SharePoint

Cwele Makhosini - 😤



KZN HEALTH

# **KZN** Health Intranet

Search this site

ρ

CORPORATE INFORMATION

COMPONENTS

DIRECTORY DISTRICT OFFICES HEALTH FACILITIES

KZN Health > Components > Supply Chain Management

AdvertQuote

HEALTH REPUBLIC OF SOUTH AFRICA	Quotation Advert
Opening Date:	2022-06-07
Closing Date:	2022-06-10
Closing Time:	11:00
INSTITUTION DETAILS	
Institution Name:	Fort Napier hospital
Province:	KwaZulu-Natal
Department or Entity:	Department of Health
Division or section:	Central Supply Chain Management
Place where goods / services is required	Fort Napier Hospital
Date Submitted	2022-06-07
ITEM CATEGORY AND DETAILS	
Quotation Number:	ZNQ:
	FNH 58/2022/23
Item Category:	Goods
Item Description:	Fabric softner 25L
Quantity (if supplies)	:300
COMPULSORY BRIEFING SESSION	
Select Type:	Select
Date:	
Time:	
Venue:	
QUOTES CAN BE COLLECTED FROM:	AVAILABLE ON THE DEPARTMENT WEBSITE
QUOTES CAN BE COLLECTED FROM:	
QUOTES SHOULD BE DELIVERED TO:	FORT NAPIER HOSPITAL SECURITY MAIN GATE
ENQUIRIES REGARDING THE ADVE	RT MAY BE DIRECTED TO:
Name:	MR T.E CHULE
Email:	FNHQuotations@kznhealth.gov.za
Contact Number:	033 2604417

