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KZN HEALTH

KZN Health Intranet

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CORPORATE INFORMATION COMPONENTS DIRECTORY

DISTRICT OFFICES HEALTH FACILITIES

KZN Health > Components > Supply Chain Management

AdvertQuote

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	KWAZULU-NATAL PRO	VINCE	
	HEALTH REPUBLIC OF SOUTH AFRICA	Quotation Advert	
Opening Dat	o :	2022-06-24	
Closing Date	к	2022-07-05	i i i
Closing Time	:	11:00	
INSTITUTIO	ON DETAILS		
Institution Na	ame:	Hlabisa hospitał	V
Province:		KwaZulu-Natal	
Department of	or Entity:	Department of Health	
Division or s	ection:	Central Supply Chain Management	
Place where	goods / services is require	d	
Date Submitt	ed	2022-06-23	9
ITEM CATE	GORY AND DETAILS		1533.1
Quotation Nu		ZNQ:	
		HLB:026-22/23	
item Categor	y:	Services	V
Item Descript	ion:	MAJOR SERVICE FOR REFRIGIRATION AT HLABISA HOSPITAL	
Quantity (if so	upplies) DRY BRIEFING SESSIO	N / SITE VISIT Not Applicable	IVI
Date :		пот принави	<u></u>
Time:			
Venue:			
QUOTES CAN	BE COLLECTED FROM:	60 SAUNDERS STREET, HLABISA HOSPITAL NEW SCM BUILDING	
QUOTES SHO	ULD BE DELIVERED TO:	60 SAUNDERS STREET, HLABISA HOSPITAL MAINGATE TENDERBOX	
ENQUIRIES	REGARDING THE ADV	/ERT MAY BE DIRECTED TO:	
Name:		S.S MTHEMBU	
Email:		hlabisa.quotations@gmail.com	
Contact Numb	er:	035 838 6033	
Finance Mana	ger Name:	N.B MASONDO	
F)	
rinance Mana	ger Signature:		

STANDARD QUOTE DOCUMENTATION OVER R30 000.00
YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT:
DATE ADVERTISED: 24 JUNE 2022 CLOSING DATE: 05 JULY 2022 CLOSING TIME 11:00
DATE ADVERTISED: 24 JUNE 2022 CLOSING DATE: 05 35LT 2022 CLOSING TMF@11:00 FACSIMILE NUMBER: 035 838 1959 E-MAIL ADDRESS: hlabisa.quotations@gmail.com
PHYSICAL ADDRESS: 60 SAUNDERS STREET, NONGOMA ROAD, HLABISA HOSPITAL, HLABISA 3937 PHYSICAL ADDRESS: 60 SAUNDERS STREET, NONGOMA ROAD, HLABISA HOSPITAL, HLABISA 3937 PHYSICAL ADDRESS: 60 SAUNDERS STREET, NONGOMA ROAD, HLABISA HOSPITAL, HLABISA 3937 PHYSICAL ADDRESS: 60 SAUNDERS STREET, NONGOMA ROAD, HLABISA HOSPITAL, HLABISA 3937 PHYSICAL ADDRESS: 60 SAUNDERS STREET, NONGOMA ROAD, HLABISA HOSPITAL, HLABISA 3937 PHYSICAL ADDRESS: 60 SAUNDERS STREET, NONGOMA ROAD, HLABISA HOSPITAL, HLABISA 3937 PHYSICAL ADDRESS: 60 SAUNDERS STREET, NONGOMA ROAD, HLABISA HOSPITAL, HLABISA 3937 PHYSICAL ADDRESS: 60 SAUNDERS STREET, NONGOMA ROAD, HLABISA HOSPITAL, HLABISA 3937 PHYSICAL ADDRESS: 60 SAUNDERS STREET, NONGOMA ROAD, HLABISA HOSPITAL, HLABISA 3937 PHYSICAL ADDRESS: 60 SAUNDERS STREET, NONGOMA ROAD, HLABISA HOSPITAL, HLABISA 3937 PHYSICAL ADDRESS: 60 SAUNDERS STREET, NONGOMA ROAD, HLABISA HOSPITAL, HLABISA 3937 PHYSICAL ADDRESS: 60 SAUNDERS STREET, NONGOMA ROAD, HLABISA HOSPITAL, HLABISA 3937 PHYSICAL ADDRESS: 60 SAUNDERS STREET, NONGOMA ROAD, HLABISA HOSPITAL, HLABISA 3937 PHYSICAL ADDRESS: 60 SAUNDERS STREET, NONGOMA ROAD, HLABISA HOSPITAL, HLABISA 3937 PHYSICAL ADDRESS: 60 SAUNDERS STREET, NONGOMA ROAD, HLABISA HOSPITAL, HLABISA 3937 PHYSICAL ADDRESS: 60 SAUNDERS STREET, NONGOMA ROAD, HLABISA HOSPITAL, HLABISA 3937
QUOTE NUMBER: MAJOR SERVICE FOR REFRIGIRATION DESCRIPTION:
CONTRACT PERIOD ONCE OFF VALIDITY PERIOD 60 Days SARS PIN
CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.
UNIQUE REGISTRATION REFERENCE
DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)
Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted fo consideration.
The quote box is open from 08:00 to 15:30.
QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RETYPED)
THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED)
NAME OF BIDDER
POSTAL ADDRESS
STREET ADDRESS
TELEPHONE NUMBER CODENUMBER FACSIMILE NUMBER CODENUMBER
CELLPHONE NUMBER
E-MAIL ADDRESS
VAT REGISTRATION NUMBER (If VAT vendor)
HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1) [A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMES& QSEs) MUST BE SUBMITTED TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

