

SharePoint

Khambule Simphiwe Princess - ?



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KZN Health > Components > Supply Chain Management

AdvertQuote



Quotation Advert

Opening Date: 2022-10-12

Closing Date: 2022-10-28

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Dannhauser CHC

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: DANNHAUSER CHC clinics

Date Submitted: 2022-10-12

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ: DAN.392.21.22

Item Category: Services

Item Description: service of pest control for 10 clinics under dannhauser chc on a monthly basis for a period of 24 months the ff documents are required:proof of SAPCA registration/ certificate from agri culture,proof of workmans compensation,public liability,safety plan,03 contactable references

Quantity (if supplies)

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Compulsory Site Visit

Date: 2022-10-19

Time: 09:00(10 minutes grace period will be given)

Venue: dannhauser chc open space by the gate

QUOTES CAN BE COLLECTED FROM: AVAILABLE ON THE WEBPAGE(supplier to print the document and bring on the day of site meeting for signature and stamp)

QUOTES SHOULD BE DELIVERED TO: NO 07 DURNACOL ROAD DANNHAUSER 3080/ emailed back to :dannhauser.quotations@kznhealth.gov.za

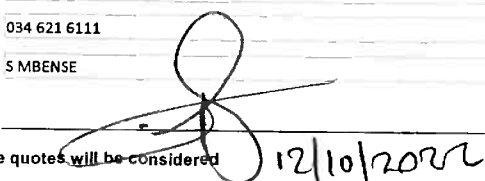
ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Simphiwe Khambule

Email: simphiwe.khambule@kznhealth.gov.za

Contact Number: 034 621 6111

Finance Manager Name: S MBENSE

Finance Manager Signature: 

No late quotes will be considered

12/10/2022

Print this page

Site Updated: 12 October, 2022, 10:01 am

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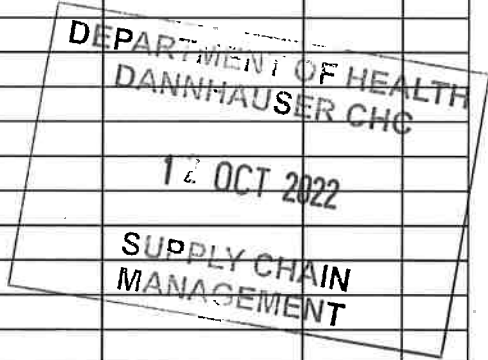
Contact the Web Administrator

DESCRIPTION: SERVICE:PEST CONTROL

SIGNATURE OF BIDDER DATE.....
 [By signing this document, I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
1.		SERVICE:PEST CONTROL (ON MONTHLY BASIS) FOR A PERIOD OF 24 MONTHS FOR 10 CLINICS UNDER DANNHAUSER CHC AS PER SPECIFICATIO ATTACHED THE FF DOCUMENTS TO BE ATTACHED AND RETURNED WITH QUOTATION proof of workmans,,public liability, safety plan, data sheet and 3 contable references , proof of SAPCA registration/ certificate from the department of agri culture .SITE MEETING AS FOLLOWS 19/10/2022 AT 09:00 AT DANNHAUSER CHC OPEN SPACE BY THE MAIN GATE (10 MINUTES GRACE PERIOD WILL BE GIVEN) SBD 4 FORM MUST BE FILLED ,SIGNED AND RETURNED TOGETHER WITH THE QUOTATION DOCUMENT.SARS CERTIFICATE, BBBEE/SWORN AFFIDAVIT(CERTIFIED) MUST ALSO BE ATTACHED NB:IF THE COMPANY FAILS TO DELIVER WITHIN THE STIPULATED PERIOD, 24HRS NOTIFICATION OF INTENTION TO CANCEL THE ORDER WILL BE ISSUED				
VALUE ADDED TAX @ 15% (Only if VAT Vendor)						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						



Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?
Is The Price Firm?	State Delivery Period, e.g., 1day, 1week

Enquiries regarding the <u>quote</u> may be directed to: Contact Person: S KHAMBULE Tel: 034 62116111 E-Mail Address: simphiwe.khambule@kznhealth.gov.za	Enquiries regarding <u>technical information</u> may be directed to: Contact Person: B.MANATHA Tel: 034 621 6117
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GENERAL CONDITIONS OF CONTRACT

