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CORPORATE INFORMATION COMPONENTS DIRECTORY DISTRICT OFFICES HEALTH FACILITIES

KZN Health > Components > Supply Chain Management

AdvertQuote

KWAZULU-NATAL PROVIN	CE
REALTH REPUBLIC OF SOUTH AFRICA	Quotation Advert
Opening Date:	2022-02-22
Closing Date:	2022-02-28
Closing Time:	11:00
INSTITUTION DETAILS	
Institution Name:	Ladysmith hospital
Province:	KwaZulu-Natał
Department or Entity:	Department of Health
Division or section:	Central Supply Chain Management
Place where goods / services is required	LADYSMITH REGIONAL HOSPITAL
Date Submitted	2022-02-22
ITEM CATEGORY AND DETAILS	
Quotation Number:	ZNQ: LSH 1707 - 21 - 22
Item Category:	Goods ▽
Item Description:	SUPPLY AND DELIVER CURTAINS COLOUR DUSTY PINK LENGTH 6M , HEIGHT 2100CM COTTON & TNSTALL NB: COMPULSORY 100 % LOCAL CONTENT REQUIRED
Quantity (if supplies)	29 ,
COMPULSORY BRIEFING SESSION	to a commence and an account of the contract o
Select Type:	Not Applicable
Date:	
Time:	
Venue:	
QUOTES CAN BE COLLECTED FROM:	DOWNLOAD FROM WEBSITE
QUOTES SHOULD BE DELIVERED TO:	EMAIL/TENDER BOX 36MALCOLM RD,HOSPITAL PARK,LADYSMITH
ENQUIRIES REGARDING THE ADVE	RT MAY BE DIRECTED TO:
Name:	S.A. ZWANE
Email:	ladysmith.quotatlon@kznhealth.gov.za
Contact Number:	036 - 638 0097
Finance Manager Name:	X.L. NTULI
Finance Manager Signature:	late quotes will be considered



Department:

Health

PROVINCE OF KWAZULU-NATAL

LSH 1707 / 21 / 22

LADYSMITH REGIONAL HOSPITAL

SUPPLY AND INSTALL CURTAINS DUSTY PINK

Closing Date & Time

Contract Period

Site Briefing Date

Venue

Contact Person

Technical Person

Contact Telephone

Number

: 28 FEBRUARY 2022 @ 11h00am

: ONCE OFF

None

S.A. Zwane

: P.M. Tseke (036-638 0121)

: 036 638 0097

DOCUMENTS DELIVERED BY HAND MUST BE DEPOSITED IN THE QUOTATION BOX SITUATED IN:

36 MALCOM ROAD LADYSMITH 3370	THE QUOTATION BOX IS AVAILABLE ON THE FOLLOWING DAYS AND TIMES: MONDAYS TO FRIDAYS 07:30 - 16:00
DOCUMENTS POSTED SHALL BE ADDRESSED TO:	
LADYSMITH REGIONAL HOSPITAL	
PRIVATE BAG X 9928	
LADYSMITH, 3370	

NAME OF TENDERER:		
CENTRAL SUPPLIER DAT	ABASE REGISTRATION NO.:	
CENTRAL SUPPLIER DAT	ABASE REGISTRATION CLASSIFICATION :(Tick (✓) applicable block)	
VALIDATED SUPPLIER	CENTRAL SUPPLIER DATABASE:	

STANDARD QUOTE DOCUMENTATION OVER R30 000.00 YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: LADYSMITH REGIONAL HOSPITAL UTHUKELA DISTRICT DATE ADVERTISED: 22 - 02 - 2022 CLOSING DATE: 28 - 02 - 2022 CLOSING TIME: 11:00 FACSIMILE NUMBER: 0366312136 / 3156 E-MAIL ADDRESS: ladysmith.quotation@kznhealth.gov.za PHYSICAL ADDRESS: 36 MALCOLM RD, HOSPITAL PARK, LADYSMITH 3370 QUOTE NUMBER: LSH 1707 / 21 / 22 DESCRIPTION: SUPPLY AND INSTALL CURTAINS DUSTY PINK CONTRACT PERIOD ONCE OFF VALIDITY PERIOD 60 Days SARS PIN (if applicable) CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO. UNIQUE REGISTRATION REFERENCE DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS) 36 MALCOLM RD, HOSPITAL PARK, LADYSMITH 3370 Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration. The quote box is open from 08:00 to 15:30. QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RETYPED) THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT. THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED) NAME OF BIDDER POSTAL ADDRESS STREET ADDRESS TELEPHONE NUMBER CODE......NUMBER...... FACSIMILE NUMBER CODENUMBER.....NUMBER.... **CELLPHONE NUMBER** E-MAIL ADDRESS VAT REGISTRATION NUMBER (If VAT vendor) HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1) [A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMES& QSEs) MUST BE SUBMITTED TO QUALIFY

