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AdvertQuoteKWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA**Quotation Advert**

Opening Date:	2021-09-30	
Closing Date:	2021-10-14	
Closing Time:	11:00	

INSTITUTION DETAILS

Institution Name:	Queen Nandi	<input checked="" type="checkbox"/>
Province:	KwaZulu-Natal	
Department or Entity:	Department of Health	
Division or section:	Central Supply Chain Management	
Place where goods / services is required	QNRH, 29 Union Street, Empangeni, 3880	
Date Submitted	2021-09-30	

ITEM CATEGORY AND DETAILS

Quotation Number:	ZNQ: QNH494/21-22	
Item Category:	Goods	<input checked="" type="checkbox"/>
Item Description:	Installation of a Low Pressure Medical Air Plant and LP Points in COVID Wards	

Quantity (if supplies)	07 Units
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COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type:	Compulsory Briefing Session	<input checked="" type="checkbox"/>
Date :	2021-10-05	
Time:	14H00	
Venue:	Workshop Grounds - QNRH, 29 Union Street, Empangeni, 3880	

QUOTES CAN BE COLLECTED FROM:	QNRH, 29 Union Street, Empangeni, 3880
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QUOTES SHOULD BE DELIVERED TO:	QNRH, 29 Union Street, Empangeni, 3880
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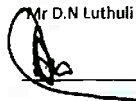
ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name:	Mr K.R. Nzimande
Email:	khayelihle.nzimande@kznhealth.gov.za
Contact Number:	(035) 907 7000

Finance Manager Name:

Mr D.N Luthuli

Finance Manager Signature:



No late quotes will be considered

STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: QUEEN NANDI REGIONAL HOSPITAL

DATE ADVERTISED: 30/09/2021 CLOSING DATE: 14/10/2021 CLOSING TIME: 11:00

FACSIMILE NUMBER: 0866292075 E-MAIL ADDRESS: fikile.mlambo@kznhealth.gov.za

PHYSICAL ADDRESS: 29 UNION STREET, EMPANGENI, 3880

ZNQ NUMBER: QNH494/21-22

DESCRIPTION: INSTALLATION OF LOW PRESSURE MEDICAL AIR PLANT AND LP POINTS

CONTRACT PERIOD: VALIDITY PERIOD 60 Days SARS PIN: (if applicable)

CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO. [grid]

UNIQUE REGISTRATION REFERENCE [grid]

DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)

QUEEN NANDI REGIONAL HOSPITAL; 29 UNION STREET, EMPANGENI, 3880

Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.

The quote box is open from 08:00 to 15:30.

ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED)

NAME OF BIDDER

POSTAL ADDRESS

STREET ADDRESS

TELEPHONE NUMBER CODE.....NUMBER..... FACSIMILE NUMBER CODE.....NUMBER.....

CELLPHONE NUMBER

E-MAIL ADDRESS

VAT REGISTRATION NUMBER (If VAT vendor)

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)

YES NO

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- | | |
|---|---|
| 2.1. Full Name of bidder/representative..... | 2.4. Company Registration Number: |
| 2.2. Identity Number: | 2.5. Tax Reference Number: |
| 2.3. Position occupied in the Company (director, trustee, shareholder?);..... | 2.6. VAT Registration Number: |

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

2.8. Are you or any person connected with the bidder presently employed by the state? YES NO

2.8.1. If so, furnish the following particulars:
 Name of person / director / trustee / shareholder/ member:
 Name of state institution at which you or the person connected to the bidder is employed:.....
 Position occupied in the state institution:Any other particulars:.....

