

KZN HEALTH

# **KZN Health Intranet**

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AdvertQuote

Closing Date:  Closing Time:  INSTITUTION DETAILS Institution Name:  Province:  KwaZulu-Natal  Department or Entity: Department or Entity: Department or Supply Chain Management  Place where goods / services is required Date Submitted  Date Submitted  ITEM CATEGORY AND DETAILS  Quotation Number:  Item Category: Item Category: Item Description:  Supply AND DEUVER STATIONERY FUP CHARITS STINO X 30 FUP CHARITS PAPER X 90  Quantity (if supplies)  AS ABOVE  COMPULSORY BRIEFING SESSION / SITE VISIT  Select Type: Date:  ITime:  Venue:  QUOTES CAN BE COLLECTED FROM:  QUOTES SHOULD BE DELIVERED TO:  Umkhanyakude Health Sub-District Office and on website  QUOTES SHOULD BE DELIVERED TO:  Umkhanyakude Health Sub-District Office Tender Box or Email  ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:  Name:  Email:  umkhanyakude, quotationscn@kznhealth.gov.za	HEALTH REPUBLIC OF SOUTH AFRICA	Quotation Advert	
Closing Time: 11:00  INSTITUTION DETAILS Institution Name: Umkhanyakude district office  Province: KwaZulu-Natal  Department or Entity: Department of Health  Division or section: Central Supply Chain Management  Place where goods / services is required  Date Submitted 2022-01-26  ITEM CATEGORY AND DETAILS  Quotation Number: ZNC: UMK 100/21/22  Item Category: Goods  Item Description: Supply AND DEUVER STATIONERY FILE CHARTS STIND X 30  FUP CHARTS PAPER X 90  Quantity (If supplies) AS ABOVE  COMPULSORY BRIEFING SESSION / SITE VISIT  Select Type: Not Applicable  Date: Time: Umkhanyakude Health Sub-District Office and on website  QUOTES CAN BE COLLECTED FROM: Umkhanyakude Health Sub-District Office Tender Box or Email  ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:  Name: TL Michabele  Email: umkhanyakude.quotationscm@kznhealth.gov.za	Opening Date:	2022-01-27	
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	Contact Number:		
Finance Manager Name: NS Mthembu	Finance Manager Name:	A Committee of the Comm	l

STANDARD QUOTE DOCUMENTATION OVER R30 000.00 YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT UMKHANYAKUDE HEALTH SUB-DISTRICT OFFICE FACSIMILE NUMBER: 035 572 1077 E-MAIL ADDRESS umkhanyakude:quotationscm@kznhealth.gov.za PHYSICAL ADDRESS: Jozini Main Road Next To Boxer Supper Store Opposite Cambridge Food QUOTE NUMBER: UMK 100/21/22 DESCRIPTION: SUPPLY AND DELIVER STATIONERY(DCST) CONTRACT PERIOD ONCE OFF WALIDITY PERIOD 60 Days SARS PIN (if applicable) CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO. UNIQUE REGISTRATION REFERENCE DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS) Umkhanyakude Health Sub-District Office Tender Box next to Security Office Jozini Main Road Next to Boxer Super Store Opposite Cambridge Food Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration. The quote box is open from 08:00 to 15:30. QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RETYPED) THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT. THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED) NAME OF BIDDER POSTAL ADDRESS STREET ADDRESS CODE......NUMBER.....NUMBER CODE ......NUMBER... TELEPHONE NUMBER CELLPHONE NUMBER E-MAIL ADDRESS VAT REGISTRATION NUMBER (If VAT vendor) ..... HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1) [A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMES& QSEs) MUST BE SUBMITTED TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

