



Quotation Advert

Opening Date: 27/09/2022  
 Closing Date: 04/10/2022  
 Closing Time: 11:00

Institution Name: E.G & USHER MEMORIAL HOSPITAL  
 Province: Department of Health  
 Division or section: Central Supply Chain Management  
 Place where goods / services is required: EGU MH Workshop

Date Submitted: 27/09/2022  
 Quotation Number: EGU61/22/23

Item Category: Services  
 Item Description: Servicing kitchen equipment

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: NOT APPLICABLE  
 Date:   
 Time:   
 Venue:   
 Are downloadable from KZNhealth website  
 57 Cnr of Elliot St and The Avenue Road, Kokstad

QUOTES CAN BE COLLECTED FROM:  
 QUOTES SHOULD BE DELIVERED TO:

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: MR L. DOKO  
 Email: [lwazi.doko@kznhealth.gov.za](mailto:lwazi.doko@kznhealth.gov.za)  
 Contact Number: 0397978100/ 8128  
 Finance Manager Name: Mrs N.NDLOBEN  
 Finance Manager Signature:

No late quotes will be considered

STANDARD QUOTE DOCUMENTATION OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: EAST GRIQUALAND AND USHER MEMORIAL HOSPITAL

DATE ADVERTISED: 27 SEPTEMBER 2022 ..... CLOSING DATE: 04 OCTOBER 2022 ..... CLOSING TIME: 11:00

FACSIMILE NUMBER: 039 797 8162 ..... E-MAIL ADDRESS: EGUSHERHOSPITAL@

PHYSICAL ADDRESS: 57 Corner of Elliot Street & The Avenue Road, Kokstad 4700

QUOTE NUMBER: ZNQ / EGU / 61 / 2022 / 2023 -

DESCRIPTION: BI-ANNUAL SERVICE OF KITCHEN EQUIPMENT

CONTRACT PERIOD: ONCE OFF ..... VALIDITY PERIOD 60 Days ..... SARS PIN: ..... (if applicable)

CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO. M A A A A A

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UNIQUE REGISTRATION REFERENCE

DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)  
EG & USHER MEMORIAL HOSPITAL, 57 CORNER OF ELLIOT AND THE AVENUE ROAD, KOKSTAD. DUE TO FREQUENT LOAD-SCHEDDING BID DOCUMENT SHOULD BE DEPOSITED IN THE Tender box situated at the main entrance gate.

Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.

The quote box is open from 08:00 to 15:30.

QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RETYPED)

THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2014, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED)

NAME OF BIDDER

POSTAL ADDRESS

STREET ADDRESS

TELEPHONE NUMBER CODE..... NUMBER..... FACSIMILE NUMBER CODE..... NUMBER.....

CELLPHONE NUMBER

E-MAIL ADDRESS

VAT REGISTRATION NUMBER (if VAT vendor)

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EME&S & QSES) MUST BE SUBMITTED TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

Enquiries regarding the quote may be directed to: Contact Person: Mr. L. Doko Tel: 0397978128 E-Mail Address: lwazi.doko@kznhealth.gov.za	Enquiries regarding technical information may be directed to: Contact Person: Mr. T.W Hlophle Tel: 0397978153
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Does This Offer Conform To The S.A.N.S. / S.A.B.S. Specification?	State Delivery Period, e.g., <i>1day, 1week</i>	Is The Price Firm?
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Item No		Quantity	Description	Brand & model	Country of manufacture	Price
01	01		ELECTRIC BOILING PAN - OIL JACKETED			R
02	02		STEAM COOKING POT			R
03	01		ELECTRIC RANGE/GRILLER			R
SEE THE ATTACHED SPECIFICATION						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						
VALUE ADDED TAX @ 15% (Only if VAT Vendor)						

DESCRIPTION: BI-ANNUAL SERVICE OF KITCHEN EQUIPMENT

SIGNATURE OF BIDDER: \_\_\_\_\_ [By signing this document, I hereby agree to all terms and conditions]

DATE: \_\_\_\_\_

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED: \_\_\_\_\_

NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE AS DEFINED IN THE GOVERNMENT SUPPLY CHAIN MANAGEMENT REGULATIONS (GOVERNMENT GAZETTE NO 40553 DATED 20 JANUARY 2017).

2002, published in the Gazette on the 18 March 2020.

Memorial Hospital will comply with the regulations made under the disaster Management Act, 2002, published in the Gazette on the 18 March 2020.

noon on the **04 OCTOBER 2022**. Public opening of tenders – in this regard E.G & Usher

The Avenue Road Kokstad 4700. All quotations must be received not later than 11h00 before

**tender box situate at the main hospital gate "E.G & Usher Memorial Hospital" Cnr of Elliot &**

determinant. Note: Bid document to be directed via hand delivery (or emailed) to the hospital

Usher Memorial Hospital reserves the right not to appoint and value for money will be the key

attach the above mentioned documentation will result to your bid to be non-responsive. E.G &

report must be attached (supplier number and unique registration reference number) failure to

The price quoted must be firm and must be inclusive of VAT for vat vendors, CSD registration

work, and Non-compliant will result to elimination factor.

pin, Letter of good standing, 1ME CIDB Certificate, Three (03) traceable reference of similar

report reflecting banking details, BB-BEE or sworn affidavit Tax clearance certificate or SARS

E.G & Usher Memorial Hospital supply chain management will apply. A current CSD summary

**MANDATORY DOCUMENTS TO BE SUBMITTED, FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.**

Bidders are invited to submit proposals/Quotations for the KITCHEN EQUIPMENT as per the specification/ checklist.

