



KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

Quotation Advert

Opening Date: 24/01/2023
Closing Date: 02/02/2023
Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Head Office Quotations
Province: KwaZulu-Natal
Department of entity: Department of Health
Division or section: Central Supply Chain Management
**Place where goods/
service is required:** Infrastructure Development
Date Submitted: 24/01/2023

ITEM CATEGORY AND DETAILS

Quotation number: ZNQ /1448/23
Item Category: Services
Item Description: Installation of steel elevated 20KL Water tank at KwaZibi Clinic
Quantity (if supplies): 01

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Compulsory Site Meeting
Date: 31 January 2023
Time: 10H00
Venue: KwaZibi Clinic

QUOTES CAN BE COLLECTED FROM: KZN HEALTH WEBSITE

QUOTES SHOULD BE DELIVERED TO: 310 Jabu Ndlovu street, Old boys model, Quotation Tender Box

ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:

Name: Miss Nolwazi Mthembu
Email: Nolwazi.Mthembu1@kznhealth.gov.za **Contact number:** 033-815 8411

Finance Manager Name: Mrs E.N Maphumulo **Finance Manager Signature**

DESCRIPTION: Installation of steel elevated 20KL Water tank at KwaZibi Clinic

SIGNATURE OF BIDDER DATE.....
 [By signing this document, I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
1	01	Installation of steel elevated 20KL Water tank at KwaZibi Clinic				
		CIDB Grading 2CE or higher is compulsory				
		NB: Specification attached				
		Compulsory Site Inspection				
		Venue: KwaZibi Clinic				
		Date: 31 January 2023 @ 10H00				
		Original documents required in a sealed envelope with current CSD summary report reflecting banking details, certified copy of B-BBEE certificate by verified agency and accredited by SANAS , Tax Clearance certificate or SARS pin				
		Responses to be delivered: 310 Jabu Ndlovu street, old boys Model, Quotation tender box				
		Or email to Quotations.scmho@kznhealth.gov.za				
VALUE ADDED TAX @ 15% (Only if VAT Vendor)						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						

Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?
Is The Price Firm?	State Delivery Period, e.g., 1day, 1week

<p>Enquiries regarding the quote may be directed to:</p> <p>Contact Person: Nolwazi Mthembu Tel: 033-815 8411</p> <p>E-Mail Address: Nolwazi.Mthembu1@kznhealth.gov.za</p>	<p>Enquiries regarding technical information may be directed to:</p> <p>Contact Person: Amile Ndlovu Tel: 081 717 5835</p>
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BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. BIDDER'S DECLARATION

2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution

2.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1. If so, furnish particulars:

2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1. If so, furnish particulars:

3. DECLARATION

I, the undersigned,(name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1. I have read and I understand the contents of this disclosure;
- 3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
 I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Name of Bidder	Signature	Position	Date

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

GENERAL CONDITIONS OF CONTRACT

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.**
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/ submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfill their obligation.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting will take place
- (ii) Date 31 / 01 / 2023 Time 10 : 00 Place KwaZibi Clinic

Institution Stamp:	Institution Site Inspection / briefing session Official
	Full Name:
	Signature:
	Date:

8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING applicable box)

(Tick

YES		NO	
-----	--	----	--

7.1 Will any portion of the contract be sub-contracted?

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

YES		NO	
-----	--	----	--

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....
.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1.</p> <p>2.</p>

<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE:</p> <p>ADDRESS:.....</p> <p>.....</p> <p>.....</p>

**PROVINCE OF KWAZULU-NATAL
DEPARTMENT OF HEALTH**

**INSTALLATION OF 20KL STEEL ELEVATED WATER TANK AND ASSOCIATED
PLUMBING WORKS AT KWA-ZIBI CLINIC, FOR THE DEPARTMENT OF HEALTH**

QUOTATION NUMBER:

REQUIRED CIDB GRADING	2CE OR HIGHER
FACILITY NAME	KWA-ZIBI CLINIC
PROJECT DESCRIPTION	KWA-ZIBI CLINIC: INSTALLATION OF 20KL STEEL ELEVATED WATER TANK

QUOTATION DOCUMENT

**DEPARTMENT OF HEALTH
KWA-ZIBI CLINIC**

Project Leader: Amile Ndlovu

Telephone: 033 940 2535

1 PURPOSE, SCOPE AND DEFINITIONS OF CONTRACT WORK CATEGORIES

The purpose of this contract specification is to procure the services of a reputable, competent and accredited Civil Engineering Contractor to Install 20kl Steel Elevated Water Tank and associated Plumbing works at Kwa-Zibi clinic.

