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AdvertQuote

KWAZUŁU-NATAL PROVI HEALTH REPUBLIC OF SOUTH AFRICA	Quotation Advert
Opening Date:	2022-10-06
Closing Date:	2022-10-11
Closing Time:	11:00
INSTITUTION DETAILS	
Institution Name:	Hlabisa hospital
Province:	KwaZutu-Natal
Department or Entity:	Department of Health
Division or section:	Central Supply Chain Management
Place where goods / services is required	HLABISA HOSPITAL
Date Submitted	2022-10-06
ITEM CATEGORY AND DETAILS	
Quotation Number:	ZNQ: HLB: 172-22/23
Item Category:	Goods
Item Description:	SCHEDULE SUBSTANCE REGISTER
Quantity (if supplies)	30 UNITS
COMPULSORY BRIEFING SESSION	/ SITE VISIT
Select Type:	Not Applicable
Date :	
Time:	
Venue:	
QUOTES CAN BE COLLECTED FROM:	60 SAUNDER STREET , HLABISA HOSPITAL SCM NEW BUILDING
QUOTES SHOULD BE DELIVERED TO:	60 SAUNDER STREET , HLABISA HOSPITAL MAINGATE TENDERBOX
ENQUIRIES REGARDING THE ADVE	ERT MAY BE DIRECTED TO:
Name:	N.L DLAMINI
Email:	hlablsa.quotatlons@gmail.com
Contact Number:	035 838 8676

Finance Manager Name:

Finance Manager Signature:

No late quotes will be considered

STANDARD QUOTE DOCUMENTATION OVER R30 000.00	100
YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: HLABISA HOSPITAL  DATE ADVERTISED: 06 OCTOBER 2022 CLOSING DATE: 11 OCTOBER 2022 CLOSING TIME OF ACSIMILE NUMBER: 035 838 1959 E-MAIL ADDRESS: hlabisa.quotations@gmail.com  PHYSICAL ADDRESS: 60 SAUNDERS STREET, HLABISA HOSPITAL MAINGATE TENDERBOX, HLABISA, 3937	PRIVATE BAG X5001 HLABISA 3937
QUOTE NUMBER: ZNQ / HLB / 172 / 22 - 23  DESCRIPTION: SUPPLY AND DELIVERY OF SCHEDULE SUBSTANCE REGISTER  CONTRACT PERIOD ONCE OFF VALIDITY PERIOD 60 Days SARS PIN.	
(if applicable)	1
CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.	J
UNIQUE REGISTRATION REFERENCE	]
Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.  The quote box is open from 08:00 to 15:30.  QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RETYPED)  THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.	7
(FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED)	
NAME OF BIDDER	
POSTAL ADDRESS	
STREET ADDRESS	
TELEPHONE NUMBER CODENUMBER FACSIMILE NUMBER CODENUMBER	
CELLPHONE NUMBER	
E-MAIL ADDRESS	
VAT REGISTRATION NUMBER (If VAT vendor)  HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)  [A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs& QSEs) MUST BE SUBMITTED TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]	]

OFFICIAL P	RICE PAGE	FOR QUOTATIONS OVER R30	000	QU	OTE NUMBER	2: ZNQ/HLB / 172	/ 22	. 23
DESCRIPTI	ON:	Y AND DELIVERY OF SCHED	ULE SUBSTANCI	E REGIS	TER			
SIGNATURI [By signing t	E OF BIDDEI this documen	Rt, I hereby agree to all terms and	conditions]		DATE			********
CAPACITY	UNDER WHI	ICH THIS QUOTE IS SIGNED				2311110113334114411411133441	************	**********
Item No	Quantity	Description			Brand & model	Country of manufacture	Price R	С
		SUPPLY AND DE	LIVERY OF:					
	30	SCHEDULE SUBSTA	NCE REGISTER					
***	UNIT	REGISTER FOR SPECIFIE	D SCHEDULE 5 A	AND 6				
		DRUG	S					
		COLOUR: RED AND	HARD COVER					
		LEGISLATED BY THE SOUT		RMACY				
		COUN		, (112 12 1				
		2 PAGES SAMPL						
		2 PAGES SAMIFE	ATTAORED					
		*SBD 8 MUST BE COMPLE	TED AND RETUI	RNED				
		BACK WITH THE						
		*NB.: PLEASE DO NOT CHA		iMENT				
		"NB.: PLEASE DO NOT ON	INGE THE DOCK	MAICIAI				
	***************************************							
		QUOTATION DOCUMENT	CAN BE EMAILE	D OR				
		FAXED AT YOUR OWN RI						
		CHALLE						
VALUE AD	I DED TΔX മ	15% (Only if VAT Vendor)			L			
		RICE (VALIDITY PERIOD 60 Da	ve)					
TOTAL QU	OTATION F	MOL (VALIDITY I EMOD OO DE	30)					
			Does The	Article	Conform To	The S.A.N.S. /	S.A.B.S.	
Does This C	Offer Comply	With The Specification?		cification?				
Is The Price			State Delive	ry Period,	e.g., 1day, 1v	veek	<u> </u>	
Enquiries :	regarding th	e <u>quote</u> may be directed to:	E	inquiries	regarding <u>tec</u>	hnical information m	ay be direc	ted to:
Contact Do	rson: N.L DL	AMINI Tei: 035 83	3 8676					
				Contact Pe	erson: K.C.MN	ICWANGOTel	. 035 838 8	640
E-Mail Addı	ress:	a.quotations@gmail.com						