SERVICE PROVIDER TO TENDER FOR SERVICING KITCHEN EQUIPMENT

RFQ/ZNQ: EGU61/2022/2023

ADVERTISING DATE: 27 SEPTEMBER 2022

Acquisition management

DIRECTORATE:

Private Bag X506, KOKSTAD 4700  
 Corner of Elliot street & the Avenue Road, KOKSTAD, 4700  
 kwazuluko@kznhealth.gov.za    Tel: 039 797 8128    Fax: 039 797 8162



PROVINCE OF KWAZULU-NATAL  
DEPARTMENT OF PUBLIC WORKS  
PREVENTIVE MAINTENANCE SCHEDULE

TYPE OF SERVICE : KITCHEN EQUIPMENT  
 SCHEDULE FOR : ELECTRIC RANGE/GRILLER  
 SCHEDULE FREQUENCY : SIX MONTHLY

REF : K  
 CODE : K5-002

INSTALLATION NAME :

REF :

SERVICE PROVIDER :

ORDER NO.:

P.M. SERVICE		RUNNING REPAIRS (Apply for V.O. as Applicable)				OTHER REPAIRS REQUIRED SUBMIT QUOTATION					
ITEM	INSTRUCTION: CHECK, ADJUST, CLEAN AS REQUIRED	IN ORDER	OTHER NON-SPECIFIED RUNNING REPAIRS DONE	TIME TAKEN	DESCRIPTION OF SPARES USED	QTY.	QTY.	DESCRIPTION OF OTHER REPAIRS REQUIRED	EST. TIME REQ.	DESCRIPTION OF SPARES REQUIRED	QTY.
1.	Control switches										
2.	Indicator lights										
3.	Oven thermostat										
4.	Panel wiring										
5.	Electrical supply cable, conduit including earth continuity and sprague										
6.	Wall Isolator										
7.	Total amperage										
8.	Size of MCB										
9.	Cracks or distortion of heating surfaces										
10.	Plate levelling screws										
11.	Oven door hinges and lubricate										
12.	Oven door balance										
13.	Interior of oven										

P.M. SERVICE		RUNNING REPAIRS (Apply for V.O. as Applicable)				OTHER REPAIRS REQUIRED SUBMIT QUOTATION					
ITEM	INSTRUCTION: CHECK, ADJUST, CLEAN AS REQUIRED	IN ORDER	OTHER NON-SPECIFIED RUNNING REPAIRS DONE	TIME TAKEN	DESCRIPTION OF SPARES USED	QTY.	QTY.	DESCRIPTION OF OTHER REPAIRS REQUIRED	EST. TIME REQ.	DESCRIPTION OF SPARES REQUIRED	QTY.
14.	Clean down										
15.	Check machine for corrosion, treat and touch up with paint										

I CERTIFY THAT THE SPECIFIED SERVICE WAS CARRIED OUT

OFFICIAL STAMP:

NAME OF SERVICEMAN (BLOCK LETTERS):

SIGNATURE:

NAME/S OF ASSISTANT/S: SEMI SKILLED:

NAME/S OF ASSISTANT/S: UNSKILLED:

COMPANY NAME (BLOCK LETTERS):

NAME OF RESPONSIBLE OFFICIAL ON SITE:

TIME IN:

TIME OUT:

TIME ON SITE:

DATE:

FROM:

TO:

KM:

TO:

KM:

TOTAL KM:

SIGNATURE:

**PROVINCE OF KWAZULU-NATAL  
DEPARTMENT OF PUBLIC WORKS  
PREVENTIVE MAINTENANCE SCHEDULE**

TYPE OF SERVICE : KITCHEN EQUIPMENT  
 SCHEDULE FOR : ELECTRIC BOILING PAN - OIL JACKETED  
 SCHEDULE FREQUENCY : 6 MONTHLY

REF : K  
 CODE : K14-001

REF :

SERVICE PROVIDER :

ORDER No.:

P.M. SERVICE		RUNNING REPAIRS (Apply for V.O. as Applicable)				OTHER REPAIRS REQUIRED SUBMIT QUOTATION					
ITEM	INSTRUCTION: CHECK, ADJUST, CLEAN AS REQUIRED	IN ORDER	OTHER NON-SPECIFIED RUNNING REPAIRS DONE	TIME TAKEN	DESCRIPTION OF SPARES USED	QTY. EX SITE STOCK	QTY. EX FIRMS STOCK	DESCRIPTION OF OTHER REPAIRS REQUIRED	EST. TIME REQ.	DESCRIPTION OF SPARES REQUIRED	QTY REQ.
1.	Control switches										
2.	Indicator lamps										
3.	Electrical supply cable, conduit and sprague including earth continuity										
4.	Condition of panel wiring										
5.	All electrical connections for tightness										
6.	All isolator										
7.	Size of MCB										
8.	Total element amperage										
9.	Condition of element gaskets										
10.	Oil level										
11.	Condition of oil										
12.	Oil leaks (cold and hot)										
13.	Date of last oil change										

