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KZN HEALTH

KZN Health Intranet

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DIRECTORY

DISTRICT OFFICES HEALTH FACILITIES

KZN Health > Components > Supply Chain Management

AdvertQuote

HEALTH REPUBLIC OF SQUIH AFRICA	Quotation Advert	
Opening Date:	2022-08-17	E
Closing Date:	2022 09-05	
Closing Time:	11:00	
INSTITUTION DETAILS		
Institution Name:	King Edward VIII hospital	<u></u>
Province:	KwaZulu-Natal	
Department or Entity:	Department of Health	
Division or section:	Central Supply Chain Management	
Place where goods / services is required	KEH Maintenance	
Date Submitted	2022-08-15	Ī
ITEM CATEGORY AND DETAILS		
Quotation Number:	ZNO: KEV502/22	
Item Category:	Services	[S
llem Description:	Replacement Kitchen and Staff Resident hot water s ion attached to the advert please print it and bring g session so it can be stamped and signfailer to so v ation	; it with you for briefin
Quantity (if supplies)		
Quantity (if supplies) COMPULSORY BRIEFING SESSION A	/ SITE VISIT	
	/ SITE VISIT Compulsory Briefing Session	5
COMPULSORY BRIEFING SESSION	207-25-7-7-7-7-9	- 7
COMPULSORY BRIEFING SESSION SELECT Type:	Compulsory Briefing Session	- 7
COMPULSORY BRIEFING SESSION (Select Type: Date :	Compulsory Briefing Session 2022-08-23	- 7
COMPULSORY BRIEFING SESSION A Select Type: Date : Time:	Compulsory Briefing Session 2022-08-23 10H00	- 7
COMPULSORY BRIEFING SESSION A Select Type: Date : Time: Venue:	Compulsory Briefing Session 2022-08-23 10H00 KEH outside Maintenance	- 7
COMPULSORY BRIEFING SESSION A Select Type: Date : Time: Venue: QUOTES CAN BE COLLECTED FROM:	Compulsory Briefing Session 2022-08-23 10H00 KEH outside Maintenance Quotation attached to the advert KEH Tender Box	- 7
COMPULSORY BRIEFING SESSION A Select Type: Date : Time: Venue: QUOTES CAN BE COLLECTED FROM: QUOTES SHOULD BE DELIVERED TO:	Compulsory Briefing Session 2022-08-23 10H00 KEH outside Maintenance Quotation attached to the advert KEH Tender Box	
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FND-USER SPECIFICATION FORM

Quote Number:	
Item Description:	

Department: Replace Kitchen and Staff Res hot water storage tanks

Purpose of Item: Replace

Pre-qualification criteria if any:

1.1. Is the works required to have a regulatory body certification (e.g. SABS, SANS, SANAS, ISO, CIDB, etc.)? Yes: Company to be CIDB 1ME registered SANS 10142 regulations shall apply to this tender

