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Mthethwa Khaya • ?



KZN HEALTH

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AdvertQuote

HEALTH REPUBLIC OF SOUTH AFRICA	Quotation Advert
Opening Date:	2022-05-25
Closing Date:	2022-05-30
Closing Time:	11:00
INSTITUTION DETAILS	
Institution Name:	Amajuba EMS
Province:	KwaZulu-Nata)
Department or Entity:	Department of Health
Division or section:	Central Supply Chain Management
Place where goods / services is required	AMAJUBA DISTRICT OFFICE
Date Submitted	2022-05-24
ITEM CATEGORY AND DETAILS	Type and the state of the state
Quotation Number:	ZNQ:
	EMA 021/22/23
Item Category:	Goods
item Description:	1 LITRE HAND SANITIZER SPRAY - 70% ALCOHOL BASE
Quantity (if supplies)	<sup>2</sup> 500
COMPULSORY BRIEFING SESSION	/ SITE VISIT
Select Type:	Not Applicable
Date :	
Time:	ille.
Venue:	
QUOTES CAN BE COLLECTED FROM:	Amajuba District Office, 38 Voortrekker Street, Newcastle 2940
QUOTES SHOULD BE DELIVERED TO:	Amajuba District Office, 38 Voortrekker Street, Newcastle 2940
ENQUIRIES REGARDING THE ADVE	RT MAY BE DIRECTED TO:
Name:	KHAYA OR NELLY
Email:	khaya.mthethwa@kznhealth.gov.za/nelisiwe.msomi@kznhealth.gov.za
Contact Number:	
Finance Manager Name:	034 328 7030/7054 MRS. S.Y. MASANGO
	INIAS. 3.1, INIASAIVOU

http://portal.kznhealth.gov.za/components/scm/SitePages/AdvertQuote.aspx

# STANDARD QUOTE DOCUMENTATION OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: AMAJUBA DISTRICT OFFICE
DATE ADVERTISED: 25/05/2022 CLOSING DATE: 30/05/2022 CLOSING TIME: 11:00
FACSIMILE NUMBER: 034 312 3122 E-MAIL ADDRESS: khaya.mthethwa@kznhealth.gov.za
PHYSICAL ADDRESS: 38 VOORTREKKER STREET, NEWCASTLE
QUOTE NUMBER: EMA 021/22/23
DESCRIPTION: SANITIZERS
CONTRACT PERIOD ONCE OFF VALIDITY PERIOD 60 Days SARS PIN
CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.
UNIQUE REGISTRATION REFERENCE
DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)
AMAJUBA DISTRICT OFFICE, 38 VOORTREKKER STREET, NEWCASTLE, 2940
Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.
The quote box is open from 08:00 to 15:30.
QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RETYPED)
THIS QUOTE IS SUBJECT TO THE FOLLOWING EVALUATION PROCESS
QUOTATIONS WILL BE EVALUATED FOR COMPLIANCE TO ADMINISTRATIVE AND SPECIFICATION REQUIREMENTS INCLUDING BUT NOT LIMITED TO BIDDER'S DISCLOSURE, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF
APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
⇒ PROPOSALS MAY ALSO BE EVALUATED ON FUNCTIONALITY IF APPLICABLE AND STATED IN THIS DOCUMENT.
QUALIFYING PROPOSALS WILL THEN BE EVALUATED ON PRICE ONLY
THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED)
NAME OF BIDDER
POSTAL ADDRESS
STREET ADDRESS
TELEPHONE NUMBER CODENUMBER FACSIMILE NUMBER CODENUMBER
CELLPHONE NUMBER
E-MAIL ADDRESS

VAT REGISTRATION NUMBER (If VAT vendor) .....

