OF THIS BID**THE BIDDER IS REQUIRED TO COMMENT BY TICKING ONLY ONE BLOCK PER ROW (CLAUSE) BELOW**

| Clause No. | Description | Bidder's Comment: Offer will Comply? | |
|---------------|---|---|----|
| | | TICK ONE(v) | |
| | | YES | NO |
| aB1 | The Supplier must supply product that is new, no defect, product of the most recent or current models, and that incorporate all recent improvements in design and materials. | | |
| aB2 | Bidders must submit their offers in line with the bid specifications. Offers exceeding specification are also deem to be in line with the specification. NB: Failure to comply shall invalidate the bid | | |
| aB3 | Bids must be for supply ex duty paid stocks held in the Republic of South Africa during the contract period. Nseleni CHC is under no obligation to purchase any stock, which is in excess of the indicated quantities of each item. The quantities reflected in the bid forms are estimated quantities and no guarantee is given or implied as to the actual quantity which will be ordered. | | |
| aB4 | Nseleni CHC also reserves the right to purchase its requirements elsewhere outside the contract if: a) The minimum packing or minimum order quantity specified by the contractor be more than that of an institution's requirement. b) The item(s) are urgently required and not immediately available. c) An emergency arises. d) The Bidder fails to deliver the required items as per instruction to deliver | | |
| aB5 | The Supplier must honour the proposed delivery date and any delays must be approved by Nseleni CHC. Nseleni CHC may then extend the delivery date, if and as it deems fit. Should the Contractor fail to supply the offer within the time stated in his bid, or within the extended time allowed to him, the Nseleni CHC reserves the right to cancel the order | | |
| aB6 | Product(s) shall be delivered on Weekdays between 07:30 and 16:00. No goods or service will be received on Saturdays, Sundays and public holidays. | | |
| aB7 | The Supplier must comply with the General Conditions of Contract by Treasury Department, Environmental Management Act no.107 of 1998, Occupational Health and Safety Act no.83 of 1995, Food, Cosmetics and Disinfectants Act no.54 of 1972, Hazardous Substances Act no.15 of 1973 and other relevant regulations | | |
| aB8 | The Bidder must specify the product code or catalogue number and Brand name of the item willing to offer | | |
| aB9 | All applicable Items on this bid (quote) must be SABS and ISO Approved. | | |
| Clause | | Bidder's Comment: Offer will Comply? | |

BIDDER'S AUTHORIZED REPRESENTATIVE SIGNATURE:

| | Description | TICK ONE(v) | |
|------|--|-------------|----|
| | | YES | NO |
| aB10 | The Bidder must specify the country of Manufacture on Official Price Page | | |
| aB11 | <p>The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:</p> <ul style="list-style-type: none"> ✓ if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser ✓ If the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract. | | |
| aB12 | <p>Where the sample is required, it must be submitted at the Bidders' expense and risk for the purpose of visual screening of products during the evaluation phase. Hence, all samples submitted for visual screening must be a true representation of the product which will be supplied.</p> <p>NB: Sample should be marked with : Company name and contacts, ZNQ number, Brand Name, Product Code</p> | | |
| aB13 | <p>This Bid must be accompanied by samples for each product quoted for.</p> <ul style="list-style-type: none"> ✓ Sample shall be supplied by the Bidder at his/her own risk and expense ✓ The Department shall not be obliged to pay for such sample ✓ Samples must be clearly marked <ul style="list-style-type: none"> ✚ Name of the Company ✚ Item Description ✚ Brand Name ✚ Bid number <p>NB: Failure to comply will surely invalidate the Bid.</p> | | |
| aB14 | <p><u>Document of Undertaking</u></p> <ul style="list-style-type: none"> ▪ In the event of the Bidder not being the actual manufacture and will be sourcing the product(s) from another company, a letter from that company (i.e.)/ supplier(s) confirming firm's supply arrangement(s) including lead times in this regard, must accompany your bid at closing date and time. The said company/ manufacturer/ supplier issuing such letter must confirm that it has familiarized itself with item description/ specification and bid conditions. ▪ If the Bidder is the Manufacturer must also indicate in writing (attach letter). The institutional Bid Evaluation might request to visit the Bidder's warehouse/ factory prior making award to confirm if the Bidder is actually the Manufacturer. <p>NB: Failure to comply will result to the bid being passed over</p> | | |