1.2. Is a compulsory site Inspection / briefing session required? Yes / No

if Yes, specify: Date _____/ ____ Time11H00 Place Maintenance

1.3. Is local production and content part of the quote? Yes / No

if Yes, specify: __

1.4. Provisions of section 4(1) (a) of the PPPFA Regulations, 2017 if applicable? Yes

if Yes, specify: Procurement regulations 1.5. Liability Cover insurance? Yes

if Yes, specify: Yes; 3rd party liability cover/insurance

2. What is the specification of the required item?

	cifications to be advertised
1.1	Remove 4 old leaking hot water storage tanks in kitchen and Staff Residents
1.2	Manufacture and install 2 new 1 000 litres (Kitchen) and 2 000 litres (Staff Res) Hot water storage tanks
1.3	Shell thickness should be 5mm
1.4	Fit all required sockets on the tank so that the existing pipes can be join together and be able to fit onto the Tanks
1.5	The Tanks must have big flange at the lower part and a blanker flange with 2 holes and sockets to fit 2X12kW elements
1.6	Tanks need to be Galvanised
1.7	Tanks need to be insulated by Mineral wool insulation and Galvanised cladding
1.8	Tanks must be install on an upright position and for Kitchen the Tank need to stand on the two existing I-Beams
1.9	Fit all required new valves, fittings and pipes
1.10	Join pipes from two existing Heat pumps to the new Tank
1.11	Connect all other pipes so that Hot water storage vessel can function accordingly
1.12	Fit suitable and correct size air vent and safety valves on the top of the Tanks
1.13	Pressure test the Tank onsite before commissioning and issue Pressure test certificate and manufacture data pack
N.B	For all new pipes: use the same kind of pipes as the existing pipes so that it will be easy to join them together.
	Build and connect new electric panel to run elements and heat pumps
2.1	DB box x2
2.2	Fit 100A C/B in the Main DB Board x2
2.3	3 phase Isolator x2
2.4	3 phase 80A C/B x2
2.5	3 phase 80A contactor x4
2.6	3 phase 40A C/B x4
2.7	Single phase C/B x12
2.8	Single phase 5A C/B for controller x2
2.9	3 phase 40A C/B for Heat pumps x4
	Panel Lights
2.10	4x for controller
2.11	4x for Elements
2.12	4x for Heat pumps
2.13	2 for circulation pumps
2.14	Circulation pump
2.15	3 phase 20A C/B
2.16	3 phase 20A contactor
2.17	Single phase 5A C/B for controller



END-USER SPECIFICATION FORM

2.18	Electric Cable	
2.19	20m x 4mm 4 core from main DB to Heat pumps	
2.20	20m x 2.5mm from Tank to DB	
2.21	Wire the panel with appropriate wires	
2.22	20m of Sprague	
2.23	Use 6mm silicone wires for Elements	
2.25	Commission the Tank	
2.26	Issue COC for both electric panels	
2.27	· · · · · · · · · · · · · · · · · · ·	
2.28		
2.29		
2.30		
2.31		
2.32		

- Does a sample need to be submitted? No(select option 3.1 or 3.2)
 - 3.1. Specify that samples must be made available when requested in writing. No

Penalties to be noted by the suppliers:

4.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

5. What is the evaluation criteria / special terms and conditions to be advertised?

		terms and conditions to be advertised (if applicable)	Comment
5.1	CIDB Rating	Company must be CIDB 1ME company registered in the field of this tender	
5.2	Staff qualification	Staff qualification –Electrician artisan Qualification trade test certificate & ECB registered artisan.	
5.3	Company own employed staff experience attending to the works	Company employed staff experience – Artisan/s Experience(after trade test) (Company/s Human Resource department/s staff employment certified letter/s required)	
5.4	Functionality	Functionality - Compile complete bill of material (This is to be done per unit to be serviced on BOQ Quote for all material needed to complete the works on quote form attached to tender. (Example: Tender required installation of item to be installed or sealed or painted — The BOQ do not reflect the required material [will result in 0 points and disqualification of tender].	
5.5	Works planning	Works planning - Submit execution plan of each consecutive day of what work will be done and in which area. The day 1 to day 20 (for example) will be utilized to describe each day of planed works. Failure to submit this plan will result in disqualification of tender. Please note a column must be left open on the right hand side to indicate the actual dates from start to finish, when company has the official order.	
5.6	Previous work experience	Letters from three (3) contactable references (not later than 2 years) from current clients/ customers of the contractor where they rate the following four (6) aspects of the bidder and Documentation • Professionalism • Quality of Service • Reporting and/or Completion Certificate Issue • Overall impression (would use again) • Certificate of Completion • Service Report.	



