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Quotation Advert

Opening Date: 2022-06-09

Closing Date: 2022-06-22

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: St Margaret's hospital

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: St Margaret's Hospital

Date Submitted: 2022-06-08

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ: STM 17/22 -23

Item Category: Services

 Item Description: REPAIR AND ALTERATE PHARMACY
 NB:
 SERVICE PROVIDERS NEED TO DOWNLOAD DOCUMENTS FOR SITE BRIEFING
 CIDB REQUIRED: 1GB OR 1CE AND ABOVE

Quantity (if supplies):

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Compulsory Briefing Session

Date: 2022-06-15

Time: 11 H: 00

Venue: ST MARGARETS HOSPITAL

QUOTES CAN BE COLLECTED FROM: DOWNLOAD FROM THE WEBSITE

QUOTES SHOULD BE DELIVERED TO: ST MARGARET'S HOSPITAL; CLYDESDALE LOCATION; UMZIMKHULU

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: LUYANDA

Email: luyanda.baai@kznhealth.gov.za

Contact Number: 039 259 9222

Finance Manager Name: A Z MAJOVA

Finance Manager Signature:

No late quotes will be considered

GENERAL CONDITIONS OF CONTRACT

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.**
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/ submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting YES take place
- (ii) Date 15 /06 /2022 Time 11H :00 Place ST MARGARET'S HOSPITAL

Institution Stamp:	Institution Site Inspection / briefing session Official
	Full Name:
	Signature:
	Date:

8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- | | |
|--|--|
| (i) the name, address and registration number of the supplier; | (iv) a description and quantity or volume of the goods or services supplied; |
| (ii) the name and address of the recipient; | (v) the official department order number issued to the supplier; |
| (iii) an individual serialized number and the date upon which the tax invoice is issued; | (vi) the value of the supply, the amount of tax charged; |
| | (vii) the words tax invoice in a prominent place. |

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- P_s = Points scored for price of bid under consideration
- P_t = Price of bid under consideration
- P_{min} = price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING applicable box)

(Tick

YES		NO	
-----	--	----	--

7.1 Will any portion of the contract be sub-contracted?

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

YES		NO	
-----	--	----	--

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....
.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1.</p> <p>2.</p>
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<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE:</p> <p>ADDRESS.....</p> <p>.....</p> <p>.....</p>



STM NO. 17 122+23 DATE. 07/06/2022

ITEM REPAIR AND ALTERATE PHARMACY

QUANTITY	PACKAGING	DETAILED SPECIFICATION
<u>SERVICE</u>		<u>REPAIR AND ALTERATE PHARMACY</u> <u>(SPECIFICATION ATTACHED)</u>
		<u>A SITE BRIEFING IS COMPULSURY</u>

SPECIFICATION TERMS OF REFERENCE

1. Only quotes that fully meet the specification shall be considered.
2. The institution is under no obligation to accept the lowest or any quote.
3. The quality of products must be SABS/SANS/CKS approved and a certificate of compliance must be submitted when required.
4. The bidder must ensure the correctness and validity of quote: the prices, rates & preference quoted cover all of the work and accept that any mistakes regarding with the price calculations will be at the bidder's risk.
5. If the information supplied is found to be incorrect or false then the KZN Department of Health ,in addition to any remedies it may have, may recover from the contractor all cost, losses and damages incurred by Department as a result of the award of the contract, and /or cancel the contract and claim any damages .
6. Defaulting suppliers in terms of delivering, will be dealt with and will be reported at Treasury
7. The evaluation criteria for the quotation above R30000 will be 80/20 for price and points, certified BBEEE certificates and original tax clearance.
8. Incomplete declaration of interest and quotation form will not be considered.
9. Orders will be cancelled if the supplier fails to meet the set standards and lead time.
10. All quotations must be returned together with the following.
 - a. Proof of registration with central supplier data base (CSD).
 - b. Valid Proof of registration with CIDB (if applicable to the nature of supply)
 - c. Fully complete declaration of interest with ID numbers of all directors/members.
11. All conditions indicated in the quotation form will be applicable upon evaluation.
12. Quotation form must be completed and signed in full, any omissions or incomplete information and signatures will automatically disqualify the quotation.
13. On instances where a bill of quantities is to be completed, all segments must be filled per line item.
14. A guarantee of _____months [] /years [] is required for this product/project.
15. On supply of machinery & equipment, comprehensive training of operation is compulsory and operating manual must be given to the institution
16. All these condition are binding and must be complied with.

	FULL NAMES	SIGNATURE
Chairperson:	<u>L.F. BAAL</u>	
End user:	<u>M.M. HLOPHE</u>	
Members:	<u>D. DANI</u>	

As a member /co-opted member of specification committee, i declare that this document documents was tabled and the specification was discussed & agreed upon with the end user.