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.**
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:
 (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
 (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

- 7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.
 - (i) The institution has determined that a compulsory site meeting YES take place
 - (ii) Date 19 / 10 / 2022 Time 09 : 00 Place DANNHAUSER CHC OPEN SPACE BY THE GATE

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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8. STATEMENT OF SUPPLIES AND SERVICES

- 8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

- 9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, *it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.*
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, *the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.*

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- | | |
|--|--|
| (i) the name, address and registration number of the supplier; | (iv) a description and quantity or volume of the goods or services supplied; |
| (ii) the name and address of the recipient; | (v) the official department order number issued to the supplier; |
| (iii) an individual serialized number and the date upon which the tax invoice is issued; | (vi) the value of the supply, the amount of tax charged; |
| | (vii) the words tax invoice in a prominent place. |

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- P_s = Points scored for price of bid under consideration
- P_t = Price of bid under consideration
- P_{min} = price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

7. SUB-CONTRACTING applicable box

(Tick

YES		NO	
-----	--	----	--

7.1 Will any portion of the contract be sub-contracted?

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

YES		NO	
-----	--	----	--

Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
Black people	√	√
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1.</p> <p>2.</p>
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<p>..... SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE:</p> <p>ADDRESS.....</p>
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SPECIFICATION FOR
PEST CONTROL SERVICE
DANNHAUSER CHC clinics

ZNQ – 392/21/22

Note: All chemicals used within this contract shall be non- toxic and odourless:

1. DANNHAUSER CHC clinics listed

ENTIRE BUILDING INTERNALLY AND EXTERNALLY- MAIN SEWER LINE MANHOLE

1.1 This pest control service is for the eradication and control of all pests and vermin (Rats, Mice, Cockroaches, Bird lice, all Types of ants, Moth Larvae, Mosquitoes, Fish moths etc.)

In the areas as depicted in Annexure A

1.2. This service contract does not cover the eradication of termites (white ants) or bees.

1.3. Snake repellent of the outer fence of the institution (service provider to also quote for calling out a snake catcher should a need arise at their expense) for each clinic

1.2.1 Should an exceptional situation arise where the institution requires the eradication or treatment of termites or bees, a separate quotation based on the travelling and hourly rates as indicated in the price schedule will be called for.

2. SERVICE PERIODS

2.1 A full treatment of all the areas as indicated in the schedule shall be carried out **once every 01 MONTH for 12TIMES in a year** commencing from the date of official site handover to the contractor- **FOR A 12 months CALENDER PERIOD.**

3. SERVICE HOURS

3.1 All servicing must be carried out during normal working hours.

3.2 Official working hours is defined as between 07h30 and 16h00 weekdays only. (Mon. to Fri.)

3.3 Servicing will be carried out with the least possible inconvenience to the staff.

4. RE-INFESTATION

4.1 If in between each service re-infestation of any type of pests become apparent the contractor will be required to provide an immediate service in the specified infested area to the complete satisfaction of the Dannhauser CHC CLINICS .

5. SERVICE PROCEDURE

5.1 No servicing is to be carried out before the contractor has made prior arrangements for a service date with the OPERATIONAL MANAGER (OMN) OF THAT PARTICULAR CLINIC

5.2 Such service arrangement shall be made at least **SEVEN (7)** days prior to the actual proposed service date.

5.3 On arrival at the institution on the date of service the contractor will be required to report to the **OPERATIONAL MANAGER (OMN)** of that particular clinic and to sign the contractor site visit register before any servicing takes place.

5.4 On completion of the service procedure the contractor will once again be required to report to the **OPERATIONAL MANAGER (OMN)** of that particular clinic to sign the contractor site visit register.

5.5 When the contractor arrives on site to carry out servicing, he must be in possession of the service schedule "**ANNEXURE A**"

5.6 This schedule must be signed by the person of each office / floor where servicing has been completed in terms of the specifications.

5.7 The signature of the staff member will verify that the service has been carried out to the satisfaction of the **OPERATIONAL MANAGER (OMN)**.

