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HOME CORPORATE INFORMATION COMPONENTS DIRECTORY DISTRICT OFFICES HEALTH FACILITIES

KZN Health > Components > Supply Chain Management

AdvertQuote

	HEALTH REPUBLIC OF SOUTH AFRICA	Quotation Advert	
Opening Date		2022-10-12	ij
Closing Date:		2022-10-18	Œ
Closing Time:		11:00	
INSTITUTIO	N DETAILS		
Institution Na	me:	Greytown hospital	V
Province:		KwaZulu-Natal	
Department o	r Entity:	Department of Health	
Division or se	ection:	Central Supply Chain Management	
Place where g	goods / services is required	PHC	
Date Submitte	ed .	2022-10-12	
ITEM CATE	GORY AND DETAILS	3	. –
Quotation Nu		ZNQ:	
		GTW 25/10/22-23	
Item Categor	/ :	Goods	[
ltem Descript	lon:	SUPPLY AND DELIVER PLASTIC CHAIRS, SWIVEL CHAIRS AND OFFICE CHAIRS	
Quantity (if s	uppiles)	10, 21 AND 13 UNITS	
COMPULS	ORY BRIEFING SESSION	/ SITE VISIT	
Select Type:		Not Applicable	Ŀ
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QUOTES CAN	N BE COLLECTED FROM:	XZN HEALTH WEBSITE	
QUOTES SHO	OULD BE DELIVERED TO:	GREYTOWN HOSP TENDER BOX NEXT TO THE MAIN GATE OR EMAIL TO Bongukwanda.Dlarnini@kznhealth.gov.2a	j
ENGLIBIE	P DECARRING THE ADVE	The state of the s	***
Name:	S REGARDING THE ADVE	A CONTROL OF THE PROPERTY OF T	۰.
		MR. S. SOSIBO	
Email:	la aur	N/A	···
Contact Num		033 4139 431	
Finance Man	ager Name:	MR. R HANIFF	

STANDARD QUOTE DOCUMENTATION OVER R30 000.00 YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT GREYTOWN HOSPITAL DATE ADVERTISED: 12 OCTOBER 2022 CLOSING DATE: 18 OCTOBER 2022 CLOSING TIME: 11:00 FACSIMILE NUMBER: N/A E-MAIL ADDRESS: N/A PHYSICAL ADDRESS: BELL STREET EXT, GREYTOWN, 3250-/ 25/10 QUOTE NUMBER: ZNQ / GTW / 22 - 23 DESCRIPTION: SUPPLY AND DELIVER PLASTIC CHAIRS, SWIVEL CHAIRS, AND OFFICE CHAIRS CONTRACT PERIOD. ONCE-OFF VALIDITY PERIOD 60 Days SARS PIN..... (if applicable) CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO. UNIQUE REGISTRATION REFERENCE DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS) GREYTOWN HOSPITAL, BELL STREET EXT, GREYTOWN, 3250 TENDER BOX IS NEXT TO THE MAIN GATE. Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration. The quote box is open from 08:00 to 15:30, QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RETYPED) THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT. THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED) NAME OF BIDDER POSTAL ADDRESS STREET ADDRESS TELEPHONE NUMBER CODE......NUMBER......FACSIMILE NUMBER CODENUMBER...... CELLPHONE NUMBER E-MAIL ADDRESS VAT REGISTRATION NUMBER (If VAT vendor) YES | NO HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1) JA B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMES& QSEs) MUST BE SUBMITTED TO QUALIFY

FOR PREFERENCE POINTS FOR B-BBEE]

DESCRIPT	ION: SUPP	LY AND DELIVER PLASTIC CHAIRS, SWIVEL CHAIRS, A	ND OFFICE (CHAIRS		
SIGNATUR	E OF BIDDE	iR				
(By signing	this documer	nt, I hereby agree to all terms and conditions]				
CAPACITY	UNDER WH	IICH THIS QUOTE IS SIGNED				
Item No	Quantity	Description	Brand &	Country of	Price	
			model	manufacture	R	C
		SUPPLY AND DELIVER:	**************************************			
1.	10	PLASTIC CHAIRS				
	UNITS	COLOUR: BLACK				
2.	21	SWIVEL CHAIRS				
	UNITS	COLOUR: BLUE				
3.	13	OFFICE CHAIRS				
	UNITS	COLOUR: BLACK				
						<u> </u>
		AS PER SPECIFICATION ATTACHED				
		NB: MUST BE LOCAL PRODUCTION AND CONTENT				
,		IT IS COMPULSORY TO FILL THE ATTACHED				
		SBD 6.2 AND LOCAL-CONTENT ANNEXURES				
		NB : PLEASE ATTACH CSD SUMMARY REPORT				
		(BANKING DETAILS MUST BE VERIFIED, COMPLIANT				
		TAX STATUS)				<u> </u>
		YOU CAN ALSO EMAIL YOUR DOCUMENT TO:				
		Bongukwanda.Dlamini@kznhealth.gov.za				
						1
	_	15% (Only if VAT Vendor)				
TOTAL QU	OTATION P	RICE (VALIDITY PERIOD 60 Days)				