REPAIRS AND ALTERATIONS TO PHARMACY
PROVINCE OF KWAZULU-NATAL
 DEPARTMENT OF HEALTH
 TECHNICAL SPECIFICATIONS
 REPAIRS AND ALTERATIONS TO PHARMACY

ZNQ

GRADE: 1GB or 1 CE and above
 2022/05/19

CIDB COMPLIANCE

**Amendments: Functionality in different contracting strategies
 In line with regulation 4.3.3 of the CIDB regulations, where
 Functionality is evaluated, at least three persons who are fully
 Conversant with the technical aspects of the scope of works shall
 Undertake such evaluation.**

TECHNICAL SPECIFICATION

1.1 GENERAL

This TECHNICAL SPECIFICATION shall be read in conjunction with all other sections of the SPECIFICATION and cognisance shall be taken of the clauses relevant to this particular installation, whether any specific clauses are referred to or not.

SCHEDULE OF RATES

2.1 ITEMS AND PRICING

The Department reserves the right to place an order for any quantities of items included in the Schedules. The Schedule of Rates must also not be assumed to include and describe every detail of the supply requirement, but must be taken and read in conjunction with the other parts of the document. Thus the supplier shall not have claim for further payment in respect of any order which may be described or implied in the contract, although apparently no corresponding items are given in the Schedule of Rates. The supplier shall be deemed to have satisfied them self before quoting as to the correctness and sufficiency of his quote for the contract and of the rates and prices stated in the Schedule of Rates.

2.2 TAX AND DUTIES

Prices, quoted and paid, must include all customs, excise and import duties, and any other tariffs or taxes levied by the government or statutory body having jurisdiction on the goods provided under this contract, including Value Added Tax (applicable to the current rate).

2.3 RATES

Except where provision is made in the Schedule of Rates, the rates and prices inserted shall be the full rates and prices for the service delivered described under the respective items and shall cover all labour, transport, overhead charges and profit, etc. as well as the general liabilities, obligations and risks arising out of the Conditions of Contract, the overhead charges and profit being spread proportionately over the rates of the relative items in the Schedule of Rates.

SCHEDULE OF RATES

ZNQ:

INSTITUTION: ST MARGARET HOSPITALWORK TO BE DONE AS PER SCHEDULE OF PRICES:

DESCRIPTION: REPAIRS, ALTERATIONS, BURGLAR GUARDS AND WAITING AREA.

NOTE:

All rates for items contained in this Schedule of Prices must be computed **excluding** the applicable Value Added Tax.

The Administration reserves the right to Negotiate prices in the quotation
The work has to be approved by District Engineer before processing the payment

SERVICE: REPAIRS, ALTERATIONS, BURGLAR GUARDS AND WAITING AREA

All rates quoted shall be inclusive of transport, labor and profit.

The bidders are advised that the above service to be finished within a 1month from the day of the official order.

SITE VISIT: — Tenderers are advised to visit the site prior to tendering and satisfy themselves as to the nature and extent of the work to be done, also to examine the condition of all existing buildings as no claim will be entertained on the grounds of ignorance of the conditions under which the work was to be executed.

MATERIALS FROM THE ALTERATIONS: — unless otherwise stated, will become the property of the Contractor and all these materials, together with all rubbish and debris must be carried away and the site left clean and unencumbered.

Items described as “removed” shall mean removed from the site.

Credit for the value of materials from the alterations is to be allowed for on the Summary/ Final Summary page.

Items described as to be re-used or to be handed over to the Administration are to be dismantled where necessary and stacked on site where directed, and the Contractor will be responsible for their removal and storage until required, and shall make good all items missing, damaged or broken at his own expense.

Unless otherwise described, no materials from the alterations shall be re-used in any new work without the written approval of the Department.

Prior to the removal of any timbers from the site, these are to be inspected by Government Entomologists. If any of these timbers are infested by wood destroying agencies, these timbers are to be disposed of in the manner prescribed by the Government Entomologist.

In taking down and removing existing work, particular care must be taken to avoid any structural or other damage to the remaining portions of the buildings.

