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KZN Health > Components > Supply Chain Management

AdvertQuote**Quotation Advert**

Opening Date: 2022-08-15

Closing Date: 2022-09-05

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: King Edward VIII hospital

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: ST Aldans Hospital

Date Submitted: 2022-08-12

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ: KEV497/22

Item Category: Services

Item Description: Ablutions repairs: Quotation attached to the advert please print it and bring it with you for briefing session so it can be stamped and signed failerto do so will result to disqualification

Quantity (if supplies)

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Compulsory Briefing Session

Date: 2022-08-24

Time: 10H00

Venue: St Aldans Hospital

QUOTES CAN BE COLLECTED FROM: Quotation attached to the advert

QUOTES SHOULD BE DELIVERED TO: KEH Tender Box

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Mr N Tsaulwayo/ Mr Eugen

Email:

Contact Number: 031 365 1707/08470 6665

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. BIDDER'S DECLARATION

- 2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution

- 2.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.2.1. If so, furnish particulars:

- 2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

- 2.3.1. If so, furnish particulars:

3. DECLARATION

I, the undersigned,(name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1. I have read and I understand the contents of this disclosure;
- 3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Name of Bidder

.....
Signature

.....
Position

.....
Date

¹ The power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

GENERAL CONDITIONS OF CONTRACT

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices, in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.**
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:
 (i) *that the price(s), rate(s) quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
 (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the price, is incomplete in any respect, the said supplier meets all specification requirements and offers the lowest price, the Department reserves the right to request the bidder to complete/ submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- 4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within two months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

- 7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.
 - (i) The institution has determined that a compulsory site meeting take place
 - (ii) Date / / Time : Place

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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8. STATEMENT OF SUPPLIES AND SERVICES

- 8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. TAX COMPLIANCE REQUIREMENTS

- 9.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 9.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

10. TAX INVOICE

10.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- | | |
|--|--|
| (i) the name, address and registration number of the supplier; | (iv) a description and quantity or volume of the goods or services supplied; |
| (ii) the name and address of the recipient; | (v) the official department order number issued to the supplier; |
| (iii) an individual serialized number and the date upon which the tax invoice is issued; | (vi) the value of the supply, the amount of tax charged; |
| | (vii) the words tax invoice in a prominent place. |

11. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

12. PENALTIES

- 12.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 12.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 12.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 12.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

13. TERMINATION FOR DEFAULT

- 13.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 13.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 13.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

14. THE DEPARTMENT RESERVES THE RIGHT TO DISQUALIFY ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

Quote Number: _____

Item Description: Ablution repairs

Department/Section: St Aiden's hospital

Purpose of Item: Restoring ablution functionality

1. Pre-qualification criteria if any:

1.1. Is the works required to have a regulatory body certification (e.g. SABS, SANS, SANAS, ISO, CIDB, etc.)? Yes

- 1.1.1.1. CIDB 1 SO Registered
- 1.1.1.2. CIDB 1 GB Registered
- 1.1.1.3. CIDB 1 EB Registered
- 1.1.1.4. SANS 10400 building regulations
- 1.1.1.5. SANS 10142 Electrical regulations

1.2. Is a compulsory site inspection / briefing session required? Yes
 if Yes, specify: Date ____ / ____ / ____ Time 11H00 Place St Aiden's Exit gate

1.3. Is local production and content part of the quote? Yes / No
 if Yes, specify: _____

1.4. Provisions of section 4(1) (a) of the PPPFA Regulations, 2017 if applicable? Yes
 if Yes, specify: Procurement Regulations

