



Quotation Advert

Opening Date: 27/01/2023
Closing Date: 03/02/2023
Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: eThekweni Metro District Office
Province: KwaZulu-Natal
Department of entity: Department of Health
Division or section: Central Supply Chain Management
**Place where goods/
service is required:** Pinetown Mortuary
Date Submitted: 25/01/2023

ITEM CATEGORY AND DETAILS

Quotation number: ZNQ: PTN503/01/22-23
Item Category: Goods
Item Description: uniforms
Quantity (if supplies): Click here to enter text.

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Choose an item.
Date: Click here to enter a date.
Time: Click here to enter text.
Venue: Click here to enter text.

QUOTES CAN BE COLLECTED FROM: Download from website (www.kznhealth.gov.za)

QUOTES SHOULD BE DELIVERED TO: Tender Box, 83 King Cetshwayo Highway, Highway House

ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:

Name: Nontsikelelo C Hlophe
Email: Nontsikelelo.hlophe@kznhealth.gov.za
Contact number: 031 240 5517

Finance Manager Name: PER Adonis **Finance Manager Signature**  26/01/2023

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.**
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:
 (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
 (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer fulfil their obligation.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

- 7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.
 - (i) The institution has determined that a compulsory site meeting take place.
 - (ii) Date ____/____/____ Time ____:____ Place _____

Institution Stamp:	Institution Site Inspection / briefing session Official
	Full Name:
	Signature:
	Date:

8. STATEMENT OF SUPPLIES AND SERVICES

- 8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

- 9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

TAX INVOICE

10.3. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- | | |
|--|--|
| (i) the name, address and registration number of the supplier; | (iv) a description and quantity or volume of the goods or services supplied; |
| (ii) the name and address of the recipient; | (v) the official department order number issued to the supplier; |
| (iii) an individual serialized number and the date upon which the tax invoice is issued; | (vi) the value of the supply, the amount of tax charged; |
| | (vii) the words tax invoice in a prominent place. |

11. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

12. PENALTIES

- 12.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 12.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 12.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 12.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

13. TERMINATION FOR DEFAULT

- 13.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 13.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 13.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

14. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.
- 2. DEFINITIONS**
- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
 - (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
 - (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
 - (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
 - (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
 - (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
 - (g) **"prices"** includes all applicable taxes less all unconditional discounts;
 - (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
 - (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
 - (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- P_s = Points scored for price of bid under consideration
- P_t = Price of bid under consideration
- P_{min} = price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING
applicable box)

(Tick

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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7.1 Will any portion of the contract be sub-contracted?

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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Designated Group: An EME or QSE which is at least 51% owned by:	EME	QSE
Black people	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Black people who are youth	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are women	<input type="checkbox"/>	<input type="checkbox"/>
Black people with disabilities	<input type="checkbox"/>	<input type="checkbox"/>
Black people living in rural or underdeveloped areas or townships	<input type="checkbox"/>	<input type="checkbox"/>
Cooperative owned by black people	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are military veterans	<input type="checkbox"/>	<input type="checkbox"/>
OR		
Any EME	<input type="checkbox"/>	<input type="checkbox"/>
Any QSE	<input type="checkbox"/>	<input type="checkbox"/>

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES	
1.
2.

..... SIGNATURE(S) OF BIDDERS(S)
DATE:
ADDRESS.....



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

DEPARTMENT OF HEALTH KZN :ETHEKWINI DISTRICT OFFICE
PRIVATE BAG X64318
DURBAN ,4000

SUPPLY CHAIN MANAGEMENT
83 KING CETHSWAYO HIGHWAY
MAYVILLE

Tel: (031) 240 5444 Email: heston.naidoo@kznhealth.gov.za
www.kznhealth.gov.za

SPECIFICATION ON : BELTS AND SOCKS

SECTION A – GENERAL

CLAUSE	CLAUSE / DESCRIPTION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY"
1.	Locally produced / manufactured goods with 100% Local content will be considered.	
2.	Bidders are required to completed SBD 6.2; Annexure C, D and E Documents - Failure to comply will disqualify the documents.	
3.	Shortlisted bidders will be requested to provide a sample within a specified time and date and no samples will be accepted after the closing time.	
4.	Please state brand name of the item quoted for	
5.	Failure to return this specification document fully completed and signed may render your quotation document as not valid and will not be considered.	
6.	All items MUST be SABS and SANS 1382-1:2008 EDITION 2.2 approved to ensure quality and maximum protection of the employee.	