		BIDDE	R'S DISCLOSURE		
1.	transparency, accountable expressed in various plechereunder.	rristic) may make an offe ity, impartiality, and ethics es of legislation, it is requi	as enshrined in the Cons red for the bidder to mak	titution of the Republic o e this declaration in resp	f South Africa and further ect of the details required
	Where a person/s are list automatically be disqualifi	ited in the Register for Te ed from the bid process.	nder Defaulters and / or	the List of Restricted S	Suppliers, that person will
<b>2.</b> 2.1.	BIDDER'S DECLARATIO Is the bidder, or any of its the enterprise, employed it	directors / trustees / share	cholders / members / part	ners or any person havin	ig a controlling interest <sup>1</sup> in YES/NO
2.1.1	directors / trustees / share	f the names, individual ider holders / members/ partne	s or any person having a	icable, state employee n controlling interest in the Name of State Ins	enterprise, in table below.
	Full Name	Iden	tity Number	Name of State ins	utution
2.2.	institution?	connected with the bidder			nployed by the procuring YES/NO
2.2.1.	If so, furnish particulars:				
2.3.	Does the bidder or any of the enterprise have any in	its directors / trustees / shaterest in any other related of	reholders / members / pa enterprise whether or not t	rtners or any person hav they are bidding for this c	ing a controlling interest in ontract? YES/NO
2.3.1.	If so, furnish particulars:				
3.	DECLARATION				÷ ,
	i, the undersigned,(nam hereby make the following	e)g statements that I certify to	be true and complete in o	in submitting the every respect:	e accompanying bid, do
3.1.	I have read and I understa	and the contents of this disc	closure;		
3.2.	I understand that the acco	ompanying bid will be disqu	alified if this disclosure is	found not to be true and o	complete in every respect;
3.3.	The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium <sup>2</sup> will not be				
	construed as collusive bid		milication between parti	iera in a joint vontaro a	, donocitism im not se
3.4.	In addition, there have be	een no consultations, com	nunications, agreements	or arrangements with any	y competitor regarding the
	quality quantity specific	ations, prices, including m	ethods, factors or formula	as used to calculate pric	es, market allocation, the
	intention or decision to s	ubmit or not to submit the	bid, bidding with the inte	ention not to win the bid	and conditions or delivery
3.5.	The terms of the accord	s or services to which this b panying bid have not be	id invitation relates. en, and will not be, disc	losed by the bidder, dir	ectly or indirectly, to any
3.0.	competitor, prior to the da	ite and time of the official b	d opening or of the award	ling of the contract.	
3.6.	There have been no cor	sultations, communication	s, agreements or arrange	ements made by the bide	der with any official of the
	procuring institution in rel	ation to this procurement p	rocess prior to and during	g the bidding process exc	cept to provide clarification
		ere so required by the instit	ution; and the bidder was	not involved in the drait	ing of the specifications of
3.7.	terms of reference for this	on and without prejudice to	any other remedy provide	ed to combat any restrictive	ve practices related to bids
0.7.	and contracts, hide that a	re suspicious will be reporti	ed to the Competition Con	nmission for investigation	and possible imposition of
	administrative penalties i	n terms of section 59 of to PA) for criminal investigation	ne Competition Act No 8 n and or may be restricted	9 of 1998 and or may b I from conducting busines	e reported to the inationals as with the public sector for
	a period not exceeding to	en (10) years in terms of the	e Prevention and Comba	iting of Corrupt Activities	Act No 12 of 2004 or any
	other applicable legislation				
LCER	TIFY THAT THE INFORMA	ATION FURNISHED IN PAI	RAGRAPHS 1, 2 and 3 At	BOVE IS CORRECT.	
I ACC	CEPT THAT THE STATE RUCTION 03 OF 2021/22 JLD THIS DECLARATION	MAY REJECT THE BID ON PREVENTING AND	OR ACT AGAINST ME	IN TERMS OF PARAG	RAPH 6 OF PFMA SCN MANAGEMENT SYSTEN
Nam	e of Bidder	Signature	Position		Date