BIDDER'S AUTHORIZED REPRESENTATIVE SIGNATURE:

| | | | |
|------|--|--|--|
| aB15 | Packaging: The following information must be clearly and indelibly printed on all inner and outer packaging:- <ul style="list-style-type: none"> ➤ The product name, product code as relevant, quantity of contents (e.g box of 100units), expiry date (if applicable). ➤ Size of the product, date of manufacture and trademark or trade name of the manufacture ➤ All products must be packed in acceptable containers/packets/box/bale, where applicable, specifically developed for the product ➤ The word “sterile” (where applicable) ➤ The warning information, instructions and conditions under which the product must be stored ➤ Labels for consumable items must be clearly marked for occupational health and safety purposes | | |
| aB16 | The successful Bidder must note that, should an exceptional situation arise where the institution requires the repairs of spectacle(s), a separate quotation will be called for. | | |

DECLARATION

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

NAME OF THE BIDDER (COMPANY):

CENTRAL DATABASE REGISTRATION NUMBER:

UNIQUE REGISTRATION REFERENCE NUMBER (36 DIGITS):

.....

BIDDER'S AUTHORIZED REPRESENTATIVE NAME:

Date:

BIDDER'S AUTHORIZED REPRESENTATIVE SIGNATURE:

OFFICIAL PRICE PAGE FOR QUOTATIONS

DESCRIPTION: SUPPLY AND DELIVERY OF SINGLE VISION, BIFOCAL AND MULTI-FOCAL SPECTACLES, COMPLETE SET TO: NSELENI COMMUNITY HEALTH CENTRE FOR THE PERIOD OF 12 MONTHS.

SIGNATURE OF THE BIDDER: DATE:

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED:

| <u>ITEM NO.</u> | <u>DESCRIPTION</u> | <u>Packaging / Unit of Issue</u> | <u>Brand and Model</u> | <u>Country of Manufacture</u> | <u>Price Per Packaging / Unit of Issue Excl. Vat</u> |
|-----------------|---|----------------------------------|------------------------|-------------------------------|--|
| 01 | SPECTACLES: SINGLE VISION SPECTACLE COMPLETE SET (HTS SPECIFICATION ATTACHED) | Complete Set | | | |
| 02 | SPECTACLES: BIFOCAL SPECTACLE COMPLETE SET (HTS SPECIFICATION ATTACHED) | Complete Set | | | |
| 03 | SPECTACLES: MULTI-FOCAL SPECTACLE COMPLETE SET (HTS SPECIFICATION ATTACHED) | Complete Set | | | |

SUPPLIER VAT NUMBER (IF VAT VENDOR):

VALIDITY PERIOD: 60 DAYS.

| | | | |
|--|--|--|--|
| Does this offer comply with specification? | | Does the article conform to S.A.N.S. / S.A.B.S. Specification? | |
| Is the price firm? | | Delivery period will be specified in the SLA | |

| | |
|--|--|
| Enquiries Regarding <u>Quote</u> may be directed to: Contact Person: Tel: Email Address: | Enquiries Regarding <u>technical information</u> may be directed to: Contact Person: Tel: Email Address: |
|--|--|

BIDDER'S AUTHORIZED REPRESENTATIVE SIGNATURE:

Revised: 28/02/2019

PROVINCE OF KWAZULU-NATAL

DEPARTMENT OF HEALTH

HEALTH TECHNOLOGY SERVICES
(H.T.S)

SPECIFICATION FOR:

SPECIFICATION: H.T.S. NO. M 71 (MECHANICAL)

Description of Unit:

VISUAL ASSISTIVE DEVICES

Intended Areas of Use:

Clinics
CHC
District Hospitals
Regional Hospitals
Tertiary Hospitals
Specialised Eye Hospitals

Expert Advisory Group:

Ophthalmology:

Ms. S. Mthethwa - Mr.Z.Mnwabe
Ms. J. Naidoo - Mr. P. Mdalose
Mr. S. Gwala - Ms. Shingange
Mr. S. Nyawo

SPECIFICATION: H.T.S. M 71 (MECHANICAL)

REVISED: 28/02/2019

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NB: GENERAL CLAUSES THAT DO NOT APPLY TO THE EQUIPMENT OFFERED MUST BE ANSWERED "COMPLIES", "DOES NOT COMPLY" OR ANSWER THE QUESTION UNDER BIDDERS COMMENTS.