SECTION B TECHNICAL SPECIFICATIONS –BLACK LEATHER BELTS

CLAUSE	CLAUSE / DESCRIPTION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY"
Clause T1	Black leather with a width of 50mm	
Clause T2	Double prong buckle	
Clause T3	Buckle silver corrosion resistant	
Clause T4	SIZES:	QUANTITY
	76cm	1
	81cm	7
	92cm	9
	97cm	8
	102cm	5



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	107cm	8
	117cm	5
	119cm	2
	122cm	2

SECTION C TECHNICAL SPECIFICATIONS -SOCKS

<u>CLAUSE</u>	<u>SPECIFICATION</u>	<u>BIDDERS COMMENTS</u> "COMPLIES"/ "DOES NOT COMPLY"
CLAUSE T1	Colour: Black	
CLAUSE T2	Hose , cushion foot to comply with specification SANS 1382-1:2008 , Edition 2.2 type MH 1	
CLAUSE T3	Size : All sizes	
CLAUSE T4	Used by EMS and FORENSIC pathology services	
CLAUSE T5	Comments	

NAME OF COMPANY	
INITIAL AND SURNAME OF PERSON COMPLETING DOCUMENT	
DATE	
COMPANY STAMP	
<p># Bidder to INITIAL and DATE all pages. All completed documents must be returned with QUOTATION.</p>	

Bidder Signature

Date



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SECTION C TECHNICAL SPECIFICATIONS -SOCKS

<u>CLAUSE</u>	<u>SPECIFICATION</u>	<u>BIDDERS COMMENTS</u> "COMPLIES"/ "DOES NOT COMPLY"
CLAUSE T1	Colour: Black	
CLAUSE T2	Hose , cushion foot to comply with specification SANS 1382-1:2008 , Edition 2.2 type MH 1	
CLAUSE T3	Size : All sizes	
CLAUSE T4	Used by EMS and FORENSIC pathology services	
CLAUSE T5	Comments	

NAME OF COMPANY	
INITIAL AND SURNAME OF PERSON COMPLETING DOCUMENT	
DATE	
COMPANY STAMP	
# Bidder to INITIAL and DATE all pages. All completed documents must be returned with QUOTATION.	

Bidder Signature

Date



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

DEPARTMENT OF HEALTH KZN - ETHEKWINI DISTRICT OFFICE
PRIVATE BAG X54318
DURBAN, 4000

SUPPLY CHAIN MANAGEMENT
83 KING CETHSWAYO HIGHWAY
MAYVILLE

Tel: (031) 240 5444 Email: heston.naidoo@kznhealth.gov.za
www.kznhealth.gov.za

SPECIFICATION ON : WHITE T SHIRTS

SECTION A – GENERAL

CLAUSE	CLAUSE / DESCRIPTION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY"
1.	Locally produced / manufactured goods with 100% Local content will be considered.	
2.	Bidders are required to completed SBD 6.2; Annexure C, D and E Documents - Failure to comply will disqualify the documents.	
3.	Shortlisted bidders will be requested to provide a sample within a specified time and date and no samples will be accepted after the closing time.	
4.	Please state brand name of the item quoted for	
5.	Failure to return this specification document fully completed and signed may render your quotation document as not valid and will not be considered.	
6.	All items MUST be SABS and SANS 1382-1:2008 EDITION 2.2 approved to ensure quality and maximum protection of the employee.	

IF ANSWER IS "DOES NOT COMPLY" STATE DEVIATION UNDER COMMENTS.

<u>CLAUSE</u>	<u>SPECIFICATION</u>	<u>BIDDERS COMMENTS</u> <u>"COMPLIES"</u> <u>/ "DOES NOT COMPLY"</u>
Clause T1	Style details: <ul style="list-style-type: none"> ➤ Plain front ➤ Plain back ➤ Round neck with binding ➤ Short sleeves with bound cuff ➤ Straight bottom hem 	
Clause T2	Outer fabric to: <ul style="list-style-type: none"> ➤ Be an acceptable tubular interlock fabric that complies with 165 of SANS 750 "Interlock Fabric." 	