I the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

# GENERAL CONDITIONS OF CONTRACT

#### 1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

#### 2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

# 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

3.1. The Department is under no obligation to accept the lowest or any quote.

- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. ALL DECÍSIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.

3.4. The price quoted must include VAT (if VAT vendor).

3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.

3.6. The bidder must ensure the correctness & validity of the quotation:

(i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk

(ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.

- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria.

  All required documentation must be completed in full and submitted.

3.9. Offers must comply strictly with the specification.

3.10. Only offers that meet or are greater than the specification will be considered.

3.11. Late offers will not be considered.

3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.

3.13. Used/ second-hand products will not be accepted.

3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.

3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.

- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.

3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.

3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

# 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.

4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.

- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.

4.6. Use of correcting fluid is prohibited and may render the response invalid.

4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.

4.8. Where practical, prices are made public at the time of opening quotations.

4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

# 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.

5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.

5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.

5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.

5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

# 6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.

6.2. Samples must be made available when requested in writing or if stipulated on the document.

(i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

# 7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bld	dders who fail to attend the compulsory meeting will be disqua	liffied from the evaluation process.
(i) The (ii) Dat	e institution has determined that a compulsory site meeting te/ Time: Place	take place
Institution 8	Stamp:	Institution Site inspection / briefing session Official
		Full Name:
		Signature:
		Date:

#### 8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

# 9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

# 10. TAX COMPLIANCE REQUIREMENTS

10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.

10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

# 11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

#### 12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

# 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

#### 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 15. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

# PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

# 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1,3 Points for this quote shall be awarded for:
  - (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

#### 2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

# 3. POINTS AWARDED FOR PRICE

# 3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{Pt - P \min}{P \min} \right)$$
Where

Ps

= Points scored for price of bid under consideration

Pt = Price
Pmin = price

Price of bid under consideration price of lowest acceptable bid

# 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2.
Non-compliant contributor	0

r.	RID	DECL	ΔR.	ΔΤΙΩΝ

Any QSE

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:
- 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1
- 6.1 B-BBEE Status Level of Contributor: = .......(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

:OIOTUIN	7001 07 5 5512 00000					
7.	SUB-CONTRACTING					
	applicable box)		YES	NO	<u> </u>	
7.1	Will any portion of the contract be sub-contracted?		-			
7.1.1	If yes, indicate:					
	i) What parcentage of the contract will be subcontracted %					

The name of the sub-contractor.....

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:

Black people
Black people who are youth
Black people who are women
Black people with disabilities
Black people living in rural or underdeveloped areas or townships

Cooperative owned by black people
Black people who are military veterans

OR

Any EME

9.	DECL	ARATION WITH REGARD TO COMPA	NY/FIRM				
9.1	Name of company/firm:						
9.2	VAT registration number:						
9.3	Company registration number:						
9.4	TYF	PE OF COMPANY/ FIRM [TICK APPLIC	ABLE BOX]				
		Partnership/Joint Venture / Consorti One person business/sole propriety Close corporation Company (Pty) Limited	um				
9.5		SCRIBE PRINCIPAL BUSINESS ACTIV	TITIES				
9.6	44 411 4 4 1 1 1 1 1 1 1 1 1 1 1 1 1 1						
9.0	= = = =	Manufacturer Supplier Professional service provider Other service providers, e.g. transpo	orter, etc.				
9.7		•	s been in business:				
9.8	the	I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based of the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:					
	i). The information furnished is true and correct;						
	ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;						
	iii)	iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;					
	iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have —						
	1	(a) disqualify the person from the bide	ling process;				
		, , , ,	it has incurred or suffered as a result of that person's conduct;				
	İ	<ul> <li>(c) cancel the contract and claim any arrangements due to such cancell</li> </ul>	damages which it has suffered as a result of having to make less favourable lation;				
	,	who acted on a fraudulent basis.	ntractor, its shareholders and directors, or only the shareholders and directors be restricted by the National Treasury from obtaining business from any organ g 10 years, after the audi alteram partem (hear the other side) rule has been				
		(e) forward the matter for criminal pro	secution.				
			4				
	W	ITNESSES	SIGNATURE(S) OF BIDDERS(S)				
	1.		DATE:				
	2.		ADDRESS				