| NO | SPECIFICATION | BIDDERS COMMENT STATE "COMPLIES" "DOES NOT COMPLY" OR ANSWER THE QUESTION. |
|-------------|--|--|
| Clause G1 | The space provided under "Bidder's Comments" for each clause must be used for this purpose. Bidders who neglect to provide answers to every Clause in this Bid Specification will be disqualified. Bidders must note that abbreviated answers e.g. N/A etc. will not be accepted. Bidders must also note that no part of any clause/s in this Bid Specification may be altered. Where there are traces of alterations found to any clauses in this Bid Specification during Adjudication, the Adjudication Committee will reserve the right to disqualify the bidder. The Bidder must clearly indicate if their offered product complies with the stated requirements, by indicating, "Complies" or "Does not comply" or answer the question next to the corresponding clause. | |
| Clause G2 | All responses must be clear and legible. | |
| Clause G3 | 1.1 GUARANTEE: | |
| Clause G3.1 | All Equipment, Materials and Workmanship provided under this Contract must be Guaranteed for a minimum period of twenty four (24) Months. The successful bidder must arrange with the respective Hospital / Institution and the Health Technology Services before Commissioning the Equipment at the respective Hospital / Institution. The bidder to note that the Guarantee period must only take effect upon successful Commissioning at the respective Hospital / Institution and 1.2 successful test and acceptance by the Health Technology Services. | |
| Clause G3.2 | 1.3 State percentage guaranteed up time of machine (Should be at least 99%). | |
| Clause G3.3 | The recommended number of services, per annum, by the manufacturer, must be included during and up until the end of the guarantee period and all costs related to the provision of such service/s will be for the bidders account. | |
| Clause G3.4 | The bidder must state the number of services that will be provided during and up to the end of the guarantee period. | |
| Clause G3.5 | Any breakdown during the guarantee period must include all cost (spares, labour, travelling and sundries) for any prescribed maintenance services (major and minor) as well as any QA testing that is required by Department Health's Radiation Control Board during the guarantee period. | |
| Clause G3.6 | Travelling and Travelling Time costs must be included during the Guarantee Period? | |
| Clause G3.7 | Spares that may be required during the Guarantee Period will be | |

SPECIFICATION: H.T.S. M 71 (MECHANICAL)

REVISED: 28/02/2019

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| NO | SPECIFICATION | BIDDERS COMMENT STATE "COMPLIES" "DOES NOT COMPLY" OR ANSWER THE QUESTION. |
|--------------|--|--|
| | supplied at the expense of the bidder. | |
| Clause G3.8 | Downtime during the Guarantee Period must extend the Guarantee time on a Day-to-Day basis. | |
| Clause G3.9 | Any repetition (twice or more) of the same type of fault that first occurred during the guarantee period must be considered as a repair under guarantee if it occurs within the first year after the expiry of the guarantee period. | |
| Clause G3.10 | The same guarantee conditions must apply to replacement units. | |
| Clause G4 | The successful bidder must Supply, Deliver, Commission and install the Equipment and will be required to demonstrate the product to the applicable Staff at the Institution and costs for the abovementioned must be included in the final bid price. | |
| Clause G5 | Bidders must offer the Health Technology Service's In House Technicians a demonstration of the product, which will enable the Health Technology Service's In House Technicians to become acquainted with the equipment during the Test and Acceptance phase. | |
| Clause G6 | Preference may be given to a make and model that has been technically and clinically evaluated by a Government Institution within the R.S.A. (Attach proof of evaluation where applicable). | |
| Clause G7 | The successful bidder must provide the Health Technology Service's in house Technicians, full training in the calibration, maintenance, service and repair of the product down to PCB Level. N.B. The quality and level of the training must be equivalent to the manufacturer's original factory training and any costs incurred to provide this training will be for the bidders account. A Certificate of Competency must be issued on completion of the training. The Training must be provided by the successful bidder to the Health Technology Services within three months from date of initial supply and delivery of the equipment to the end user. | |
| Clause G8 | SERVICING: | |
| Clause G8.1 | The bidder must have a well established service and repair facility in KwaZulu-Natal, to service, repair and calibrate the equipment offered. (The Health Technology Services reserves the right to inspect the premises). | |