		FOR QUOTATIONS OVER R30 000 IZERS			BER: EMA 021			
						,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
IGNATURE By signing th	OF BIDDER	t		DATE		·····		
APACITY U	INDER WHIC	CH THIS QUOTE IS SIGNED		.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				
Item No	Quantity	Description		Brand & model	Country of manufacture	Price R	C	
	500	1 LITRE HAND SANITIZER SPRAY - 70%	ALCOHOL				$\top$	
2 - 5		(SPECIFICATION ATTACHED)						
		(PLEASE complete : SBD 6.2, Annex C, E a	ttached)					
						-	4	
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				×			+	
	<del>                                     </del>				-		1	
							1	
							$\top$	
		(Faxed, e-mailed or hand delivered quotation	ns are					
		accepted). SUBMIT the Execution plan lette	ras		_			
		indicated No.5) on Evaluation Criteria.		â				
		NB: As per GENERAL CONTRACT COND	ITIONS OF					
		QUOTATIONS below.						
		Please sign the Evaluation Criteria form atta	ched.				1	
/AT 11P 45	DED TAY O	450/ (0.1. "()/47./	8				-	
		15% (Only if VAT Vendor) RICE (VALIDITY PERIOD 60 Days)						
IOIAL QU	OTATION FI	NICE (VACIDITY FERIOD 00 Days)					2	
oes This O	fer Comply V	Nith The Specification? Does The	Article Conf	form To The S.A	A.N.S. / S.A.B.S. Speci	fication?		
The Price	Firm?	State Deli	very Period,	e.g., 1day, 1we	eek		i	
>								
Enquiries ı	egarding the	e <u>quote</u> may be directed to:	Enquiries	regarding tech	nical information ma	y be directe	d to:	
Contact De	KHA	YA OR NELLY Tel: 0343287030/54						
		.mthethwa@kznhealth.gov.za	Contact Person: MBONGWE B.P. Tel. 034 314 47					
⊢-Mail Addı	ess:aya	ouwa@nziniedini.gov.za						
			SIFUNDAZ	WE SAKWAZ	ZULU-NATAL			
		E		EZEMPILO				
				MAY 202	2			

DEPARTMENT OF HEALTH
PROVINCE OF KWAZULU-NATAL

Page 2 of 6

### BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. BIDDER'S DECLARATION

- 2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state?

  YES/NO
- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution

2.2.	Do you, or any person connected with the bidder,	have a relationship with any person who is e	employed by the procuring institution?
			YES/NO

- 2.2.1. If so, furnish particulars:
- 2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO
- 2.3.1. If so, furnish particulars:

### 3. DECLARATION

- I have read and I understand the contents of this disclosure;
- 3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

	P&4	***************************************	****************
Name of Bidder	Signature	Position	Date

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

### **GENERAL CONDITIONS OF CONTRACT**

### 1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

### 2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

### 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices, in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:
  - (i) that the price(s), rate(s) quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk
  - (ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

### 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the price, is incomplete in any respect, the said supplier meets all specification requirements and offers the lowest price, the Department reserves the right to request the bidder to complete/ submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- 4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

### 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

### 6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within two months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

### 7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1.	Bidders who fail to attend the compulsory meeting will be disquare	alified from the e	evaluation process.
(i)	The institution has determined that a compulsory site meeting	N/A	take place
(ii)	Date Time : Place		
Institu	ution Stamp:	Institution Site	e Inspection / briefing session Official
		Full Name:	
		Signature:	
		Date:	

# 8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

### 9. TAX COMPLIANCE REQUIREMENTS

- 9.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 9.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

### 10. TAX INVOICE

- 10.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

# 11. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

### 12. PENALTIES

- 12.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 12.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 12.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 12.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

### 13. TERMINATION FOR DEFAULT

- 13.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 13.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 13.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

### 14. THE DEPARTMENT RESERVES THE RIGHT TO DISQUALIFY ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

# 4. Alcohol-based hand rub

Froduct name	Sizes	NSN Number/ Description	Description	linternational Standards	South Affican standards
Alcohol-based hand rub (hand sanitiser)	1		Alcohol Based hand rubs (Propyl, Isopropyl or Ethenol alcohol or a combination of these) with added emollient, in 50ml or 500ml bottle with plunger/mist sprey top/filp top.	https://apt/s.who.int/inis/bitstream/ /handle/10665/44102/97892415 97906_eng.pdf7sequence=1	SANS 490 - Alcohol-based hand rub. SANS 1330 - Waterless hand cleaners
		No. of the lates o	Minimum standard: WHO I (Ethanol 85%, Glycerol 1.45%, Hydrogen peroxided 0.125%) or WHO II formulation (Isopropy 75%, %, Glycerol 1.45%, Hydrogen peroxided 0.125%)), 4 EN testing passed for Hygienic Hand Rub	Chinese PAHO standards https://www.fda.gov/news-eyents/press-	SAHPRA: Requires medicine license (Please see SAPHRA exemption)
		4 A A A A A A A A A A A A A A A A A A A	(EN1500).25	announcements/coronavirus- covid-19-update-ida-provides- guidance-production-alcohol- based-hand-santizer-helu-boost	

<sup>24</sup> WHO Recommended handrub formulations, WHO, 2009. Available at: https://www.who.int/apsc/information\_centre/handrub-formulations/en/
<sup>24</sup> National Department of Health, Contract HP11, 2020.