	Does	The	Article	Conform	То	The	S.A.N.S.	1	S.A.B.S.	
Does This Offer Comply With The Specification?		Spec	ification?	1						
Is The Price Firm?	State I	Deliver		e.g., 1day	, 1we	ek				

Enquiries regarding the <u>quote</u> may be directed to:	Enquiries regarding technical information may be directed to:
Contact Person MR. S. SOSIBO Tel: 033.4139.431 E-Mail Address: N/A	Contact Person: NOSIPHO MSONI (PHC) Tel: 033 4139 400

Ttem No. 1

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SKU: 54336402

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Selected Colour: Black



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SPECIFICATION

GENERAL INFORMATION REQUIRED

Item No. Z INSTITUTION : GREYTOWN HOSPITAL WARD / DEPARTMENT : CONTACT PERSON PRINT NAME SIGNATURE TELEPHONE NUMBER : (EXTENSION): DATE : CHAIRS SINIVEL HIGH BACK. CHAIRS SWIVER HIGH BACK. HGHBACK SWIVEN AND TILT. OLY ARMS AND BASE ELAKED WITH GOOD QUALITY WHEELS BUALITY AND MUST BE DURABLE. PICTURE ATTACHED. SIGNATURE: WITNESS :

Sterr No. 3



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DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011 and the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:201x.

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9. (1) and 9. (3) make provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Regulation 9.(3) prescribes that where there is no designated sector, a specific bidding condition may be included, that only locally produced services, works or goods or locally manufactured goods with a stipulated minimum threshold for local production and content, will be considered.
- 1.4. Where necessary, for bids referred to in paragraphs 1.2 and 1.3 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.5. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.6. The local content (LC) as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 201x as follows:

$$LC = 1 - \left(\frac{\mathcal{X}}{\mathcal{F}}\right) \times 100$$

Where

x imported content

y bid price excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date, one week (7 calendar days) prior to the closing date of the bid as indicated in paragraph 4.1 below.

1.7. A bid will be disqualified if:

- the bidder fails to achieve the stipulated minimum threshold for local production and content indicated in paragraph 3 below; and.
- this declaration certificate is not submitted as part of the bid documentation.

- 2. Definitions
- 2.1. "bid" includes advertised competitive bids, written price quotations or proposals;
- 2.2. "bid price" price offered by the bidder, excluding value added tax (VAT);
- 2.3. "contract" means the agreement that results from the acceptance of a bid by an organ of state:
- 2.4. "designated sector" means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. "duly sign" means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility(close corporation, partnership or individual).
- 2.6. "imported content" means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.7. "local content" means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.8. "stipulated minimum threshold" means that portion of local production and content as determined by the Department of Trade and Industry; and
- 2.9. "sub-contract" means the primary contractor's assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.
- 3. The stipulated minimum threshold(s) for local production and content for this bid is/are as follows:

ITEM NUMBER	DESCRIPTION OF GOODS	STIPULATED MINIMUM THRESH HOLD
1.	PLASTIC, SWIVEL AND OFFICE CHAIRS	100%

4. Does any portion of the services, works or goods offered have any imported content?

YES / NO

4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.6 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date, one week (7 calendar days) prior to the closing date of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za.

Indicate the rate(s) of exchange against the appropriate currency in the table below:

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

- 5. Were the local Content Declaration Templates(Annexure C,D and E) audited and certified as correct? YES/NO
- 5.1 If yes, provide the following particulars:.....
- (a) Full Name of Auditor.....
- (b) Practice number.....
- (c) Telephone and cell number......(d) E-mail address:.....

