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KZN HEALTH

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AdvertQuote

	HEALTH REPUBLIC OF SOUTH AFRICA	Quotation Advert	
Opening Date	Đ:	2022-06-10	
Closing Date	:	2022-05-21	
Closing Time	:	11:00	. '
INSTITUTIO	ON DETAILS		
Institution Na	ame:	Hlabisa hospital	
Province:		KwaZulu-Natal	
Department o	or Entity:	Department of Health	
Division or s	ection:	Central Supply Chain Management	
Place where	goods / services is required	HLABISA HOSPITAL	
Date Submitt	ed	2022-06-09	
TEM CATE	GORY AND DETAILS		
Quotation Nu		ZNQ:	
		HLB: 007-22/23	
tem Category		Goods	
tem Descript	ion:	SUPPLY AND DELIVERY OF : *SINGLE VISION CLEAR GLASSES AND *BIFOCALS CLEAR GLASSES	
Quantity (if s	upplies)		
COMPULS	ORY BRIEFING SESSIO	N / SITE VISIT	
Select Type:		Not Applicable	
Date :		:	1
Γime:			
/enue:			
venue.			
QUOTES CAN	BE COLLECTED FROM:	60 SAUNDERS STREET, HLABISA HOSPITAL	NEW SCM BUILDING
QUOTES SHO	OULD BE DELIVERED TO:	60 SAUNDERS STREET, HLABISA HOSPITAL	MAINGATE TENDERBOX
ENOLIDIES	PECADDING THE ADV	EDT MAY BE DIDECTED TO	
ingoirica lame:	REGARDING THE ADV	ERT MAY BE DIRECTED TO:	
mail:		N.E DLAMINI	
ontact Numl	her	hlabisa.quotations@gmail.com	
inance Mana		035 838 0033	
mance Maha	idai Maille:	MISS N.B MASONDO	

STANDARD QUOTE DOCUMENTATION OVER R30 000.00	
YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT. HLABISA HOSPITAL	
DATE ADVERTISED: 10 JUNE 2022 CLOSING DATE: 21 JUNE 2022 CLOSING TIME: 11:00	런
FACSIMILE NUMBER: 035 838 1959 E-MAIL ADDRESS: hlabisa.quotations@gmail.com	X5001
PHYSICAL ADDRESS: 60 SAUNDERS STREET, HLABISA HOSPITAL, HLABISA,3937	(D) (D)
QUOTE NUMBER: HLB:007-22/23	RIVET
QUOTE NUMBER: SUPPLY AND DELIVERY OF SINGLE VISION CLEAR GLASSES AND BIFOCALS CLEAR GLASSES AND BIFOCA	ä,
CONTRACT PERIOD ONCE OFF VALIDITY PERIOD 60 Days SARS PIN	
CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.	म्ब्रापुरः स्थापुरः ।
UNIQUE REGISTRATION REFERENCE	_
]
DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)	
60 SAUNDERS STREET, HLABISA HOSPITAL MAINGATE TENDERBOX	
Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.	or
The quote box is open from 08:00 to 15:30.	
QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS (NOT TO BE RETYPED)	
THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIA PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHE SPECIAL CONDITIONS OF CONTRACT.	
THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED)	
NAME OF BIDDER	
POSTAL ADDRESS	
STREET ADDRESS	
TELEPHONE NUMBER CODENUMBER FACSIMILE NUMBER CODENUMBER	
CELLPHONE NUMBER	
E-MAIL ADDRESS	
VAT REGISTRATION NUMBER (If VAT vendor)	
HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1) [A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMES& QSEs) MUST BE SUBMITTED TO QUALIFFOR PREFERENCE POINTS FOR B-BBEE]	Y