No late quotes will be considered

## STANDARD QUOTE DOCUMENTATION OVER R30 000.00

I	IED TO GOOTE FOR	REQUIREMENT	S ATIMAMI	THAS	HAN L	75.II						(ayliydad	
	JUNE 2022												
FACSIMILE NUMBER:											V.Za	) ,x,,	•••
PHYSICAL ADDRESS: 7	1 DEVONSHIRE	ROAD, NAI	PIERVILI	E PI	ETER	MAF	RITZE	BUR	G 32	00	.,,,,,,,	.,,,,,,,,	
QUOTE NUMBER: F.N.	H58/2022/23								•				
DESCRIPTION: FAB			ES	akiringi)	ervicii v	e e e e e e e e e e e e e e e e e e e	itti (m.)		# 677 es			eva turbit.	
								المعقبات		eritirii. Saasaa			
CONTRACT PERIOD,	(if applicable)	: VALIDITY PE	=RIOD 60 Da	ays		SAR	S PIN.		.,,.,,		*******	*********	.,.,,
CENTRAL SUPPLIER D	ATABASE REGISTRA	TION (CSD) NO.	<u></u>					Щ.					L_
UNIQUE REGISTRATIO	N REFERENCE				<del></del>		, , ,						
DEPOSITED IN THE QU	OTE BOX SITUATED	AT (STREET AD	DRESS)										
			((,,),(),(),(),(),(),(),(),(),(),(),(),(	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,	13 H/H	,			1	1,140m,775 • • • • • • • • • • • • • • • • • • •		
NASTRACTOR DE GRAFIE GELEGAL		*****		*******					1		11.20.20		
Bidders should ensure	that avotes are del	tracad timesus	to the on	*****	ddraaa	IE ah.		امام	nin 14	م القدر	at he		nead fo
consideration.	that quotes are dei	ivered timeousi	y to the co	rrect a	uaress	. II UIE	quot	ersi	ate, it	Will fi	IOE DE	acce	ptea ro
THE CHOTE IS SUB	*9	2 OFFICIAL FOR	MS - (NOT	TO BE	RETYF	ED)							
PROCUREMENT REGU SPECIAL CONDITIONS		FERENTIAL PF	ROCUREME	NT PC	LICY	FRAM							
PROCUREMENT REGU	LATIONS, 2011, TH OF CONTRACT. THE	FERENTIAL PF	ROCUREME ONDITIONS RTICULARS	OF C	DLICY ONTRA	FRAM ACT (6	BCC) /	AND,	IF AF				
PROCUREMENT REGU	LATIONS, 2011, TH OF CONTRACT. THE	FERENTIAL PR E GENERAL CO FOLLOWING PA	ROCUREME ONDITIONS RTICULARS	OF C	DLICY ONTRA	FRAM ACT (6	BCC) /	AND,	IF AF				
PROCUREMENT REGU SPECIAL CONDITIONS	LATIONS, 2011, TH OF CONTRACT. THE	FERENTIAL PR E GENERAL CO FOLLOWING PA	ROCUREME ONDITIONS RTICULARS	OF C	DLICY ONTRA	FRAM ACT (6	BCC) /	AND,	IF AF				
PROCUREMENT REGU SPECIAL CONDITIONS NAME OF BIDDER	LATIONS, 2011, TH OF CONTRACT. THE (FAILURE TO D	FERENTIAL PR E GENERAL CO FOLLOWING PA	ROCUREME ONDITIONS RTICULARS ULT IN YOU	OF CO	BE FL TE BE	FRAM ACT (G IRNISH ING DI	IED SQUA	AND,	D)	PPLICA	ABLE,	ANY	OTHE
PROCUREMENT REGU SPECIAL CONDITIONS NAME OF BIDDER POSTAL ADDRESS	LATIONS, 2011, TH OF CONTRACT. THE (FAILURE TO D	FERENTIAL PRESENTED FOLLOWING PADO SO MAY RES	ROCUREME ONDITIONS RTICULARS ULT IN YOU	OF CO	BE FU	FRAM ACT (G	SCC) /	LIFIEC	))	PPLICA	ABLE,	ANY	OTHE
PROCUREMENT REGULES PECIAL CONDITIONS  NAME OF BIDDER  POSTAL ADDRESS  STREET ADDRESS	LATIONS, 2011, TH OF CONTRACT. THE (FAILURE TO D	FERENTIAL PRE GENERAL CO	ROCUREME ONDITIONS RTICULARS ULT IN YOU	OF CO	BE FU TE BE	FRAMACT (G	SCC) /	LIFIEC	) ) 	BER	ABLE,	ANY	OTHE
PROCUREMENT REGULES PECIAL CONDITIONS  NAME OF BIDDER  POSTAL ADDRESS  STREET ADDRESS  TELEPHONE NUMBER	LATIONS, 2011, TH OF CONTRACT.  THE  (FAILURE TO D	FERENTIAL PRE GENERAL CO	ROCUREME ONDITIONS RTICULARS ULT IN YOU	OF CO	BE FL TE BE	FRAMACT (G	HED SQUA	LIFIE	D)	BER	ABLE,	ANY	OTHE
PROCUREMENT REGULES PECIAL CONDITIONS  NAME OF BIDDER  POSTAL ADDRESS  STREET ADDRESS  TELEPHONE NUMBER  CELLPHONE NUMBER	LATIONS, 2011, TH OF CONTRACT.  THE  (FAILURE TO DE)  CODENUMBE	FOLLOWING PA FOLLOWING PA FOLLO	ROCUREME ONDITIONS RTICULARS ULT IN YOU	S MUST IR QUO	BE FU TE BE	FRAMACT (G	SCC) /	LIFIEL	IF AF	BER	ABLE,	ANY	OTHE