1.5. Liability Cover insurance? Yes
 if Yes, specify: Yes: 3rd party liability cover/insurance

2. What is the specification of the required item?

List specifications to be advertised	
2.1	See attached specifications
2.2	Attach all specific listed artisan qualifications and registered body registrations listed in the tender specification to tender document.
2.2.3	Waste management Attach disposable certificate of any old oil or refrigerant that was removed and certificate to also show quantity.
2.3	Before and after repair report Provide repair report (in word format and email to KEH project leader) on completion of the works as below requirements and attach copy to invoice. Following items required:
2.3.1	Date
2.3.2	Description of works
2.3.3	Full detailed model/part numbers and description of items repaired/ replaced per unit.
2.3.4	Before and after repair photographic records/evidence of items
2.3.5	Additional works carried out (if any)
2.3.6	Recommendations for future repair requirements
2.3.7	Observation notes on the condition of the areas/room, repairs was conducted in.
2.3.8	A sketch or schematic of the system repairs, indicating items needing further attention/repairs and their locations indicated on the sketch or schematic.



3. Does a sample need to be submitted? No (select option 3.1 or 3.2)

3.1. Deadline for submission if Yes: Date ____/____/____ Time 11:00 Place: **Maintenance Department**

3.2. Specify that samples must be made available when requested in writing. **No**

4. Penalties to be noted by the suppliers:

4.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, **deduct from the contract price**, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

5. What is the evaluation criteria / special terms and conditions to be advertised?

List evaluation criteria / special terms and conditions to be advertised (if applicable)		Comment
5.1	CIDB Rating	As listed above in end user specification
5.2	Artisan registration	As specified in specification attached Note: No Person will be allowed to conduct any repairs if he/she is not registered.
5.3	Staff qualification	Staff qualification –attached all staff trade test papers and comprehensive CV's
5.4	Company own employed staff experience attending to the works	Company employed staff experience – Artisan/s Experience(after trade test) (Company/s Human Resource department/s staff employment certified letter/s required)
5.5	Functionality	Functionality - Compile complete bill of material (This is to be done per unit to be serviced on BOQ Quote for all material needed to complete the works on quote form attached to tender.(Example: Tender required installation of item to be installed or sealed or painted – The BOQ do not reflect the required material [will result in 0 points and disqualification of tender].
5.6	Works planning	Works planning - Submit execution plan of each consecutive day of what work will be done and in which area. The day 1 to day 20 (for example) will be utilized to describe each day of planned works. Failure to submit this plan will result in disqualification of tender. Please note a column must be left open on the right hand side to indicate the actual dates from start to finish, when company has the official order.
5.7	Previous work experience	Letters from three (3) contactable references (not later than 2 years) from current clients/ customers of the contractor where they rate the following four (6) aspects of the bidder and Documentation <ul style="list-style-type: none"> • Professionalism • Quality of Service • Reporting and/or Completion Certificate Issue • Overall impression (would use again) • Certificate of Completion • Service Report.

Specification compiled by:		Specification approved by:	
Name	E. Allerston	Name	LOUISE
Designation / Rank (in full)	Mechanical Supervisor	Designation/ Rank (in full)	SCO
Signature		Signature	
Date	27/06/2022	Date	19/7/22



PROVINCE OF KWAZULU-NATAL
DEPARTMENT OF HEALTH

Repair to St Aiden's Ablution/s

ZNO NO: KEH _____

Closing Date & Time : @ 11h00
Contract Period : 02 Weeks
Validity Period : 60 Days
Technical Contact Person : MR. E. Allerston
Contact Telephone Number : 060 470 6665
On Site Inspection :

DOCUMENTS DELIVERED BY HAND MUST BE DEPOSITED IN THE QUOTATION BOX SITUATED IN:

THE TENDER-BOX
KING EDWARD 8 HOPITAL
P/BAG

THE QUOTATION BOX IS AVAILABLE ON THE FOLLOWING DAYS AND TIMES: MONDAYS TO FRIDAYS 07h30 – 16h00

DOCUMENTS POSTED SHALL BE ADDRESSED TO:

SUPPLY CHAIN MANAGEMENT:
KING EDWARD 8 HOPITAL
P/BAG

N.B.: THE QUOTATION BOX WILL BE CLEARED AT 11:00Hrs ON THE DUE DATE.