2 DEFINITIONS OF WORK CATEGORIES

The work categories are as defined under:

- Capital Project: A capital project is a long-term, capital-intensive investment project with a purpose to build upon, add to, or improve a capital asset to improve working conditions and enhance service delivery

2.1. SCOPE OF WORK AND METHOD OF CONSTRUCTION

The scope of works for the Installation of 72 hour water storage tanks

- Designing of structural foundation by a registered professional structural/civil engineer and production of drawings thereof.
- Construction of foundations according to the design engineers specification
- Steel water tank to be constructed in accordance with SANS 10400. The tank must be designed in accordance with SABS 0160/0162.
- Tank manufactures design engineer's certificate to be submitted prior taking on site delivery.
- Supply, delivery and installation of galvanised pipe work with fittings and supports.
- The inlet and outlet must have a non-return valve.
- Water level control must be manual and electronic.
- Excavate and expose the existing water supply pipeline to the institution and connect to the newly installed tank complete with all necessary fittings.
- Underground pipework is to be Class 12 High density polyethylene (HDPE).
- Above ground pipe work to be galvanised steel, all fittings, couplings, etc. to be included.
- Use of robust technology and materials that is appropriate serviceability.

3 CONDITIONS OF CONTRACT

3.1 NOTICE TO BIDDERS

- 3.1.1 The institutions will remain open and operational at all times therefore the Contractor shall make the necessary arrangements with the Institutional Management and maintenance staff for any water cuts that are required or any isolation thereof.
- 3.1.2 The Administration reserves the right to negotiate prices in the Schedule of Prices.
- 3.1.3 All redundant material and rubble shall to be removed from the institution's property immediately.
- 3.1.4 The Contractor is advised to visit the site prior to tendering to acquaint him/herself with the nature of the work to be done and access to the siting of the existing buildings etc., as no claim will be allowed on the grounds of ignorance of the conditions under which the work will be executed.
- 3.1.5 The Schedule of equipment shall be read in conjunction with the Scope of Work.
- 3.1.6 Any discrepancies or omissions shall be brought to the attention of the Project Leader immediately.
- 3.1.7 Preference will be given to Bidders who have registered offices / workshops within the borders of the UMkhanyakude district and surroundings. This is in an effort to reduce response times.
- 3.1.8 The Contractor must be registered with CIDB and must have minimum grading of 2CE.
- 3.1.9 The Contractor must be competent with proven experience in working with Civil Engineering and plumbing works with traceable references.

4 EXECUTION PERIOD

The contract is for Four (4) months basis before practical completion is reached

5 PARTICULAR SPECIFICATION

5.1.1 GENERAL

This Technical Specification shall be read in conjunction with all other sections of the specification.

5.1.2 GENERAL REQUIREMENTS

Tenderers are to make special note of the following:

- a) The minor project shall be in accordance with the Occupational Health and Safety Act 85/1993 and all regulations framed therein shall be carried out to the satisfaction of the Department of Health.
- b) Competent workmen skilled in their trade shall be carried out. Quality shall be of the best standard practice and all workmanship will be subject to the approval of the Department of Health.
- c) The work shall at all times, for the duration of the contract, be carried out under the supervision of a skilled and competent representative of the Contractor, who will be able and authorized to receive and carry out instructions. A sufficient number of people shall be employed to ensure satisfactory progress of the work.

- d) All apparatus, component parts, fittings and materials employed in the execution of the Contract shall be new and unused and shall be the latest type or pattern of the particular manufacture employed. S.A.B.S. mark bearing items shall be used wherever possible.
- e) Rates are to include for testing of the complete system upon completion and handing over back to the Client in working order ready for use.
- f) Tenderers are advised to visit the site and acquaint themselves fully with the site conditions and nature and full extent of work involved prior to submitting their tender.
- g) Claims on the grounds of insufficient information in such respects or otherwise will not be entertained by the Administration
- h) The contractor shall provide all necessary tools and equipment. No payment will be made for hired tools.
- i) Payment of spares/parts/components used will be on sliding mark-up scale as per table below.

5.2 Find the attached condition of contract as per SCC edition 2010

6 THE SITE

The site is at the Kwa-Zibi clinic under UMkhanyakude health district in KwaZulu-Natal.