SUPPLY AND DELIVERY OF SINGLE VISION CLEAR GL DESCRIPTION:	ASSES AND BIFOC	#BER: #BER: CLEAR GLASSE	S	
SIGNATURE OF BIDDER				
CAPACITY UNDER WHICH THIS QUOTE IS SIGNED	• • • • • • • • • • • • • • • • • • • •		***************************************	
Item No Quantity Description	Brand & model	Country of manufacture	Price R	C
SUPPY AND DELIVERY OF	illoud i	manadada	, N	
110 SINGLE VISION CLEAR GLASSES				_
260 BIFOCALS CLEAR GLASSES				
*HTS SPECIFICATION ATTACHED				-
*SBD 8 MUST BE COMPLETED AND RETURNED				+
BACK WITH THE DOCUMENT				
*NB.: PLEASE DO NOT CHANGE THE DOCUMEN	IT			
*VISUAL ASSISTIVE DEVICE SPECIAL				
INSTRUCTIONS ATTACHED				
*PLEASE BRING THE SAMPLE				
				_
				+
QUOTATION DOCUMENT CAN BE EMAILED OR				
FAXED AT YOUR OWN RISK DUE TO NETWORK				
CHALLENGE				
/ALUE ADDED TAX @ 15% (Only if VAT Vendor)				
FOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)				
Does The Art	iolo Conform To	The S.A.N.S. / S	e v a e l	
Ooes This Offer Comply With The Specification? Specification?		THE G.A.N.G. / C	J.A.O.S.	
	eriod, e.g., 1day, 1we	ek		
Enquiries regarding the quote may be directed to:	ries regarding <u>tech</u>	nical information may	be directed	to:
Contact Person: N.L DLAMINI Tel: 035 838 0033				
-Mail Address: hlabisa.quotations@gmail.com Conta	ct Person: S DUBA	ZANA Tel:	71 492 0664	

Revised: 28/02/2019

PROVINCE OF KWAZULU-NATÁL

DEPARTMENT OF HEALTH

HEALTH TECHNOLOGY SERVICES (H.T.S.)

SPECIFICATION FOR:

_(MECHANICAL) SPECIFICATION: H.T.S. NO. M___

Description of Unit:

VISUAL ASSISTIVE DEVICES

Intended Areas of Use:

Clinics CHC District Hospitals

Regional Hospitals Tertlary Hospitals Specialised Eye Hospitals Expert Advisory Group: Ophthalmology:

Ms. S. Mthethwa - Mr.Z.Mnwabe - Mr. P. Mdalose

Ms. J. Naidoo - Ms. Shingange

Mr. S. Gwala

Mr. S. Nyawo

SPECIFICATION: H.T.S. (MECHANICAL). REVISED: 28/02/2019 Page 1 of 8

Clause T1.

Complete Set of Spectacles

Definition: A complete set of spectacles with metal and plastic flexible temple, frames + lenses + spectacle case + spectacle cleaning cloth and a spectacle strap for children.

-a, Types of lenses; Organic Plastic Lenses (CR39). Polycarbonate Lenses (For Children) High Refractive Index Lenses

b. Types of tints: Full Lens Fixed Tint Gradient Fixed Tint CR39 Photochromic Tint

c. Coatings: Anti-Reflection Coating

Single Vision Spectacle Set

, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Sph: 0.00 to 6.00 Cyl: 0.00 to 3.00	Sph: 6.25 to 10.00 Cyl: 3.25 to 8.00	Sph: >10.00 (must go up to -24.00) Cyl: > 8.00
Clear Lenses Full Lens Fixed Tint Gradient Fixed Tint Photochromic Tint CR39 With Prisms	R R R	R R R	R R R R

Higher prescription plus powers must be knife edged to reduce edge thickness Greater than -8.00DS and -3.00DC must be offered as a high refractive index lens. High plus lenses must also be offered high refractive index lenses.

> SPECIFICATION: H.T.S. (MECHANICAL) REVISED: 28/02/2019 Page 2 of 8

Clause T1.2 Bifocal Spectacle Set

•	lause T1.2 Bifocal Spec	tacle Set	70.00	Sph: >10.00	
2			Sph: 0.25 to 10.00	Cyl: > 6,00	1
1	Description	Cyd: 0.00 to 3.00	Cyl: 3,23 to 5.	13	
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;	Clear Lenses Gradient Fixed Tint Gradient Fixed Tint CR39	IR.	B	R	
	101 -40 chi 01110 13110	R	11,		•
,	With Prisms.	0 +4.00 in +0.25 step			

Reading Addition: +1.00 to +4.00 in +0.25 steps

` L_	eading Addition: Troot				••
H.	eading Administration August T1.3 Multifocal S	tana Set	•		
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/17	ouse T1.3 Williams		Sph: 6.25 to 10.00	Cyl: > 6.00	1
3	(Augu-	0.00 40 6.00	Spn: 0.25	Ch1: > 0.00	. 1
		Sph: 0.00 to 6.00	Cyl: 3.25 to 6.00		
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				R	
	Gradient Fixed And Photochromic Tint CR39		TR		
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	Filotopa	0+4.00 in +0.25 ster	ាន់		
	With Prisms	0 +4.00 m 40.45 0-4		• ;	
	3.4Hon: 41.00 v				

Reading Addition: +1.00 to +4.00 in +0.25

Definition: Readers ready-mades to be available in a variety of frame designs and sizes.