No.	Description	Unit	Quantity	Rate	Total
	DISPENSING AREA				
1.	Carefully remove 2 x existing windows from area identified on site and put aside on identified area for later disposal.	No	2		
2.	Supply and install 25 micron aluminum sliding windows. Dimensions as follows 920mm x 940mm. Service provider to ensure that all reveals are properly finished using a nosing tool and paint area where repairs were done.	No.	2		
3.	Supply and install lockable roller shut doors at two window openings. Roller doors to be in line with pharmacy DOH standards. Doors to be well secured using raw bolts and must be to the highest standard of tamper proof.	No	2		
4.	Using appropriate tools carefully remove window at ARV storeroom as well as 2 x door and frame. Using cement bricks or blocks brick up openings and finish off using plaster and paint with paint to match existing color.	Item	3		
5.	Using appropriate tools carefully remove existing window and put aside. Using grinder chase wall and put aside all rubble for later disposal.	Item	1		
6.	Supply and install meranti door and frame to opening complete with union lock and 3 sets of keys. Reveals to be properly finished using a nosing tool and paint areas where wet works were done.	Item	1		

7.	Allow for installation of 2 x dbl plug points at dispensing area. Allow work to be done in accordance with electrical standards and also provide a COC for work done.	No	2		
8.	Allow for supply and installation of built-in cupboard with lockable doors. All carcasses must be melamine shatter board edged with high impact edging. Doors to in melamine with high impact edging, hinged with concealed hinges and 150mm solid stainless steel bar handles.	2 m	2.2		
9.	Supply and install drywall partitioning at identified area on site. Studs must be 50mm x 33.5mm x 0.5mm thickness. Framing to be securely fixed to wall. Floor track must be 52mm x 25mm x 0.6 mm. Panels Supply and install 12.7 mm thick tapered edged gypsum plasterboard panels secured on either side of the framework. Supply and install 75mm isotherm Acoustisorb mineral blanket between walling	2 m	3.24		
10.	RECEIVING AREA Using appropriate tools carefully remove windows and create opening to allow for receiving of pharmacy materials. Also make good all areas that were altered during alteration including plastering of reveals and painting etc. Also allow for ramp at entrance.	Item	1		
11.	Supply and install heavy duty garage type steel door .Door must be fully lockable	Item	1		

	<p>WAITING AREA EARTHWORKS</p> <p>SITE CLEARANCE: —The item given in the Bills of Quantities for site clearance shall be deemed to include the removal from the site, or burning if permitted by the Local Authority, of shrubs and trees with trunks under 200mm girth measured at 1m above ground level, hedges, bushes, other vegetation, rubbish and debris. Holes left by roots are to be backfilled with earth and rammed.</p>				
12.	Clear site of all vegetation as mentioned above and demolish and remove dirt bin cubicle as identified on site	2 m	32.8		
13.	<p>Before commencing any excavations, the Contractor must satisfy himself as to the accuracy of any levels indicated on the drawings, as no claim will be entertained at a later date for any alleged inaccuracy in such levels.</p> <p>Excavation shall be carried down to such depths as are necessary to obtain firm foundations, but before proceeding to greater depths than are shown on the drawings, the Department's approval must be obtained.</p> <p>The Contractor will be responsible if he excavates wider or deeper than shown or required. If the excavations are deeper than shown or required such extra excavations are to be filled in with mass concrete at the Contractor's expense. If the excavations are wider than shown or required, any form-work or mass concrete filling required to the side of the concrete foundations is to be executed at the Contractor's expense and to the approval of the Department.</p>				
14,	Allow for trenching for substructure footing. Ensure that all trenches are in line with building regulations as well as the soil type at the area to be concreted.	m	14		
15.	<p>COMPACTION OF FILLING ETC.: — All filling and backfilling is to be done in layers not exceeding 200mm thick before compaction, with the layers level to ensure uniform compaction. Each layer is to be thoroughly compacted over the whole of the area to a dry density not less than 90% of Mod. A.A.S.H.O. density. The surface of each compacted layer shall be uniform and tightly bonded. Care is to be taken that no damage is done to foundation walls, drains and other services.</p> <p>The densities of compaction referred to are to be determined by tests carried out in accordance with A.S.T.M. Designation D 1557-58 and at an optimum moisture content of not more or less than 5% of the required Mod. A.A.S.H.O. The Contractor shall be responsible for having sufficient tests taken of the density of the compacted filling to ensure that the required compaction is being attained to the satisfaction of the Department. These tests are to be undertaken by an independent testing authority nominated by the Contractor to the approval of the Department. The costs of all tests in this connection shall be borne by the Contractor and shall be allowed for in his rates.</p>				

CONCRETE, FORMWORK AND REINFORCEMENT

GENERAL: — This specification applies to concrete work formed into its final shape and position in-situ.

All concrete and formwork shall be carried out in accordance with SANS Specification 1200 G — Concrete (Structural) (a copy of which the Contractor will be required to keep on the site so that it can be referred to at all times during the Contract), with the following amplifications and amendments: —

INTERPRETATIONS: — Clauses 2.1 and 2.2 of SANS Specification 1200G refer. This preamble, together with any other supplementary preambles appearing in these Bills of Quantities shall be deemed to be the project specification and are the "Portion 2" referred to in Clause 2.2.