5.8 The properly completed and signed "**ANNEXURE A**" must be filled in by the service technician with the date and company stamp and attached to the contractor's invoice which must be forwarded for payment to:

DANNHAUSER CHC
PRIVATE BAG X 1008
DANNHAUSER
3080

FOR ATTENTION: FINANCE DEPARTMENT

5.9 Failure to comply with the instructions pertaining to the service schedule could result in the payment for the service being withheld.

6. PAYMENTS

6.1 Payments shall be made after each service has been carried out and the relevant documents have been submitted.

7. CONTRACT PERIOD AND CONDITIONS

7.1 The contract resulting from the acceptance of the successful contractor's quotation by: The Acting CEO shall be valid for a period of **(12) calendar months**, calculated from the official date of site handover and acceptance.

8. CONTRACT CANCELLATION

8.1 The Department of Health, Kwa-Zulu Natal, through the appointed Acting CEO reserves the right to cancel the contract by means of one calendar month written notice should the contractor not carry out the servicing in terms of the contract and specifications to the complete satisfaction of the Systems Manager, Dannhauser CHC.

9. CONTRACT ASSIGNMENT

9.1 The successful contractor shall not by any means assign this contract or sub-contract any portion of this contract to any other company, firm or person without the express written authority of the Acting CEO, Dannhauser CHC.

9.2 This contract shall also be automatically cancelled should the successful contractors company make any change in status i.e., new ownership, contractor deceased, declared insolvent etc.

10. CONTRACT OF INSURANCE

10.1 This contract agreement shall not be construed as a contract of insurance.

11. CHEMICAL HANDLING

15. UNIFORMS AND PERSONNEL PROTECTIVE CLOTHING

14.1 Certain areas within the building may require special instructions for persons entering them. Any restrictions associated with these special areas will be explained by the Systems Manager; the contractor shall adhere to these restrictions and incorporate them into the Pest Control Plan.

14. SPECIAL ENTRANCE

13.4 The contractor shall assume full responsibility and liability for compliance with all applicable regulations pertaining to the health and safety of personnel during the execution of works.

13.3 All work shall be in strict accordance and all applicable health and safety requirements as per the Occupational Health and Safety Act 85/1993 as amended shall be adhered to.

13.2 The contractor shall observe all safety precautions throughout the performance of this contract.

13.1 The contractor is to supply a **health and safety plan and a risk assessment plan** for the execution of this contract. (To be discussed with the Health and Safety Officer prior to service).

13. HEALTH AND SAFETY

12.5 Companies submitting their quotations without the relevant certificates and data sheets on the chemicals will not be considered for the contract awarding procedure.

12.4 Data sheets of all chemicals that will and might be used must be submitted with the quotations.

12.3 It will be a requirement that certified copies of all registration certificates must accompany the quotation documents.

12.2 Registration must be for the various types of chemicals and procedure application as required.

12.1 Contractors who intend to submit quotations for pest control service must be registered with the Department of Agriculture in Pretoria.

12. REGISTRATION

11.1 All application, storage and handling of pest control chemicals shall be carried out according to SABS Codes of Practice and the Occupational Health and Safety Act 85 of 1993.

15.1 All contractors, personnel working within this building as specified in this contract shall wear distinctive uniform clothing. The contractor shall determine the need for and provide any personnel protective items required for the safe performance of work.

15.2 Personnel Protective clothing, equipment and devices shall comply and conform to the Occupational Health and Safety Act 85/1993 as amended.

16. USE OF PESTICIDES

16.1 The contractor shall be responsible for the application of pesticides according to the label; all pesticides used by the contractor must be registered with the Department of Agriculture.

16.2 The contractor shall adhere to the following rules for pesticides.

16.2.1 APPROVED PRODUCTS

16.2.2 The contractor shall not apply any pesticide product that has not been included in the pest control plan or approved by the Department of Agriculture.

17. PESTICIDE STORAGE

17.1 The contractor shall not store any pesticide product within this building as specified in this contract.

18. MINIMIZATION OF RISK

18.1 When pesticide use is necessary the contractor shall employ the least hazardous material, most precise application technique and minimum quantity of pesticide necessary to achieve control.