Page 1 of 9

	MAJO	E FOR QUOTATIONS OVER	RATION			QUOTE NUM	BER:		*******
SIGNATUR	RE OF BIDDE	ERnt, I hereby agree to all terms				DATE			
CAPACITY	' UNDER WH	HICH THIS QUOTE IS SIGNE			() (; () * (() ()) (* *))			» » « » « » » « « « » » » « « » » « « » » « « « » » « « « » » « « » « « » » « « » « « » « « » « « » « « » « « «	
Item No	Quantity	Description				Brand & model	Country of manufacture	Price R	C
	11	MAJOR SERVICE FOR RE	EFRIGIR	ATION					
		*SPECIFICATION ATTACH	HED						
		*SBD8 MUST BE COMPLE	ETED AN	ID RETU	IRNED				
		BACK WITH THE DOCUM	IENT						
		*NB: PLEASE DO NOT CH	ANGE T	HE DO	CUMENT				
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	ļ	QUOTATION DOCUMENT				···········			
		AT YOUR OWN RISK DUE	TO NET	WORK (CHALLENGE				
VALUE ADI	DED TAY O	4F0/ /O. I. 173/473/							
		15% (Only if VAT Vendor)							
TOTAL QUO	JIAHUN PK	RICE (VALIDITY PERIOD 60 I	Days)						
			T In	` T I	A 41-1-	^ / -		. = .	
Does This O	Iffer Comply \	With The Specification?	ļ		ne Article pecification?	Contorm 10	The S.A.N.S. / S	A.B.S.	
ls The Price		The opcomodion:	1 5			e.g., 1day, 1wee	ek		
	***************************************		1		101) 1 01100)	orgo, rady, rirot			
Enquiries re	garding the	quote may be directed to:			Enquiries r	egarding <u>techn</u>	ical information may	be directed	to:
Contact Pers	S.S MTI	HEMBU Tel: 035 8:	38 0033	Ì					
		quotations@gmail.com	***********		Contact Per	son: S.R SHAE	BALALA Tel: 03	5 838 0009	
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HLABISA DISTRICT HOSPITAL

MAINTENANCE DEPARTMENT

Physical Address: 60 saunder street, hlabisa, 3739 Postal Address: P/Bag x 5001, hlabisa Tel035 838 8808: Fax035 838 1117 Email: sizani shabalala@kznhealth nav za

Enquiries: Ms S.R Shabalala

EXT No.: 8808

Section: Maintenance

MAJOR SERVICE FOR REFRIGIRATION

- 1. Minimum requirement
- Service provider must have valid CIDB ME contractor
- > Service provider must have registered with central supplier data base.
- Service provider must attached letter of good standing.
- Companies must attach a certificate of handling dangerous gases (SAQCC)
- Companies must have valid public liability insurance with the minimum of R3 000 000
- Companies must have valid registration number with SARACCA
- > Service provider to report at Maintenance and complete relevant register for payment purposes.