- Street address: Unnamed Road, Kwa-Zibi, 3982

Tenderers are encouraged to visit the site to ensure successful installation of the work required. Arrangements in this regard can be made with the representative from the Department of Health.

6.1 PROGRAM OF WORKS

It is imperative that the works be executed with minimum interruption to the facility.

The contractor shall notify the facility seven (7) days prior to carrying out any shut down. As the facility is to remain in full operation for the duration of the works, the works are to be planned and executed so as to cause minimum disturbance.

A program WILL BE submitted prior to the commencement of any work for the approval by the Project Leader. No work will commence without the program of works having been approved by the Project Leader.

6.2 DOCUMENT

Required before signing the contract, some will be outlined by SCM and Contracts Management. The below table provide full returnable documents prior to commencement of works.

DOCUMENT
Health and Safety Plan/File
Initial programme
Insurance
Cash flow by contractor
Priced bill of quantities

7 SCHEDULE OF PRICES

PREAMBLE TO THE SCHEDULE OF PRICES

- 7.1 The Tenderer shall enter a price against each item in the schedule of prices. If the Tenderer fails to enter a price against any item in the schedule of prices the relevant cost of such item shall be regarded as being covered by other prices in the schedule of prices.
- 7.2 The prices quoted against each item of these schedules shall cover the full inclusive cost of everything required for the execution of the work under the item plus an apportionment of any cost involved in meeting the obligations and liabilities imposed by the conditions of contract and in complying with the specifications.
- 7.3 The prices quoted for the installation the steel water tank shall include for all handling, loading, transporting and off-loading required for the delivery of the plant and equipment to the site, including in the case of off-site storage for double handling at the store.
- 7.4 The tendered rates and amounts must exclude Value Added Tax (VAT) but must include all levies, other taxes and duties on items to which they apply. Separate provision has been made in the Summary of Schedule of Prices for the purpose of VAT.
- 7.5 Amounts allowed for contingencies will be spent in part or as a whole at the sole discretion of the Department of Health's "Representative"
- 7.6 All work to be done during work hours i.e 08:00-16:00, Monday to Friday. This excludes public holidays

The Schedule of Prices shall be completed and signed in **black ink**. Corrections must be done by deleting, re-writing and initialling next to the amendment.

TENDER EVALUATION: MANDATORY REQUIREMENTS

Bidders are required to submit a letter of undertaking from a tank manufacturer for the supply of the Steel Elevated Water Tank. **(NB. Failure to submit letter of undertaking will lead to immediate disqualification and bidder will not proceed to functionality evaluation)**