(Documentary proof regarding the declaration will, when required, be submitted to the satisfaction of the Accounting Officer/Accounting Authority)

6. Where after the award of the bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard

LOCAL CONTENT DECLARATION REFER TO ANNEXURE B OF SATS 1286:2011

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID No.
ISSUED BY: (Procurement Authority / Name of Institution):

- NB The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- of(name of bidder entity), the following:
- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286.
- (c) The local content has been calculated using the formula given in clause 3 of SATS 1286, the rates of exchange indicated in paragraph 4.1 above and the following figures:

Bid price, excluding VAT (y)	R
Imported content (x)	R
Stipulated minimum threshold for Local content (paragraph 3 above)	
Local content % , as calculated in terms of SATS 1286	

If the bid is for more than one product, a schedule of the local content by product shall be attached.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE:	DATE:
WITNESS No. 1	DATE:
WITNESS No. 2	DATE:

SATS 1286.2011 Total Imported <u>Note:</u> VAT to be excluded from all calculations content (CI9) (C25) Average local content (C25) (C23) Total Imported content Total tender value imported content (C18) (C22) Total Tender value net of exempt imported content (C17) (C20) Total tender value Tender (212) ģ Local Content Declaration - Summary Schedule Local content % (per item) (C15) Local value (C14) **Annex C** GBP Imported vafue Calculation of local content
Tender value net of exempted imported content (C12) EU Exempted imported value (C11)Tender price -(excl VAT) (C10) Pua List of items Signature of tenderer from Annex B 8 Specified local content % Fendering Entity name: Tender Exchange Rate: Designated product(s) Tender Authority: Tender description: Tender item s,ou Tender No. Date:

					_
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					Aı	nnex D							
				Imported Co	ontent Declaratio	n - Suppor	rting Scheo	dule to Ann	ex C	••••			
(D2)	Tender No. Tender description					• •			Note; VAT to be e	xcluded from			
(D4) (DS)	Tender Authority Tendering Entity Tender Exchange	y: name:	. Pula		 EU	R 9.00	GBP	R 12.00)				
	A. Exempte	d imported con	tent					Calculation of	imported conter	it			Summary
	Tender item no's	Description of imp	oorted content	Local supplier	Overseas Supplier	Forign currency value as per Commercial involce	Tender Exchange Rate	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Exempted imported value
	(07)	(08		(09)	(010)	(011)	(D12)	(013)	(014)	(015)	(016)	(D17)	(D18)
\bigcirc								· · · · · · · · · · · · · · · · · · ·		(D19) Total exempt in	This total m	ust correspond with nex C- C 21
	B. Imported	d directly by the	Tenderer		· · · · · · · · · · · · · · · · · · ·			Calculation of	imported conter	ıt .			Summary
	Tender item no's	Description of imp	ported content	Unit of measure	Overseas Supplier	Forign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to part of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Total imported value
	(020)	(D2)	7	(022)	(D23)	(024)	(D25)	(026)	(027)	(028)	(029)	(D30)	(031)
										(D32) To	stal imported value	ue by tenderer	
	C. Imported	d by a 3rd party	and supplied	to the Tend	lerer			Calculation o	f imported conte	nt			Summary
	Description o	· fimported content	Unit of measure	Local supplier	Overseas Supplier	Forign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All focally incurred landing costs & duties	Total landed cost excl VAT	Quantity Imported	Total îmported value
		(D33)	(D34)	(D35)	(D36)	(037)	(D38)	(039)	(D40)	(D41)	(042)	(043)	(D44)
				· ·									
a.								-		-			
	,												
٠							***************************************			(D45) To	ital Imported valu	ue by 3rd party	<u> </u>
	D. Other foreign currency payments			Calculation of foreig payment								Summary of payments	
		of payment	Local supplier making the payment (047)	Overseas Beneficiary (D48)	Foreign currency value paid (D49)	Tender Rate of Exchange (DSO)	-						Local value of payments (051)
			1 1				7						
							1						
			<u> </u>	L		<u> </u>	_}	(D52) Total of	toteign chreercy be	syments declar	ed by tenderer ar	nd/or 3rd party	/
!	PARITATE OF CEL	derer from Annex B					<i>(D53)</i> Tot	al of imported o	ontent & foreign c	urrency payme	nts - <i>(D32), (D45)</i>	& (D52) above	
	Date:			-									rast correspond with mex C - C 23
								-					

SATS 1286.2011

nder No.		Note: VAT to be excluded from	om all calculations
nder description:		1-4-10.	
signated products:			
ndering Entity name:			
			•
Local Products (Goods, Services and Works)	Description of items purchased	Local suppliers	Value
	(E6)	(E7)	(E8)
· —			
<u> </u>			
	Annual Company of the		
	· · · · · · · · · · · · · · · · · · ·		
·			
	(E9) Total local prod	ucts (Goods, Services and Works)	
(E10) Manpower costs (To	enderer's manpower cost)		
(E11) Factory overheads (Re	ental, depreciation & amortisation, utility cost	s, consumables etc.)	
(E12) Administration overhead	s and mark-up (Marketing, insurance, fina	ancing, interest etc.)	
		(E13) Total local content	
		This total must correspond	with Annex C - C2
	·	-	