FND-USER SPECIFICATION FORM

Specification compiled by:		Specification approved by:		
Name	Sthembiso Majozi	Name	Louise	
Designation / Rank (in full)	Acting Aftisan Foreman	Designation/ Rank (in full)	5C0	
Signature	Carren 2	Signature	J.S.	
Date	11-112-2032	Date	18-7-22)	

NOTE: This estimate form shall be used for Repair work, when the scope of work is not known and only one quotation is obtained. The work done shall be measured on completion and shall be at proven time, travel and costs in accordance with KZN HEALTH rates

	PROVINCE OF KW.	AZULU-NATAL - DEPART	MENT OF HEALTH	
ESTI	MATE FORM FOR : THE MAINTENANCE ALLATIONS INSTALLED IN KWAZULU-	AND REPAIR OF FIXED NATAL PROVINCIAL HOS	MECHANICAL PLANT, EQU SPITALS, CLINICS AND BUI	IPMENT AND LDINGS
SUBI	MIT TO:		FOR ATTENTION:	
INST	ITUTION:		REF NO.:	
sco	PE OF WORK: (A description of the wo	rk quoted for is required).		
		Mark 1		
	200			
	- Level			
5.08501			71057	20/204 41 1
	hereby quote for the above work in accord			
	rials, component/ancillary parts; Firm Price ovided.	when applicable a detail	ied list of materials etc. snow	ng unit costs shan
Α.	Quoted for Bought Out Items	(Excluding VAT)(Carrie	d forward)	R
	Mark Up @ % (Maximum Ma	rk Up = 20% for values R	0.00 to R299 999.99)	R
	Mark Up @ % (Maximum Ma	rk Up = 15% for values R	300 000.00 to R500 000.00)	R
	Mark Up @ % (Maximum Ma	rk Up = 13% for values o	ver R500 000.00)	
В.	Quoted for Proprietary Items	(Excluding VAT)(Carrie	d forward)	R
C.	Quote for Sub-Contract Items	(Excluding VAT)(Carrie	d forward)	R
	Mark Up @ %		(8	R
D.	Labour, Travelling, Subsistence and Tra materials etc. quoted for.	nsport. This price shall be (Excluding VAT) (Broug	e firm in respect of ght forward)	R
E.	Less credit for redundant materials, par	s and equipment if applica	able	R()
			SUBTOTAL	R
			VAT @ %	R
F.	This Price in SA Currency firm for 90 shall not be exceeded. To be measu	days from date of the es ed on completion.	stimate quotation and	R
Time	required for completion wee	ks from receipt of offi	cial order.	
	E OF SERVICE PROVIDER:			5730/2014H/
CIDB	REGISTRATION NUMBER		CIDB CATEGORY	r
PRO	VINCIAL SUPPLIERS DATABASE REGIS	TRATION NUMBER:		
SER'	ICE PROVIDER'S AUTHORISED SIGNA	TURE:	QUOTE REF	No
-			D. T.E.	
COM	PANY STAMP:		DATE:	

The service provider shall add here, ALL materials, components/ancillary parts which are required for the completion of the work quoted for.

In the event that more pages are required, this page may be copied.

ITEM	DESCRIPTION	MANU- FACTURER	FIGURE /MODEL NO.	QUANTITY	UNIT	TOTAL COS (Excluding VA		r .T)
						BOUGHT OUT	PRO- PRIETARY	SUB CONTRAC
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-					j.			
		-						
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			22	0.000	_			
	-							ta .
			8					
		TOTAL	OST BOU	GHT OUT ITE	EMS (A)			
				OST PROPR		TEMS (B)		
						200 E00	TITEMS (C)	