2. Documents required when after service is done:

The contractor shall submit the invoice with the following documents for the payment approval, if this document is not submitted we are going to take as un-finalized project.

- > Report of the service as per unit and institution
- Signed and stamp scheduler
- Signed job cards by maintenance officer
- Original Tax Invoice
- ➢ After service quotation preferable ESTIMATION FORM FOR: CONTRACT ZNB5730/2014H

Here is a list of equipment

- ➤ Mortuary container x03
- Mortuary body cabinets with 6 tier no1, 2,3 and 4 x04
- Kitchen clod room x02
- > Kitchen freezer room x01
- Waste container x01

Signature:	Date: 240512022
018110101101	

	E	BIDDER'S DISCLOSURE	
1.	transparency, accountability, impartiality, and expressed in various pieces of legislation, it is hereunder.	ethics as enshrined in the Constitution in the Constitution in the bidder to make the constitution in the	invitation to bid. In line with the principles of ution of the Republic of South Africa and further this declaration in respect of the details required
	Where a person/s are listed in the Register automatically be disqualified from the bid process.	for Tender Defaulters and / or thess.	he List of Restricted Suppliers, that person will
2. 2.1.	the enterprise, employed by the state?		ers or any person having a controlling interest ¹ in YES/NO
2.1.1	If so, furnish particulars of the names, individudirectors / trustees / shareholders / members/	partners or any person having a co	able, state employee numbers of sole proprietor/ ontrolling interest in the enterprise, in table below.
	Full Name	Identity Number	Name of State Institution
2.2.	institution?		any person who is employed by the procuring YES/NO
2.2.1.	If so, furnish particulars:		
2.3.	Does the bidder or any of its directors / trustee the enterprise have any interest in any other re	es / shareholders / members / parte elated enterprise whether or not the	ners or any person having a controlling interest in ey are bidding for this contract? YES/NO
2.3.1.	If so, furnish particulars:		
3.	DECLARATION		
	I, the undersigned,(name)hereby make the following statements that I co	ertify to be true and complete in ev	in submitting the accompanying bid, do ery respect:
3.1. 3.2. 3.3.	The bidder has arrived at the accompanying arrangement with any competitor. However,	disqualified if this disclosure is for bid independently from, and with	und not to be true and complete in every respect; hout consultation, communication, agreement or rs in a joint venture or consortium ² will not be
3.4.	quality, quantity, specifications, prices, including intention or decision to submit or not to submit particulars of the products or services to which	ling methods, factors or formulas nit the bid, bidding with the intent n this bid invitation relates.	arrangements with any competitor regarding the used to calculate prices, market allocation, the tion not to win the bid and conditions or delivery
3.5.	The terms of the accompanying bid have recompetitor, prior to the date and time of the off	ot been, and will not be, disclo	sed by the bidder, directly or indirectly, to any g of the contract.
3.6.	There have been no consultations, communi procuring institution in relation to this procure on the bid submitted where so required by the terms of reference for this bid.	cations, agreements or arrangem ment process prior to and during t e institution; and the bidder was n	ents made by the bidder with any official of the the bidding process except to provide clarification to involved in the drafting of the specifications or
3.7.	I am aware that, in addition and without prejuc and contracts, bids that are suspicious will be administrative penalties in terms of section 5 Prosecution Authority (NPA) for criminal inves	reported to the Competition Comm in of the Competition Act No 89 tigation and or may be restricted for	to combat any restrictive practices related to bids hission for investigation and possible imposition of of 1998 and or may be reported to the National rom conducting business with the public sector for ing of Corrupt Activities Act No 12 of 2004 or any
I ACC	TIFY THAT THE INFORMATION FURNISHED EPT THAT THE STATE MAY REJECT THE RUCTION 03 OF 2021/22 ON PREVENTING ILD THIS DECLARATION PROVE TO BE FALS	BID OR ACT AGAINST ME IN AND COMBATING ABUSE IN 1	OVE IS CORRECT. N TERMS OF PARAGRAPH 6 OF PFMA SCM THE SUPPLY CHAIN MANAGEMENT SYSTEM

Name of Bidder Signature Position Date

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. ALL DECÍSIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:
 - (i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk
 - (ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria.