Name of Tenderer _____

PROVINCE OF KWAZULU-NATAL
DEPARTMENT OF HEALTH

Repair to St Aiden's ablutions

PROJECT SPECIFICATIONS

1. *NOTES TO TENDERERS*

1.1. SCOPE OF CONTRACT

This Contract is for the complete execution of the project indicated above.

1.2. *CONDITIONS OF CONTRACT AND PRELIMINARIES*

1.2.1 PERIOD OF CONTRACT

02 Weeks as the Contract Period for the completion of *all Works* from date of Site handover.

1.2.2 CONTRACT GUARANTEE:

The successful Tenderer will **NOT** be required to submit a contract guarantee.

1.2.3 GUARANTEE PERIOD

The guarantee period for *all Works* and all materials must be for a minimum of *One (1) Year* from the date of first delivery.

1.2.4 SITE AND MODE OF PROCEDURE

The work contained in this contract will be carried out on the site of the existing Institution.

The Contractor is advised that the existing premises will be occupied throughout the period of the contract.

Damage to existing buildings and new installations - Tenderers to note that any damages done or occurring to any of the buildings will be repaired at the expense of the contractor/ Tenderer.

Note: Every working day, it is a requirement that day's work be inspected by hospital project leader and Contractor project leader on site AT 15H30 or before he leaves the work site for the day and duly completed standard job card (per room and or office worked in) be completed by contractor project leader (NOT CONTRACTOR WORKERS) and signed off by hospital maintenance project leader.

Note: No contractor personal is to enter the hospital premises or leave the hospital premises without signing the contractor's registrar located in maintenance department.

Note: Any staff claiming on site working hours shall complete job card/s when arriving on site indicating Quote number, Date, Order number, place of work (as per the work plan) and time of arrival

When leaving premises indicating time departing from site, full description of work done, spares and material used and their quantities.

Note: No job sheet will be signed off indicating material/spares not reflecting in tender submission bill of quantities.

The repairs must be to the satisfaction of the KwaZulu- Natal Department of Health.

1.2.5 SATISFACTORY INSTALLATION

The whole of the installation shall be carried out in accordance with the South African Bureau of Standards Code of Practice for the application of National Building Regulations, the KZNPA Standard Preambles to all Trades, the KZNPA General Electrical Specification, the South African Bureau of Standards Code of Practice for the Wiring of Premises 0142-1 and the Occupational Health and Safety Act 85 of 1993 as amended and municipal relevant bylaws.

Copies of the KZNPA Standard Preambles to all Trades and the KZNPA General Electrical Specification are available at the office of the Secretary for Health – KwaZulu-Natal

1.2.6 CERTIFICATE OF COMPLIANCE

NB: Certificate of compliance shall be issued for all relevant Electrical, Glazing, Plumbing and air conditioner works, whichever is applicable to this contract.

1.2.7 Health and safety act 85(1993)

- i. Safety file must be produced and handed to safety officer
- ii. All contractor staff coming on to the works site shall be inducted on safety and names mailed to Maintenance person.
- iii. All contractor staff to have company ID badges with Photo of person, Full name and surname and occupation/company delegation.
Note: No person will be allowed and or allowed to work on site at any given working time during this contract without displaying on his person , the companies personnel ID badge/s.
- iv. All company staff will adhere to safety officer safety instructions at all time when on work site.

PROVINCE OF KWAZULU-NATAL
DEPARTMENT OF HEALTH

Ablution repairs in St Aiden's hospital

ZNO NO: _____

TECHNICAL SPECIFICATIONS

2. TECHNICAL SPECIFICATION

2.1 GENERAL

This TECHNICAL SPECIFICATION shall be read in conjunction with all other sections of the SPECIFICATION and cognisance shall be taken of the clauses relevant to this particular installation, whether any specific clauses are referred to or not.

Specifications

BY LAW REQUIREMENTS – Abide by all relevant local by-laws

Specification

St Aiden's ablutions repairs

General

Compulsory site meeting will include identifications of areas in need of repair, measurements and quantities. (measuring tapes must be brought to the site meetings for measurements)

Note: This contract is based on cost proven basis (supplier's invoices to be attached to invoice) without exceeding official amount.

