Hlatshwaye Petros + ?



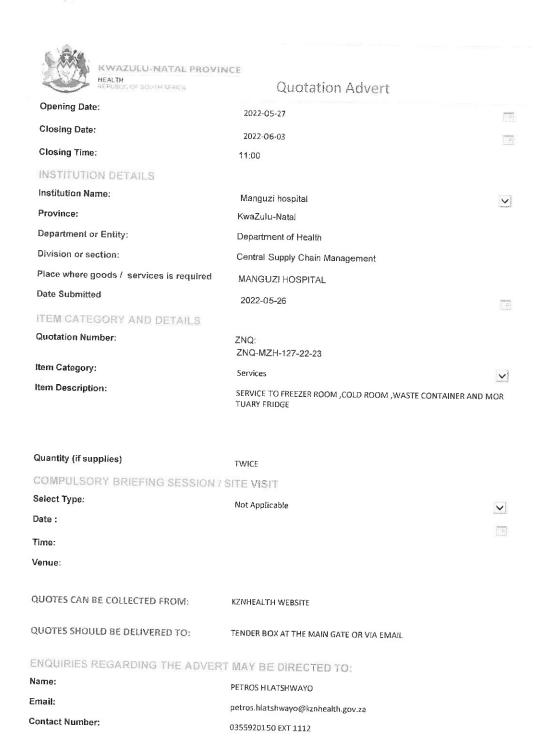
**KZN** Health Intranet

HOME CORPORATE INFORMATION COMPONENTS

DISTRICT OFFICES HEALTH FACILITIES

KZN Health > Components > Supply Chain Management

AdvertQuote



Finance Manager Name:

CINHTEKO DP MOLYLI

Finance Manager Signature:

prode.

No late quotes will be considered

STANDARD QUOTE DOCUMENTATION OVER R30 000.00

OTANDARD GOOTE DOCUMENTATION OVER 120 000.00
YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: MANGUZI HOSPITAL
DATE ADVERTISED: 2022-05-27 CLOSING DATE: 2022-06-03 CLOSING TIME: 11:00
FACSIMILE NUMBER: 0355920161 E-MAIL ADDRESS: Babazile.Thwala@kznhealth.gov.za
PHYSICAL ADDRESS: MANGUZI HOSPITAL OFF MAIN ROAD ITHALA CENTRE KWANGWANASE 3973
QUOTE NUMBER: ZNQ-MZH-127-22-23
DESCRIPTION: SERVICE TO FREEZER ROOM, COLD ROOM, WASTE CONTAINER AND MOTUARY FRIDGE
CONTRACT PERIOD ONCE OFF (if applicable)  VALIDITY PERIOD 60 Days SARS PIN
CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.
UNIQUE REGISTRATION REFERENCE
DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)
MANGUZI HOSPITAL - MAIN GATE, FAX OR EMAIL TO Babazile. Thwala@kznhealth.gov.za
Ridders should ensure that quotes are delivered through the
Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.
The quote box is open from 08:00 to 15:30.
QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RETYPED)
THIS QUOTE IS SUBJECT TO THE FOLLOWING EVALUATION PROCESS
OUOTATIONS WILL BE EVALUATED FOR COMPLIANCE TO ADMINISTRATIVE AND SPECIFICATION REQUIREMENTS
INCLUDING BUT NOT LIMITED TO BIDDER'S DISCLOSURE, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF
APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
PROPOSALS MAY ALSO BE EVALUATED ON FUNCTIONALITY IF APPLICABLE AND STATED IN THIS DOCUMENT.
■ QUALIFYING PROPOSALS WILL THEN BE EVALUATED ON PRICE ONLY
THE FOLLOWING PARTICULARS MUST BE FURNISHED  (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED)
NAME OF BIDDER
POSTAL ADDRESS
STREET ADDRESS
TELEPHONE NUMBER CODE NUMBER CODE NUMBER CODE NUMBER
CELLPHONE NUMBER
E-MAIL ADDRESS
VAT REGISTRATION NUMBER (If VAT vendor)

SIGNATURI	E OF BIDDEI	ICE TO MAIN FREEZER ,COLD ROOM ,				
		t, I hereby agree to all terms and conditions] CH THIS QUOTE IS SIGNED				
Item No	Quantity	Description	Brand &	Country of manufacture	Price	
			111000	manadotte	K	C
	TWICE	SERVICE TO MAIN FREEZER, TWO COLD ROO	oms .		_	
		WASTE CONTAINER AND MORTUARY FRIDG				
		MINOR SERVICE BY SEPTEMBER 2022 COS	- 10116			
		MAJOR SERVICE BY JANUARY 2023 (COS)				-
		CIDB GRADING : ME WITH REFRIGERATION CERTIFIC	ATE			
		AND GAS HANDLING CERTIFICATE	AIE			+-
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V.						_
		5% (Only if VAT Vendor)			+	-
OTAL QUO	TATION PRI	CE (VALIDITY PERIOD 60 Days)				
es This Offe	er Comply Wi	th The Specification? Does The Article (	onform To The S.A.	N.S. / S.A.B.S. Specific	cation?	
he Price Fi	rm?	State Delivery Per	od, e.g., <i>1day, 1wee</i>	k	oddorr?	
quiries reg	garding the g	quote may be directed to: Enquiri	es regarding <u>techn</u>	ical information may	be directed	to:
ntact Perso	n: PETR	OS Tel: EXT 1112				
		latshwayo@kznhealth.gov.za Contact	Person: PETRO	ne =	VT 111	2

\$ 85/05/2022

### **BIDDER'S DISCLOSURE**

### PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required here under.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. BIDDER'S DECLARATION

- 2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state?

  YES/NO
- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution
	<u></u>	

- 2.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?
- 2.2.1. If so, furnish particulars:
- 2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO
- 2.3.1. If so, furnish particulars:

### 3. DECLARATION

- I have read and I understand the contents of this disclosure;
- 3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
  3.5
  The terms of the accompanion hid have with the product of the product o
- 3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

123174412131172414112214132417111447			
Name of Bidder	Signature	Position	Date

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

### GENERAL CONDITIONS OF CONTRACT

### 1. AMENDMENT OF CONTRACT

Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

### 2. CHANGE OF ADDRESS

Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et 2.1. executandi) details change from the time of bidding to the expiry of the contract.

### 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- The Department is under no obligation to accept the lowest or any quote. 3.1.
- The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are 3.2. obscurities regarding technical aspects of the offer, to obtain confirmation of prices, in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS 3.3.
- 3.4. The price quoted must include VAT (if VAT vendor).
- Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage 3.5. from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document. 3.6.
- The bidder must ensure the correctness & validity of the quotation:
  - (i) that the price(s), rate(s) quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be
  - (ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.
- The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this 3.7. agreement, as the Principal (s) liable for the due fulfilment of this contract. 3.8.
- This quotation will be evaluated based on the, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted. 3.9.
- Offers must comply strictly with the specification.
- Only offers that meet or are greater than the specification will be considered. 3.10.
- 3.11. Late offers will not be considered.
- Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months. 3.12. Used/ second-hand products will not be accepted.
- A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange 3.17.
- In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. 3.19.
- Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid. 3.20.
- In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents

### SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words 4.1. importing the masculine gender shall include the feminine and the neuter. 4.2.
- Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies. 4.3.
- The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the price, is incomplete in any respect, the said supplier meets all specification requirements and offers the lowest price, the Department reserves the right to request the bidder to complete/ submit such information. 4.5.
- Any alteration made by the bidder must be initialled; failure to do so may render the response invalid. 4.6.
- Use of correcting fluid is prohibited and may render the response invalid. 4.7.
- Quotations will be opened in public as soon as practicable after the closing time of quotation. 4.8.
- Where practical, prices are made public at the time of opening quotations.
- If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. 4.9. Clear indication thereof must be stated on the schedules attached. 4.10.
- The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

### 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

### 6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within two months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

### 7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1.	Bidders v	vho fail to	attend th	e compulsory	meeting wii	ll be disqua	ified from the evaluation process.
(i)	The instit	ution has	determin	ed that a con	1pulsory site	meeting	take place
(ii)	Date		/	Time	:	Place _	
Institu	ution Stam	p;			·		Institution Site Inspection / briefing session Official
							Full Name:
							Signature:
							Date:

### 8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

### 9. TAX COMPLIANCE REQUIREMENTS

- 9.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 9.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

### 10. TAX INVOICE

- 10.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued:
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

### 11. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

### 12. PENALTIES

- 12.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 12.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 12.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 12.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

### 13. TERMINATION FOR DEFAULT

- 13.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 13.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 13.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 14. THE DEPARTMENT RESERVES THE RIGHT TO DISQUALIFY ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

## DEPARTMENT OF PUBLIC WORKS PREVENTIVE MAINTENANCE SCHEDULE PROVINCE OF KWAZULU-NATAL

TYPE OF SERVICE

REFRIGERATION

SCHEDULE FOR : COLD ROOMS, FREEZER KU

: COLD ROOMS, FREEZER ROOM-MINOR SERVICE, MOXTURY COLD MOTE and COLD ROOMS, FREEZER ROOM-MINOR SERVICE, MOXTURY COLD MOTE AND CO CODE: RCFM2-002B

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200	INSTALLATION NAME	1						Z			
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'n	Check for loose components										
ω	Check for oil/refrigerant leaks										
4	Check refrigerant level										
Çī	Check that the refrigerant is dry							AAAA			
0.	Check condenser fan and fan motor bearings as applicable										
7.	Check all operating controls for correct operation										
,00	Clean condenser coil with proprietary coil cleaner										
9.	Clean plant and plantroom/area										
10.	Check evaporator, evaporator fan and motor for correct operation										
=	Check door seals, door catch mechanism, for correct operation										
12.	Check door hinges for wear and deterioration										
13.	Check tray rollers and supports, cabinet cladding										
1 <sup>2</sup> 4	Check and note cabinet temperature. Adjust if necessary										
15.	Check and clean condensate drain										
ZNT22	ZNT2234-55G: 2010-2013										

SIGNATURE:	KM: TOTAL KM:	KM: TO:	To:	FROM:
SITE:	DATE:	TIME ON SITE:	TIME OUT:	NE N.
NAME OF RESPONSIBLE OFFICIAL ON				
			COMPANY NAME (BLOCK LETTERS):	COMPANY NAMI
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OFFICIAL STAMP:		CERTIFY THAT THE SPECIFIED SERVICE WAS CARRIED OUT	THE OFFICIENCY OFFI	CENTELLUAL

RCFM2-002B PAGE 2 OF 2

### PREVENTIVE MAINTENANCE SCHEDULE DEPARTMENT OF PUBLIC WORKS PROVINCE OF KWAZULU-NATAL

TYPE OF SERVICE : F SCHEDULE FOR : C SCHEDULE FREQUENCY : : REFRIGERATION : COLD ROOMS, FREEZER ROOMS - MAJOR SERVICE REF : R/CFM CODE : RCFM1-002A

_						<b>太阳</b>			
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P.M	P.M. SERVICE		RUNNING REPAIRS	100		OTHER REPAIRS REQUIRED	UIRED		
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	Check for undue noise or vibration				000				
2	Check for loose components								
ίn	Test for oil/refrigerant leaks								
4.	Check compressor oil level. (Where applicable) Top up as required								
,S	Check for correct refrigerant level								
.00	Check that the refrigerant is dry								
7.	Replace belt drive, realign pulley and adjust belt tension								
œ	Check condenser fan and fan motor bearings as applicable								
.9	Check all operating controls for correct operation								
10.	Check and note compressor suction/discharge pressures. Test compressor efficiency								
=======================================	Check and note compressor motor amperages								
12.	Check that belt guard is in place and secure								
ದೆ	Clean condenser coil with proprietary cleaner								