PROCUREMENT REGUSPECIAL CONDITIONS  NAME OF BIDDER  POSTAL ADDRESS  STREET ADDRESS  TELEPHONE NUMBER  CELLPHONE NUMBER  E-MAIL ADDRESS  VAT REGISTRATION NUMBER  HAS A B-BBEE STATUS LETER POR PREFERENCE POINTERNAMENT POINTERNAM	LATIONS, 2011, THOSE CONTRACT.  THE  (FAILURE TO DECEMBER OF THE CONTRACT.  THE  (FAILURE TO DECEMBER OF THE CONTRACT.  MBER (If VAT vendor VERIFICATION CONTS FOR B-BBER)	FOLLOWING PA FOLLOWING PA FOLLO	ROCUREME ONDITIONS RTICULARS ULT IN YOU	S MUST JR QUO	BE FU TE BE NUMB	FRAMACT (G	IED SQUA	LIFIEC	IF AP	BER	Y	ANY	OTHE
PROCUREMENT REGULES PECIAL CONDITIONS  NAME OF BIDDER  POSTAL ADDRESS  STREET ADDRESS  TELEPHONE NUMBER  CELLPHONE NUMBER  E-MAIL ADDRESS  VAT REGISTRATION NUMBER  HAS A B-BBEE STATUS  [A B-BBEE STATUS LEFOR PREFERENCE POI	LATIONS, 2011, THE OF CONTRACT.  THE (FAILURE TO DE CODE	FOLLOWING PA FOLLOWING PA FOLLO	ROCUREME ONDITIONS RTICULARS ULT IN YOU	S MUST JR QUO	BE FU TE BE NUMB	FRAMACT (G	IED SQUA	LIFIEC	IF AP	BER	Y	ANY	OTHE
PROCUREMENT REGULES PECIAL CONDITIONS  NAME OF BIDDER  POSTAL ADDRESS  STREET ADDRESS  TELEPHONE NUMBER  CELLPHONE NUMBER  E-MAIL ADDRESS  VAT REGISTRATION NUMBER  HAS A B-BBEE STATUS LEFOR PREFERENCE POI	LATIONS, 2011, THE OF CONTRACT.  THE (FAILURE TO DE CODE	FOLLOWING PA FOLLOWING PA FOLLO	ROCUREME ONDITIONS RTICULARS ULT IN YOU	S MUST JR QUO	BE FU TE BE NUMB	FRAMACT (G	IED SQUA	LIFIEC	IF AF	BER	Y	ANY	OTHE
PROCUREMENT REGUS PECIAL CONDITIONS  NAME OF BIDDER  POSTAL ADDRESS  STREET ADDRESS  TELEPHONE NUMBER  CELLPHONE NUMBER  E-MAIL ADDRESS  VAT REGISTRATION NUMBER  HAS A B-BBEE STATUS LEFOR PREFERENCE POINT PREFERENCE POINT NAME OF THE POSSUS / P.O. B	LATIONS, 2011, THE OF CONTRACT.  THE (FAILURE TO DE CODE NUMBER (If VAT vendor LEVEL VERIFICATION CONTS FOR B-BBEE)  OSPITAL  OX 370	FOLLOWING PA FOLLOWING PA FOLLO	ROCUREME ONDITIONS RTICULARS ULT IN YOU	S MUST JR QUO	BE FU TE BE NUMB	FRAMACT (G	IED SQUA	LIFIEC	IF AF	BER	Y	ANY	OTHE
PROCUREMENT REGUS PECIAL CONDITIONS  NAME OF BIDDER  POSTAL ADDRESS  STREET ADDRESS  TELEPHONE NUMBER  CELLPHONE NUMBER  E-MAIL ADDRESS  VAT REGISTRATION NUMBER  HAS A B-BBEE STATUS LEFOR PREFERENCE POINT PREFERENCE POINT NAME OF THE POSSUS / P.O. B	LATIONS, 2011, THE OF CONTRACT.  THE (FAILURE TO DE CODE NUMBER (If VAT vendor LEVEL VERIFICATION CONTS FOR B-BBEE)  OSPITAL  OX 370	FOLLOWING PA FOLLOWING PA FOLLO	ROCUREME ONDITIONS RTICULARS ULT IN YOU	S MUST JR QUO	BE FU TE BE NUMB	FRAMACT (G	IED SQUA	LIFIEC	IF AF	BER	Y	ANY	OTHE
PROCUREMENT REGULES PECIAL CONDITIONS  NAME OF BIDDER  POSTAL ADDRESS  STREET ADDRESS  TELEPHONE NUMBER  CELLPHONE NUMBER  E-MAIL ADDRESS  VAT REGISTRATION NUMBER  HAS A B-BBEE STATUS LEFOR PREFERENCE POINTER HAS PERFERENCE POINTER HAS A B-BBUS / P.O. B  2022 - 95 - 15 - 15 - 15 - 15 - 15 - 15 - 15	LATIONS, 2011, THOSE CONTRACT.  THE (FAILURE TO DECEMBER (If VAT vendor LEVEL VERIFICATION CONTS FOR B-BBEE)  OSPITAL  OX 370	FOLLOWING PA FOLLOWING PA FOLLO	ROCUREME ONDITIONS RTICULARS ULT IN YOU	S MUST JR QUO	BE FU TE BE NUMB	FRAMACT (G	IED SQUA	LIFIEC	IF AF	BER	Y	ANY  ES    TO Q	OTHE
PROCUREMENT REGUS PECIAL CONDITIONS  NAME OF BIDDER  POSTAL ADDRESS  STREET ADDRESS  TELEPHONE NUMBER  CELLPHONE NUMBER  E-MAIL ADDRESS  VAT REGISTRATION NUMBER  HAS A B-BBEE STATUS LEFOR PREFERENCE POINTS PREFERENCE POINTS POSBUS / P.O. B	LATIONS, 2011, THOSE CONTRACT.  THE (FAILURE TO DECEMBER (If VAT vendor LEVEL VERIFICATION CONTS FOR B-BBEE)  OSPITAL  OX 370	FOLLOWING PA FOLLOWING PA FOLLO	ROCUREME ONDITIONS RTICULARS ULT IN YOU	S MUST JR QUO	BE FU TE BE NUMB	FRAMACT (G	IED SQUA	LIFIEC	IF AF	BER	Y	ANY  ES    TO Q	OTHE