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES NO

2.8.2.1. If yes, did you attach proof of such authority to the quote document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

2.8.2.2. If no, furnish reasons for non-submission of such proof:

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES NO

2.9.1. If so, furnish particulars:.....

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES NO

2.10.1. If so, furnish particulars:.....

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES NO

2.11.1. If so, furnish particulars:.....

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES NO

2.12.1. If so, furnish particulars:.....

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate **details of directors / trustees / members / shareholders** on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the **information** on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4 DECLARATION

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

..... Name of bidder Signature Position Date
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¹"State" means –

- | | |
|---|---|
| a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); | c) provincial legislature; |
| b) any municipality or municipal entity; | d) national Assembly or the national Council of provinces; or |
| | e) Parliament. |

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

- 7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.
 - (i) The institution has determined that a compulsory site meeting YES take place
 - (ii) Date: 10/05/21 / _____ Time 14:00 Place QUEEN NANDI REGIONAL HOSPITAL

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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8. STATEMENT OF SUPPLIES AND SERVICES

- 8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

- 9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
 - (i) the name, address and registration number of the supplier;
 - (iv) a description and quantity or volume of the goods or services supplied;
 - (ii) the name and address of the recipient;
 - (v) the official department order number issued to the supplier;
 - (iii) an individual serialized number and the date upon which the tax invoice is issued;
 - (vi) the value of the supply, the amount of tax charged;
 - (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.
- 2. DEFINITIONS**
- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
 - (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
 - (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
 - (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
 - (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
 - (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
 - (g) **"prices"** includes all applicable taxes less all unconditional discounts;
 - (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
 - (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
 - (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P \text{ min}}{P \text{ min}} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1.</p> <p>2.</p>

<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE:</p> <p>ADDRESS.....</p> <p>.....</p> <p>.....</p>
--



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

SPECIFICATION

FACILITY NAME: QUEEN NANDI REGIONAL HOSPITAL

PROJECT DESCRIPTION: INSTALLATION OF A LOW PRESSURE MEDICAL AIR PLANT AND LP POINTS

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1 PURPOSE

Queen Nandi Regional Hospital does not have a medical air cylinder manifold and panel as a back-up to the 2 off medical air compressor compressors. There is further no Medical (LP) air supply in certain wards in the facility. This document aims to address the gaps as identified.

2 SCOPE OF WORKS

The scope of works consists of the design, supply, delivery, installation and commissioning of:

- Medical Air Cylinder Manifolds
- Medical Air Panel
- Medical Gas Piping, Valves and Outlets
- Connection to Existing Alarm Panels

Low Pressure Air Points are required in the following areas:

2.1 T.O.P DAY WARD (GA1.1)

Supply, deliver, install and commission 7 Low Pressure (LP) air medical outlets on the existing medical gas ducting next to each oxygen point, complete with piping and isolation valves. Low pressure air is to be tapped from main piping going to Procedure Room (GA4.1 or GB4.1) which are adjacent to this ward.

2.2 RESUSCITATION ROOM (GC 2.1)

Supply, deliver, install and commission 2 Low Pressure (LP) air medical outlets on the existing medical gas ducting next to each oxygen point, complete with piping and isolation valves. Low pressure air is to be tapped from main piping going to Procedure Room (GA4.1 or GB4.1) which are adjacent to this room.

2.3 ANTE NATAL WARD (FDP13)

Supply, deliver, install and commission 3 Low Pressure (LP) air medical outlets on the existing medical gas ducting next to each oxygen point, complete with piping and isolation valves. Low pressure air is to be tapped from main piping going to Procedure Room (SCQ11) in Gynaecology Ward.

2.4 GYNAECOLOGY WARD (SDP13)

Supply, deliver, install and commission 2 Low Pressure (LP) air medical outlets on the existing medical gas ducting next to each oxygen point, complete with piping and isolation valves. Low pressure air is to be tapped from main piping going to Procedure Room (SCQ11) in Gynaecology Ward.

2.5 DESIGN NOTES

This specification is to be read in conjunction with the KwaZulu-Natal Department of Health Standard Specification and Drawings for Medical Gas and Vacuum Services, latest edition.

The service provider is expected to design, select the appropriate medical gas panel and provide drawings for the modification thereby implying the information provided is provisional and conceptual and is to be developed further by a professional engineer for certification.