FOR PREFERENCE POINTS FOR B-BBEE]

DESCRIPTION: SUPPLY AND INSTALL CURTAINS DUSTY	
SIGNATURE OF BIDDER	DATE
CAPACITY UNDER WHICH THIS QUOTE IS SIGNED	

Item No	Quantity	Description	Brand &	Country of	Price	
			model	manufacture	R	C
1.	29	SUPPLY AND INSTALL CURTAINS DUSTY PINK				
		LENGTH 6M , HEIGHT 2100CM COTTON				
		COMPULSORY 100% LOCAL CONTENT REQUIRED				\perp
		TO RETURN WITH THE DOCUMENT				
		-DECLARATION FORM (SBD6.2)				
		-ANNEXTURE C				\top
		SABS CERTIFICATE				
						+
						+
						+
						
		Returned quote documents in a sealed envelop				
		with current CSD not older than 7 days, certified copy				_
		of BBBEE certificate verified by agency and accredited				
		by SANS				\dashv
~.						十
VALUE AI	DED TAX @	15% (Only if VAT Vendor)				

	Does The Article Conform To The S.A.N.S. / S.A.B.S.
Does This Offer Comply With The Specification?	Specification?
Is The Price Firm?	State Delivery Period, e.g., 1day, 1week

Enquiries regarding the <u>quote</u> may be directed to:	Enquiries regarding technical information may be directed to:
Contact Person: S.A. Zwane Tel: 0366380097 E-Mail Address: ladysmith.quotation@kznhealth.gov.za	Contact Person: P.M. Tseke Tel: 0366380121

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions. Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x/y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) on the date of advertisement of the bid as indicated in paragraph 3.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on http://www.fhedti.gov.za/industrial development/ip.jsp at no cost.

1.6.	A bid may be disqualified if this Decl Declaration: Summary Schedule) are r	aration Certificate and the Annex C (Local Content not submitted as part of the bid documentation;
2.	The stipulated minimum threshold(s A of SATS 1286:2011) for this bid is/) for local production and content (refer to Annex are as follows:
	Description of services, works or goods	Stipulated minimum threshold
		%
		%
3.	Does any portion of the goods or ser have any imported content? (Tick applicable box) YES NO	vices offered
3,,1	If yes, the rate(s) of exchange to be prescribed in paragraph 1.5 of the ge SARB for the specific currency on th	used in this bid to calculate the local content as eneral conditions must be the rate(s) published by e date of advertisement of the bid.
	The relevant rates of exchange infor	mation is accessible on www.resbank.co.za
	Indicate the rate(s) of exchange aga (refer to Annex A of SATS 1286:201	
	Currency	Rates of exchange
	US Dollar	
	Pound Sterling	
	F Áu	
	Other	
	NB: Bidders must submit proof of the	e SARB rate (s) of exchange used.
· ,	Where, after the award of a bid, cha minimum threshold for local content the to verify and in consultation with the AC	illenges are experienced in meeting the stipulated at the difference difference accordingly in order for the difference provide directives in this regard.
:	<u>LOCAL CON</u> (REFER TO ANNI	TENT DECLARATION EX B OF SATS 1286:2011)
LE	GALLY RESPONSIBLE PERSON I	CHIEF FINANCIAL OFFICER OR OTHER NOMINATED IN WRITING BY THE CHIEF SON WITH MANAGEMENT RESPONSIBILITY P OR INDIVIDUAL)
IN	RESPECT OF BID NO	
ISS	UED BY: (Procurement Authority / Nan	ne of Institution): ~
L		

NB

- The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- Guidance on the Calculation of Local Content together with Local Content Declaration 2 accessible E) and Templates (Annex C, D http://www.thedli.gov.za/industrial_development/ip.isp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below. Declarations D and E should be kept by the bidders for verification purposes for a period of at leas: 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (f	ıll na	ames).
do hereby declare, in my capacity as	•	
of(name	of	bidder
entity), the following:		

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above. The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017.

٠.

promulgated under the Preferential Po of 2000).	olicy Framework Act (PPPFA), 2000 (Act N
SIGNATURE:	
WITNESS No. 1	DATE:
WITNESS No. 2	DATE:

SATS 1286.2011	¥. **	ided from all		Wally or a second	Total Imported content	(613)					R O	R 0
		Note: VAT to be excluded from all calculations		render summary	Total exempted imported content	(C1B)				R O	(C23) Total Imported content	(C24) Total local content local content % of tender
					Total tender value	(C17)			0 %	t imported co	(C23) Tota	(C25) Average local content % of tender
					Tender Oty	(C16)			ender value	Total Exemp		7
	Schedule				Local content % (per item)	(टाड)			(C20) Total tender value	(CZI) Tender value		
Ü	Local Content Declaration - Summary Schedule				Local value	[C]4j				(C22) Total		
Annex C	sclaration	•	GBP		Imported	(CI3)						
	Content De		GB GB	Tender value	net of exempted imported content	(C12)						
	local	,	eu [Exempted imported value	(C11)						
					Tender price - each (excl VAT)	(C10)						3 (
	10000000000000000000000000000000000000	1			items	3)	***************************************			E X		
		n: ct(s)	Rate: rtent %		list of Rems	(න)				erer from Ann		
		Tender No. Tender description: Designated product(s) Tender Authority:	Tender Exchange Rate: Spædfied local content %		Tender item noʻs	(68)				Signature of tenderer from Annex B		Oate:
		000000						 	 -			

Γ

SATS 1286.2011

Tender No. Tender description:		Note: VAT to be excluded from	all calculations
Dasignated products:			
Tender Authority: Tendering Entity name:			
Local Product (Goods, Services Part Works)	Description of Items purchased	Local suppliers	Value
	(E6)	(E7)	(1.8)
P			
	(E9) Total local produc	ts (Goods, Services and Works)	08
(E10) Manpower costs (Ten	derer's manpower cost)		RO
(E11) Factory averliedds (Rent	al, depreciation & amortisation, utility costs, c	consumables etc.)	6.0
(212) Administration overheads a		· .	ĸo
	:	(E13) Total local content	ROI
,		This total must correspond wit	
Ignature of tenderer from Annex 8			

DECLARATION OF INTEREST

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2.	In order to give eff	ect to the abo	ove, the follo	wing questic	onnaire mus	st be com	pleted and	d submitt	ed with the o	uote.		
2.2.	Full Name of bidd Identity Number: Position occupi shareholder ²):	· · · · · · · · · · · · · · · · · · ·		.,	 r, trustee	2.4. Co ,2.5. Ta	mpany Re Referen	egistration ce Numb	n Number:			
2.7.	The names of all employee / persa						lual identi	ty numbe	ers, tax refer	ence numi [TIC]	bers and, if K APPLICAE	applicable, 3LE]
	Are you or any pe	rson connec	ted with the I				state?			•	YES	NO
		state inst	litution a	t which	you		he pe	erson	connected	to		dder is
	employed:	cupied	in	the :	state	institutio	n:	*******			Апу	other
2.8.2	2. If you are prese in the public see	ntly employe	d by the stat	te, did you o	btain the a	ppropriate	authority	to under	take remune	erative wo	rk outside ei YES	mployment NO
2.8.2 (Note: I	2.1. If yes, did you Failure to submit pr	i attach proof oof of such a	uthority, whe	ere applicab	le, may resi	ult in the c					<u> </u>	,
	Did you or your s state in the previo	ous twelve mo	y of the comp onths?	pany's direc	tors / truste	es / share	eholders /	member	s or their sp	ouses con	nduct busine	ss with the
2.10	 If so, furnish pa Do you, or any p who may be invol 	erson conne ved with the	cted with the evaluation a	e bidder, ha nd or adjudi	ve any rela cation of thi	tionship (s quote?	family, frie	end, othe	er) with a pe	rson empl	loyed by the	state and
2.11	 If so, furnish pa Are you, or any person employed 	person conne by the state	ected with th who may be	ne bidder, a involved wit	ware of an th the evalu	y relation ation and	ship (fam or adjudio	ily, friend cation of	l, other) bet this quote?	ween any	other bidde	er and any
2.12	 If so, furnish pa Do you or any of whether or not the If so, furnish pa 	f the director by are bidding	s / trustees g for this con	/ sharehold tract?	ers / meml	pers of th	e compar	ny have a	any interest	in any ot	her related YES	companies NO
3 , NB:	Full details of dir- The Department responsibility to e the quote will not	Of Health v	will validate reir details ar	details of	directors e and verifi	ed on CS	D. If the D	Departme	nt cannot v	alidate the	informatio	n on CSD,
4	DECLARATION	4										
	HE UNDERSIGN RNISHED IN PA								CERTIFY T	THAT TH	HE INFOR	MATION
	CCEPT THAT TI OVE TO BE FAL		MAY REJI	ECT THE	QUOTE C	OR ACT	AGAINS	ST ME S	HOULD T	HIS DEC	CLARATIO	NC
		- - 		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,					· 4			
Nan	ne of bidder	.,,,,,,,,	Signature	,,,,,,,,,,		Position				Date		
¹"Stal a) b)	re" means — any national or prov constitutional institution Act, 1999 (Act No. 1 of any municipality or mi	on within the me of 1999);	nt, national or eaning of the Pe	provincial pub ublic Finance N	olic entity or Management	d) nati	rincial legisla onal Assemi liament.		ational Council	of provinces	s; or	

*Shareholder means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SCC

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

3.1. The Department is under no obligation to accept the lowest or any quote.

- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OF THIS QUOTATION.
- 3.4. The price quoted must include VAT (if VAT vendor). However, it must be noted that the Department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.