DEFINITIONS: — Clause 2.3 of SANS Specification 1200 G refers. All references to the Engineer shall be deemed to mean the Department.

MATERIALS

Cement: — unless otherwise specified, shall be one or more of the following and shall, in each case, comply with the requirements of the relevant standard specification: —

Portland cement and rapid-hardening cement to SANS 471 Specification

Portland blast-furnace cement to SANS Specification 626.

Portland cement 15 to SANS Specification 831.

Nevertheless, no cement other than ordinary Portland cement shall be used without the approval of the Department. Cement containing more than 15% blast-furnace slag will not be permitted in columns or in members less than 50mm thick.

In addition (for the abovementioned items) where Ordinary Portland cement is used, blast-furnace slag (from separate containers) **must not** be added in any proportion whatsoever.

No mixing of two different types of cement in the same batch will be allowed, and unless otherwise approved by the Department, the same brand and type shall be used in all exposed concrete.

16.	Service provider to pour 20 mpa concrete on footings as well as other areas. All concrete is measured under this item for the project. Service provider to comply with all building regulations and standards.	3 m	5		
17.	Service provider to allow for 100 x 100mm steel beams as well as other timber materials required for receiving of roof sheets.	Item	1		

18.	Supply and install color coded green 0.5mm thick Saf lock 700 roof sheeting, complete with ridging, closures, valleys etc. Also supply roof sheeting certificate on installation.	2 m	32.8		
19.	Construct single face brick wall at dispensing area as per the attached sketch. Service provider to ensure that the new structure properly secured to existing building using approved building standards and regulations. Kindly note that this item also includes other brickwork required on this project.	2 m	18		
20.	Allow amount for health and safety requirements compilation and submission of safety plan for and including inspection etc.	Item	1		
21.	EPWP requirements	Item	1		
22.	On completion clear site and remove all rubble and dump on nearest dump site not exceeding 30km	Item	1		
23.	Service provider to allow for preliminaries and generals (site establishment, health and safety files, water and electricity, staff accommodation etc. Corvid 19 compliance).	%	7%		
	SUB TOTAL				R
	VAT				R
	GRAND TOTAL				R

Functionality points allocation as follows:

Criteria	Deliverables	Point allocation	Sub points	Contractors Points allocation
Experience of the tenderer on similar type of projects.	Three verifiable order of similar work with completion certificates of which at least one must be for replacement of roof sheeting	60	20 points for each order with completion submitted. 0 for none submitted	
Qualifications	Director /shareholder with qualification in the construction industry.	10	10 points for Degree qualification in construction industry. 5points for artisans trade tests etc. 0 points for non-submitted	
Documentation	Attachment of the following documents (letter of good standing(5), relevant copy of active CIDB.(5) , 10)	10	5 points for letter of good standing. 5 points for active CIDB.	
Locality	Submission of proof of location (physical address of the premises) and distance away from the various sites in the event of various facilities.	10	10 points for proof of location of 0-100 5 points for proof of 101 to 250.	
Job creation	EPWP attendance register and payment certificate.	10	10 points will be allocated for verifiable register and payments certificate and verifiable contracts. 0 points for non-submission.	
		100	Min points required 70	

List of documents to be attached with documents for repairs, alterations, burglar guards and waiting area:

ZNQ:

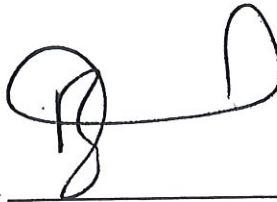
- Copy of CIDB 1GB OR 1CE and above
- Letter of good standing
- Correctly filled specification / schedule of rates with calculations tallying
- Valid tax clearance.
- Attach proof of three verifiable orders above of similar work of (preferably state department).
- Attach completion certificate of abovementioned orders.

On appointment compliance with the following:

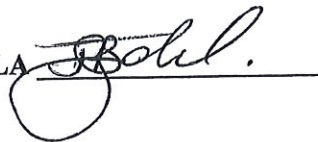
- Submission of site specific health and safety file.
- Covid 19 compliance
- Signing of site hand over certificate.
- Contractors staff to have identifiable workwear.
- Compliance with EPWP requirements.
- Submission of contractors program.
- Penalties will be imposed on defaulting contractors, formula as follows $(0.00275 \times \text{total cost}) = \text{cost per day}$
- Contractors are requested to sign this document.

Signed
CONTRACTOR

COMPILED BY: R GOVENDER



APPROVED BY: B.J ZINDELA



2022/05/19