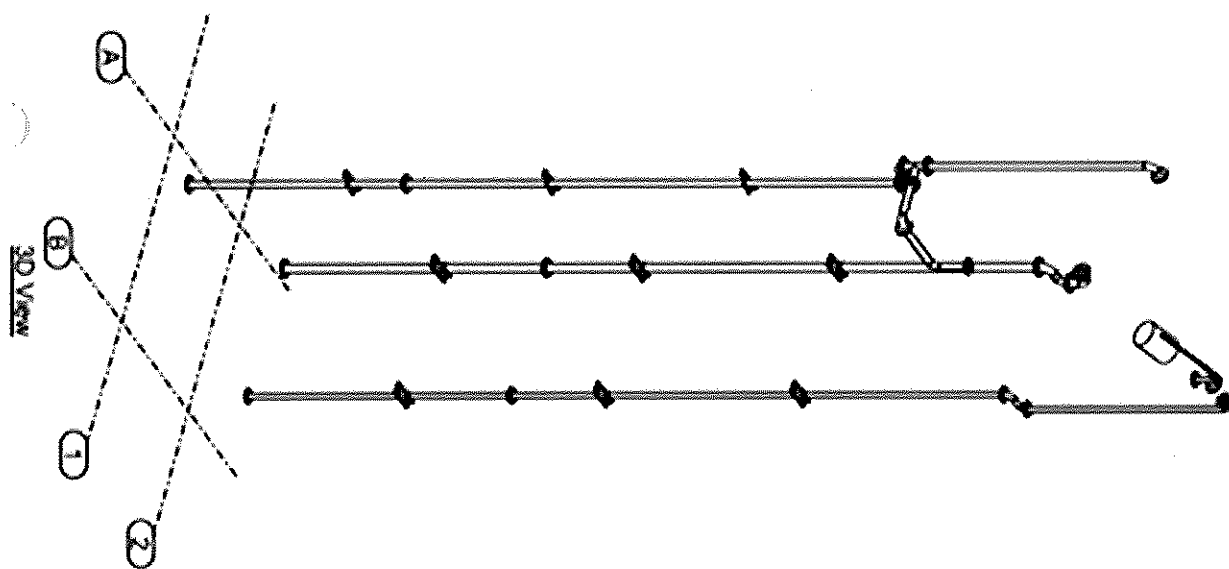
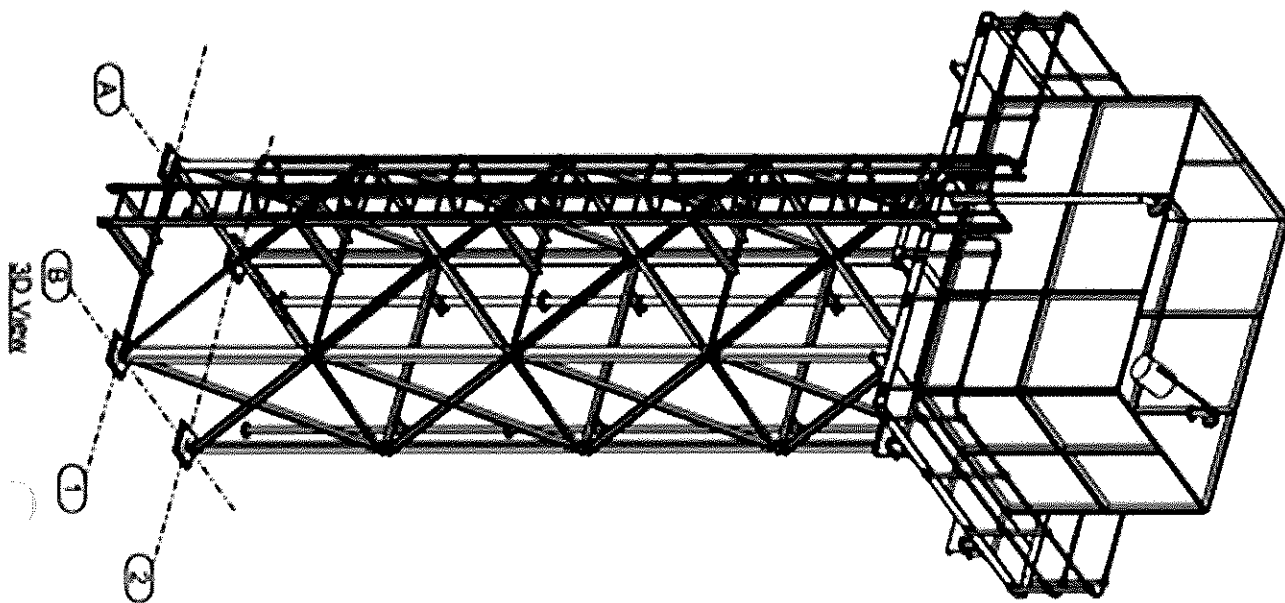
TENDER EVALUATION: FUNCTIONALITY

The threshold score, below which tenderers are eliminated from further consideration is 70 points

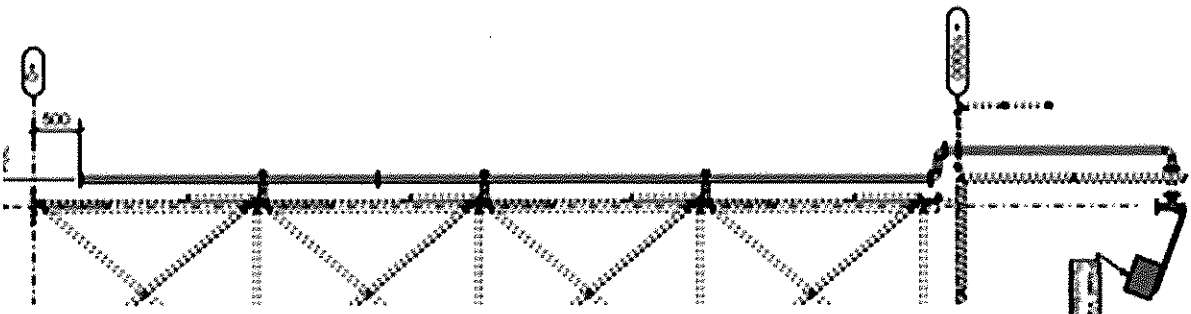
The weighting for Functionality is as follows:

Evaluation Criteria	Deliverables	Points	Sub Points Scoring
1. CONTRACTS MANAGER & SKILLED LABOUR COMPETENCY AND EXPERIENCE			
Competency and experience of site management personnel supported by curriculum vitae	Proposed technical team member, which is backed up by their curriculum vitae with traceable reference that detail technical qualifications and demonstrate extensive experience on similar projects. NB* Failure to submit appropriate certificates will result in automatic disqualification of bidder	40	<p>25</p> <p>All key project resources that have more than (3) years' experience in the construction industry.</p> <p>All key project resources have experience in projects of a similar value and nature.</p> <p>Resources are to include but not limited to a Site Agent with minimum qualification National Diploma in Civil Engineering, a Design Engineer with Professional Registration as Pr. Engineer/Technologist.</p>
			<p>10</p> <p>Submission of a detailed organogram detailing technical key resources forming part of the project along with their responsibilities.</p>
			<p>5</p> <p>Submission of detailed CVs with traceable references of all key resources</p>

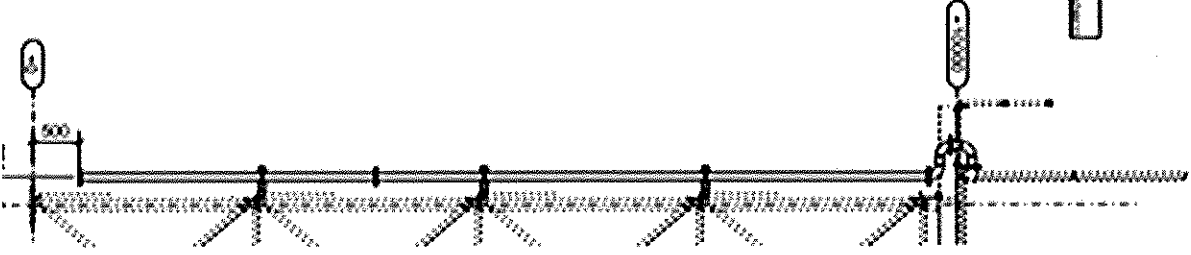
2. COMPANY COMPETENCY AND EXPERIENCE				
Competency and experience of the tenderer on similar sized projects.	Proposed technical team member, which is backed up by their curriculum vitae with traceable reference that detail technical qualifications and demonstrate extensive experience on similar projects.	30	30	Where 3 or more projects of a similar nature and scope of works have been completed. Submission to include letter of award/ copy of Order and Completion Certificate
			20	Where 2 projects of a similar nature and scope of works have been completed. Submission to include letter of award/ copy of Order and Completion Certificate
			10	Where 1 project of a similar nature and scope of works have been completed. Submission to include letter of award/ copy of Order and Completion Certificate
			0	No submission of similar nature and scope of works have been completed in the past 5 years
4. QUALITY MANAGEMENT PLAN & PROGRAMME				
Quality Management and Programme of Works	Detailed Quality Management Plan and Programme of works	30	20	Submission of a detailed project specific quality management plan.
			10	Working programme detailing sequence of work and indicating milestones and the project duration.



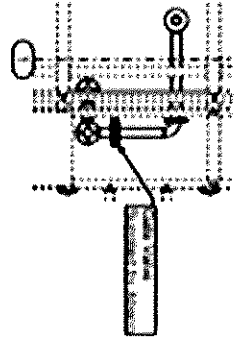
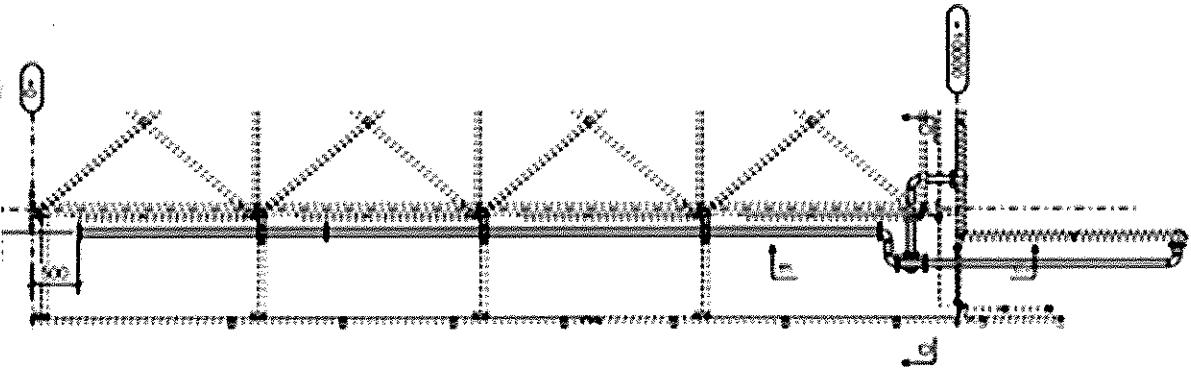
Inlet
50NB 1600/3