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DESCRIP	TION: SUF	EFOR QUOTATIONS PPLY AND DELIVER STATIONERY	QOUTE NUM (DCST)	<sub>BER:</sub> UMK 100/2		
SIGNATU [By signin	RE OF BIDDE g this docume	Rnt, I hereby agree to all terms and conditions]	DATE.			
CAPACIT	Y UNDER WH	IICH THIS QUOTE IS SIGNED		***************************************		••••••
Item No	Quantity	Description	Brand & model	Country of manufacture	Price R	T c
*****		SUPPLY AND DELIVER				
01	30 UNITS	, ell olivatioothio				
02	90 PADS	FLIP CHARTS PAPER				
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· . ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,						
		- Kindly attach 1 (one) page proof of registration that shows	, , , , , , , , , , , , , , , , , , , ,			
		the unique registration reference number with 36 digits				+
· · · · · · · · · · · · · · · · · · ·		to be verified on CSD.				
VALUE ADI	DED TAX @ 1	5% (Only if VAT Vendor)				-
TOTAL QUE	DIATION PRI	CE (VALIDITY PERIOD 60 Days)				
Does This O	offer Comply W	vitri The Specification? Specification?		he S.A.N.S. / S.A.	B.S.	
		State Delivery Period, 6	e.g., <i>1day, 1week</i>			
Enquiries re	garding the	quote may be directed to:	anarding technic	cal information mouth		

SUPPLY CHAIN MANAGEMENT DEMAND & ACQUISITION

Contact Person: T.L.Mkhabela Tel: 0355721042

E-Mail Address: umkhanyakude.quotationscm@kznhealth.gov.za

2022 -01- 27

UMKHANYAKUDE HEALTH DISTRICT PRIVATE BAG X026 JOZINI, 3969 Page 2 of 6



Contact Person: N Msane Tel: 0355721042



## **DECLARATION OF INTEREST**

1.	evaluation an	ip, may ma proposal). e state or to cosition in reemployed be son on who ard or adjudi	ke an offer or In view of po o persons co elation to the y the state; a se behalf the cation of the	r offers in ssible all nnected evaluation nd/or bidding quote(s)	n terms of legations with or r ing/adjudi docume or wher	of this invi- cof favour related to cating au ont is sign e it is kno	tation ritism, them thority ed, ha	to quote should t , it is req where- as a rela at such	(includes a he resulting juired that th tionship with a relationshi	price quotatio quote, or part	n, adver thereof, is/her au erson when the r	tised com be award othorised no are/is i	petitive ded to pe represer	quote, ersons ntative in the
2.	In order to give	effect to the	above, the fo	ollowing	question	naire mus	t be c	ompleted	d and submit	ted with the q	uote.			
2.2.	Full Name of bi Identity Numbe Position occu shareholder <sup>2</sup> ):	r:	************			 trustee,	2.4. 2.5.	Compan Tax Refe	y Registration erence Numi	on Number: ber: mber:				••••
2.8. 2.8.1	The names of a employee / pers Are you or any .If so, furnish the Name of person	sal numbers person con e following p	s must be indi nected with th particulars:	icated in ne bidde	n paragraj Present	oh 3 belov ly employ	w. red by	the state	<b>9</b> ?		[TIC	K APPLIC	CABLE] S [ ]	NO ON
	Name of employed:	state	institution	at	which	you	or	the		connected	to	the	bidder	is
	Position	occupied	in	the	sta		instit	ution:	******			Any	/	other
2.8.2	particulars: If you are pre-	sently empl	oyed by the s	state, dic	 d you obta	ain the ap	propri	iate auth	ority to unde	rtake remune	rative wo	ork outside	e emnio	umant
	in the public s 1. If yes, did ye	ector?							, iv a.,ac	riano romano	rauvo m	YE		VO
(Note: F	ailure to submit ,	proof of suc	ch authority, w	vhere an	oblicable.	may resu	dt in th	he disawa	lification of u	the auote.)				
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2.10.	who may be involved. If so, furnish p Are you, or any person employe	oived with t particulars; person co	ne evaluation Innected with	and or	adjudicati lder. awa	ion of this re of any	quote relati	e? ionshin <i>(</i>	family friend			YE:	S   N dder and	10
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NB:	Full details of di The Departmen responsibility to the quote will no	t Of Healti ensure that t be consid	h will validat t their details	e <b>detai</b> are up-f	ls of dir to-date a	ectors /	d on (	CSD. If #	ie Denartme	int cannot vali	idata tha	informal	tion on i	oliers' CSD,
4	DECLARATIO													
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Name	of bidder	**********	Signature		***************************************	••••		ition	*************	-	)ate	***********		
a) : ( b) :	means – any national or pro- constitutional instituti Act, 1999 (Act No. 1 any municipality or	ion within the of 1999); unicipal entity	meaning of the I	Public Fin	ance Mana	gement	d) n e) P	arliament.	embly or the na	Itional Council of				
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## SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