		FOR QUOTATIONS RIC SOFTNER 25 LITRES		<sub>ER:</sub> FNH58/202		
SIGNATURE OF	BIDDE	Rt, I hereby agree to all terms and conditions]			*	,
CAPACITY UNDE	ER WHI	CH THIS QUOTE IS SIGNED		·····	***************************************	
Item No Qua	antity	Description	Brand &	Country of	Price	
			model ·	manufacture	R	С
1 3	300	FABRIC SOFTNER 25 LITRES				$\perp$
		NB: TO BE DELIVERED IN STAGGERED AS FOLLOWS				
	100	JUNE 2022				+
•	100	OTTA AOAA				
1	100	OCTOBER 2022				
1	100	FEBRUARY 2023				
		NB:PLEASE PROVIDE DATA SHEET				_
		DATA SHEET MUST BE ON THE ORIGINAL				-
		MANUFACTURE LETTER HEAD & STAMPED WITH MANUFACTURE STAMP.FAILING WHICH IT WILL NOT BE		<del></del>		-
		CONSIDERED AS ORIGINAL WHICH WILL LEAD TO				-
		DISQUALIFICATION OF THE OFFER/QUOTE				
		Sides tell formation that of the decoration	•			+
		NB:A WINNING BID WILL BE REQUESTED TO SUBMIT				
		A SAMPLE OF EACH ITEMS BEFORE AN ORDER IS ISSUED.				
			*****			
		· · · · · · · · · · · · · · · · · · ·				
			***************************************			
						44
			***************************************			+
						+
VALUE ADDED T	'AX @ 1	15% (Only if VAT Vendor)				+
		ICE (VALIDITY PERIOD 60 Days)				+
Door This Offer C	lV		Conform To	The S.A.N.S. / S.A	A.B.S.	
Is The Price Firm?		Vith The Specification? Specification? State Delivery Period, 6	.g., 1dav, 1wee	k		$\dashv$
E= 1.12 1.100 1 Billi			, rucy, 11100			
Contact Person:	NONSI	KELELO XULU Tel: 0332604421	-	cal information may b		