 All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1.	Bidders who fail to attend the compulsory meeting will be disqua	lified from the evaluation process.
(i) (ii)	The institution has determined that a compulsory site meeting ta	ke place.
Institut	ion Stamp:	Institution Site Inspection / briefing session Official
		Full Name:
		Signature:
		Date:

8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

TAX INVOICE

- 10.3. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied:
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

11. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

12. PENALTIES

- 12.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 12.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 12.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 12.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

13. TERMINATION FOR DEFAULT

- 13.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the
- 13.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 13.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 14. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
 - (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-B8EE Codes of Good Practice;
 - Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes:

POINTS AWARDED FOR PRICE 3.

THE 80/20 PREFERENCE POINT SYSTEMS 3.1

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P \min}{P \min} \right)$$
 Where

Points scored for price of bid under consideration Ps

Pt Price of bid under consideration price of lowest acceptable bid Pmin

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for 4.1 attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

r.	DID	DECI	ARATION	v

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6	RERREE STATUS LEVEL	OF CONTRIBUTOR C	AIMED IN TERMS	OF PARAGRAPHS 1.4 AND 4.1
0.	D-DDEE STATUS LEVEL	OF COM I KIDU I OK CI	- CINICO IIV I EKNIO (JE PAKAUKAPNO 1.4 AND 4. I

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7.	SUB-CON applicable		TING						
** 4	1.0 (**)	o.							

YES	NO	

(Tick

(Tick applicable box)

- Will any portion of the contract be sub-contracted? 7.1
- 7.1.1 If yes, indicate:
 - What percentage of the contract will be subcontracted.....%
 - The name of the sub-contractor.....
 - The B-BBEE status level of the sub-contractor.....
- 8. Whether the sub-contractor is an EME or QSE

Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of YES

Preferential Procurement Regulations,2017:	<u></u>	
Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
	\checkmark	\ √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9.	DECLARATION WITH REGARD TO COMPANY/FIR	M			
9.1	Name of company/firm:				
9.2	VAT registration number:				
9.3	Company registration number:				
9.4	TYPE OF COMPANY/ FIRM (TICK APPLICABLE B	OXJ			
	 □ Partnership/Joint Venture / Consortium □ One person business/sole propriety □ Close corporation □ Company □ (Pty) Limited 				
9.5	DESCRIBE PRINCIPAL BUSINESS ACTIVITIES				
,					
9.6	COMPANY CLASSIFICATION [TICK APPLICABLE BOX]				
	 Manufacturer Supplier Professional service provider Other service providers, e.g. transporter, etc. 				
9.7	Total number of years the company/firm has been in business:				
9.8	I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based of the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:				
	i) The information furnished is true and correct;				
	ii) The preference points claimed are in accordance	ce with the General Conditions as indicated in paragraph 1 of this form;			
	iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;				
	iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have —				
	(a) disqualify the person from the bidding proce	SS:			
	•	rred or suffered as a result of that person's conduct;			
	(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;				
	(d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and				
	(e) forward the matter for criminal prosecution.				
	WITNESSES	CICNATURE (O) OF DIRECTOR			
	1	SIGNATURE(S) OF BIDDERS(S) DATE:			
	2	ADDRESS			

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- The bid of any bidder may be disregarded if that bidder, or any of its directors have
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing	Yes	N₀
	of this restriction by the National Treasury after the audi alteram partem rule was applied).		
4.1.1	If so, furnish particulars:		<u></u>
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?	Yes	No
	To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or	:	
	submit your written request for a hard copy of the Register to facsimile number (012) 3265445.		
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes	No
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes	No
4.4.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.				
I ACCEPT THAT, IN ADDITION TO ACTION MAY BE TAKEN AGAINST PROVE TO BE FALSE.	CANCELLATION OF A CONTRACT, ME SHOULD THIS DECLARATION			
Signature	Date			
Position	Name of Bidder			