#### 1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

#### 2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

## 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

3.1. The Department is under no obligation to accept the lowest or any quote.

- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OF THIS QUOTATION.
- 3.4. The price quoted must include VAT (if VAT vendor). However, it must be noted that the Department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.

3.5. The bidder must ensure the correctness & validity of the quotation:

(i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk

ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.

- 3.6. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.7. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria.
  All required documentation must be completed in full and submitted.

3.8. Offers must comply strictly with the specification.

Only offers that meet or are greater than the specification will be considered.

3.10. Late offers will not be considered.

3.11. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.

3.12. Used/ second-hand products will not be accepted.

3.13. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.

3.14. All delivery costs must be included in the quoted price for delivery at the prescribed destination.

- 3.15. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.16. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.

3.17. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.

3.18. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.

3.19. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

## 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.

4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.

- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response is incomplete in any respect, the said supplier meets all specification requirements and is lowest to quote, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.

4.6. Use of correcting fluid is prohibited and may render the response invalid.

4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.

4.8. Where practical, prices are made public at the time of opening quotations.

- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- 4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

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## 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not compiled with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

## 6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder falls to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

## 7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1.	Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process,						
(i) (ii)	The institution has determined that a compulsory site meeting Date Time; Place UMKHANY	NO WUDE SUB-DISTRICT	take place OFFICE NEXT TO BOXER SUPER STORE				
Institu	tion Stamp:	Institution Site	e Inspection / briefing session Official	_			
		Full Name:					
		Signature:					
		Date:					

## 8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

## 9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

## 10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

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## 11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

#### 12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hear after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

## 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

## 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

## 15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.



## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

## 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
  - (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

in republic An inches		POINTS
PRICE		80
	TATUS LEVEL OF CONTRIBUTOR	20
Total poin	ts for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

#### 2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - B-BBEE Status level certificate issued by an authorized body or person;
  - A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

NM

#### 3. POINTS AWARDED FOR PRICE

## 3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{Pt - P \min}{P \min} \right) \text{ Where}$$

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration Pmin = price of lowest acceptable bid

## 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
11	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

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- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:
- 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1
- 6.1 B-BBEE Status Level of Contributor: = ......(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7.	SUB-CONTRACTING applicable box)	(Tick			
- 4	••		YES	NO	
7.1	Will any portion of the contract be sub-contracted?				

- 7.1.1 If yes, indicate:
  - i) What percentage of the contract will be subcontracted.....%
    ii) The name of the sub-contractor......
- - iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations.2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
Diadessaria	V	
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans	**************************************	
OR		
Any EME		