| NO | SPECIFICATION | BIDDERS COMMENT STATE "COMPLIES" "DOES NOT COMPLY" OR ANSWER THE QUESTION. |
|-------------|---|--|
| Clause G8.2 | If the service is subcontracted to a local service agent, a signed copy of the letter of appointment by the bidder and acceptance by the subcontractor must be submitted with this bid / quotation. (The Health Technology Services reserves the right to inspect the premises). | |
| Clause G8.3 | State Number of other medical equipment "Repair & Service" Agencies (excluding your Agency) represented by the subcontractor. | |
| Clause G8.4 | <p>Supply the Name, Address and Telephone Number/s of the Local Service Department within KwaZulu-Natal.</p> <p>Please supply details as follows:</p> <p>Company name : _____</p> <p>Physical Address : _____</p> <p>_____</p> <p>Telephone Number/s : _____</p> <p>Fax number : _____</p> <p>_____</p> <p><i>(The Health Technology Services reserves the right to inspect the premises).</i></p> | |
| Clause G8.5 | State if the Technician(s) are in the direct employ of the bidder or a subcontractor. | |
| Clause G8.6 | The bidder must supply information on the number of Technicians permanently working in KwaZulu-Natal and their names and contact Telephone Number/s must be listed (Directly employed or subcontracted) in an annexure to the bid document. | |
| Clause G8.7 | The Technician(s) must be original equipment manufacturer trained to deal with the service, repair and calibration of the equipment quoted on. N.B. Proof of original equipment manufacturer training must be submitted with this bid / quotation offer. | |
| Clause G8.8 | The Institution's requirement is that a technician is available within a reasonable time (24 hours) to attend to malfunctioning equipment. The Bidder to state the technician per install base e.g. equipment ratio to technician ratio, e.g. 1 technician per 10 pieces of equipment. | |
| Clause G9 | <p>The bidder must Guarantee that no additional equipment will be required</p> <p>for the successful operation of the equipment bided for on delivery and commissioning at the customers site. A starter pack of all essential</p> | |

| NO | SPECIFICATION | BIDDERS COMMENT STATE "COMPLIES" "DOES NOT COMPLY" OR ANSWER THE QUESTION. |
|--------------|---|--|
| | accessories and disposables must be supplied so that the unit can be put into immediate operation. The cost of the starter pack must be included in the final bid price. | |
| Clause G10 | Optional accessories must be offered for separately on the Schedule of optional accessories found at the end of this Technical specification, indicating catalogue numbers, correct descriptions and Prices inclusive of V.A.T. | |
| Clause G11 | Bidder must state the period of time for delivery of Spare parts following the receipt of an official order as follows: 0 to 10 days; 0 to 20 days; 0 to 30 days; 0 to 60 days; 0 to 90 days; more than 90 days. | |
| Clause G11.1 | The Bidder must supply with this offer a list together with the quantities of spares held locally in stock in the KwaZulu-Natal Province on the offered product. The Health Technology Services reserves the right to inspect the premises to verify the spares stock held. | |
| Clause G12 | The bidder must include a firm commitment in writing, which must be attached with this bid that they would supply spares, components, upgrades, complete original service / repair manual, technical support and ongoing training support for technical staff of the Health Technology Services and the end users Department of Health, KwaZulu-Natal throughout the life cycle of the equipment offered. | |
| Clause G13 | Spares must be available for 10 (Ten) years from the original equipment manufacturer for the product offered. | |
| Clause G14 | The successful bidder must include in their offer at no extra cost to the final bid price: | |
| Clause G14.1 | Complete user Operation / Maintenance Manual x 2 (two) Book / File; CD; DVD copies in English Language. | |
| Clause G14.2 | Complete ORIGINAL Service / Repair Manual x 2 (two) Book / File; CD; DVD copies in English Language which MUST include the following information: Fault Finding Guide, Circuit Diagrams / Schematics, Circuit Descriptions, and PCB Layouts, Calibration Guide, Part Numbers and exploded diagram of Mechanical Parts / Panels. | |
| Clause G14.3 | All the above Manuals must be properly bound in either a Book, File or CD form. | |
| Clause G14.4 | The Bidder must supply all software (including software-keys and / or passwords) to allow for trouble shooting (faultfinding), maintenance, calibrations, repairs and services at no additional cost. | |