## **DECLARATION OF INTEREST**

1.	Any legal person, including persons employed by the state1, or persons having a kinship with persons employed by the state, including a
	blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote,
	limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons
	employed by the state or to persons connected with or related to them, it is required that the bidder or his/her authorised representative
	declare his/her position in relation to the evaluating/adjudicating authority where-
-	the bidder is employed by the state; and/or
~	the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the
	evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or
	on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2.	In order to give e	ffect to the	above, the fo	llowing que	stionnaire mu	st be	completed	f and subm	itted with the qu	uote.		
2.2.	Full Name of bid Identity Number Position occup shareholder <sup>2</sup> ):					2.4. 2.5.	Compan Tax Refe	y Registrati erence Num	on Number: ber:	***********		•
2.7.	The names of all employee / pers	I directors / al numbers	trustees / sh must be indi	nareholders cated in par	/ members, that agraph 3 belo	neir in ow.	dividual id	lentity numi	oers, tax refere		oers and, i	
	Are you or any p			e bidder pre	esently emplo	yed by	the state	?		-	YES	NO
2.8.	I.If so, furnish the Name of person /			eholder/ mei	mber:							
		state i	nstitution	at whi	ch you				connected			oidder is
			in			insti	tution:				Any	other
2.8.2	particulars: 2. If you are pres	ently emplo	yed by the s	tate, did yoı	u obtain the a	pprop	riate auth	ority to und	ertake remunei	rative wor	k outside e	employment
	in the public se	ector?						-			YES	
	2.1. If yes, did yo F <i>ailure to submit p</i>							lification of	the auote.)			
2.8.2	2.2. If no	o, furnish re	asons for no	n-submissic	n of such pro	of:	*******	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	*************			.,
2.9.	Did you or your state in the previ			mpany's dir	ectors / truste	es/s	hareholde	ers / membe	ers or their spo	uses cond	duct busing YES	
2.9.1	l. If so, furnish pa	articulars:				• • • • • • • • • • • • • • • • • • • •	*********					
2.10	Do you, or any p who may be invo	erson con	nected with t	the bidder, t	nave any rela	tionsh	ip (family	, friend, oth	er) with a pers	son empk		
2.10	willo may be invo 1. If so, furnish pa										YES	NO
2.11	Are you, or any	person cor	nected with	the bidder,	aware of an	ıy rela	tionship (	family, friei	nd, other) betw	een any	other bidd	ler and any
211	person employed 1. If so, furnish pa										YES	NO
	. Do you or any o	of the direct	tors / trustee	s / shareho						n any oth	er related	companies
2 12	whether or not th 1. If so, furnish pa										YES	NO
						*******		*************	*******			
3. NB:	Full details of dir The Department					/ trus	tees / n	nembers /	shareholders	on CSE	). It is the	e suppliers'
	responsibility to the quote will not	ensure that	their details	are up-to-d	ate and verifi	ed on	CSD. If the	ne Departm	ent cannot val	idate the	informatio	on on CSD,
4	DECLARATIO	N							•		. ,	
	HE UNDERSIGI NISHED IN PA					,,,,,,	*********	********	CERTIFY TI	нат тн	E INFOR	MATION
l AC	CEPT THAT T	HE STAT	E MAY RE	ЈЕСТ ТН	E QUOTE O	R AC	T AGA	NST ME	SHOULD TH	IIS DEC	LARATI	ON
TRC	VL TO BE FAI	ŊĿ,										
	e of bidder		Signature	•••••	*******		sition		_	 Oate		*****
			oignature	•		10	o.troi i			Jaio		
a) b)	e" means — any national or provioustitutional institutional institutional institutional institution Act, 1999 (Act No. 1 of any municipality or midder" means a person	on within the r of 1999); unicipal entity;	meaning of the	Public Finance	Management	d) e)	Parliament.	sembly or the	national Council of			the control to
Oranoid	mouna a poravit	o omno alk	aco ar ale with	panj and is di	ared misoised in	are me	падениеня (	" are enterbug	o or promess diff	- everenges (	COURO DAGL (	ne enterprise.

#### SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

#### 1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

#### 2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

## 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OF THIS QUOTATION.
- 3.4. The price quoted must include VAT (if VAT vendor). However, it must be noted that the Department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.5. The bidder must ensure the correctness & validity of the quotation:
  - (i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk
  - (ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.
- 3.6. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.7. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria.
  All required documentation must be completed in full and submitted.
- 3.8. Offers must comply strictly with the specification.
- 3.9. Only offers that meet or are greater than the specification will be considered.
- 3.10. Late offers will not be considered.
- 3.11. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.12. Used/ second-hand products will not be accepted.
- 3.13. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.14. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.15. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.16. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.17. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.18. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.19. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

#### 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response is incomplete in any respect, the said supplier meets all specification requirements and is lowest to quote, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- 4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

#### 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

## 6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

#### COMPULSORY SITE INSPECTION / BRIEFING SESSION

•			
7.1.	Bidders who fail to attend the compulsory meeting will be disqua	lified from the eva	aluation process,
(i) (ii)	The institution has determined that a compulsory site meeting Date Place Place	FNH ta	ake place
Institut	tion Stamp:	Institution Site In	nspection / briefing session Official
		Full Name:	400000000000000000000000000000000000000
		Signature:	
		Date:	

#### 8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

#### 9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

#### 10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

#### 11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied:
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

#### 12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hear after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

#### 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

#### 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

#### 15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

#### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
  - (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

#### 2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - B-BBEE Status level certificate issued by an authorized body or person;
  - A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes:

#### 3. POINTS AWARDED FOR PRICE

#### 3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{Pt - P \min}{P \min} \right)$$
Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration
Pmin = price of lowest acceptable bid

#### 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5.	BID	DECLA	RATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

### 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: = .......(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7.	SUB-CONTRACTING	(Tick				
	applicable box)		YES		NO	
7.1	Will any portion of the contract be sub-contracted?	•				

7.1.1 If yes, indicate:

i) What percentage of the contract will be subcontracted......%

ii) The name of the sub-contractor.....

iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE (Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Progressiant Regulations 2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
Boughard Group. Fin Line of Que Whole to Actual Of the Office of	√ √	√ V
Black people		
Black people who are youth		
Black people who are women	,	
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		

Any	QSE							
DE	CLAR/	ATION WITH REGARD TO COMPANY/FIRM						
1	viame c	of company/firm:		.,				
١	/AT reg	gistration number:	(((44411(111111111111111111111111111111	*,**)*****				
(	Compa	ny registration number:						
	•	DE COMPANY/ FIRM [TICK APPLICABLE BOX]						
[ [ ]	] ] ]	Partnership/Joint Venture / Consortium One person business/sole propriety Close corporation Company (Pty) Limited						
[	DESCF	RIBE PRINCIPAL BUSINESS ACTIVITIES						
				• • • • • • • • • • • • • • • • • • • •				
(	COMP	ANY CLASSIFICATION (TICK APPLICABLE BOX	q					
	<u> </u>	Manufacturer Supplier Professional service provider Other service providers, e.g. transporter, etc.						
1	Total no	umber of years the company/firm has been in bus	siness:					
t	he B-8	e undersigned, who is / are duly authorised to do BE status level of contributor indicated in paragr ference(s) shown and I / we acknowledge that:	o so on behalf of the com aphs 1.4 and 6.1 of the f	pany/firm, certify that the oregoing certificate, qualif	points claimed, bas ies the company/ f			
ì	i) Th	ne information furnished is true and correct;						
i	ii) Th	ne preference points claimed are in accordance w	ith the General Condition	ns as indicated in paragrap	oh 1 of this form;			
i		the event of a contract being awarded as a resu required to furnish documentary proof to the sat						
***************************************	iv) lf cc	the B-BBEE status level of contributor has be- intract have not been fulfilled, the purchaser may	en claimed or obtained , in addition to any other	on a fraudulent basis or remedy it may have –	any of the conditi			
	(a)	disqualify the person from the bidding process;						
	(b)	recover costs, losses or damages it has incurre	d or suffered as a result	of that person's conduct;				
	(c)	cancel the contract and claim any damages warrangements due to such cancellation;	hich it has suffered as a	result of having to make I	ess favourable			
	(d)	recommend that the bidder or contractor, its si who acted on a fraudulent basis, be restricted of state for a period not exceeding 10 years, a applied; and	by the National Treasury	from obtaining business f	rom any organ			
	(e) forward the matter for criminal prosecution.							
	WITN	ESSES						
			SIGN	ATURE(S) OF BIDDER	S(S)			
	1		DATE:		.			
	2							
		1						