GENERAL SERVICING PROCEDURES

19. GENERAL SERVICING PROCEDURES

19.1 Every room or enclosure within the building is to be treated with chemical spray as per SABS CODES of Practice.

19.2 Provision must also be made for the application of a chemical gel in strategic areas of each office or department after chemical spray.

19.3 All built in cupboards shall be internally sprayed and gel treated.

22. REQUEST FOR EXTRA TREATMENT

21.3 In all cases where such a request is made the service technician is to note this fact in the remarks column of the service schedule and the requesting officer is to sign the service schedule accordingly.

21.2 The only occasion when such a request is to be honoured is when the request is made by the Systems Manager and the request is based on the fact that the room or area in question is housing a staff member who is suffering from respiratory complications and some alternate chemical or method is used to service the area.

21.1 Requests by staff in an office not to carry out service procedures in a specific area must be ignored by the service contractor.

NOTE:

21 NON SERVICING OF SPECIFIC AREAS

20.2 Under no circumstances must the contractor involve himself/herself in arguments or altercations with staff.
20.1 Should the contractor experience any problems or an objection from staff, the matter is to be reported to the Systems Manager so that action can be taken to rectify the situation.

20. OBJECTIONS AND COMPLAINTS.

19.12 To repel and fumigate the snakes for the entire institution
19.11 All edges of all concrete walkways within the enclosed passage shall be spray treated at each service.

19.9 The surrounds of every open type waste water gully and water way shall be spray treated at every service.
19.8 The contractor is to be in possession of his own tools and equipment to open sewage drains and storm water manholes.

19.7 All sewage and storm water manholes are to be opened and spray treated at each service.
19.5 The entire building including the plumbing and sewer duct areas is to be sprayed and rodent bait treated.

19.4 All storage rooms such as, store rooms, achieves, kitchens etc. shall be treated with spray and gel.

22.1 The contractor may not undertake to perform any extra pest control, servicing on the request of staff.

22.2 Any extra work carried out without the written authority of the Systems Manager will be to the contractor's account.

22.3 The issue of chemicals to any unauthorised persons within the institution for their private use is not permitted.

22.4 Contractors found contravening this clause will be removed from site and the contract cancelled.

23. SCHEDULE OF INFORMATION

23.1 The following schedule of information is required.

A: Contractor or Firm Name:

B: Postal Address:

C: Physical Address:

D: Telephone Number:

E: Facsimile Number:

F: Cellular Number:

G: Has the contractor carried out work for the Administration in the past and if so, supply details:

COMPANY STAMP

COMPANY NAME:

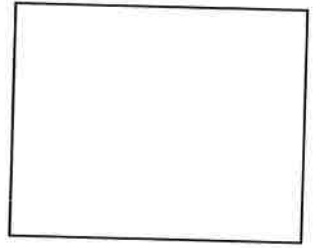
NAME IN PRINT:

AUTHORISED COMPANY SIGNATURE:

<p>24.1 Cost per kilometre from base to Dannhauser CHC CLINIC in case of callout for exceptional requests(excluding VAT)</p>		R
<p>24.2 Hourly labour rate for pest control technician including rate for and assistant in case of callout for exceptional requests(excluding VAT)</p>		R
<p>24.2.1 THE ABOVE TWO PRICES DO NOT FORM PART OF THE SERVICE PRICE</p>		
<p>24.2.2 PRICING FOR EACH SERVICE SHALL INCLUDE ALL TRAVELLING AND LABOUR COSTS FOR THE TECHNICIAN AND ALL ASSISTANTS TO CARRY OUT THE SERVICE AS PER THE SPECIFICATIONS</p>		
<p>24.3 PRICE PER EACH CARRIED OUT SERVICE 1 X MONTHLY AND twelve X times A year AS PER THE SPECIFICATIONS (? M² AREA)</p>	R	
<p>24.4 TOTAL CONTRACT for SERVICES DURING THIS CONTRACT PERIO</p>	R	
<p>THE TOTAL CONTRACT PRICE IS TO BE CARRIED TO THE OFFICIAL QUOTATION FORM AND WRITTEN IN WORDS AND FIGURES, AND THIS AMOUNT WILL BE ACCEPTED AS FINAL AND BINDING.</p>		