TOTAL AMOUNT (A) (B) (C) TO BE CARRIED FORWARD TO PAGE 1

D.1 SCHEDULE OF PRICES LABOUR, SUBSISTENCE, TRAVEL AND TRANSPORT REPLACEMENT AND ADDITIONAL EQUIPMENT

D.1.1	LABOUR	No. of	TOTAL HOURS	RAT	E/HR	AMOUNT		
a)	Artisans			R 30	00.00	R		
b)	Apprentice							
	1st Year		R		18.00	R		
	2 nd Year	*********		R 1	50.00	R		
	3 rd Year			R 18	80.00	R		
	4th Year			R 26	65.00	R		
c)	Semi-skilled			R 1	42.00	R		
d)	Unskilled			R 7	5.00	R		
D.1.2	SUBSISTENCE	No. of	TOTAL DAYS	RATE/24H	IR DAY			
a)	Artisans			R 30	03.00	R		
b)	Apprentice	***************************************		R 30	03.00	R		
c)	Semi-skilled			R 30	03.00	R		
ď)	Unskilled			R 30	03.00	R		
D.1.3	HOTEL/ACCOMMODATION		No. of Persons	No. of Nights		Cost per Night as per Supplier Invoice		
				100000000000000000000000000000000000000		R		
	NOTE: When applicable y	ou may o	nly claim for Ac	commoda	tion <u>OR</u> S	ubsistence		
D.1.4	TRAVEL		TOTAL Km	RAT	E/Km			
D.1.4.1	From service provider's			Petrol	Diesel			
a)	premises to site			Delete as	applicable	The second second		
	trips (skilled)			R 7.78	R 7.58	R		
b)	@ km per trip			-1 0011 PHILIPPIN				
	,trips (Semi-skilled)		***************************************	R 5.80	R 5.60	R		
5446	@km per trip			GROWENCE (
D.1.4.2	From accommodation to site							
a)	trips (skilled)			R 7.78	R 7.58	R		
	@km per trip		#MODEST TO A STATE OF	18.7.70	117.00	1.1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1		
b)	trips (semi-skilled)			4.000	20202	-		
00 000	@km per trip			R 5.80	R 5.60	R		
D.1.5	ADDITIONAL LABOUR TRAVE WITH DRIVER	LLING	TOTAL HOURS	RAT	E/HR	AMOUNT		
a)	x Additional Artisan/s (skilled) @ km per trip -		THE MEDITAL PROPERTY.	R 300.00		R		
b)	, x Additional Semi-Skilled (semi) @km per trip ÷		***************************************	R 1	42.00	R		
D)	, x Additional Unskilled trips (unskilled) @ km per trip ÷ 80km/hr		200002000000000000000000000000000000000	R 7	75.00	R		
	A 1 100 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	trins						
d)	x Additional Apprentice/s (semi) @ km per trip ÷			R		R		

		SUBTOTAL BROUGHT FORWA	ARD FROM PAGE 3	R
D.1.6	TRANSPORT	TOTAL Km	RATE	
a)	Haulage to site trips			
	@km per trip	2.5 tone	R 9.31	R
	@km per trip	3 tone	R10.80	R
	@km per trip	5 tone	R12.50	R
	@km per trip	7 tone	R14.50	R
	@km per trip	10 tone	R16.80	R
b)	Cranage to and on site @ sub contract rate	R	x 1.10	R

TOTAL AMOUNT CARRIED FORWARD TO PAGE 1 ITEM (D) R ...

STANDARD QUOTE DOCUMENTATION OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: KING EDWARD VIII HOSPITAL

DATE ADVERTISED: 17-08-2022 CLOSING DATE: 05-09-2022 CLOSING TIME: 11:00
FACSIMILE NUMBER: 031 205 6722 E-MAIL ADDRESS: vuyokazi.mtantato@kznhealth.gov.za
PHYSICAL ADDRESS: Gate 2 Francois Road Congela
QUOTE NUMBER: KEV502/22
(if applicable)
PHYSICAL ADDRESS: Gate 2 Francois Road Congela JOTE NUMBER: KEV502/22 SCRIPTION: Replace kitchen & staff res hot water storage vessels DITRACT PERIOD
UNIQUE REGISTRATION REFERENCE
DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)
Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.
The quote box is open from 08:00 to 15:30.
QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RETYPED)
THIS QUOTE IS SUBJECT TO THE FOLLOWING EVALUATION PROCESS
INCLUDING BUT NOT LIMITED TO BIDDER'S DISCLOSURE, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF
⇒ PROPOSALS MAY ALSO BE EVALUATED ON FUNCTIONALITY IF APPLICABLE AND STATED IN THIS DOCUMENT.
QUALIFYING PROPOSALS WILL THEN BE EVALUATED ON PRICE ONLY
THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED)
NAME OF BIDDER
POSTAL ADDRESS
STREET ADDRESS
TELEPHONE NUMBER CODENUMBERFACSIMILE NUMBER CODENUMBER
CELLPHONE NUMBER
E-MAIL ADDRESS
VAT REGISTRATION NUMBER (If VAT vendor)