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Any QSE					J
DECLA	RATION WITH REGARD TO COMPANY/FIRM				
Name	of company/firm:		**********		
VAT r	egistration number:				
Comp	eany registration number:		*********		
	OF COMPANY/ FIRM (TICK APPLICABLE BOX)				
	Partnership/Joint Venture / Consortium One person business/sole propriety Close corporation Company (Pty) Limited				
DESC	CRIBE PRINCIPAL BUSINESS ACTIVITIES				
			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	• • • • • • • • • • • • • • • • • • • •	
COM	PANY CLASSIFICATION [TICK APPLICABLE BC	X]			
	Manufacturer				
	Supplier Professional service provider				
	Other service providers, e.g. transporter, etc.				
Total	number of years the company/firm has been in bu	ısiness:	**1****		
the B	the undersigned, who is / are duly authorised to d -BBE status level of contributor indicated in parag reference(s) shown and I / we acknowledge that:				
i) .	The information furnished is true and correct;				
ii)	The preference points claimed are in accordance	with the General Conditio	ns as indicated in paragra	ph 1 of this form;	
	In the event of a contract being awarded as a resibe required to furnish documentary proof to the sa				ctor m
iv) i	If the B-BBEE status level of contributor has be contract have not been fulfilled, the purchaser ma	een claimed or obtained y, in addition to any other	on a fraudulent basis or remedy it may have –	any of the cond	ditions
(a)	) disqualify the person from the bidding process	Ç.			
(b)	) recover costs, losses or damages it has incurr	ed or suffered as a result	of that person's conduct;		
(c)	) cancel the contract and claim any damages v arrangements due to such cancellation;	vhich it has suffered as a	result of having to make I	iess favourable	
(d <u>'</u>	<ul> <li>recommend that the bidder or contractor, its who acted on a fraudulent basis, be restricted of state for a period not exceeding 10 years, applied; and</li> </ul>	by the National Treasury	from obtaining business t	from any organ	
(e)	) forward the matter for criminal prosecution.				
\\\	NESSES				
		SIGN	IATURE(S) OF BIDDER	S(S)	
1.		DATE:			
2.		ADDRESS,		•••••	
1		1			1





Practice Note: KZN SCM-02 of 2011

SBD9

- This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:





Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>&</sup>lt;sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

## CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:	
(Bid Number and Description)	
In response to the invitation for the bid made by:	
(Name of Institution)	
Do hereby make the following statements that I certify to be true and complete	in every respect:
I certify, on behalf of:	that:
(Name of Bidder)	

- 1. I have read and I understand the contents of this Certificate;
- 2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
- 3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
- 4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
- 5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - Has been requested to submit a bid in response to this bid invitation; (a)
  - (b) Could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - Provides the same goods and services as the bidder and/or is in the (c) same line of business as the bidde
- 6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.





Practice Note: KZN SCM-02 of 2011

- 7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
- 8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

Signature	Date
Position	 Name of Bidder
	Js914w 2

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<sup>&</sup>lt;sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract

# **EVALUATION CRETERIA**

All proposal received shall be evaluated on the following:

#### **SPECIFICATION**

- Only Offers that meet the specification in all aspects as stipulated in the bid document will be considered.

## **CORRECTNESS OF THE DOCUMENT**

 All information required in the bid documents must be accurate and fully completed, including all the appropriate signatures. The Department of Health reserves the right to verify all information.

## **DIRECT PREFERENTIAL POINT SYSTEM**

- Suppliers may submit BBB-EE certificate or sworn affidavit to claim preferential points.

## TAX CLEARANCE CERTIFICATE

Suppliers must comply in terms of TAX Status

## **CK DOCUMENT**

Suppliers must be registered with CIPC and be active in business.

## **OTHER**

- Suppliers must be registered with Central Suppliers Database (National Treasury).
- Suppliers must write the unique registration reference number in BLOCK LETTERS in the space provided.
- Kindly attach 1 (one) page proof of registration that shows the unique registration reference number with 36 digits to be verified on CSD.
- Please Note: Failure to comply with the above mentioned criteria will lead to automatic disqualification.
- Faxed or emailed quotation (responses)

Fax Number: 035 572 1077

E-mail: umkhanyakude.quotationscm@kznhealth.gov.za

NB: It is the supplier's responsibility to ensure that his / her quotation (response) reaches our office on time since UMkhanyakude area has network problem in respect of fax /email