Foreword:

All work budgeted for in this tender shall be paid on a cost proven basis for materials, labor used and trips traveled based on daily completed signed job cards (Sample attached to tender) form the contractor and signed off by St Aiden. Project leader (20% mark-up on all materials used is allowed as per quotation document.

Only material measured on the day/s of repairs and is required is to be bought and installed not exceeding the quoted quantities.

Each room that is to be worked on by the contractor shall be quantified and all material needed for the project and once all material is on site, the work can start.

Strictly no going and buying of material as and when needed will be allowed.
No excess material will be left by the contractor and the hospital be charged for it.

Tenderer signature _____

Contractor to supply printed job card (Sample attached to tender) in triplicate with carbon paper between each page

Copy will be left with St Aiden's project leader and original will be submitted with invoice and last copy will be for contractors records.

Completion account will be drawn up by contractor once project is completed and submitted with all suppliers' invoices to project leader and confirmed by contractor for payment on completion of tender specification

All communication regarding the project/tender will be strictly monitored by company project leader and St Aiden's project leader (to avoid miscommunication)

All meetings/visits shall be pre-arranged via e-mail: _____

Quantities in this tender document shall remain fixed for remainder of this tender

Any extra work requested by any persons outside of the scope of this tender will not be paid, entertained or allowed.

No "extras" will be allowed in executing of this tender

1. Budget to supply and install **30 x** of missing cistern bowl assemblies (Like for like) that have missing lids with new like for like including new solid brass ball valve float assembly with plastic sealed ball included)

Staff required: One registered Plumber artisan

Note room number number here:

2. Budget for **one** toilet pan replacement with like for like with four piece 200mm long x 10mm thick rebar reinforcement from pan and drilled and fitted in floor and secure with concrete between pan hollow and floor.

Staff required: One registered Plumber artisan

Note room number here: _____

3. Budget for **one** complete like for like replacement of bath installation including under bath back fill material masonry requirements, tiles and grouting.

Staff required: One registered Tiler/brick layer and Plumber artisan and one assistant.

Note room number here: _____

Tenderer signature _____

4. Budget for supply and installation of **40 x** shower hot and cold water taps and spout sets as per taps and spout specification **attached Figure No 1**

Staff required: One registered Plumber artisan

Note room numbers here:

5. Budget to supply and install missing/non-functional water supply pipes with class 2 copper pipe to **40 x** showers, **10 x** baths and **20 x** basins that is missing in the outside service area behind the wall of the ablution facilities of each bath room.

Staff required: One registered Plumber artisan and assistant.

Note room numbers and pipe lengths per item here:

6. Budget to supply and install 20 x missing and non-functional Bath room extractor fans (like for like).

Staff required: One registered Electrician artisan and assistant.

Note room numbers here:

7. Budget to supply and install missing or broken like for like 150mm x 150mm white ballroom tiles (5 x boxes – Minimum 20 tiles per box)(no loose tiles) including white bath silicone gun tubes x 30 and tile cement adhesive x 10 bags.

Staff required: One x registered Tiller/brick layer and one assistant.

Note room numbers and quantity per room here:

Tenderer signature _____

8. Budget to supply and install 5 x hand dry blowers as per specification attached figure 2.
Staff required: One x registered Electrician and one assistant.
Note room numbers and or area here:

9. Budget to supply and install 1 x bath mixer in Hi Care ward as per specification attached figure 3.
Staff required: One x registered Electrician and one assistant.
Note room numbers and or area here:

Tenderer signature _____

THIS IS TO CERTIFY THAT _____ OF
(_____) VISITED AND INSPECTED THE SITE
ON..... (DATE) AND IS THEREFORE FAMILIAR WITH THE
CIRCUMSTANCES AND THE SCOPE OF THE SERVICE TO BE RENDERED.

.....
SIGNATURE OF TENDERER OR AUTHORISED REPRESENTATIVE

DATE:.....