3.5. The bidder must ensure the correctness & validity of the quotation:

(i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk

(ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.

- 3.6. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.7. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria.

 All required documentation must be completed in full and submitted.

3.8. Offers must comply strictly with the specification.

3.9. Only offers that meet or are greater than the specification will be considered.

3.10. Late offers will not be considered.

3.11. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.

3.12. Used/ second-hand products will not be accepted.

3.13. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.

3.14. All delivery costs must be included in the quoted price for delivery at the prescribed destination.

- 3.15. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.16. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.17. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.18. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.19. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.

4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.

4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response is incomplete in any respect, the said supplier meets all specification requirements and is lowest to quote, the Department reserves the right to request the bidder to complete/submit such information.

4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.

4.6. Use of correcting fluid is prohibited.

4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.

4.8. Where practical, prices are made public at the time of opening quotations.

4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1.	Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.							
(i) (ii)	The institution has determined that a compulsory site meeting Date	NO take place						
Institution Stamp:		Institution Site Inspection / briefing session Official						
		Full Name:						
		Signature:						
		Date:						

8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hear after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
 - (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - B-BBEE Status level certificate issued by an authorized body or person;
 - A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes:

POINTS AWARDED FOR PRICE

THE 80/20 PREFERENCE POINT SYSTEMS 3.1

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P\min}{P\min} \right)$$
 Where

Ps

Points scored for price of bid under consideration

Ρŧ

Price of bid under consideration

Pmin

price of lowest acceptable bid

POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR 4.

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for 4.1 attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contribute	or Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

E.	מום	DECL	ADAT	IION.

- Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following: 5.1
- B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1 6.
- B-BBEE Status Level of Contributor: =(maximum of 20 points) 6.1

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

	applicable box)	
7.1	Will any portion of the contract be sub-contracted?	

(Tick

NO

If yes, indicate: 7.1.1

SUB-CONTRACTING

7.

8.

- What percentage of the contract will be subcontracted.....%
- The name of the sub-contractor.....

Whether the sub-contractor is an EME or QSE

The B-BBEE status level of the sub-contractor.....

(Tick applicable box)

Specify, by ticking the appropriate box, if subcontracting with an enterprise in term Preferential Procurement Regulations 2017:

ns or	YES	NO	
ME		QSE	
.1		.1	l

Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
Designated Glody. An Elne of QOE which to delide of A strike by.		1
Black people		
Black people who are youth		1
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		

. 1	Any C	SE	a anna central di mana di mana mana mana mana di distributa manda di mana di di mana di mana di mana di mana d								
9.	DEC	LAR	ATION WITH REGARD TO COMPANY/FIRM								
9.1	Na	me	of company/firm:		***************************************						
9.2	VA	T re	gistration number:		***************************************						
9.3	Co	mpa	nny registration number:	***************************************	•••••						
9.4	TY	PE	OF COMPANY/ FIRM [TICK APPLICABLE BOX]							
			Partnership/Joint Venture / Consortium One person business/sole propriety Close corporation Company (Pty) Limited								
9.5 	DESCRIBE PRINCIPAL BUSINESS ACTIVITIES										
9.6	CC	COMPANY CLASSIFICATION [TICK APPLICABLE BOX]									
			Manufacturer Supplier Professional service provider Other service providers, e.g. transporter, etc.								
9.7	Tot	al ni	umber of years the company/firm has been in bu	siness:							
9.8	the	B-B	e undersigned, who is / are duly authorised to d BE status level of contributor indicated in parag ference(s) shown and I / we acknowledge that:	o so on behalf of the o raphs 1.4 and 6.1 of the	company/firm, certify that the points claimed, based on the foregoing certificate, qualifies the company/ firm for						
	i) The information furnished is true and correct;										
	ii)	Th	ne preference points claimed are in accordance v	with the General Condi	itions as indicated in paragraph 1 of this form;						
	iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contract to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;										
	iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have —										
	1	(a)	disqualify the person from the bidding process;								
	+	(b)	recover costs, losses or damages it has incurre	ed or suffered as a res	ult of that person's conduct;						
	((c)	cancel the contract and claim any damages w arrangements due to such cancellation;	hich it has suffered as	s a result of having to make less favourable						
	((d)	recommend that the bidder or contractor, its si who acted on a fraudulent basis, be restricted of state for a period not exceeding 10 years, a applied; and	by the National Treasi	ury from obtaining business from any organ						
	((e)	forward the matter for criminal prosecution.								
	<u> </u>			<u> </u>							
	WI	TNE	ESSES	 SIG	GNATURE(S) OF BIDDERS(S)						
	1.										
	2.			ADDRESS							
				•							