# Institution name:

HLABISA HOSPITAL

# COMPLAINTS PROCESS FOR QUOTATIONS R2 000.00 TO R500 000.00 INCLUDING V.A.T

# 1. Supplier Submits Written Complaint / Objection

- Bidders aggrieved by decisions or actions taken by the Department or Institution during the SCM procurement process, must lodge a written complaint immediately.
- > Complaints lodged two (2) or more days after the award will not be entertained.
- > Complaints must be directed to the Responsibility Manager of the institution (Hospital or CHC) and District Finance Manager for District Offices.
- > It must be noted that this is not an appeals process and as such will not halt the procurement process.

# 2. Institution Prepares Written Response to Complaint

- > The Responsibility Manager, or his appointee, must prepare a response letter to the complainant.
- > The complaint must be resolved within 60 days.
- Should the complainant not be satisfied with the response, the matter will be referred to the District Finance Manager (applicable to all Hospitals and CHC) or District Manager (Applicable to all District Offices) for a final verdict.
- > Should the complainant still not be satisfied with the response received, they may then seek legal recourse at their own expense.

Complaints or objections should be directed to:

Responsibility Manager:	MR S.P.N MKHWANAZI
Email Address:	Sihle.Mkhwanazi@kznhealth.gov.za

Scheduled Substances Register

Bylae Stowwe Register

# MEDICINES AND RELATED SUBSTANCES ACT, 1965. General Regulations

# SUBSTANCES 6 MEDICINES ۵ SCHEDULE 8 m MOSTER FOR SPECIFIED SCHEDULE

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manufacturer, importer, exporter or wholesaler licensed in terms of section 22C(1)(b) of the Act selling specified schedule 5 medicines or substances or Schedule 6 medicines or scheduled substances;

person selling specified Schedule 5 medicines or substances, other than a community or institutional pharmacy. or a person licensed in terms of section 22C(1)(a); or

person selling Schedule 6 medicines or substances, shall keep a register of such medicines or substances.

The register referred to in subregulation (1) shallindicate the quantity of every such medicine or substance remaining in stock on the last day of March. June. September and December of each year; and 61

contain the following information; ē

the name, business address of the person from whom the medicine or substance was received or sent and in the the date on which the medicine or substance was received or supplied; œŒ

case of imported medicine or substance, the import permit number;

the name and address of the person who purchased the medicine or substance;

prescriber unless such prescription was issued at a hospital in which case the name of the authorised prescriber in the case of the supply of the medicine or substance on prescription, the name and address of the authorised the quantity, in words and figures, of such medicine or substance indicated per dosage unit, mass or volume; EE3

in the case of the manufacturer, the quantity of the medicine or substance manufactured or used during the manufacturing process; and E

any other information as may be required by the Authority, \*

must be recorded:

The register referred to in subregulation (1) shall be kept for a period of five years after the date of the last entry made therein. Ö

In a case where the register is kept electronically, a printout shall be made monthly, dated, signed and filled Q

Records must be stored in an orderly manner so that they can be accessed easily. 10

# DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- The bid of any bidder may be disregarded if that bidder, or any of its directors have
  - a. abused the institution's supply chain management system;
  - b. committed fraud or any other improper conduct in relation to such system; or
  - c. failed to perform on any previous contract.
- In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the audi alteram partem rule was applied).	Yes	No □
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?  To access this Register enter the National Treasury's website, <a href="www.treasury.gov.za">www.treasury.gov.za</a> , click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445.	Yes	No
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes	No
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes	No
4.4.1	If so, furnish particulars:		

# CERTIFICATION

Position	Name of Bidder  Js365bW
Signature	Date
I ACCEPT THAT, IN ADDITION TO CAN ACTION MAY BE TAKEN AGAINST ME PROVE TO BE FALSE.	
I, THE UNDERSIGNED (FULL NAME) CERTIFY THAT THE INFORMATION FURI FORM IS TRUE AND CORRECT.	