Specification referral document



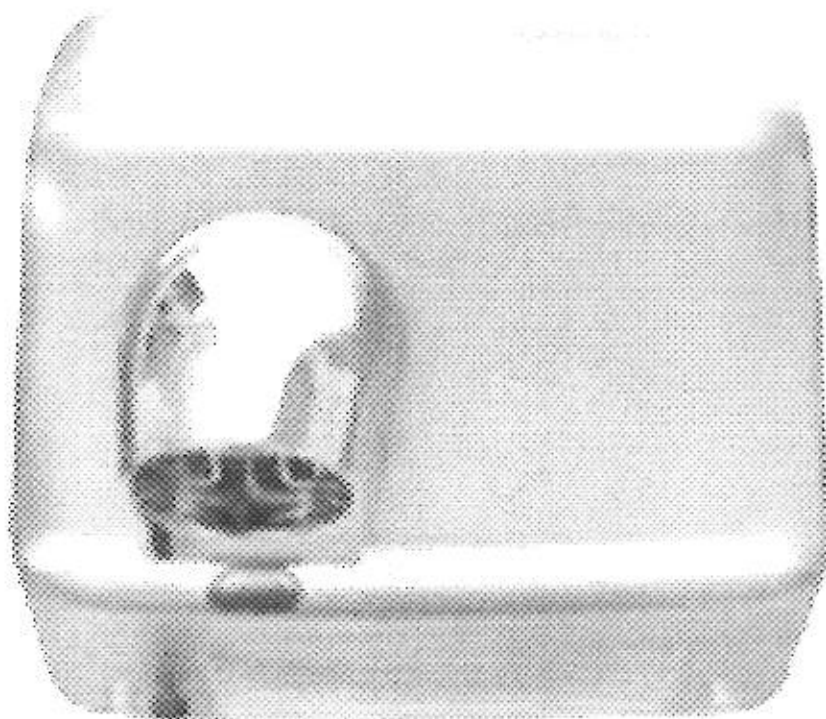
Shower Set

CXC

116513 3338ST026/065

Figure 1

Specification referral document



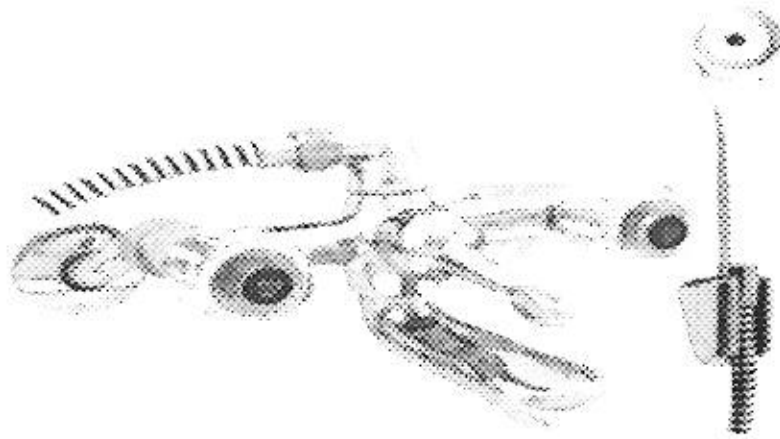
Stainless Steel Hand Dryer

2.30kw

099318 WAHD-1003

Figure 2

Specification referral document



**Bath Mixer &
Hand Shower**

102848 3351SB-15-HQ

Figure 3

PROVINCE OF KWAZULU-NATAL - DEPARTMENT OF HEALTH

ESTIMATE FORM FOR : THE REPAIR TO BUILDINGS IN KWAZULU-NATAL PROVINCIAL HOSPITAL

SUBMIT TO:	FOR ATTENTION:
------------	----------------

INSTITUTION:	ZNQ NO.:
--------------	----------

SCOPE OF WORK: (A description of the work quoted for is required).

I/We hereby quote for the above work in accordance with the conditions as specified in Tender document.