3 ACRONYMS/ABBREVIATIONS

Abbreviation	Description
LP	Low Pressure
KZN	KwaZulu Natal
OHS Act	Occupational Health and Safety Act 85 of 1993
SANS	South African National Standard
SOP	Standard Operating Procedure

4 DEFINITIONS

4.1.1 Access

- Official contractual permission to a Contractor to proceed with construction of a plant or installation of equipment in a section of the plant constructed by other.

4.1.2 Installation

- Installing of equipment or parts of equipment or plant as per design.

4.1.3 Commissioning

- Energising of equipment for the purpose of testing and ensuring that the systems operate as designed.

4.1.4 Energising

- Applying electrical power to systems.

4.1.5 Operational

- Running systems as per design.

4.1.6 Storage

- Placing equipment in building or rooms for protection awaiting installation or energising.

4.1.7 Servicing

- Performing maintenance and/or repair work.

5 CONDITIONS OF CONTRACT

5.1 NOTICE TO BIDDERS

- a) The institutions will remain open and operational at all times therefore the Contractor shall make the necessary arrangements with the Institutional Management before commencing works.
- b) The Administration reserves the right to negotiate prices in the Schedule of Prices.
- c) All redundant material and rubble shall be removed from the institution's property immediately.
- d) The Contractor is advised to visit the site prior to tendering to acquaint him/herself with the nature of the work to be done and access to the siting of the existing buildings etc., as no claim will be allowed on the grounds of ignorance of the conditions under which the work will be executed.
- e) All items quantities in the Schedule of equipment are PROVISIONAL and subject to re-measure after Site visit
- f) Any discrepancies or omissions shall be brought to the attention of the Project Leader immediately.
- g) The Contractor must be registered with CIDB and must have minimum grading of 1 ME
- h) The Contractor must be competent with proven experience in working with medical gas systems

5.2 EXECUTION PERIOD

Two (2) months is the specified maximum completion period for supply of the products/equipment from the date of award. This shall be re-evaluated upon confirmation of equipment or product lead times.

6 TECHNICAL SPECIFICATION

6.1 COMPLIANCE WITH REGULATIONS AND STANDARD SPECIFICATIONS

- a) The Contractor shall only use genuine OEM parts to conduct the works.
- b) The Contractor shall observe and abide by all rules and regulations stipulated in the Occupational Health and Safety Act (Act 85, 1993) while conducting the work
- c) The Contractor shall take cognisance of the standard listed on this document while conducting the works:
- d) The Contractor shall observe Municipal By-laws and any special requirements of the Supply Authorities of the area or district concerned while conducting the works.
- e) All building works shall be in accordance with the Standard Preambles to All Trades.
- f) The contractor shall fully familiarise himself with these documents prior to quoting.

7 PARTICULAR SPECIFICATION

This Particular Specification shall be read in conjunction with all other sections of the specification.

7.1 GENERAL REQUIREMENTS

Tenderers are to make special note of the following:

- a) All the works shall be in accordance with the Occupational Health and Safety Act 85/1993 and all regulations framed therein shall be carried out to the satisfaction of the Department of Health.
- b) Competent workmen skilled in their trade shall carry out all work. Quality shall be of the best standard practice and all workmanship will be subject to the approval of the Department of Health.
- c) The work shall at all times, for the duration of the contract, be carried out under the supervision of a skilled and competent representative of the Contractor, who will be able and authorized to receive and carry out instructions on behalf of the Contractor. A sufficient number of workmen shall be employed at all times to ensure satisfactory progress of the work.

- d) All apparatus, component parts, fittings and materials employed in the execution of the Contract shall be new and unused and shall be the latest type or pattern of the particular manufacture employed. S.A.B.S. mark bearing items shall be used wherever possible.
- e) Tenderers are advised to visit the site and acquaint themselves fully with the site conditions and nature and full extent of work involved prior to submitting their tender. Claims on the grounds of insufficient information in such respects or otherwise will not be entertained by the Administration.

8 TECHNICAL SPECIFICATION

8.1 SUPPLY, DELIVERY, INSTALLATION AND COMMISSION OF NEW EQUIPMENT

The following new equipment is to be supplied, delivered, installed and commissioned on site:

8.2 CYLINDER MANIFOLD

A 2 x 3-cylinder medical air manifold is required, complete with pressure gauges (including outputs to master alarm panel), automatic changeover (shuttle) valve is required. Manifold to have a back rail and individual cylinder chains.