24. SCHEDULE OF PRICES

PRICE SCHEDULE



Distance from dan chc to clinics

<u>CLINIC</u>	<u>DISTANCE FROM DANNHAUSER CHC TO CLINICS</u>
VERDIET CLINIC	53.3KM
DURNACOL CLINIC	4.3KM
SUKUMANI CLINIC	24.7KM
THEMBALIHLE CLINIC	53.3KM
EMFUNDWENI CLINIC	53.3KM
NELLIES FARM	18.4KM
GREENOCK CLINIC	42.8KM
THANDANANI CLINIC	1.6KM
LADYBACK CLINIC	49.9KM
NAASFARM CLINIC	42.8KM

DEPARTMENT OF HEALTH
DANNHAUSER CHC
05 OCT 2022
SUPPLY CHAIN
MANAGEMENT

Measurement For Outer Fence

MEASUREMENTS FOR CLINICS

Clinic	Sqm
Durnacol clinic	4554
Thandanani clinic	1890
Verdriet clinic	5472
Ladybank clinic	6318
Nellies clinic	11421
Sukumani clinic	5544
Emfundweni clinic	4140
Thembalihle clinic	4032
Naas farm clinic	3780
Greenock clinic	3276

EVALUATION CRITERIA OVER R30 000.

Proposals received shall be evaluated on the following.

1. Specification

Only offers that meet the specification in all aspects as stipulated in the bid document shall be considered. Offers better than specification are considered to be compliant with the specification.

2. Correctness of information

All information required in the bid document must be accurate and dully completion including all the appropriate signatures. The institution reserves the right to verify all information submitted. Able to adhere to time frame (delivery/service period must be clearly indicated).

3. Preferential Points System

3.1 The 80/20 preferential point system shall be used in the evaluation process

B-BBEE Status Level of contributor	Number of points (80/20 system company to ring their level)
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

4. Specific Goals

4.1 Over and above the following activities will be considered in the evaluation/ adjudication process.

- (i) The promotion of South African owned enterprises
- (ii) Documentation reports received from an institutions pertaining to past bad performance by a company who is tendering, will be taken into consideration.
- (iii) S.A.B.S approved products
- (iv) Whether the quotation offers value for money
- (v) End User/SCM official to approve product sample before final delivery
- (vi) Compulsory registration of the Central Suppliers Database
- (vii) Verification of the identity numbers of the directors/trustees/shareholders of the preferred bidder(s) against the institution's staff establishment in order to determine whether or not any of the directors/trustees/shareholders are in the service of the State or officials employed by specific institution
- (viii) The department request S.A products unless specified
 - (ix) Delivery period shall adhere to time frame as specified on quotation documents
 - (x) Service provider should provide an enclosed vehicle or tarpaulin cover for all deliveries
 - (xi) Targeted suppliers
 - (xii) As per attached specification/ sample/ contract/ Health Technology Services Specification

5. Execution Plan

5.1 If the bidder is a supplier not a manufacturer of the output tendered for, he/she must submit with the bid document on closing date and time of a bid, a guarantee from a manufacturer that support required to execute the contract will be successfully. Please attach a guarantee from a manufacturer as part of the bid document.

OR

If the bidder is a supplier (middle man) not keeping the product (item) directly on/in their shelves/shop, he or she must submit with the bid document on closing date and time of a bid, a guarantee letter from the supplier that support required to execute the contract will be successfully. Please attached a letter from a supplier as part of the document.

This evaluation criteria is designed in such a way that responses would be required from the bidders, NB: Failure to submit the required documents(s) may invalidate the entire bid.