Materials, component/ancillary parts: Firm Price. A detailed list of materials etc. showing unit costs shall be provided.

A.	Quoted for Bought Out Items (Excluding VAT)(Carried forward)	R	
	Mark Up @ % (Maximum Mark Up = 20% for values R0.00 to R500 000.00)	R	
B.	Quoted for Proprietary Items (Excluding VAT)(Carried forward)	R	
C.	Quote for Sub-Contract Items (Excluding VAT)(Carried forward)	R	
	Mark Up @ %	R.....	

Actual work shall be carried out by primary contractor **ONLY**

D.	Labour, Travelling, Subsistence and Transport. This price shall be firm in respect of materials etc. quoted for. (Excluding VAT) (Brought forward)	R	
----	--	---	--

E.	Less credit for redundant materials, parts and equipment if applicable	R ()	
----	--	-------	--

SUBTOTAL R

VAT @ % R

F.	This Price in SA Currency firm for 90 days from date of the estimate quotation and shall not be exceeded. To be measured on completion.	R	
----	---	---	--

Time required for completion weeks from receipt of official order.

NAME OF SERVICE PROVIDER: ZNQ...../20....

CIDB UNIQUE NUMBER CIDB CATEGORY.....

PROVINCIAL SUPPLIERS DATABASE REGISTRATION NUMBER:

SERVICE PROVIDER'S AUTHORISED SIGNATURE: ZNQ No.....

NAME IN BLOCK LETTERS:

COMPANY STAMP: DATE

**SCHEDULE OF PRICES: MATERIALS, COMPONENT/ANCILLARY PARTS
AND SUB CONTRACT WORK**

The service provider shall add here, ALL materials, components/ancillary parts which are required for the completion of the work quoted for.

In the event that more pages are required, this page may be copied.

ITEM	DESCRIPTION	MANU-FACTURER	FIGURE /MODEL NO.	QUANTITY	UNIT COST	TOTAL COST (Excluding VAT)		
						BOUGHT OUT	PRO- PRIETARY	SUB CONTRACT
TOTAL COST BOUGHT OUT ITEMS (A)								
TOTAL COST PROPRIETARY ITEMS (B)								
TOTAL COST SUB CONTRACT ITEMS (C) (Attach copy of sub-contractors quote)								

TOTAL AMOUNT (A) (B) (C) TO BE CARRIED FORWARD TO PAGE 1

D.1 SCHEDULE OF PRICES
 LABOUR, SUBSISTENCE, TRAVEL AND TRANSPORT REPLACEMENT AND
 ADDITIONAL EQUIPMENT

D.1.1	LABOUR	No. of	TOTAL HOURS	RATE/HR		AMOUNT
a)	Artisans	R 300.00		R.....
b)	Apprentice	R 118.00		R.....
	1 st Year	R 150.00		R.....
	2 nd Year	R 180.00		R.....
	3 rd Year	R 265.00		R.....
	4 th Year	R 142.00		R.....
c)	Semi-skilled	R 75.00		R.....
d)	Unskilled	R 75.00		R.....
D.1.2	TRAVEL		TOTAL Km	RATE/Km		
D.1.2.1	From service provider's premises to site			Petrol	Diesel	
a) trips(Driver) (skilled)	Delete as applicable		R.....
	@ km per trip	R 7.78	R 7.58	R.....
b)trips (Semi-skilled)(Driver)	R 5.80	R 5.60	R.....
	@km per trip			
D.1.3	ADDITIONAL LABOUR TRAVELLING WITH DRIVER		TOTAL HOURS	RATE/HR		AMOUNT
a) x Additional Artisan/s trips (skilled) @ km per trip ÷ 80km/hr	R 300.00		R.....
b) x Additional Semi-Skilled trips (semi) @ km per trip ÷ 80km/hr	R 142.00		R.....
c) x Additional Unskilled trips (unskilled) @ km per trip ÷ 80km/hr	R 75.00		R.....
d) x Additional Apprentice/s trips (semi) @ km per trip ÷ 80km/hr	R.....		R.....
SUBTOTAL CARRIED FORWARD TO PAGE 4						R.....