8.3 PRESSURE REDUCING VALVE

There shall be two adequately sized pressure reducers in the supply line after the filters, which shall maintain a constant pressure in the line of 800 kPa gauge or 400 kPa gauge for system A and B respectively. The pressure reducer shall be such that it is possible to adjust the pressure by at least 140 kPa each way when required. Pressure reducing valve stations shall be fitted with pressure gauges having dials of not less than 100 mm diameter. The gauges are to be marked with red lines at the maximum pressure (on the face). Manufacturer's flow charts must be supplied with the regulators.

8.4 PIPING

"Medical grade copper tubing, cleaned and delivered to site sealed as SANS 1453. Installed, including fixings and fittings (reducers, bends, etc.). All joints to be capillary soldered with lead free fittings, as specified, including colour coding and labelling: Pipes to be bracketed at 1,5m spacing with nylon "Fischer" clips. All piping colour coded (along its full length) and labelled. The institution and appointed Contractor are to measure the length of the piping from the plant room to the point of discharge.

8.5 OUTLETS

Eminence type medical gas outlets surface mounted, including engraved labels etc. Engraved labels fixed to medical gas outlets. All gas outlets are to be numbered. The institution is to supply the service provider with the medical gas point numbers to install on the outlets as per specification. The institution is to advise the appointed contractor on the number of medical air outlets required based on the number of machines requiring medical air. Isolation valves are to be installed on each main take-off branch to medical air outlet points.

8.6 ALARM PANELS

8.6.1 Master Alarm Panel

The output from the medical air panel shall be connected to the existing master alarm panel installed in the medical gas plant room. This panel measures the pressure in the following:

- Medical air standby cylinders, both left and right bank

The alarm panel shall have alarms for each of the above, which is to consist of indicating lights and a mutable buzzer.

8.6.2 Slave Alarm Panel

All slave alarm panels are to be linked to the master alarm panel in the plant room and checked for correct indication of medical air status from cylinders.

9 QUALIFICATIONS OF TRADESMAN

It is a requirement that all pipe fitters employed in medical gas and vacuum installations are to be actively registered with SAQCC Gas and the South African Gas Association (SAGA) under the category: Medical Gases – Industrial. Valid proof of registration with SAQCC Gas shall be provided at the onset of the works.

It is a requirement that any designs and/or design changes must be executed by an ECSA registered engineer with medical gas experience.

10 EVALUATION CRITERIA

Bidders are to attach proof of the documents below to be considered for evaluation. Bidders are to indicate with YES/NO if they have attached the required proof. Failure to submit this will result in automatic disqualification of the bidder.

CRITERIA	COMPLY (YES/NO)
Minimum CIDB Grading of 1 ME. <ul style="list-style-type: none">• Attach Proof of CIDB grading	
Company Registration with South African Gas Association (SAGA) <ul style="list-style-type: none">• Attach proof of company registration	
Technician Registration with SAQCC (Gas) under category Medical Gases – Industrial <ul style="list-style-type: none">• Attach proof of technician registration with SAQCC and CV showing medical gas experience	
Professional Engineer Registration with ECSA. <ul style="list-style-type: none">• Attach proof of professional engineer's registration with ECSA and CV showing medical gas experience	

11 CERTIFICATE OF CONFORMITY

In order to comply with the Pressure Equipment Regulations and Section 10 of the Occupational Health and Safety Act, a Certificate of Conformity (CoC) must be issued for the medical gas works on the completion of the works. Only an authorised person who is registered with the South African Qualification and Certification Committee for Gas (SAQCC Gas) may sign a CoC.

12 GUARANTEE PERIOD

The contractor shall allow for the maintenance of all equipment and installations included in this specification, for the full 12-month guarantee period.