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	<ul style="list-style-type: none"> ➤ Colour No. 1c-95 "white" of CKS 129 "Colours for Textiles." 					
Clause T3	Stay – Tape: <ul style="list-style-type: none"> ➤ Self body fabric ➤ Of nominal width 10mm 					
Clause T4	Threads: <ul style="list-style-type: none"> ➤ To comply with relevant requirements of SANS 1362 "Sewing thread." 					
Clause T5	Sewing Thread: <ul style="list-style-type: none"> ➤ Polyester-and-cotton core-spun ➤ Ticket no. 120 					
Clause T6	MEASURING POINT	DESCRIPTION				
	A-A Chest circumference	Measure at the base of the SCYE, with garment spread completely flat, and multiply by two.				
	B-B Back length	Measure from the centre back neck seam to the bottom edge of the garment.				
	A-C Sleeve length	Measure along the underarm from the base of the SYCE to the bottom edge of the cuff.				
	D-D Neck drop (Round neck)	Measure from the top edge at the centre back neck point to the top edge at the centre front neck point				
Clause T7	Table 1 – Size chart					
	1	2	3	4	5	6
	Nominal finished garment measurements, cm					
	National stock no.	Size designations	Chest circumference	Back length	Sleeve length (underarm)	Neck drop (round neck)
		X-Small (77-82)	80	72	13	7
		Small (87-92)	90	75	14	7
		Medium (97-102)	100	80	15	7
	Large (107-112)	110	82	16	7	
	X-Large (117-122)	120	85	17	7	
Clause T8	Body: <ul style="list-style-type: none"> ➤ Consists of a single piece of tubular knitted fabric (I.E. with no side seams.) ➤ May be cut with side seams and overlocked together. ➤ Be shaped at the neck, armholes and shoulders ➤ Shoulder overlocked together ➤ Shoulder seams stayed with stay-tape ➤ Be sewn in with the shoulder seam ➤ Have a 20mm cover stitch bottom hem. 					



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<p>Clause T9</p>	<p>Sleeve:</p> <ul style="list-style-type: none"> ➤ Be short set-in sleeves ➤ Be overlapped to the body and at the underarm ➤ Be bound at the cuff edge. ➤ Binding shall be of outer material ➤ Of finished width 12mm ➤ Underarm joining seam shall be bar-tacked 													
<p>Clause T10</p>	<p>Neck opening:</p> <ul style="list-style-type: none"> ➤ Be round shaped and positioned centrally on the front ➤ Be round ➤ Binding shall be of outer material ➤ Of finished width 12mm ➤ Shoulder joining seam shall be bar-tacked 													
<p>Clause T11</p>	<p>PACKING</p> <p>The T-shirt shall be:</p> <ul style="list-style-type: none"> ➤ Delivered in a commercially dry condition ➤ So packed that they will not be damaged in transit or in storage. ➤ Neatly folded and individually packed in a plastic envelope of a suitable size and shape in such a way that the garment label details are clearly visible. 													
<p>Clause T12</p>	<p>Care – Labelling:</p> <ul style="list-style-type: none"> ➤ Each garment to have a woven printed label that is permanently secured and that provides (in accordance with SANS 10011 "Care labelling for textiles and clothing") correct and appropriate care instructions and the fibre composition of the fabric (In accordance with the requirements of SANS 10235 "Fibre – content labelling of textiles and textile products) ➤ Printed labels to comply with the requirements of SANS 1309 "Printed labels for textiles." ➤ All care-labels and their markings to be such that they outlast the garments. 													
<p>Clause T13</p>	<table border="1"> <thead> <tr> <th>SIZES</th> <th>QUANTITY</th> </tr> </thead> <tbody> <tr> <td>SMALL</td> <td>12</td> </tr> <tr> <td>MEDIUM</td> <td>32</td> </tr> <tr> <td>LARGE</td> <td>60</td> </tr> <tr> <td>X LARGE</td> <td>40</td> </tr> <tr> <td>XX LARGE</td> <td>36</td> </tr> </tbody> </table>	SIZES	QUANTITY	SMALL	12	MEDIUM	32	LARGE	60	X LARGE	40	XX LARGE	36	
SIZES	QUANTITY													
SMALL	12													
MEDIUM	32													
LARGE	60													
X LARGE	40													
XX LARGE	36													
<p>Clause T14</p>	<p>Comments</p> <p>.....</p> <p>.....</p>													