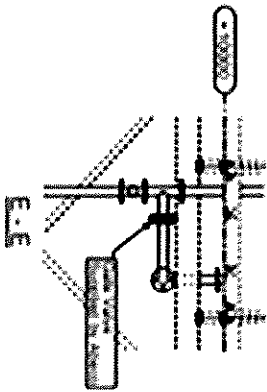
Outlet
80NB 1600/3



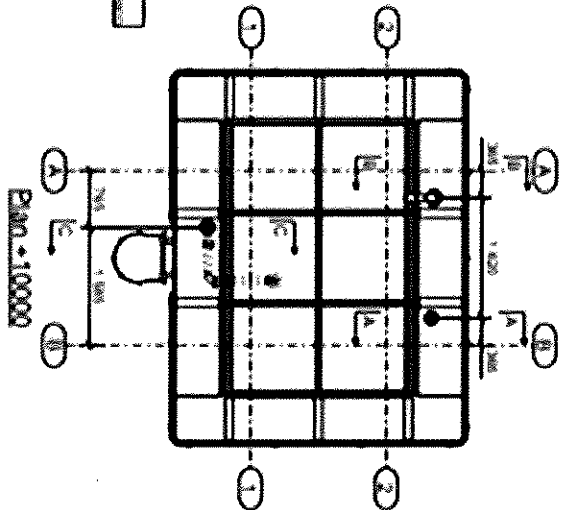
Overflo & Drain
65NB 1600/3



O.D



E.E



Item No	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
<p>SECTION :A</p>					
<p>PRELIMINARY AND GENERAL</p>					
<p>NOTE:</p>					
<p>1). All rates for items contained in this Schedule of Rates must be computed excluding the applicable Sales Tax.</p>					
<p>2). The Department of Health reserves the right to Negotiate rates in the Bill of Quantities.</p>					
<p>3). All rubble shall be removed from site and suitably disposed of.</p>					
<p>4). All rates quoted shall be inclusive of transport, labour and profit.</p>					
<p>5). The Bidder is advised that the institution is fully functional and Occupied and disruptions to services are to be kept to the bare minimum.</p>					
<p>5.) Bidders are to allow for costs in providing a construction phase safety, Health and Environmental Plan. Bidders are further reminded that it is their responsibility to amend their safety plan if the assessed risk of the work changes in the slightest manner.</p>					
1	Fixed Costs	Sum	1		
2	Time Related Costs	Month	4		
3	Establishment Costs	No	1		
4	De-Establishment Costs	No	1		
5	As-buit drawings	Sum	1		
6	HDG Certificate	Sum	1		
7	Certificate of gurantee against leaks for 5 years	Sum	1		
<p>Total carried to summary</p>					<p>R -</p>
<p>SECTION A: PRELIMINARY AND GENERAL</p>		<p>1</p>			

Item	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
SECTION :B					
<u>EARTHWORKS: Provisional</u>					
<u>SUPPLEMENTARY PREAMBLES</u>					
Excavation to be done to fit the registered Engineers foundation desgin and specification.					
<u>Site clearance</u>					
1	Digging up and removing rubbish, debris, vegetation, hedges, shrubs, bush etc and trees including compaction and carting away excavated materials	Item	1		
<u>Excavation in earth not exceeding 2m deep including compacting excvated surfaces</u>					
2	Excavation in soft packable material	m ³	6.5		
<u>Extra over trench and hole excavations in earth for excavation</u>					
3	Medium-hard packable material	m ³	6.5		
4	Hard ground	m ³	6.5		
<u>Extra over all excavateds for carting away</u>					
5	Surplus material for excavations and/or stock pille on site, to a dumping site to be located by the contractor	m ³	15		
<u>200mm thick G5 material compacted to 98% MOD AASHTO density</u>					
6	Under bases	m ³	2.5		
Total carried to summary					R -
SECTION B: EARTHWORKS					