Readers/ Minus must be in 0.50 DS steps starting from +/-1.80DS.

Readers/ Minus must be in U.	20 DO 2441	
Description Readers +1.00 to +4.00		
Minus -1.00 to -3.00 Aphakies +8.00 to +15.00		
Aphakics +8.00		•

SPECIFICATION: H.T.S. (MECHANICAL) REVISED: 28/02/2019 Page 3 of 8



Clause T1.5 Spectacle Frames

Definition: Frames are used to fit in spectacle lenses.

Requirements

- 1. Metal frames should have flexi temples, spring back

- 2, Frames should be SABS approved for normal wear o. Frames should be of current designs
 4. Frames to cater for all; Face shapes, and sizes (oval, wide etc.), with varying temple lengths prames to cater for all, race shapes, and sizes (ovar, wide etc.), with varying temple tength. Ages (including children of all age groups—starting from 3months old) minimum pupillary 3. Frames should be of ourrent designs
 - 5. Variety of colours to be catered for in both metal and plastic ranges,
 - 6. Pupillary distance 40 80mm range.

Clause T2. Accessories

Description Description Description R R R R R R R Plastic frame replacement Plastic frame replacement Single vision clear standard lens replacement Single vision standard lens with full fixed tint replacement Single vision standard lens with photochromic-tint-replacement Single vision standard lens with ARC replacement Single vision standard lens with ARC replacement R Bifocal clear standard lens with full fixed tint replacement R Bifocal standard lens with gradient fixed tint replacement R Bifocal standard lens with gradient fixed tint replacement R Bifocal standard lens with photochromic tint replacement R Bifocal standard lens with photochromic tint replacement R Bifocal standard lens with ARC replacement R Single vision standard lens with gradient fixed tint replacement R R R R R R R R R Bifocal standard lens with photochromic tint replacement R Bifocal standard lens with ARC replacement R R R R R R R R R R R R R	Clarise 12, Auto-	
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Clause T3. Low Vision I	Tevices			
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Clause 13.	Proffor		8x R	12.5x R
,	LYLA GALLANIA	R 6x	5 11x R	12,34
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LOW VISION	12 1 R 1/A	A Section	$R = 6x \cdot R$	
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Clause T4	tandard accessories that Will I	De anbilled with the same	
thica in text		be supplied with the system at no extra cost to	
BIDDER'S COMM	ENTS:		
	The second secon	ant ma	av

Bidders must ensure that all other necessary accessories, that will be required in order that the unit may be put into immediate use, must clearly be quoted for and the prices of which inclusive of V.A.T. must be included in the final bid price.

be put into immediate use, income he put into immediate use, income included in the final bid price.		
included in ""	 	
BIDDER'S COMMENTS:		
		:

The bidder must guarantee that no additional equipment will be required for the successful operation of the equipment bidded for on delivery and commissioning at the customers site. A starter pack of all the equipment bidded for on delivery and commissioning at the customers site. A starter pack of all the equipment bidded for on delivery and commissioning at the customers site. A starter pack of all the successories and disposables must be supplied so that the unit can be put into immediate.

Second 1. The cost of the starter pack must be included in the final bid price. Clause T6

SPECIFICATION: H.T.S. (MECHANICAL)
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BPECIFICATION: H.T.S. (MECHANICAL)
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SCHEDULE OF OPTIONAL ACCESSORIES

Bidders must quote the price of the optional accessories listed as well as any other accessories that may be useful to the end users. The receiving institutions may purchase individual accessories necessary for their particular institution.