| NO | SPECIFICATION | BIDDERS COMMENT STATE "COMPLIES" "DOES NOT COMPLY" OR ANSWER THE QUESTION. |
|----------------|--|--|
| Clause G15 | Does your Company have an after hour service back up facility. | |
| Clause G16 | If the equipment is taken away for repairs, a loan set must be made available on request to the end user by the Institution until the Institution's unit is returned. All costs incurred for providing the loan unit must be for the bidders account. | |
| Clause G17 | Bidder must bid on the latest model and Technology that fully complies with this Technical Specification. | |
| Clause G17.1 | The Bidder must state how long this technology has been commercially available (state when the model offered was launched). | |
| Clause G17.2 | The bidder must state if there are any near future updates expected. | |
| Clause G18 | The successful bidder must maintain a system for notifying and providing users with Updates, Modifications, new Software Releases and Recalls. | |
| 1.4 Clause G19 | The successful bidders must arrange for an acceptance test of the equipment with the Manager of the Health Technology Services and the Hospital Manager. A copy of the original answered Specification, copy of the invoice order and relevant paperwork (PH form) from the receiving Hospital must be submitted with the equipment when the ACCEPTANCE TEST is to be undertaken. | |
| Clause G20 | Where equipment bided for, operates off 220 Volt, 50Hz a.c. supply, bidder must ensure that the product being quoted for is fitted with a 15 Amp approved mains plug top, which is held together by two screws. | |
| Clause G21 | The unit must comply with an acceptable International Electrical Safety Standard such as IEC 60601-1 and 60601-1-2 for Medical Equipment where the quoted equipment operates off an electrical supply. | |
| Clause G22 | All equipment, the installation and any alteration / additions must comply with: | |
| Clause G22.1 | The Occupational Health and Safety Act (1993); | |
| Clause G22.2 | The wiring code S.A.N.S. 0142. | |
| Clause G23 | Units being quoted for must be CE Certified. (Attach a copy of certification). The make and the model offered must be reflected on the certificate. | |

| NO | SPECIFICATION | BIDDERS COMMENT STATE "COMPLIES" "DOES NOT COMPLY" OR ANSWER THE QUESTION. |
|--------------|--|--|
| Clause G24 | The Mains Cable of the unit being quoted for must be the Hospital Grade Type and it must be a minimum length of (3) three metres. N.B. The mains cable of the unit being quoted for must be S.A.N.S. colour coded. | |
| Clause G25 | The equipment being quoted for must be protected against Electro magnetic Interference. | |
| Clause G26 | Only new equipment must be quoted for. Refurbished and reconditioned equipment being quoted on will not be accepted. | |
| Clause G27 | Bidders must note that dedicated test equipment, spare parts and any special tooling required for the upkeep and maintenance of the equipment quoted on must be available to the Health Technology Services to procure if requested. | |
| Clause G28 | All the necessary calibration and maintenance software, where applicable, required to maintain and calibrate the equipment, must be supplied with the equipment to the Health Technology Services at no extra cost to the final bid price. | |
| Clause G29 | NB. HAZARDOUS SUBSTANCE ACT: | |
| Clause G29.1 | If this type of equipment / apparatus appears on the schedule of Hazardous Substances issued by the Directorate: Health Technology of the Department of Health, a license in terms of the Act on Hazardous Substances (Act. 15/1973) must be submitted with this bid document. The license must be registered under the bidders name or a letter of joint venture must be submitted by the license holder where the license is not in the name of the bidder. Bidders that neglect to submit a license will not be considered. | |
| Clause G29.2 | Bidder must state the Radiation Control licence number of the make and model of equipment offered. | License No: |
| Clause G29.3 | Where it has been established by the bidder that the equipment offered does not require Radiation Control licence, proof from the Radiation Control authority must be submitted with this bid document. | |
| Clause G30 | The system offered must comply fully with or exceed all of the minimum specification requirements per the Technical Clauses. | |
| Clause G31 | The offer submitted must be supported by descriptive literature, colour pamphlets, colour brochures and technical data sheets applicable to the offer (i.e. supporting information for all components of the system) must accompany the bid, failing which the bid will <u>not</u> be considered. | |
| Clause G32 | The equipment and any accessories ordered from the successful bidder will be delivered, installed, tested, calibrated, demonstrated | |