ZNT2234-55G: 2010-2013

INSTRUCTION: CHECK, ADJUST, CLEAN AS REQUIRED Bring HP up and check that HP cut-out trips at correct pressure. Reset if necessary. Note setting Bring LP down and check that LP cut-out trips at correct pressure. Reset if necessary. Note setting	ORDER	D ORDER	RUNNING REPAIRS  (Apply for V.O. as Applica IN OTHER NON-SPECIFIED ORDER RUNNING REPAIRS DONE	RUNNING REPAIRS (Apply for V.O. as Applicable) IN OTHER NON-SPECIFIED TIME D ORDER RUNNING REPAIRS DONE TAKEN	RUNNING REPAIRS  (Apply for V.O. as Applicable)  IN OTHER NON-SPECIFIED TIME DESCRIPTION OF EX EX EX STOCK STOCK  P	RUNNING REPAIRS  (Apply for V.O. as Applicable)  IN  OTHER NON-SPECIFIED  D ORDER  RUNNING REPAIRS DONE  TAKEN  SPARES USED  SITE  FIRMS STOCK  STOCK  STOCK  STOCK	RUNNING REPAIRS  (Apply for V.O. as Applicable)  IN OTHER REPAIRS REQU SUBMIT QUOTATION  TIME DESCRIPTION OF RUNNING REPAIRS DONE TAKEN SPARES USED STOCK STOCK P  OTHER REPAIRS REQU SUBMIT QUOTATION  SUBMIT QUOTATION  SUBMIT QUOTATION  SUBMIT QUOTATION  STOCK STOCK STOCK STOCK  STOCK STOCK  P
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<u>.</u>	Check cold/freezer room walls, floors, ceiling for deterioration, ice build up									
32.	Check door hinges for wear and deterioration					The second secon				
33	Clean and remove loose paint and scale and repaint as required									
34.	Check and clean condensate drain									
35.	Check shelving, meat rails									

FROM: TO: KM: TOTAL KM: SIGNAT	TIME IN: TIME OUT: TIME ON SITE: DATE: SITE:	COMPANY NAME (BLOCK LETTERS):	NAME/S OF ASSISTANT/S: UNSKILLED:	NAME/S OF ASSISTANT/S: SEMI SKILLED:	NAME OF SERVICEMAN (BLOCK LETTERS):  SIGNATURE:	
SIGNATURE:	NAME OF RESPONSIBLE OFFICIAL ON SITE:					OFFICIAL STAME:

# PROVINCE OF KWAZULU-NATAL DEPARTMENT OF PUBLIC WORKS PREVENTIVE MAINTENANCE SCHEDULE

TYPE OF SERVICE
SCHEDULE FOR
SCHEDULE FREQUENCY
INSTALLATION NAME : REFRIGERATION : MORTUARY CABINETS - MAJOR SERVICE

REF : R/CFM CODE : RCFM2-002A

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	Bring HP up and check HP cut-out trips at correct pressure. Re-set if necessary. Note setting	Do meg-ohm test for compressor motor windings and not readings	Bring LP down and check that LP cut-out trips at correct pressure. Re-set if necessary. Note setting	Clean condenser coil with proprietary coil cleaner	Check and note compressor motor amperages	Check and note compressor suction/discharge pressures	Check all operating controls for correct operation	Check condenser fan and fan motor bearings as applicable	Check that the refrigerant is dry	Check refrigerant level	Check for oil/refrigerant leaks	Check for loose components	Check for undue noise or vibration	ADJUST, CLEAN AS REQUIRED	T.M. SERVICE		SERVICE PROVIDER	INSTALLATION NAME :
														ORDER				
				9										RUNNING REPAIRS DONE	(Apply for V.O. as Applicable)	in the state of th		
														TAKEN	able)			
														DESCRIPTION OF SPARES USED				
														QUAN SITE STOCK				
													- 1	QUANTITY EX FIRMS OCK STOCK				
														DESCRIPTION OF OTHER REPAIRS REQUIRED	OTHER REPAIRS REQUIRED SUBMIT QUOTATION	OR		REF
														EST. TIME REQ.	UIRED	ORDER No.:	-	
														DESCRIPTION OF SPARES REQUIRED				
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I CERTIFY TH.	AT THE SPECIFIED SER	CERTIFY THAT THE SPECIFIED SERVICE WAS CARRIED OUT		OFFICIAL STAMP:
NAME OF SER	NAME OF SERVICEMAN (BLOCK LETTERS):	TERS):	SIGNATURE:	
NAME/S OF A	NAME/S OF ASSISTANT/S: SEMI SKILLED:	E .		
NAME/S OF A	NAME/S OF ASSISTANT/S: UNSKILLED:	Ö		
COMPANY NA	COMPANY NAME (BLOCK LETTERS):			
17 K				NAME OF RESPONSIBLE OFFICIAL
TWE IN:	TIME OUT:	TIME ON SITE:	DATE:	Ś
FROM:	ТО:	KM: To:	KM: TOTAL KM:	SIGNATURE:

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