·	adividual accessories noccessories	Price including VAT	1
Cat No	Item		
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SPECIFICATION: H.T.S. (MECHANICAL) .
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PN

detailed technical specification

General information required

EAN NOW TO COMPLETE THIS PART WILL DISQUALIFY THE BIDDER

	Make:				in the second second
	Model Number / Part Number fo	r:			
	Country of Origin		<u> </u>		
	Final Bid / Quotation Price Inclu	sive of V.A.			سد و هوسد بي الحضائر بينامين سيود (14 غولو 1455 به 1455 م سيده د
	Final Bid / Quotation / rice				
	Local (Kwa-Zulu Natal) Agent		**************************************	:	
* 1 · · · · · · · · · · · · · · · · · ·	Delivery Period				
	R S A Import Permit Holder				
				DATE	
Pro anti-serve	SIGNATURE			·	
**	ADDRESS				
				FAX NO	
	TELEPHONE NO.	<u></u>		PAXING	(PLEASE
1	CONTACT PERSON PRINT)				

SPECIFICATION; H.T.S. (MECHANICAL) REVISED: 28/02/2019 Page 8 of 8



Contractual Requirements:

The awarded company should meet ALL of the following requirements:

1. Experience as a Supplier of Optical Devices

The awarded company must attach supporting proof as a supplier of optical devices for a minimum of five (5) years.

The awarded company is required to employ an optometrist/dispensing optician to advice on technical issues. The optometrist/dispensing optician should prove current registration with the

All spectacles must be packaged in standard vinyl spectacle cases (not spectacle pouches and/or plastic cases) in three different sizes of cases i.e. small, standard and large. All spectacles should be labelled accordingly.

4. Aphakic Ready-mades

All Aphakic ready-mades to be fitted on plastic frames only.

5, Turnaround Delivery Period Delivery period should be within TWO weeks from the date of receipt of official order.

There should be an efficient delivery and pick up system for spectacles that need to be returned

6. Incorrect/defective Orders

Incorrect or defective orders will be returned to the supplier at the supplier's costs.

There must be a system in place so that all spectacles must be verted and verified at lab before Include spectacle strap for children. being sent to us.

7. Out of Stock Frames and Low Vision Devices Once the frame/low vision device has been prescribed, the supplier is responsible for supplying it. Out of stock notices thereafter will NOT be accepted.





HLABISA DISTRICT HOSPITAL

Physical Address: 60 Saunders Street, HLABISA 3937
Postal Address : Private Bag X 5001 HLABISA 3937
Tel: 035 838 8600 Fax: 035 838 1117
Email:hlabisa.eyeciinic@kznhealth.gov.za

EYE CLINIC DEPARTMENT

22 April 2022

Visual assistive device special instruction(s)

1. Supplier must hold a qualification in Optometry or Optitian(attach proof)

2. Supplier must attach HPCSA registration certificate and receipt for current financial year.

3. Supplier must attach tax clearance certificate

4. Supplier must attach proof of previous history of hospital supplied for

5. Supplier must supply various sample frames (metal, plastic, females, males and for children)

6. Supplier must comply with HTS specification for Visual Assisstive Devices

S.N.

BIDDER'S DISCLOSURE

4	PURPOS	SE OF	TUE	CODM
1	PURPUS	SE CIE	IHE	FURIV

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

	BIDDER'S	DEAL	ADATION
,	BILLIERS	111-11	ARAIRIN

- 2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

 YES/NO
- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution

2.2.	Do you, or any person connected with the bidder, have a rela	ationship with any person who is employed by the procuring
	institution?	YES/NO

- 2.2.1. If so, furnish particulars:
- 2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO
- 2.3.1. If so, furnish particulars:

3. DECLARATION

- 3.1. I have read and I understand the contents of this disclosure;
- 3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of Bidder	Signature	Position	Date

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

AMENDMENT OF CONTRACT

Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both 1.1. parties.

CHANGE OF ADDRESS 2.

Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et 2.1. executandi) details change from the time of bidding to the expiry of the contract.

GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

The Department is under no obligation to accept the lowest or any quote. 3.1.

- The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are 3.2. obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS 3.3. QUOTATION.

The price quoted must include VAT (if VAT vendor). 3.4.

Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage 3.5. from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.

The bidder must ensure the correctness & validity of the quotation: 3.6.

(i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk

(ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.

- The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this 3.7. agreement, as the Principal (s) liable for the due fulfilment of this contract.
- This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. 3.8. All required documentation must be completed in full and submitted.

Offers must comply strictly with the specification. 3.9.

Only offers that meet or are greater than the specification will be considered. 3.10.

Late offers will not be considered. 3.11.

Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months. 3.12.

Used/ second-hand products will not be accepted.

A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.

All delivery costs must be included in the quoted price for delivery at the prescribed destination. 3.15.

- Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point. 3.17.
- In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. 3.18.

Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid. 3.19.