P.M. SERVICE		RUNNING REPAIRS (Apply for V.O. as Applicable)				OTHER REPAIRS REQUIRED SUBMIT QUOTATION					
ITEM	INSTRUCTION: CHECK, ADJUST, CLEAN AS REQUIRED	IN ORDER	OTHER NON-SPECIFIED RUNNING REPAIRS DONE	TIME TAKEN	DESCRIPTION OF SPARES USED	QTY. EX SITE STOCK	QTY. EX FIRMS STOCK	DESCRIPTION OF OTHER REPAIRS REQUIRED	EST. TIME REQ.	DESCRIPTION OF SPARES REQUIRED	QTY REQ.
14.	Lid hinges and lubricate										
15.	Lid handles and insulation										
16.	Lid balance										
17.	Condition of liner										
18.	Condition of cladding										
19.	Water supply and valve for leaks										
20.	Drain spout for leaks or obstructions										
21.	Clean down										
22.	Take test sample of oil and submit for analysis										
23.	Clean rust spots and touch up with paint										

**NB If oil requires to be changed after analysis, the old oil must be returned to the supplier and not disposed of in the sewer or storm water.**



PROVINCE OF KWAZULU-NATAL  
DEPARTMENT OF PUBLIC WORKS  
PREVENTIVE MAINTENANCE SCHEDULE

TYPE OF SERVICE : KITCHEN EQUIPMENT  
 SCHEDULE FOR : STEAM COOKING POTS  
 SCHEDULE FREQUENCY : SIX MONTHLY

REF : K  
 CODE : K1-002

REF :  
 ORDER No.:

SERVICE PROVIDER :

ITEM	INSTRUCTION: CHECK, ADJUST, CLEAN AS REQUIRED	IN ORDER	RUNNING REPAIRS (Apply for V.O. as Applicable)				OTHER REPAIRS REQUIRED SUBMIT QUOTATION					
			OTHER NON-SPECIFIED RUNNING REPAIRS DONE	TIME TAKEN	DESCRIPTION OF SPARES USED	QUANTITY EX SITE STOCK	EX FIRMS STOCK	DESCRIPTION OF OTHER REPAIRS REQUIRED	EST. TIME REQ.	DESCRIPTION OF SPARES REQUIRED	QTY REQ	
	CHECK AND ADJUST AS REQUIRED											
1.	Steam leaks											
2.	Steam traps											
3.	Air relief valve											
4.	Steam inlet valve											
5.	Safety valve											
6.	Water leaks											
7.	Drain spout leaks and obstruction											
8.	Water inlet valve											
9.	Lid hinges and lubricate											
10.	Lid counter weight and balance											
11.	Inner liner for dents/cracks											
12.	External cladding											
13.	Lid handle and insulation											
14.	Base for corrosion											
15.	Cleanliness of exterior											
16.	Is Kwazulu Natal-Works pressure label fitted and stamped											

P.M. SERVICE		RUNNING REPAIRS (Apply for V.O. as Applicable)					OTHER REPAIRS REQUIRED		
ITEM	INSTRUCTION: CHECK, ADJUST, CLEAN AS REQUIRED	IN ORDER	OTHER NON-SPECIFIED RUNNING REPAIRS DONE	TIME TAKEN	DESCRIPTION OF SPARES USED	QUANTITY	EST. TIME REQ.	DESCRIPTION OF SPARES REQUIRED	QTY REQ
						EX SITE STOCK			
						EX FIRMS STOCK			
17.	NOTE date of last hydraulic test Hydraulic pressure test every 36 months - As per test program								
18.	Check machine for corrosion, treat and touch up with paint								

I CERTIFY THAT THE SPECIFIED SERVICE WAS CARRIED OUT

OFFICIAL STAMP:

NAME OF SERVICEMAN (BLOCK LETTERS):

SIGNATURE:

NAME/S OF ASSISTANT/S: SEMI SKILLED:

NAME/S OF ASSISTANT/S: UNSKILLED:

COMPANY NAME (BLOCK LETTERS):

TIME IN: TIME OUT: TIME ON SITE: DATE:

NAME OF RESPONSIBLE OFFICIAL ON SITE:

FROM: TO: KM: TO: KM: TOTAL KM:

SIGNATURE:



**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	<b>POINTS</b>
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**2. DEFINITIONS**

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: = .....(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING  
(applicable box)

(Tick

YES		NO	
-----	--	----	--

7.1 Will any portion of the contract be sub-contracted?

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES		NO	
-----	--	----	--

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....  
.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

WITNESSES	
1.	.....
2.	.....

SIGNATURE(S) OF BIDDERS(S)	
DATE:	.....
ADDRESS:	.....
	.....
	.....