PLEASE SIGN AND RETURN THE EVALUATION CRITERIA WITH THE QUOTATION FORM AND RELEVANT DOCUMENTS

NAME & SURNAME

SIGNATURE

LIST OF PLACES (DURNACOL CLINIC)

NAME OF ROOMS	QUANTITY	PRICE
1.MAIN WAITING AREA	1	
2.SUB WAITING AREA	1	
3.RECEPTION	1	
4.VITAL ROOM	1	
5.COUNSELLING ROOM	1	
6.STAFF TOILETS	1	
7 PATIENT TOILETS	1	
8. OMN OFFICE	1	
9.DATA CAPTURES OFFICE	1	
10.CONSULTING ROOM 23	1	
11.CONSULTING ROOM 22	1	
12.CONSULTING ROOM 21	1	
13.CONSULTING ROOM 20	1	
14. PHARMACY	1	
15.DISABLED TOILET	1	
16. EMERGENCY ROOM	1	
17.STOREROOM	1	
18. KITCHEN	1	
19.NUTRITION STORE ROOM	1	
20.SLUICE ROOM	1	
21. TOOL ROOM	2	
22.DOMESTIC WASTE	1	
23. GUARD ROOM	1	
24. FEMALE TOILET	1	

		TOTAL
	27	DISABLED TOILETS (OUTSIDE)
	1	MALE TOILET

LIST OF PLACES (emfundweni CLINIC)

NAME OF ROOMS	QUANTITY	PRICE
1.MARTENAL SIDE ROOMS	3	
2. CONSULTING ROOMS (ACUTE SIDE)	6	
3. CONSULTING ROOMS (CHRONIC AREA)	3	
4. KITCHEN	1	
5. SLUICE ROOMS	3	
6. STAFF ROOM	1	
7 PHARMACY ROOMS	2	
8 STORE ROOMS	2	
9 GUARD ROOM	1	
10. FOOD STORE	1	
11. FHT/SCHOOL HEALTH TEAM ROOMS	4	
TOTAL	27	

LIST OF PLACES (GREENOCK CLINIC)

NAME OF ROOMS	QUANTITY	PRICE
1.GUARD ROOM	1	
2. PATIENT TOILETS	5	
3.STAFF TOILETS	2	
4. OFFICE	1	
5. PTS RECORD ROOM	1	
6. WAITING AREA	1	
7 RECEPTION	1	
8 OBSERVATION ROOM	1	
9CONSTULTING ROOMS	4	
10.KITCHEN	1	
12.DISPENSARY	1	
13. STOREROOM	1	
14 SLUICE ROOM	1	
15.WASTE ROOM	2	
16. EMERGENCY ROOM	1	
17.PARKHOME ROOM	2	
18. NURSES RESIDENCE ROOM	7	
19 NURSES RESIDENCE TOILETS	2	
20.NURSES RESIDENCE KITCHEN	1	
TOTAL	36	

LIST OF PLACES (NAAS FARM CLINIC)

NAME OF ROOMS	QUANTITY	PRICE
1.CONSULTING ROOMS	3	
2. LABOUR WARD	1	
3.OFFICES	2	
4. RECEPTION	1	
5. FILING ROOM	1	
6. KITCHEN	1	
7 GUARD ROOM	1	
8. EMERGENCY ROOM	1	
9 OBSERVATION ROOM	1	
10.TREATMENT ROOM	1	
11.STOREROOMS	3	
12.SLUICE ROOM	1	
13. COUNSELLING ROOMS	2	
14 CCMDD	1	
15.WAITING AREAS	4	
16. PHARMCY	1	
17.PHARMACY STORES	1	
18. WASTE CAGE	1	
19.TOILETS	9	
20.NURSES HOME BEDROOMS	4	
21.NURSES HOME KITCHEN	2	
22.NURSES HOME BIRTHROOMS	2	
23.NURSES HOME GARAGES	2	
TOTAL	46	

LIST OF PLACES (NELLIES FARM CLINIC)

NAME OF ROOMS	QUANTITY	PRICE
1.MARTENAL SIDE ROOMS	3	
2. CONSULTING ROOMS (ACUTE SIDE)	6	
3. CONSULTING ROOMS (CHRONIC AREA)	3	
4. KITCHEN	1	
5. SLUICE ROOMS	3	
6. STAFF ROOM	1	
7 PHARMACY ROOMS	2	
8 STORE ROOMS	2	
9 GUARD ROOM	1	
10. FOOD STORE	1	
11. FHT/SCHOOL HEALTH TEAM ROOMS	4	
TOTAL	24	