| NO | SPECIFICATION | BIDDERS COMMENT STATE "COMPLIES" "DOES NOT COMPLY" OR ANSWER THE QUESTION. |
|--------------|--|--|
| | (including specified training) and commissioned in the specific Hospital at the expense of the successful Bidder, prior to full payment being made. | |
| Clause G33 | All prices are to include V.A.T. and must be quoted in the South African currency. The price must be valid for a period of 180 days from closing date of bid. | |
| Clause G34 | If the product offered is unknown to the Department, the Department reserves the right to have the unit evaluated by a team of Technical and Clinical <u>experts</u> with regards to its functionality, performance and quality. The decision of this committee will be used as a motivation for the evaluation and recommendation of the bid. For this reason a demonstration unit must be readily available within 14 days, or the bidder must take arrangement for demonstration with representatives of the Department for the equipment offered at a site within South Africa where a same make and model of unit is installed and is in full clinical operation. The cost of this site visit is for the account of the bidder and it must therefore not place any obligation on the Department to procure from the bidder. | |
| Clause G35 | The Institution requesting the unit reserves the right to clinically trial and evaluate the unit in order to ensure that the unit meets the clinical requirements of the Department before adjudication of the bid. | |
| Clause G36 | UPGRADEABILITY WHERE APPLICABLE: | |
| Clause G36.1 | Bidders are to state the policy with regard to future software updates and the costs that will be involved. | |
| Clause G36.2 | The Bidder to state what hardware and software will be available, with costs and projected dates. | |
| Clause G37 | UPGRADE POLICY: | |
| Clause G37.1 | All future upgrades (hardware and software) involving <u>patient safety</u> must be offered at no additional cost. | |
| Clause G37.2 | All future upgrades removing software viruses from existing software must be supplied at no cost. | |
| Clause G37.3 | Any upgrade before or after installation of the equipment involving additional cost must be brought to the attention of the Manager, Health Technology Services. | |
| Clause G38 | The Bidder must indicate the expected life of their offered unit and software in years. | |

TECHNICAL SPECIFICATION.

Clause T1.

Complete Set of Spectacles

Definition: A complete set of spectacles with metal and plastic flexible temple, frames + lenses + spectacle case + spectacle cleaning cloth and a spectacle strap for children.

a.Types of lenses: Organic Plastic Lenses (CR39)
Polycarbonate Lenses (For Children)
High Refractive Index Lenses

b.Types of tints: Full Lens Fixed Tint
Gradient Fixed Tint
CR39 Photochromic Tint

c. Coatings: Anti- Reflection Coating

Clause T1.1 Single Vision Spectacle Set

| Description | Sph: 0.00 to 6.00 Cyl: 0.00 to 3.00 | Sph: 6.25 to 10.00 Cyl: 3.25 to 8.00 | Sph: >10.00 (must go up to -24.00) Cyl: > 8.00 |
|---------------------------|--|---|--|
| Clear Lenses | R | R | R |
| Full Lens Fixed Tint | R | R | R |
| Gradient Fixed Tint | R | R | R |
| Photochromic Tint CR39 | R | R | R |
| With Prisms | R | R | R |

Higher prescription plus powers must be knife edged to reduce edge thickness
Greater than -8.00DS and -3.00DC must be offered as a high refractive index lens.
High plus lenses must also be offered high refractive index lenses.

Clause T1.2 Bifocal Spectacle Set

| Description | Sph: 0.00 to 6.00 Cyl: 0.00 to 3.00 | Sph: 6.25 to 10.00 Cyl: 3.25 to 6.00 | Sph: >10.00 Cyl: > 6.00 |
|------------------------|--|---|--|
| Clear Lenses | R | R | R |
| Gradient Fixed Tint | R | R | R |
| Photochromic Tint CR39 | | | |
| With Prisms | R | R | R |

Reading Addition: +1.00 to +4.00 in +0.25 steps

Clause T1.3 Multifocal Spectacle Set

| Description | Sph: 0.00 to 6.00 Cyl: 0.00 to 3.00 | Sph: 6.25 to 10.00 Cyl: 3.25 to 6.00 | Sph: >10.00 Cyl: > 6.00 |
|------------------------|--|---|--|
| Clear Lenses | R | R | R |
| Gradient Fixed Tint | R | R | R |
| Photochromic Tint CR39 | | | |
| With Prisms | R | R | R |

Reading Addition: +1.00 to +4.00 in +0.25 steps

Clause T1.4 Ready-mades

Definition: Readers ready-mades to be available in a variety of frame designs and sizes.
Readers/ Minus must be in 0.50 DS steps starting from +/-1.00DS

| Description | | |
|--------------------------|--|--|
| Readers +1.00 to +4.00 | | |
| Minus -1.00 to -3.00 | | |
| Aphakics +8.00 to +15.00 | | |

Clause T1.5 Spectacle Frames

Definition: Frames are used to fit in spectacle lenses.