### SECTION G

# DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011 and the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:201x.

### General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9. (1) and 9. (3) make provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Regulation 9.(3) prescribes that where there is no designated sector, a specific bidding condition may be included, that only locally produced services, works or goods or locally manufactured goods with a stipulated minimum threshold for local production and content, will be considered.
- 1.4. Where necessary, for bids referred to in paragraphs 1.2 and 1.3 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.5. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.6. The local content (LC) as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 201x as follows:

### Where

x imported content

y bid price excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date, one week (7 calendar days) prior to the closing date of the bid as indicated in paragraph 4.1 below.

### 1.7. A bid will be disqualified if:

- the bidder fails to achieve the stipulated minimum threshold for local production and content indicated in paragraph 3 below; and.
- this declaration certificate is not submitted as part of the bid documentation.

### 2. Definitions

- 2.1. "bid" includes advertised competitive bids, written price quotations or proposals;
- 2.2. "bid price" price offered by the bidder, excluding value added tax (VAT);
- 2.3. "contract" means the agreement that results from the acceptance of a bid by an organ of state;
- 2.4. "designated sector" means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. "duly sign" means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility(close corporation, partnership or individual).
- 2.6. "imported content" means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.7. "local content" means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.8. "stipulated minimum threshold" means that portion of local production and content as determined by the Department of Trade and Industry; and
- 2.9. "sub-contract" means the primary contractor's assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.
- 3. The stipulated minimum threshold(s) for local production and content for this bid is/are as follows:

	Description of services, works or goods	Stipulated minimum threshold	
	SANMIZER		_%
			_%
			_%
4.	Does any portion of the services, works or g have any imported content?	oods offered YES / N	10

4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.6 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date, one week (7 calendar days) prior to the closing date of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za.

Indicate the rate(s) of exchange against the appropriate currency in the table below:

Currency		Rates of exchange	
US Dolla		And the state of t	
Pound St	erling		
Euro			
Yen			
Other	S PROPERTY AND THE STREET AND A CONTROL OF THE STREET AND		
NB: Bidd	ers must submit proof of the SARB rate	(s) of exchange used.	,
RE MEMBE IN RESPI	ECT OF BID No. BY: (Procurement Authority / Name of Insti	WRITING BY THE CHIEF EXECTONSIBILITY (CLOSE CORPORTION OF CORPORT	UTIVE OR SENIOR RATION, PARTNERSHIP
	obligation to complete, duly sign and su d representative, auditor or any other third		
	ersigned,		ames),
do hereby	declare, in my capacity as		
of		(name of bi	dder entity), the following:
(a) The	facts contained herein are within my own p	oersonal knowledge.	
	re satisfied myself that the goods/services ith the minimum local content requirement i6.		
	local content has been calculated using tindicated in paragraph 4.1 above and the		f SATS 1286, the rates of
	Bid price, excluding VAT (y)		R
	Imported content (x)		R
	Stipulated minimum threshold for Local of	antent (naragraph 3 ahova)	
	Local content % , as calculated in terms of	OT SATS 1286	
If the bid is	s for more than one product, a schedule of	the local content by product sh	nall be attached.
(d)   acc verified in	ept that the Procurement Authority / Insteems of the requirements of SATS 1286.	litution has the right to request	that the local content be
applicatior described remedies under the	erstand that the awarding of the bid is dep i. I also understand that the submission of in SATS 1286, may result in the Procu as provided for in Regulation 13 of the I Policy Framework Act (PPPFA), 2000 (Act NATURE:	incorrect data, or data tha rement Authority / Institution in Preferential Procurement Regul	t are not verifiable as mposing any or all of the lations, 2011 promulgated
WIT	NESS No. 1	DATE:	
WIT	NESS No. 2	DATE:	

							Anne	x C				8	SATS 1286
					Loca	l Content D	eclaration	ı - Summai	ry Schedul				
(C2) (C3)	Tender No. Tender descript Designated prov	luct(s)					Turi gaza entre se que entre se entre s					<u>Note:</u> VAT to be exc calculations	luded from a
(CA) (CS) (CG) (C7)	Tender Authorit Tendering Entity Tender Exchang Specified local c	rname: e Rate:	Pula	*****************	EU		GBI		]				
	Tender item no's	List of it	ems	Tender price - each (excl VAT)	Exempted imported value	Tender value net of exempted imported content		Local value	Local content % [per item]	Tender Oty	Tend Total tender value	Total exempted imported content	Total impo conteni
	[(8)	(C)		(C10)	(CII)	/C12/	/C13/	(C14)	/C15)	(C16)	(¢17)	(C18)	(C19)
To.			5										
	Signature of tend	erer from Annex B	Manager Control of Con							Total Exem	pt imported content		
,	Date:							(C22) Tota	l Tender value		(C24)	al Imported content   Total local content   content % of tender	

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ė.	ALL MAN AND AND AND AND AND AND AND AND AND A	Annex E		SATS 1286.2011
	Loca	l Content Declaration - Supporting	Schedule to Annex C	
	201	- content occidention - supporting	senedule to Almex C	
(E1) (E2)	Tender No. Tender description:		Note: VAT to be excluded fro	m all calculations
(E3) (E4)	Designated products: Tender Authority:			······································
(E5)	Tendering Entity name:			
,	Local Products (Goods, Services and Works)	Description of items purchased	Local suppliers	Value
		(E6)	(E7)	(E8)
	1		***************************************	
Andrea established				
İ				W. W.
		(E9) Total local produc	ts (Goods, Services and Works)	
	(E10) Manpower costs	(Tenderer's manpower cost)	Г	
		(Rental, depreciation & amortisation, utility costs,	L.	
			-	
9	(E12) Administration overh	eads and mark-up (Marketing, insurance, finance	cing, interest etc.)	
			(E13) Total local content	
			This total must correspond w	ith Annex C - C24
	Signature of tenderer from Annex B			
	Date:	<b>V</b>		

### **EVALUATION CRITERIA over R30 000.**

Proposals received shall be evaluated on the following.

# 1. Specification

Only offers that meet the specification in all aspects as stipulated in the bid document shall be considered. Offers better than specification are considered to be compliant with the specification.

### 2. Correctness of information

All information required in the bid document must be accurate and dully completion including all the appropriate signatures. This include the completion of documentation where required and the submission of required / requested documentation e.g. Valid Tax Certificate, etc. Able to adhere to time frame (delivery/service period must be clearly indicated). Please ensure samples of products submitted is of good quality and free from infestations (moth & food insects) and in sealed tins. The institution reserves the right to verify all information submitted.

### 3. Specific Goals

- 3.1 Over and above the following activities will be considered in the evaluation/adjudication process.
- 3.2
- (i) The promotion of South African owned enterprises.
- (ii) Whether the quotation offers value for money
- (iii) Representivity in the composition of the vendor and the possibility of fronting
- (iv) Tax Clearance Certificate issued by the South African Revenue Services
- (v) Compulsory registration of the Provincial Suppliers Database
- (vi) SABS approved products
- (vii) As per specification/description
- (viii) Complete SBD 6.2, Annex C, E attached
- (ix) Verification the recommended bidder is not on the Register for tender defaulters
- (x) Verification of the identity numbers of the directors/trustees/shareholders of the preferred bidder(s) against the institution's staff establishment in order to determine whether or not any of the directors/trustees/shareholders are in the service of the State or officials employed by specific institution

# 5. Execution Plan

5.1 If the bidder is a supplier not a manufacturer of the output tendered for, he/she must submit with the bid document on closing date and time of a bid, a guarantee from a manufacturer that support required to execute the contract will be successfully. Please attach a guarantee from a manufacturer as part of the bid document.

If the bidder is a supplier (middle man) not keeping the product (item) directly on/in their shelves/shop, he or she must submit with the bid document on closing date and time of a bid, a guarantee letter from the supplier that support required to execute the contract will be successfully, a letter from the suppliers, a letter can include the product name and mention that item is fully compliant with specification. Please attach a letter from a supplier as part of the document.

This evaluation criteria is designed in such a way that responses would be required from the bidders, **NB**: Failure to submit the required documents(s) may invalidate the entire bid.

This evaluation criteria is designed in such a way that responses would be required from the bidders, NB: Failure to submit the required documents(s) may invalidate the entire bid.

PLEASE SIGN AND RETURN THE EVALUATION CRITERIA WITH THE QUOTATION FORM AND RELEVANT DOCUMENTS

NAME & SURNAME	SIGNATURE