LIST OF PLACES (SUKUMANI CLINIC)

NAME OF ROOMS	QUANTITY	PRICE
1.CONSULTING ROOMS	6	
2.COUNSELLING ROOM	3	
3. TOILETS	10	
4. TREATMENT ROOM+	1	
5. EMERGENCY ROOM	1	
6. STAFF ROOM	1	
7 BOARD ROOM	1	
8 CCMDD	1	
9 SLUICE ROOM	1	
10. DUTY ROOM	1	
11. RECORD ROOM	1	
12.MEDICINE ROOM	1	
13. storeroom	3	
14 KITCHEN	1	
15.MAIN WAITING AREA	1	
16.SUB WAITING AREA	2	
17.WASTE STOREROOM	4	
18. NURSES HOME BEROOM	4	
19.NURSES HOME TOILETS	2	
20.NURSES HOME SHOWER	2	
21 NURSES HOME KITCHEN	2	
TOTAL	49	

LIST OF PLACES (NAAS FARM CLINIC)

NAME OF ROOMS	QUANTITY	PRICE
1.CONSULTING ROOMS	3	
2. LABOUR WARD	1	
3.OFFICES	2	
4. RECEPTION	1	
5. FILING ROOM	1	
6. KITCHEN	1	
7 GUARD ROOM	1	
8. EMERGENCY ROOM	1	
9 OBSERVATION ROOM	1	
10.TREATMENT ROOM	1	
11.STOREROOMS	3	
12.SLUICE ROOM	1	
13. COUNSELLING ROOMS	2	
14 CCMDD	1	
15.WAITING AREAS	4	
16. PHARMCY	1	
17.PHARMACY STORES	1	
18. WASTE CAGE	1	
19.TOILETS	9	
20.NURSES HOME BEDROOMS	4	
21.NURSES HOME KITCHEN	2	
22.NURSES HOME BIRTHROOMS	2	
23.NURSES HOME GARAGES	2	
TOTAL	46	

LIST OF PLACES (THEMBALIHLE CLINIC)

NAME OF ROOMS	QUANTITY	PRICE
1.NURSES HOME	2	
2.GUARD ROOM	2	
3.STAFF KITCHEN	1	
4.PATIENT TOILETS	7	
5.DISABLED TOILETS	2	
6.WASTE CAGE	1	
7.VERADAH	2	
8. WAITING AREA	2	
9.CCMDD	1	
10.CONSTULTING ROOMS	4	
11.VITAL SIGNS	2	
12.PHARMACY	1	
13.REGISTRATION	1	
14 RECORD ROOM	1	
15.OFFICE	1	
16 STAFF TOILETS	3	
17STORERROOM	3	
18 LINEN ROOM	1	
19 SLUICE ROOM	1	
20 EMERGENCY ROOM	1	
21. TOOL ROOM	1	
22.BOARDROOM	1	
23. ARCHIVES	1	
TOTAL =	42	

LIST OF PLACES (LADYBANK CLINIC)

NAME OF ROOMS	QUANTITY	PRICE
1.WAITING AREAS	2	
2. CONSULTING ROOMS	8	
3.KITCHEN	1	
4. OFFICE	1	
5. SORE ROOM / <i>stucco</i>	1	
6. RECEPTION	1	
7 NURSES HOME	4	
8 GUARD ROOM	1	
9 TOILETS	4	
10. OUTSIDE PATIENT TOILETS	2	
12.KITCHEN	1	
TOTAL	<i>26</i>	

LIST OF PLACES (VEDRIET CLINIC)

NAME OF ROOMS	QUANTITY	PRICE
1.constulting rooms	4	
2. data capture office	1	
3.emergency room	1	
4. storeroom	2	
5.medicine room	1	
6. staff room	1	
7 observation room	1	
8 dispensary	1	
9 TOILETS	5	
10. kitchen	1	
Community Room	01	
12.KITCHEN	1	
13 sluice room	1	
14 garden tool room	1	
15.waste cage	2	
16.file room	1	
17 reception room	1	
18 nurses home	4 houses	
19duty room	1	
20. surgical storeroom	1	
21 storeroom for equipment	01	
22. guard room	1	
total	33	

