

AdvertQuote



Quotation Advert

Opening Date: 2022-05-04

Closing Date: 2022-05-12

Closing Time: 11:00

**INSTITUTION DETAILS**

Institution Name: St Andrews hospital

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: St Andrews Hospital

Date Submitted: 2022-05-04

**ITEM CATEGORY AND DETAILS**

Quotation Number: ZNQ: SAH:38/22/23

Item Category: Services

Item Description: COLLECTION OF GENERAL AND MEDICAL WASTE SERVICE FROM WASTE COLLECTION POINTS TO THE WASTE STORAGE AREAS AS PER ATTACHED SPECIFICATION, FOR A PERIOD OF 24 MIONTHS

Quantity (if supplies): 1

**COMPULSORY BRIEFING SESSION / SITE VISIT**

Select Type: Compulsory Site Visit

Date: 2022-05-09

Time: 11:00AM

Venue: St Andrews Hospital

QUOTES CAN BE COLLECTED FROM: WEBSITE

QUOTES SHOULD BE DELIVERED TO: DEPOSIT IN THE TENDER BOX SITUATED NEXT TO THE MAIN BOTTOM SECURITY GATE

**ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:**

Name: MISS B MNOMIYA

Email: Standrews.Quotations@kznhealth.gov.za

Contact Number: 039 433 1955

Finance Manager Name: MR MDINGI





**EVALUATION CRITERIA**

All proposals received shall be evaluated on the following statutory requirements:

1. **A bidder not registered on the Central database or verification has failed will not be considered.**
2. Bidders not to reflect on the restricted suppliers` database:
  - In the event that a preferred bidder is reflected as a defaulter /restricted, the bidders may be passed over.
3. Declaration of interest:
  - The standard bid document (SBD 4), has been improved to compel bidders to submit the names of their directors, trustees, shareholders, their individual identity numbers, personnel tax reference numbers and state employee numbers as part of their bid or quotation submission.
4. The bidder must ensure the correctness & validity of quote:
  - That the price/s, rates, & preference quoted cover all of the work/item (s) & accept that any mistakes regarding the price & calculations will be at the bidder's risk.
5. A valid copy of tax clearance certificate to be submitted together with quote:
  - It is the supplier`s responsibility to provide a SARS pin in order for the Institution to validate the tax compliance status of the supplier.
6. **Good Standing with SARS**
  - A supplier who does not submit an original valid Tax Clearance Certificate with his/her offer, or has not provided a valid tax Clearance Certificate to the Institution for the validity period of the certificate, cannot be awarded a quotation or bid, as his/her tax matters may not be in order.
7. **Registration with industry professional bodies; e.g. (NCCA) or (BCCI) valid original or certified copy certificate.**
8. **A letter of assurance that states you will comply with the minimum wage of R3500.00 as per Department of Labour requirements.**
  - **Letter of experience regarding the collection of waste**
9. Success or failure in executing contracts awarded to a vendor previously will be taken into consideration:
  - Ability of a vendor to execute the contract will be verified.
10. A B-BBEE status level verification certificate/ sworn affidavit (for EMEs & QSEs) must be submitted in order to qualify for preference points for B-BBEEs:
  - This quotation will be evaluated based on the 80/20 point system, specification and correctness of information.
11. Late quotes will not be considered:
  - Quotations to be submitted in a sealed envelope and deposited in the tender box next to bottom security entrance.
12. Only bidders with firm price(s) will be considered.
13. All documents must be signed and stamped on the relevant space provided.

**NB:** Non-compliant to evaluation criteria of any of the above, will lead to bidder`s quotation not being considered or passed over.

**Confirmation**

*Compulsory to be completed by the bidder and returned with quotation:*

I, ..... from ..... do hereby  
(Print Name) (Name of Business)  
acknowledge that I have read and understand the evaluation criteria as laid out above and will ensure that the quotation price submitted will address all the requirements as stipulated.

.....  
Signature

..... / ..... / .....  
Date



Enq: I.MATSHOBA  
Tel: 0394331955 EXT.243  
Email: [iviwe.matshoba@kznhealth.gov.za](mailto:iviwe.matshoba@kznhealth.gov.za)  
Date: 23/03/2022

**Specification for collection of Health Care Risk Waste ( HCRW) AND  
Health Care General waste ( HCGW) for St Andrews Hospital**

**Tender requirements**

**Number of personnel:**

- 2 personnel at least with minimum education of ABET Monday to Friday
- 1 person weekends and public holidays to collect both medical and general waste to central storage areas of the different types of wastes generated by the health facility including nurses homes
- Coverage 7 days a week
- Working hours 8 hours per day
- Duties: 1 person will be collecting medical waste which includes sharps containers ( yellow buckets), infectious waste ( red plastics , medical waste boxes, matras for disposal and old linen for disposal) and anatomical waste to central storage area and mortuary , 1 person will be collection general waste in clear bags , cardboard boxes and other general waste to storage area, ensuring that all florescent tubes and globes are wrapped in bubble wrap while awaiting collection

the words( WASTE HANDLER ) is to be written

3. Both the pants and jacket of the overalls are to have reflectors installed unto them ( **supplied annually and when there is a need**)
4. In case of hot weather reflector vests and a T-shirt with the name of the company are to be put on both the reflector vest and T shirt and the words ( waste handler) are to be written on to the reflector vest and shirt
5. Steel toe capped boots which are chemical resistant and SABS approved are to be worn by the staff all the times ( **supplied annually and when there is a need**)
6. Name tags with faces and reflecting company names are to be worn by the staff on a daily bases
7. Heavy duty gloves which are needle resistant are to be worn by the staff while conducting duties ( **supplied every 6 months to waste handlers**)
8. Hard hats that are red in colour to be worn by the staff while conducting duties
9. Visors / face shields to be worn by the staff at all times
10. Clean washed uniforms to be worn daily
11. Proof of pre examination of staff should be submitted before commencement of duties which should include hepatitis B , COVID-19 ( ALL DOSES) baseline exam and flu vaccine periodically / seasonally as this proof will need to be submitted at the occupational clinic

**NB: all the above mentioned items are to be worn on a daily basis and shall not be shared and PPE shall be provided by the bidder to all staff that will be handling waste in the facility.**

**No personnel will be allowed to work without the proper PPE as waste can cause serious and detrimental health effects to personnel handling it**

- Weigh medical waste on a weighing scale that is at the storage area of medical waste
- Record each weight of waste on a weight record book
- Handle waste to storage area both general and medical waste
- Transport waste from temporal storage area to central storage areas of both general and medical
- Neatly package medical waste in storage area as per requirements
  
- Check and report faulty and broken equipment
- Check the stock level of clear and red plastics
- Clean and disinfect waste collection trollies
- Clean and disinfect the temporal storage areas , central storage areas for both medical and general waste
- Washing and cleaning of all outside bins once a week
- Ensure that all medical waste bags are 3 quarters full and secured with a cable tie before collected by contractor
- Ensure waste boxes are properly sealed before transportation by contractor
  
- Off load waste from attached clinics which are being collected by St Andrews hospital vehicles ( both general and medical) to central storage area , mortuary freezer and record waste received from clinics
  
- Sign an attendance register on a daily basis of which every fryday will be taken to HR for audit purposes ( **please note that attendance register will be supplied by the contractor and should have the company name and logo**)

dental clinic, patient admin, revenue and eye clinic ( **ALL THE MENTIONED DEPARTMENTS THE WASTE COLLECTION POINT IS AT OPD ENTRANCE AND OPD SLEUCE ROOM**)

- ✓ Theatre, quality assurance offices, Ccssd and pharmacy stores
- ✓ Nurses homes temporal storage areas
- ✓ Main kitchen
- ✓ Revenue offices
- ✓ Crises centre, chest clinic, social worker offices
- ✓ Mortuary
- ✓ Simunye clinic
- ✓ Staff clinic
- ✓ Workshop and maintenance
- ✓ Admin block
- ✓ Laundry and training centre
- ✓ Human resource offices and recreation hall
- ✓ Gateway clinic
- ✓ Transport office
- ✓ Laboratory blocks and offices
- ✓ Security bottom and top gate
- ✓ Stores and scm department
- ✓ Tuck shop and generator

**NB: ALL MIXED WASTE COLLECTED FROM DEPARTMENTS IS TO BE BROUGHT TO THE ATTENTION OF THE ENVIRONMENTAL HEALTH PRACTITIONER / WMO, IPCC AND QUALITY ASSURANCE AND WASTE COMMITTEE**

Time schedules and duty hours

- ❖ duty hours : 07H30 TO 10H00
- ❖ Tea breaks : 10H00 to 10H15min
- ❖ Duty hours: 10H15 min to 13H00
- ❖ Lunch hours: 13H00 to 13H30 min
- ❖ Duty hours : 13:30 to 16H00



## WASTE

WASTE WILL BE REGARDED AS MEDICAL

The following route of collection will be the route that will be followed by waste handlers please do note that a collection route is done in order to minimise chances of cross contamination with in st Andrews hospital:

The route starts from opd and casualty, x-ray ,D-Ward, E-Ward, Maternity and Admin block, C-Ward, A-Ward, theatre , cssd, stores and scm, main kitchen , crisis centre, chest clinic , mortuary , Simunye and occupational and gate way clinic , laboratory block, laundry , bottom security gate, training centre , human resource offices , work shop ,transport , top security gate , nurses homes and PHC park homes

There following are clinical areas of st Andrews hospital. and are to be collected first ;

- OPD
- Pharmacy
- Radiology
- Dental clinic
- Chest clinic
- Simunye clinic
- Occupational clinic
- Crisis centre
- Physiotherapy
- D-ward
- E-ward
- A-ward
- B-ward
  
- C-ward
- Theatre
- Gateway clinic
- Mortuary

- ✚ Stores and scm
- ✚ Training centre
- ✚ Workshop and human resource
- ✚ Social worker
- ✚ Revenue
- ✚ Transport nurses homes
- ✚ Recreation hall

**The following items, services and equipment shall and will be provided by st Andrews hospital:**

1. Immunization
  - Hepatitis B
  - Flu vaccination ( when available seasonal )
  - Covid -19 vaccination
2. Orientation , induction and in-service training
  - All trainings orientations, and inductions will be facilitated and some conducted by QUALITY ASSURANCE, IPCC, WASTE MANAGEMENER AND SYSTEMS and any other personnel with the employment of st Andrews hospital which will include HR, STORES AND RELEVANT STAFF
3. Equipment and other items
  - 3 x wheeled trolleys ( 2 for general waste and the other x 1 for medical waste)
  - Two way cleaning bucket
  - Red colour coded mops
  - Heavy duty broom
  - Floor cleaning soap
  - Floor disinfectant chemical
  - Damp dusting cloths( red in colour )
  - Cable ties
  - Waste bags ( red and clear both in 100 and 40 microns)
  - Permanent marker
  
  - Hand books
  - Red aprons
  - Musk
  - Hand paper towels
  - Elbow operated tap

SCHEDULE DAYS OF COLLECTION OF MEDICAL AND GENERAL WASTE  
COLLECTION FOR OFF-SITE TREATMENT AND DISPOSAL

- ❖ Medical waste collection by contractor for treatment: Monday and fryday
- ❖ General waste collection by municipality for recycling then disposal :  
Monday ,Wednesday and fryday

**Compulsory to be completed by the bidder and returned with quotation**

I \_\_\_\_\_ from \_\_\_\_\_ do  
herby ,acknowledge that I have read and understand the above mentioned  
specification as laid out to me and company/business and will ensure that the  
quotation price submitted will address all the requirements as stipulated

.....  
Signature of owner

...../...../.....  
Date

\_\_\_\_\_  
Company stamp





- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

## 2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

## 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.**
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:
  - (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
  - (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

## 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/ submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.

- directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
  - 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
  - 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
  - 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
  - 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

## 6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
  - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
  - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
  - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

## 7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

- 7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.
  - (i) The institution has determined that a compulsory site meeting take place.
  - (ii) Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Time \_\_\_\_:\_\_\_\_ Place \_\_\_\_\_

Institution Stamp:	Institution Site Inspection / briefing session Official  Full Name: .....  Signature: .....  Date: .....
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## 8. STATEMENT OF SUPPLIES AND SERVICES

- 8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

## 9. SUBMISSION AND COMPLETION OF SBD 6.1

- 9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

## 10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD. *it is the suppliers' responsibility to provide a SARS pin in order for*

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

#### 11. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

#### 12. PENALTIES

- 12.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 12.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 12.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 12.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

#### 13. TERMINATION FOR DEFAULT

- 13.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
  - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
  - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
  - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 13.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 13.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

#### 14. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

## 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all quotes:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Points for this quote shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

## 2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable



$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- P<sub>s</sub> = Points scored for price of bid under consideration  
 P<sub>t</sub> = Price of bid under consideration  
 P<sub>min</sub> = price of lowest acceptable bid

**4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR**

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

**5. BID DECLARATION**

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

**6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**

6.1 B-BBEE Status Level of Contributor: = .....(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

**7. SUB-CONTRACTING applicable box)**

(Tick

YES		NO	
-----	--	----	--

7.1 Will any portion of the contract be sub-contracted?

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

YES		NO	
-----	--	----	--

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....  
.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

WITNESSES

- 1. ....
- 2. ....

.....  
SIGNATURE(S) OF BIDDERS(S)

DATE: .....

ADDRESS.....  
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