13 AS BUILT DRAWINGS

The contractor shall hand over, at the completion of the works, three (3) copies of the as-built drawings of the system. Each copy of the drawings shall be separately bound, in a plastic covered hard cover ring binder, and shall contain a complete set of full size paper prints of the drawings of the entire installation, shall be included in each copy of the manual. The set shall include:

- Electrical wiring diagrams indicating all cables sizes, current ratings, fuses, control units, both internal and external to the machine.

- Mechanical drawings and schematics showing all equipment, connections to the equipment and service runs installed by the contractor, and isolating valves, etc.

14 MAINTENANCE MANUALS

Two (2) sets maintenance and operating manuals are required which shall include all circuit diagrams, spare parts lists, operating instructions, etc. one set of laminated wiring diagrams shall be fixed to the wall in the plant room. These sets of drawings shall be provided at the practical completion date and the Practical Completion Certificate will NOT be issued without these documents.

15 SCHEDULE OF PRICES

15.1 PREAMBLE TO THE SCHEDULE OF PRICES

- a) All prices shall be quoted in the currency of the Republic of South Africa and will be fixed. Only where exchange rates have been stated in the quotation document, as at two weeks (14 days) prior to closing date of this quotation, will such exchange rate fluctuation be taken into account in the variation of the cost of the imported items/equipment.
- b) The Tenderer shall enter a price against each item in the schedule of prices. If the Tenderer fails to enter a price against any item in the schedule of prices the relevant cost of such item shall be regarded as being covered by other prices in the schedule of prices.
- c) The prices quoted against each item of these schedules shall cover the full inclusive cost of everything required for the execution of the work under the item plus an apportionment of any cost involved in meeting the obligations and liabilities imposed by the conditions of contract and in complying with the specifications.
- d) The prices quoted for the supply of plant and equipment shall include for all handling, loading, transporting and off-loading required for the delivery of the plant and equipment to the site, including in the case of off-site storage for double handling at the store.
- e) The prices quoted for erection and installation shall include for all handling, loading, transporting and off-loading, to take plant and equipment to place on site where required, erection, installation, painting, commissioning, operating, testing, adjusting, handing over in proper working order and guarantee for a period of 12 months, all as specified.
- f) The tendered rates and amounts must exclude Value Added Tax (VAT) but must include all levies, other taxes and duties on items to which they apply. Separate provision has been made in the Summary of Schedule of Prices for the purpose of VAT.
- g) Amounts allowed for contingencies will be spent in part or as a whole at the sole discretion of the Department of Health's "Representative".
- h) The Schedule of Prices shall be completed and signed in black ink. Corrections must be done by deleting, re-writing and initialling next to the amendment.

- i) Electrical and Mechanical work is not measured according to the Standard Procedures of Building Work.

PROVINCE OF KWAZULU-NATAL - DEPARTMENT OF HEALTH	
ESTIMATE FORM FOR: INSTALLATION OF A LOW PRESSURE MEDICAL AIR PLANT	
SUBMIT TO: QNRH – SCM DEPARTMENT	FOR ATTENTION:MR K.R. NZIMANDE
INSTITUTION: QUEEN NANDI REGIONAL HOSPITAL	REF NO.:QNH494/21-22
SCOPE OF WORK: INSTALLATION OF A LOW PRESSURE MEDICAL AIR PLANT AND LP POINTS	
I/We hereby quote for the above work in accordance with the conditions as specified in Contract	
Materials, component/ancillary parts: Firm Price. When applicable a detailed list of materials etc. showing unit costs shall be provided.	
A. Quoted for Bought Out Items (Excluding VAT)(Carried forward)	R
Mark Up @ % (Maximum Mark Up = 20% for values R0.00 to R299 999.99)	R
Mark Up @ % (Maximum Mark Up = 15% for values R300 000.00 to R500 000.00)	R
Mark Up @ % (Maximum Mark Up = 13% for values over R500 000.00)	R
B. Quoted for Proprietary Items (Excluding VAT)(Carried forward)	R
C. Quote for Sub-Contract Items (Excluding VAT)(Carried forward)	R
Mark Up @ %	R
D. Labour, Travelling, Subsistence and Transport. This price shall be firm in respect of materials etc. quoted for. (Excluding VAT) (Brought forward)	R
E. Less credit for redundant materials, parts and equipment if applicable	R ()
	SUBTOTAL R
	VAT @ % R
F. This Price in SA Currency firm for 90 days from date of the estimate quotation and shall not be exceeded. To be measured on completion.	R
Time required for completion weeks from receipt of official order.	
NAME OF SERVICE PROVIDER:	
CIDB REGISTRATION NUMBER	CIDB CATEGORY
PROVINCIAL SUPPLIERS DATABASE REGISTRATION NUMBER:	
SERVICE PROVIDER'S AUTHORISED SIGNATURE: QUOTE REF No.....	
NAME IN BLOCK LETTERS:	
COMPANY STAMP:	DATE:

15.2 SCHEDULE OF PRICES: MATERIALS, COMPONENT/ANCILLARY PARTS AND SUB CONTRACT WORK

The service provider shall add here, ALL materials, components/ancillary parts which are required for the completion of the work quoted for. In the event that more pages are required, this page may be copied.

ITEM	DESCRIPTION	MANUFACTURER	FIGURE/MODEL NO.	QUANTITY	UNIT COST	TOTAL COST (Excluding VAT)		
						BOUGHT OUT	PROPRIETARY	SUB CONTRACT
1.	Design, supply, deliver, install, commission and handover 2 x 3-cylinder manifold, complete with pressure gauges and automatic changeover valve. As specified. Connecting up this system to the existing low pressure air piping in Plantroom for backup			1				
2.	Installation of Medical grade copper tubing, cleaned and delivered to site sealed as SANS 1453. Installed, including fixings and fittings (reducers, bends, etc.). All joints to be capillary soldered with lead free fittings, as specified, including colour coding and labelling: Pipes to be bracketed at 1,5m spacing with nylon "Fischer" clips. All piping colour coded (along its full length) and labelled."			Item				
3.	15 mm medical grade copper tubing			100 m				
4.	22 mm medical grade copper tubing			100 m				
5.	42 mm medical grade copper tubing			100 m				
6.	22 mm Ball type isolation valves			6				
7.	42 mm Ball type isolation valves			2				
8.	42 mm Non-return valve			1				
9.	Eminence type medical			14				

	gas outlets surface mounted, including engraved labels etc.							
10.	Engraved labels fixed to medical gas outlets			14				
11.	Linking LP panel to Master alarm panel, installed in plant room, as specified			1				
12.	Linking and checking slave alarm panel to master alarm panel, as specified			1				
13.	Issuing of Medical Gas COC upon completion of work			1				
14.	Hard copy sets of operating and maintenance manuals			2				
15.	Electronic copy of operating and maintenance manuals			1				
16.	Three (3) minor service			3				
17.	One (1) major service			1				
TOTAL COST BOUGHT OUT ITEMS (A)								
TOTAL COST PROPRIETARY ITEMS (B)								
TOTAL COST SUB CONTRACT ITEMS (C) (Attach copy of sub-Contractors quote)								