In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that 3.20. represents both corruption and acquisition fraud.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with 4.1. words importing the masculine gender shall include the feminine and the neuter.
- Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation 4.2. may be used, but an original signature must appear on such photocopies.

The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. 4.3.

- Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/ submit such information.
- Any alteration made by the bidder must be initialled; failure to do so may render the response invalid. 4.5.

Use of correcting fluid is prohibited and may render the response invalid. 4.6.

Quotations will be opened in public as soon as practicable after the closing time of quotation. 4.7.

Where practical, prices are made public at the time of opening quotations. 48

If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in 4.9. question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.

5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.

5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.

5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.

5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bidders who fail to attend the compulsory me	Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.				
(i) The institution has determined that a comput (ii) Date/Time:	The institution has determined that a compulsory site meeting take place. Date/ Time: Place				
Institution Stamp:	Institution Site Inspection / briefing session Official				
	Full Name:				
	Signature:				
	Date:				

8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

TAX INVOICE

- 10.3. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

11. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

12. PENALTIES

- 12.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 12.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 12.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 12.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

13. TERMINATION FOR DEFAULT

- 13.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 13.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 13.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 14. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
 - (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P\min}{P\min} \right) \text{ Where}$$

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration Pmin = price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5.	BID	DECL	ARA	TION
· ·	_,_		ruu	,,,,,,

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

e	B-RREE STATUS I EVEL	OF CONTRIBUTOR CL	AIMED IN TERMS	OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

relevant	proof of B-BBEE status level of contributor.		
7.	SUB-CONTRACTING applicable box)	(Tick YES NO	•
7.1	Will any portion of the contract be sub-contracted?		
7.1.1	If yes, indicate:		
8.	i) What percentage of the contract will be subcontracted% ii) The name of the sub-contractor	(Tick applicable box)	
	iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in Preferential Procurement Regulations, 2017:	terms of YES NO	

Preferential Procurement Regulations,2017:	<u> </u>	
Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9.	DECLARATION WITH REGARD TO COMPANY/FIRM			
9.1	Name of company/firm:			
9.2	VAT registration number:			
9.3	Company registration number:			
9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]			[3]	
		Partnership/Joint Venture / Consortium One person business/sole propriety Close corporation Company (Pty) Limited		
9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES				
9.6	COMF	PANY CLASSIFICATION [TICK APPLICABLE BO	DX]	
		Manufacturer Supplier Professional service provider Other service providers, e.g. transporter, etc.		
9.7	Total r	Total number of years the company/firm has been in business:		
9.8	I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm the preference(s) shown and I / we acknowledge that:			
	i) T	he information furnished is true and correct;		
	ii) T	he preference points claimed are in accordance	with the General Conditions as indicated in paragraph 1 of this form;	
 iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the obe required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct; iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have – 		ult of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may atisfaction of the purchaser that the claims are correct;		
	(a)	disqualify the person from the bidding process	;	
 (b) recover costs, losses or damages it has incurred or suffered as a result of that person's condition. (c) cancel the contract and claim any damages which it has suffered as a result of having to rearrangements due to such cancellation; (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders who acted on a fraudulent basis, be restricted by the National Treasury from obtaining busi of state for a period not exceeding 10 years, after the audi alteram partem (hear the other applied; and 		recover costs, losses or damages it has incurre	ed or suffered as a result of that person's conduct;	
		which it has suffered as a result of having to make less favourable		
		who acted on a fraudulent basis, be restricted of state for a period not exceeding 10 years,	by the National Treasury from obtaining business from any organ	
	(e)	forward the matter for criminal prosecution.		
		· · · · · · · · · · · · · · · · · · ·		
	WITN	ESSES		
1			SIGNATURE(S) OF BIDDERS(S)	
			DATE:	
	2		ADDRESS	

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- The bid of any bidder may be disregarded if that bidder, or any of its directors have
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the audi alteram partem rule was applied).	Yes	Ņo □
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? To access this Register enter the National Treasury's website, www.treasury.gov.za , click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445.	Yes	No
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?		No
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes	No
4.4.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) CERTIFY THAT THE INFORMATION FORM IS TRUE AND CORRECT.	
I ACCEPT THAT, IN ADDITION TO C ACTION MAY BE TAKEN AGAINST I PROVE TO BE FALSE.	CANCELLATION OF A CONTRACT, ME SHOULD THIS DECLARATION
Signature	Date
Position	Name of Bidder