GNATURE	OF BIDDER	R I, I hereby agree to all terms an	d conditions)		DATE	vice in a construction of the construction of		
		CH THIS QUOTE IS SIGNED						
tem No	Quantity	Description			Brand &	Country of	Price	
		Replace kitchen & staff res h	ot water storage	vessels	model	manufacture	R	С
								1
	-			-			-	+
	-							-
								1
							-	+
		V						+
		Briefing session is compulso	ry and print the o	locument				
		bring it with you for stamp an	d signing frailer t	o do so				4
-		will result to disqualification					-	
							+	+
						*		-
							-	-
		15% (Only if VAT Vendor)			70			
OTAL QU	JOTATION P	RICE (VALIDITY PERIOD 60 I	Days)					
es This C	Offer Comply	With The Specification?	Does The	Article Con	form To The S.	A.N.S. / S.A.B.S. Spec	ification?	
The Price	Firm?	780000000000000000000000000000000000000	State Deliv	Delivery Period, e.g., 1day, 1week				
	mineral contraction	ne <u>quote</u> may be directed to: N Tsaulwayo _{Tel:} 031	000 0707	Enquiries	regarding <u>tec</u>	hnical information ma	ay be direct	ted to

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and othics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. BIDDER'S DECLARATION

22

- 2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? YES/NO
- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution	
	\$		

Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

		YES/N	0
2.2.1.	If so, furnish particulars:		
2.3.	Does the bidder or any of its directors / trustees / shareholders the enterprise have any interest in any other related enterprise	그리아 마이트 그리아 되었다는 때 그리고 기사들이 아니는 말이 있다는 얼마나 하는 얼마나 되었다. 그리는	lling interest in YES/NO
2.3.1.	If so, furnish particulars:		
3.	DECLARATION		
	THE WEST CONTRACTOR FOR CONTRACTOR		941 C 1040 D 100 C 100 C

- I have read and I understand the contents of this disclosure;
- 3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGR

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of Bidder	Signature	Position	Date	

I the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person's having the deciding vate or power to influence or to direct the course and decisions of the enterprise.

² Joint venture or Consortium moons an association of persons for the purpose of combining their expertise, property, capital, offorts, skill and knowledge in an activity for the execution of a contract.

GENERAL CONDITIONS OF CONTRACT

1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices, in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.
- 3.4. The price guoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:
 - (i) that the price(s), rate(s) quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk
 - (ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the price, is incomplete in any respect, the said supplier meets all specification requirements and offers the lowest price, the Department reserves the right to request the bidder to complete/ submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- 4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the guotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within two months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1.	Bidders w	Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.						
(i)	The instit	ution has	s determi	ined that a cor	npulsory site	meeting		take place
(ii)	Date			Time		Place		
Institution Stamp:			Institution Site	Inspection / briefing session Official				
							Full Name:	
							Signature:	mannananananananananananananananananana
_							Date:	

8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. TAX COMPLIANCE REQUIREMENTS

- 9.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 9.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

10. TAX INVOICE

- 10.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

11. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

12. PENALTIES

- 12.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 12.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 12.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 12.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

13. TERMINATION FOR DEFAULT

- 13.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 13.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 13.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 14. THE DEPARTMENT RESERVES THE RIGHT TO DISQUALIFY ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.