BIDDER'S DISCLOSURE

_				
1	PHRPO	SE OF	THE	FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

RIDDER'S	

- 2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?
 YES/NO
- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution

- 2.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

 YES/NO
- 2.2.1. If so, furnish particulars:
- 2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO
- 2,3,1. If so, furnish particulars:

3, DECLARATION

I, the undersigned (name)...... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1. I have read and I understand the contents of this disclosure;
- 3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of Bidder	Signature	Position	Date

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

GENERAL CONDITIONS OF CONTRACT

1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

3.1. The Department is under no obligation to accept the lowest or any quote.

- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.

3.4. The price quoted must include VAT (if VAT vendor).

3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.

3.6. The bidder must ensure the correctness & validity of the quotation:

(i) that the price(s), rate(s) & preference quoted cover all for the work/ltem (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk

(ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.

- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria.

 All required documentation must be completed in full and submitted.

3.9. Offers must comply strictly with the specification.

3.10. Only offers that meet or are greater than the specification will be considered.

3.11. Late offers will not be considered.

3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.

3.13. Used/ second-hand products will not be accepted.

3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.

3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.

- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.

3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.

3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.

3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.

4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.

- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.

4.6. Use of correcting fluid is prohibited and may render the response invalid.

4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.

4.8. Where practical, prices are made public at the time of opening quotations.

4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.

5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.

5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.

5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.

5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1.	 Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process. 		evaluation process.
(i) (ii)	The institution has determined that a compulsory site meeting Date Time Place	NO .	take place
Institution Stamp: Institution Site Inspection / briefing session Official			e Inspection / briefing session Official
		Full Name:	
		Signature:	
		Date:	

8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 15. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
 - (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes:

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P\min}{P\min} \right)$$
 Where

Ps

Points scored for price of bid under consideration

Pt

Price of bid under consideration

Pmin

price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5.	BID	DECL	ARA	TION

- 5,1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:
- 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1
- 6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7.	SUB-CONTRACTING applicable box)	YES	NO	
7.1	Will any portion of the contract be sub-contracted?			
7.1.1	If yes, indicate:			
8.	i) What percentage of the contract will be subcontracted	(Tick applicable box)		
	in Charle, by Kaling the appropriate how if subcontracting with an enterprise in	tarme of VEO	1 110	_

Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of NO YES Preferential Procurement Regulations, 2017: EME QSE Designated Group: An EME or QSE which is at last 51% owned by: V Black people Black people who are youth Black people who are women Black people with disabilities Black people living in rural or underdeveloped areas or townships Cooperative owned by black people Black people who are military veterans OR Any EME Any QSE

9.	DECLAR	ATION WITH REGARD TO COMPANY/FIRM	
9.1	Name	of company/firm:	
9.2	VAT re	gistration number:	
9.3	Company registration number:		
9.4	TYPE	OF COMPANY/ FIRM [TICK APPLICABLE BOX]	
	0 0 0	Partnership/Joint Venture / Consortium One person business/sole propriety Close corporation Company (Pty) Limited	
9.5	DESC	RIBE PRINCIPAL BUSINESS ACTIVITIES	
9.6		ANY CLASSIFICATION [TICK APPLICABLE BO)	
		Manufacturer Supplier Professional service provider Other service providers, e.g. transporter, etc.	
9.7	Total n	umber of years the company/firm has been in but	siness:
9.8	the B-f		o so on behalf of the company/firm, certify that the points claimed, based or raphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for
	i) Ti	he information furnished is true and correct;	
	ii) Ti	he preference points claimed are in accordance v	vith the General Conditions as indicated in paragraph 1 of this form;
			It of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may isfaction of the purchaser that the claims are correct;
		the B-BBEE status level of contributor has be- ontract have not been fulfilled, the purchaser may	en claimed or obtained on a fraudulent basis or any of the conditions o , in addition to any other remedy it may have –
	(a)	disqualify the person from the bidding process;	
	(b)	recover costs, losses or damages it has incurre	ed or suffered as a result of that person's conduct;
	(c)	cancel the contract and claim any damages warrangements due to such cancellation;	hich it has suffered as a result of having to make less favourable
	(d)	who acted on a fraudulent basis, be restricted	hareholders and directors, or only the shareholders and directors by the National Treasury from obtaining business from any organ after the audi alteram partem (hear the other side) rule has been
	(e)	forward the matter for criminal prosecution.	
	WITN	ESSES	SIGNATURE(S) OF BIDDERS(S)
	1		DATE:
	2		ADDRESS