Item	DESCRIPTION	UNIT	QTY	RATE	AMOUNT	
<u>CONCRETE, FORMWORK & REINFORCEMENT</u>						
<u>SUPPLEMENTARY PREAMBLES</u>						
<u>Cost of tests</u>						
The cost of making, storing and testing of concrete cubes as required under clause 7 "tests" of SABS 1200 G shall include the cost of providing cube moulds necessary for the purpose, for testing costs and for submitting reports to the Architect. The testing shall be undertaken by an independent firm or institution nominated by the contractor to the approval of the architect						
<u>Formwork</u>						
Descriptions of formwork shall be deemed to include use and waste only (except where described as "left in" or "permanent"						
<u>30 Mpa Reinforced concrete cast against excavated surfaces</u>						
1	800mm Bases complete with holding down bolts for the tower structure	m ³	7.2			
<u>Test cubes</u>						
2	Making and testing 150 x 150 x 150mm concrete strength	No	1			
<u>Steel reinforcement to concrete work</u>						
3	Reinforcement for base as per design	Tons	0.8			
<u>Formwork to sides</u>						
4	Formwork to bases	m ²	9.6			
5	50mm Blinding	m ³	0.6			
6	50mm Grout	m ³	0.6			
Total carried to summary					R	-
CONCRETE, FORMWORK & REINFORCEMENT						

Item	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
<u>ELEVATED WATER TANKS</u>					
1	<p>Supply, deliver and install elevated 3660 x 2440 x 2440 mm (20 kl) Domestic Water Storage Tank (complete with covers, ball float valves level indicators, overflows, inlets, outlets and Ø65 drain connections as scheduled and specified) together with a steel structure 10m high to support the tank complete with ladders, balustrades etc. Allow for a 65mm diameter bore for drain and over-flow facility, 50mm diameter bore for water inlet facility and 75mm diameter for water outlet facility. Supply and fit pressure control valve at the base of the stand on the delivery main. Install SANS approved air release valve. Install 75mm Scour valves together with valve chambers. Install gate valve 75mm together with valve chamber. Install ball pressure valve 75mm together with valve chamber. Install pipe markers and Valve chamber markers. As per manufacturer details.</p>	No	1		
2	<p>75mm Nominal bore (Tank Water Outlet Pipe) Supply and Install Galvanized (GSM) Pipework c/w fittings and supports (Provisional Quantity)</p>	m	50		
3	<p>Water meter</p>	No	1		
Total carried to summary					R -
ELEVATED TANKS					
4					

Item	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	EXTERNAL WORKS				
1	Excavate pipe trench nominal depth of up to 1m depth	m	75		
2	Extra over for excavations in intermediate material	m ³	25		
3	Extra over for excavations in hard rock material	m ³	25		
4	Lay 75mm uPVC class 9 (lay pressure test, bed and backfill)	m	75		
5	Painting Work	Item	1		
6	Earthing: Earthing to tank stand by a specialist supplier. A soil resistivity test is to be done.	Item	1		
	PADLOCK:				
7	Supply one HA1 padlock c. w. keys for cat ladder trap and a water meter sleeve.	No	2		
	Total carried to summary				R -
	EXTERNAL WORKS				
		5			

Item	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
PROVISIONAL SUMS					
Geotechnical Test					
1	Allow for a Geotechnical specialist to test ground samples and produce a Geotech report which will allow the Professional Structural/Civil Design engineer to do foundation design	Item	1		R 30 000.00
2	Allow for a registered engineer to design all work pertaining to the tank stand foundations and slab, supply of design certificate, engineering drawing, foundation construction certification and supervision of construction and certifying of foundation	Item	1		R 30 000.00
Total carried to summary					R 60 000.00
PROVISIONAL SUMS					
		6			

SUMMARY PAGE					
Item					AMOUNT
1	PRELIMINARY AND GENERAL				R -
2	EARTHWORKS				R -
3	CONCRETE, FORMWORK & REINFORCEMENT				R -
4	ELEVATED WATER TANKS				R -
5	EXTERNAL WORKS				R -
6	PROVISIONAL SUMS				R 60 000.00
	Sub-total				R -
	Add 15% VAT				R -
	Carried to form of tender				R -