Requirements

1. Metal frames should have flexi – temples, spring back
2. Frames should be SABS approved for normal wear
3. Frames should be of current designs
4. Frames to cater for all: Face shapes, and sizes (oval, wide etc.), with varying temple lengths
Ages (including children of all age groups- starting from 3months old) minimum pupillary
Distance and both male and female frames
5. Variety of colours to be catered for in both metal and plastic ranges.
6. Pupillary distance 40 – 80mm range.

Clause T2. Accessories

Definition: Replacements and repairs.

| Description | Unit Price |
|--|-------------------|
| Metal frame replacement | R |
| Plastic frame replacement | R |
| Single vision clear standard lens replacement | R |
| Single vision standard lens with full fixed tint replacement | R |
| Single vision standard lens with gradient fixed tint replacement | R |
| Single vision standard lens with photochromic tint replacement | |
| Single vision standard lens with ARC replacement | |
| Bifocal clear standard lens replacement | R |
| Bifocal standard lens with full fixed tint replacement | R |
| Bifocal standard lens with gradient fixed tint replacement | R |
| Bifocal standard lens with photochromic tint replacement | R |
| Bifocal standard lens with ARC replacement | |
| Nose pads replacement sets (Tools and Nosepads) | R |
| Screw replacement sets (Tools and Screws) | R |
| Tint removal | R |
| Fixed tint addition | R |
| Gradient tint addition | R |

Clause T3. Low Vision Devices

| Low Vision Device | Magnification | | | | | | | | | |
|---|----------------------|---|----|---|----|---|-----|---|-------|---|
| Telescope | 3x | R | 4x | R | 6x | | 8x | R | | |
| Stand magnifier | 3x | R | 7x | R | 9x | R | 11x | R | 12.5x | R |
| Hand held magnifier | 1.5x | R | 3x | R | 4x | R | 6x | R | | |
| Dome magnifier | 1.5x | R | | | | | | | | |
| Bar magnifier | 1.5x | R | 2x | R | 3x | R | 5x | R | | |
| Chest magnifiers | | | | | | | | | | |
| Stand Magnifier with Light | | | | | | | | | | |
| Mounted magnifiers in form of specs for near- (max detail) + distance + max Tv. | 3x | R | 4x | R | 6x | R | | | | |
| Binocular Telescope | 3x | R | 4x | R | 6x | R | | | | |

Clause T4

The bidder must list all the standard **accessories** that will be supplied with the system at no extra cost to the final bid price.

Clause T5

Bidders must ensure that all other necessary accessories, that will be required in order that the unit may be put into immediate use, must clearly be quoted for and the prices of which inclusive of **V.A.T.** must be included in the final bid price.

Clause T6

The bidder must guarantee that no additional equipment will be required for the successful operation of the equipment bidden for on delivery and commissioning at the customers site. A starter pack of all essential accessories and disposables must be supplied so that the unit can be put into immediate operation. The cost of the starter pack must be included in the final bid price.

Clause T7

GUARANTEE

The bidder must provide a minimum of 24-month guarantee period for the unit offered.

SCHEDULE OF ACCESSORIES

Bidders must quote the price of the accessories listed as well as any other accessories that may be useful to the end users. The receiving Institutions may purchase individual accessories necessary for their particular Institution.

[illegible]

SCHEDULE OF OPTIONAL ACCESSORIES

Bidders must quote the price of the optional accessories listed as well as any other accessories that may be useful to the end users. The receiving Institutions may purchase individual accessories necessary for their particular Institution.

[illegible]

DETAILED TECHNICAL SPECIFICATION

GENERAL INFORMATION REQUIRED

FAILURE TO COMPLETE THIS PART WILL DISQUALIFY THE BIDDER

Make: _____

Model Number / Part Number for: _____

Country of Origin _____

Delivery Period _____

R S A Import Permit Holder (License No) _____

1.5 Bidder _____

Signature _____ Date _____

Address _____

Telephone No _____ Fax No. _____

Contact Person _____
(Please Print)