SUBTOTAL BROUGHT FORWARD FROM PAGE 3				R.....
D.1.4	TRANSPORT		TOTAL Km	RATE
a)	Haulage to site trips			
	@ km per trip		2.5 tone	R 9.31
	@ km per trip		3 tone	R10.80
	@ km per trip		5 tone	R12.50
	@ km per trip		7 tone	R14.50
	@ km per trip		10 tone	R16.80
b)	Cranage to and on site @ sub contract rate		R.....	x 1.10
				R.....

TOTAL AMOUNT CARRIED FORWARD TO PAGE 1 ITEM (D) R _____

ANNEXTURE D

WORKPLAN "A"/EXECUTION PLAN "B": AS PER SPECIFICATION ON KEV/21 OFFICIAL ORDER NO.

CARRY OUT (TYPE OF WORKS).....

NOTE: WORK PLAN IS SUBJECTED TO WEATHER CONDITIONS

	Day "A"	Date "B"	Completed	Institutional project leader signature	Comments
	Planned	Actual	Yes/Partially/No		
Date official order was received.					
Meet and handing in of safety file at safety officer	Day 1				
Safety file approval	Day 2				
File opening and pre-briefing meeting (Prior starting the works)	Day 3				
Meeting minutes signed by company director	Day 4				
Department/PLANT					
Equipment No/Room No.					
Description of work to be done (for each day)					
	Day 5				
	Day 6				
	Day 7				
Department/PLANT					
Equipment No/Room No.					
	Day 8				
	Day 9				
	Day 10				
	Day 11				
Department/PLANT					
Equipment No/Room No.					
	Day 12				
	Day 13				
	Day 14				
	Day 15				
	Day 16				

Department/PLANT Equipment No/Room No.....					
	Day 17				
	Day 18				
	Day 19				
	Day 20				
	Day 21				
Department/PLANT Equipment No/Room No.....					
	Day 22				
	Day 23				
	Day 24				
	Day 25				
	Day 26				
Department/PLANT Equipment No/Room No.....					
	Day 27				
	Day 28				
	Day 29				
	Day 30				
	Day 31				

Company CEO/Director (BLOCK LETTERS).....

Company project leader (Block Letters).....

Company CEO/Director Signature.....

Company project leader Signature.....

Company dated stamp

**MAINTENANCE, REPAIR, UPGRADING AND REPLACEMENT WORKS FOR KWAZULU-NATAL
PROVINCIAL ADMINISTRATION HOSPITALS BUILDINGS FOR THE DEPARTMENT OF HEALTH**
JOB SHEET/DELIVERY NOTE
NAME OF SERVICE PROVIDER:
JOB No.:
INSTITUTION:

ZNO/KM _____ /

REF No.:
FROM:
START:
ORDER No.:
TO:

Km

ARRIVE:
DATE:
FROM:
DEPART:
PLANT:
TO:

Km

END:
VEHICLE: STATE PETROL OR DIESEL:
TOTAL

Km

TOTAL SITE TIME:
DETAILS OF WORK DONE:
OTHER DEFECTS NOTED FOR ATTENTION:
SPARES USED (Add pages if required)
QTY
SPARES USED (Add pages if required)
QTY
TOTALS
LABOUR
**No. DAYS
SUBSISTENCE**
NAME/S OF ARTISAN
SKILLED: NORMAL TIME
HRS
SIGNATURE:
O/TIME

1.5 x HRS

2 x HRS

HRS
NAME/S OF ASSISTANTS:
SEMI SKILLED: NORMAL TIME
HRS
NAME/S:
APPRENTICE: NORMAL TIME
HRS
NAME/S:
UNSKILLED: NORMAL TIME
HRS
NAME/S:
**THE SPECIFIED SERVICE HAS BEEN CARRIED
OUT TO MY SATISFACTION: (OFFICIAL ON SITE)**
OFFICIAL STAMP:
NAME: _____ SIGN: