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KZN HEALTH

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CORPORATE INFORMATION

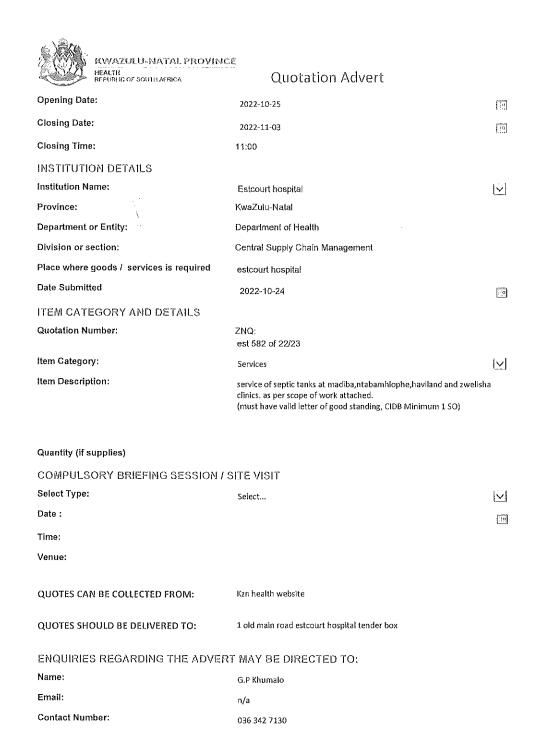
COMPONENTS DIRECTORY

DISTRICT OFFICES

HEALTH FACILITIES

KZN Health > Components > Supply Chain Management

AdvertQuote



Finance Manager Name:

Finance Manager Signature:

No late quotes will be considered

STANDARD QUOTE DOCUMENTATION OVER R30 000.00 YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: ESTCOURT HOSPITAL FACSIMILE NUMBER: E-MAIL ADDRESS: HAND DELIVERY PHYSICAL ADDRESS: 1 OLD MAIN ROAD ESTÇOURT HOSPITAL QUOTE NUMBER: ZNQ / EST / 582 22 23 DESCRIPTION: SERVICE OF SEPTIC TANKS AT MADIBA, NTABAMHLOPHE, HAVILAND AND ZWELISHA CLINIC CONTRACT PERIOD. ONCE OFF VALIDITY PERIOD 60 Days SARS PIN (if applicable) Α A M Α CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO. UNIQUE REGISTRATION REFERENCE DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS) 1 OLD MAIN ROAD ESTCOURT HOSPITAL TENDER BOX NEXT TO TYPIST OFFICE i de de destructivamente de destructivamente de la completa de la completa de la completa de la completa de la La completa de la co Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration. The quote box is open from 08:00 to 15:30. QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RETYPED) THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT. THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED) NAME OF BIDDER POSTAL ADDRESS STREET ADDRESS TELEPHONE NUMBER CODE......NUMBER...... FACSIMILE NUMBER CODENUMBER.....NUMBER CELLPHONE NUMBER E-MAIL ADDRESS VAT REGISTRATION NUMBER (If VAT vendor) YES NO HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1) [A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMES& QSEs) MUST BE SUBMITTED TO QUALIFY

FOR PREFERENCE POINTS FOR B-BBEE]

OFFICIAL I	PRICE PAGE	FOR QUOTATIONS OVER R30 000	C	QUOTE NUMBER	: ZNQ/EST / 582	/ 22	23
DESCRIPT	ION:	CE OF SEPTIC TANKS AT MADIBA	A, NTABAMHLOPH	E, HAVILAND AI	ND ZWELISHA CLINIC		
SIGNATUR [By signing	E OF BIDDE this documer	Rt, I hereby agree to all terms and con-	ditions]	DATE		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
CAPACITY	UNDER WH	ICH THIS QUOTE IS SIGNED		***************************************			
Item No	Quantity	Description		Brand & model	Country of manufacture	Price R	C
		ATTACH ALL REQUIRED C	ERTIFICATES				
		SERVICE OF SEPTIC TANK					
		NTABAMHLOPHE, HAVI					
		ZWELISHA CLIN				-	
		ZWELIONA CEN	410				
		AS PER SCOPE OF WORK	CATTACHED				
		AGT EN GOOT E OF WORK	(7117) OILD.				
	-						
	-						
							-
	<u></u>						
		15% (Only if VAT Vendor)					
TOTAL QU	JOTATION P	RICE (VALIDITY PERIOD 60 Days)					
			Does The Artic	to Conform To	The S.A.N.S. /	CARC	
Doge This	Offer Comply	With The Specification?	Does The Artic) the S.A.N.S. I	3,A,D,3,	
Is The Pric		Will the openication	State Delivery Peri		veek		
Contact Pe	erson: G.P.K	ne <u>quote</u> may be directed to: HUMALO Tel: 036 342 71	30 (33)(3	-	chnical information ma		
1							

	E	BIDDER'S DISCLOSURE	SBD 4
1.	PURPOSE OF THE FORM Any person (natural or juristic) may make at transparency, accountability, impartiality, and expressed in various pieces of legislation, it is hereunder.	ethics as enshrined in the Constituti	on of the Republic of South Africa and further
	Where a person/s are listed in the Register automatically be disqualified from the bid proce	for Tender Defaulters and $\it l$ or the ss.	List of Restricted Suppliers, that person will
2. 2.1.	BIDDER'S DECLARATION Is the bidder, or any of its directors / trustees / the enterprise, employed by the state?	shareholders / members / partners	or any person having a controlling interest ¹ in YES/NO
2.1.1	If so, furnish particulars of the names, individu directors / trustees / shareholders / members/ p	al identity numbers, and, if applicab partners or any person having a cont	trolling interest in the enterprise, in table below.
	Full Name	Identity Number	Name of State Institution
2.2.	Do you, or any person connected with the linstitution?	oidder, have a relationship with ar	ny person who is employed by the procuring YES/NO
2.2.1.	If so, furnish particulars:		
2.3.	Does the bidder or any of its directors / trustee the enterprise have any interest in any other re	s / shareholders / members / partne lated enterprise whether or not they	r's or any person having a controlling interest in are bidding for this contract? YES/NO
2.3.1.	If so, furnish particulars:		
3.	DECLARATION		
	I, the undersigned,(name)hereby make the following statements that I ce	rtify to be true and complete in ever	in submitting the accompanying bid, do y respect:

- 3.1. I have read and I understand the contents of this disclosure;
- 3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

1 ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of Bidder	Signature	Position	Date

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

GENERAL CONDITIONS OF CONTRACT

1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. ALL DECÍSIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:
 - (i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk
 - (ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria.

 All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has falled will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. (i) (ii)	Bidders who fail to attend the compulsory meeting will be disqual. The institution has determined that a compulsory site meeting. Date/	
	ion Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature:
		Date:

8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (Iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 15. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
 - (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P \min}{P \min} \right)$$
 Where

Ps

= Points scored for price of bid under consideration

Pt

Price of bid under consideration

Pmin = price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5.	BID DECL	ARATION

8.

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7.	SUB-CONTRACTING (Tick applicable box)	YES NO
7.1	Will any portion of the contract be sub-contracted?	
7.1.1	If yes, indicate:	
	i) What percentage of the contract will be subcontracted% li) The name of the sub-contractor	

Whether the sub-contractor is an EME or QSE (Tick applicable box)

 Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations 2017;

Preferential Procurement Regulations,2017;		
Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
,	√	1
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

NO

YES

PROVINCE OF KWAZULU-NATAL DEPARTMENT OF HEALTH PREVENTIVE MAINTENANCE SCHEDULE

TYPE	TYPE OF SERVICE : MAJOR SERVICE SCHEDULE FOR : SEPTIC TANK			REF : KE CODE : ECM	
INSTI	STCOURT			Equipment Ref No.:	
SERV				ZNQ No. :	
Prev	Preventative Maintenance Service			Defects Noted For Further or Urgent Attention:	
	INSTRUCTION LIST: SERVICE, ADJUST, CLEAN AS REQUIRED:	CONDITION (good, bad, to be	ON to be	NATURE OF WORK	QTY REQ.
ITEM	IF SERVICE WILL BE INTERRUPTED PLEASE OBTAIN	replaced)			
	TENNIOSION DEI ONE INCOREDINO	BEFORE SERVIC F	AFTER SERVIC E		
	Dislodge septic tank with a honey sucker				
29	Dump the effluent to registered dump site				
ώ	Submit the certificate for safe disposal when the influent is disposed at the registered site				
4.	Remove all the sludge including foreign objects				
'n	Start with the first/ no1 compartment to remove waste				
	Maintenance staff must flush the toilet to clear the line				
7.	Make sure the inlet is clear				
œ	Disiodge second/ no2 compartment and see if the overflow is clear				
မှ	Make sure that all compartment are clear and empty				

SIGNATURE:	TOTAL KM:	KM:	TO:	KM:	TO:	FROM:	
	••	DATE:	TIME ON SITE:	TIME	TIME OUT:	TIME IN:	т
NAME OF RESPONSIBLE OFFICIAL ON SITE:				8 (S):	COMPANY NAME (BLOCK LETTERS):	COMPANY NAM	
				LED:	NAME/S OF ASSISTANT/S: UNSKILLED:	NAME/S OF AS	
			***************************************	KILLED:	NAME/S OF ASSISTANT/S: SEMI SKILLED:	NAME/S OF ASS	
	TURE:	SIGNATURE:		ETTERS):	NAME OF SERVICEMAN (BLOCK LETTERS):	NAME OF SERV	
OFFICIAL STAMP:			S CARRIED OUT	ERVICE WA	I CERTIFY THAT THE SPECIFIED SERVICE WAS CARRIED OUT	CERTIFY THAT	



DIRECTORATE:

Postal Address ;PRIVATE BAGX7058,ETCOURT,3310 Physical Address: OLD MAIN, ESTCOURT,3310 Name of Directorate: S.R SHABALALA

Tel:0363427093 Fax: 036-3427116

16 EMAIL ADRESS: **Estcourt.maintenance@kznhealth.gov.za**

Dislodge Septic Tank for clinic

Requirements

- 1. Companies must have valid Letter of Good Standing From Department of Labor (Compensation Commissioner)
- 2. Companies must have CIDB Minimum 1 SO

Specification

- 1. Dislodge Septic tank for honey sucker
- 2. Companies to dump effluent to registered dump site
- 3. Submit the certificate for safe Disposal when the effluent is disposed at the registered dump site.
- 4. Remove all the sludge including foreign objects including plastics, ect
- 5. The septic tank must be empty of sludge and foreign objects

Procedure to be followed

- 1. The company to do the dislodging must make appointment with maintenance Department of the Hospital.
- 2. Septic tank got two compartments start with compartment no1 when compartment no1 is finish maintenance personnel must flush the toilets to clear the line (Make sure the inlet is clear)
- 3. After that Dislodge no2 and see if the over flow is clear
- 4. Make sure that all compartment are empty

SIGNITURE

PROVINCE OF KWAZULU-NATAL DEPARTMENT OF HEALTH ESTCOURT HOSPITAL

SERVICE SEPTIC TANK

PART 1

- 1. GENERAL
- 1.1 SCOPE OF WORK
- a) The current scope of work entails: see page 1 to 3
- b) Each pot must have its own report.
- c) Remove rubble from site and disposed of accordingly
- d) Notify maintenance before isolating the plant (one plant at a time).
- e) Contractor should report at maintenance and complete relevant register for payment purpose

The contractor shall allow for appointing relevant professionals, all independent statutory obligations for inspections and certificates.

- I. Company must have valid CIDB SO
- II. Company must attached a letter of good standing
- III. Company must be registered on CIDB

1.2 SITE AND MODE OF PROCEDURE

The site at KwaZulu Natal: <u>UThukela District:</u> Estcourt Hospital and clinics.

- a) Bidders are advised that all the existing premises will be occupied throughout the period of any contract.
- b) Damage to the existing buildings Bidders to note that any damages done or occurring to any of the buildings will be repaired at the expense of the contractor.
- c) The service must be to the satisfaction of the KwaZulu-Natal Department of Health.