15.3 LABOUR, SUBSISTENCE, TRAVEL AND TRANSPORT REPLACEMENT AND ADDITIONAL EQUIPMENT

LABOUR		No. of	TOTAL HOURS	RATE/HR		AMOUNT
a)	Artisans	R.....		R.....
b)	Apprentice	R.....		R.....
	1 st Year	R.....		R.....
	2 nd Year	R.....		R.....
	3 rd Year	R.....		R.....
	4 th Year	R.....		R.....
c)	Semi-skilled	R.....		R.....
d)	Unskilled	R.....		R.....
6.2.2	SUBSISTENCE	No. of	TOTAL DAYS	RATE/24HR DAY		
a)	Artisans	R.....		R.....
b)	Apprentice	R.....		R.....
c)	Semi-skilled	R.....		R.....
d)	Unskilled	R.....		R.....
6.2.3	HOTEL/ACCOMMODATION		No. of Persons	No. of Nights		Cost per Night as per Suppliers Invoice
		R.....
NOTE: When applicable you may only claim for Accommodation OR Subsistence NOT both						
6.2.5	TRAVEL		TOTAL Km	RATE/Km		
6.2.5	From service provider's premises to site		Petrol	Diesel	R.....
.1 trips (skilled)			Delete as applicable		
a)	@ km per trip		R.....	R.....	R.....
 trips (Semi-skilled)		R.....	R.....	R.....
b)	@ km per trip		R.....	R.....	R.....
6.2.5	From accommodation to site		Petrol	Diesel	R.....
.2 trips (skilled)			Delete as applicable		
a)	@ km per trip		R.....	R.....	R.....
b) trips (semi-skilled)		R.....	R.....	R.....
	@ km per trip		R.....	R.....	R.....
6.2.6	ADDITIONAL LABOUR TRAVELLING WITH DRIVER		TOTAL HOURS	RATE/HR		AMOUNT
a) x Additional Artisan/s trips (skilled) @ km per trip ÷ 80km/hr		R.....		R.....
b) x Additional Semi-Skilled trips (semi) @ km per trip ÷ 80km/hr		R.....		R.....
c) x Additional Unskilled trips (unskilled) @ km per trip ÷ 80km/hr		R.....		R.....
d) x Additional Apprentice/s trips (semi) @ km per trip ÷ 80km/hr		R.....		R.....
SUBTOTAL CARRIED FORWARD TO PAGE 18						R.....

16 QUALITY REQUIREMENTS

- a) The installations shall be conducted by fully trained and certificated technicians. Certificates of technicians performing the works to be supplied.
- b) The Client representative shall conduct inspections of the installations on mechanical completion, before pressure testing.
- c) Quality documents shall be signed after a successful inspection.
- d) Pressure testing shall be conducted after the inspection and shall be witnessed by the Client representative.
- e) The test pressure duration and value shall be as per the standards.
- f) Pressure test documentation shall be signed after a successful pressure test.
- g) Vacuum test shall be conducted soon after the pressure test has been completed and shall be witnessed by the Client representative.
- h) Vacuum test documentation shall be signed soon after a successful vacuum test has been completed.
- i) After a successful completion and sign off of the pressure test and vacuum test, the Contractor shall proceed to commission the plant.
- j) Commissioning documentation shall be signed soon after a successful commissioning.

17 SAFETY AND RISK MANAGEMENT

The Contractor shall observe all safety precautions during the installation and commissioning of the medical air plant as required by the OHS Act 85 of 1993 and supplier's installation manual.

18 COMPLETION

On completion of the works the Contractor shall submit all documentation of the installed medical air plant not limited to:

- a) Quality Control Pressure Test Report,
- b) Contractor's Checklist,
- c) All quality documentation to be signed off by the Client representative.

19 COMPLIANCE WITH REGULATIONS AND STANDARD SPECIFICATIONS

The operation, construction, material and components of the equipment, as specified, shall comply with the latest requirements of: The Occupational Health and Safety Act (Act 85, 1993) as amended.

- a) KwaZulu Natal Department of Health Policy Document of the Design of Mechanical Installations
- b) KwaZulu Natal Department of Health Policy Document of the Design of Electrical Installations
- c) KwaZulu Natal Provincial Administration Health Services General Electrical Specification
- d) KwaZulu Natal Department of Health Standard Preambles to All Trades
- e) KwaZulu Natal Department of Health Standard Specification and Drawings for Medical Gas and Vacuum Services
- f) SANS 1453: Copper Tubes for Medical Gas and Vacuum Services
- g) SANS 10400: The application of the National Building Regulations
- h) SANS 10142: Code of Practice for Wiring of Premises
- i) An Electrical Certificate of Compliance, in accordance with the OHS Act as amended, will be required for all Electrical Works.

The Contractor should fully familiarise himself with these documents prior to quoting.

20 REVISION HISTORY TABLE

Table 1: Revision History Table

Date	Revision	Compiler	Revision Comments
September 2021	0		