1.3 CONTRACT DRAWINGS

There are no contract drawings issued together with this document.

PART 2

2. GENERAL TECHNICAL SPECIFICATION

This Technical Specification is provided as a guideline for bid purposes for Bidders on CIDB: SO level 1.

2.1 STANDARDS

The operation, spares, material and components of serviced equipment specified, must comply with the latest requirements of:

- The Occupational Health and Safety Act (Act 85, 1993) as amended.
- ii) SANS 10142: Code of Practice for Wiring of Premises.

2.2 PROGRAMMING OF WORKS

The contractor shall notify the institution two (2) days prior to carrying out any site work. As the Centre is to remain in full operation for the duration of the works, the works are to be planned and executed so as to cause minimum inconvenience to staff. Contractor shall finish this work within four weeks counting from the date when the order number has been issued, unless other strong and valid reason,

2.3 TESTING

The units shall be tested before handing over to Hospital: Chief Artisan / District Engineer.

PART 3

3. SCHEDULE OF RATES

3.1 ITEMS AND PRICING

The Hospital reserves the right to place an order for any quantities of items included in the Schedules. The Schedule of Rates must also not be assumed to include and describe every detail of the supply requirement, but must be taken and read in conjunction with the other parts of the document. Thus the supplier shall not have claim for further payment in respect of any order which may be described or implied in the contract, although apparently no corresponding items are given in the Schedule of Rates. The supplier shall be deemed to have satisfied himself before quoting as to the correctness and sufficiency of his / her quote for the contract and of the rates and prices stated in the Schedule of Rates.

3.2 TAX AND DUTIES

Prices, quoted and paid, must include all customs, excise and import duties, and any other tariffs or taxes levied by the government or statutory body having jurisdiction on the goods provided under this contract, including Value Added Tax (applicable to the current rate).

3.3 RATES

The rates, prices inserted shall be the full rates and prices for the service delivered described under the respective items; shall cover all labour, transport and profit.

NO PAYMENT WILL BE MADE FOR ABORTIVE WORK AND PURCHASE ORDER WILL BE CANCELLED

SCHEDULE OF RATES: SEPTIC TANK

ltem	DESCRIPTION	UNIT	QTY	RATE/ UNIT	Total
1.	Dislodge septic tank with honey sucker				
2.	Dump the effluent to registered dump site				
3,	submit the certificate for safe disposal when the influent is disposed at the registered at the site				
4,	Remove all the sludge including foreign objects				
5.	Start with the first/ compartment to remove waste				
3.	Maintenance staff must flush the toilet to clear the line				
7.	Make sure the inlet is clear				
3.	Dislodge second compartment and see if the overflow is clear				
∍.	Make sure that all compartment are clear and empty				
Carrie	ed To Collection Summary PS 1			R	

Item	DESCRIPTION	UNIT	QTY	RATE/	UNIT	Total
2.	Labour, Travelling and Accommodation			R	c	
2.1	Labour	hours				
2.2	Travelling	km				
2.3	Accommodation	days				
Carried To Collection Summary PS 2			R			

COLLECTION SUMMARY

INSTITUTION: ESTCOURT HOSPITAL

PREVENTATIVE MAINTENANCE: SEPTIC TANK

NOTE:

THIS COLLECTION SUMMARY MUST BE COMPLETED IN FULL BY THE CONTRACTOR AND RETURNED TOGETHER WITH THE TENDER/QUOTATION FORM.

Collection Summary PS 1	R	
Collection Summary PS 2	R	
SUB-TOTAL	R	
ADD Provision for Value Added Tax of SUB-TOTAL	R	
TOTAL: CARRIED TO TENDER FORM	R	

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CLINIC DISTANCE 2014	
CLINIC	DISTANCE IN KM
CONNOR STREET	4
FORDERVILLE	6
WEMBEZI	15
ZWELISHA	23
NTABAMHLOPHE	30
NCIBIDWANE	52
MADIBA	25
INJISUTHI	36
HAVILAND	43 *
CORNEIEIDS	35

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