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

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NAME OF COMPANY	
INITIAL AND SURNAME OF PERSON COMPLETING DOCUMENT	
DATE	
COMPANY STAMP	
# Bidder to INITIAL and DATE all pages. All completed documents must be returned with QUOTATION.	



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

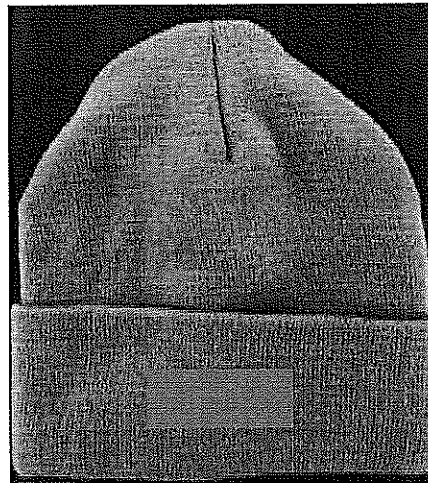
Postal Address: Private Bag X54318 Durban
Physical Address: 83 King Cetshwayo Highway, Highway House, Mayville
Tel: 031 240 5532 Email address: Lizelle.derby@kznhealth.gov.za
www.kznhealth.gov.za

ETHEKWINI DISTRICT OFFICE
SUPPLY CHAIN MANAGEMENT
DEMAND MANAGEMENT

SPECIFICATION FOR: CAP, BEANIE

Bidders who neglect to provide answers to every Clause in this Bid Specification will be disqualified.
Bidders must note that abbreviated answers e.g. N/A etc. will not be accepted.
Bidders must also note that no part of any clause/s in this Bid Specification may be altered.
The Bidder must clearly indicate if their offered product complies with the stated requirements, by indicating, "Complies" or "Does not comply" next to the corresponding clause.

CLAUSE	SPECIFICATIONS / REQUIREMENTS	BIDDERS COMMENTS
		COMPLIES/DOES NOT COMPLY
1.	Cap, Beanie Specification: Cbcu 018	
2.	Version 01.0/September 2017. 100% Acrylic Yarn, Stockinet Or Plain Knit	
3.	Stitch, Long Enough To Turn-Up. Fabric:	
4.	Sizes: All	
5.	Colour: Navy Blue	



COMPANY NAME	
# Bidder to INITIAL and DATE all pages. All completed documents must be returned with QUOTATION	
COMPANY STAMP MUST BE PLACED ANYWHERE ON THIS DOCUMENT	



DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

- x is the imported content in Rand
y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.

1.6 A bid may be disqualified if –

- (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and
- (b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

2. Definitions

- 2.1. **“bid”** includes written price quotations, advertised competitive bids or proposals;
- 2.2. **“bid price”** price offered by the bidder, excluding value added tax (VAT);
- 2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- 2.4. **“designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. **“duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility(close corporation, partnership or individual).
- 2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour or intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.7. **“local content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.8. **“stipulated minimum threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and
- 2.9. **“sub-contract”** means the primary contractor's assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

3. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
Black Socks + White round neck t-shirt + Black Belt +Beanie cap blue	<u>100 %</u>

4. Does any portion of the services, works or goods offered

have any imported content?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- 4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za.

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

5. Were the Local Content Declaration Templates (Annex C, D and E) audited and certified as correct?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- 5.1. If yes, provide the following particulars:

- (a) Full name of auditor:
- (b) Practice number:
- (c) Telephone and cell number:
- (d) Email address:

(Documentary proof regarding the declaration will, when required, be submitted to the satisfaction of the Accounting Officer / Accounting Authority)

6. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION

(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: EThekwini District Office

.....
NB

1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thdti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),

do hereby declare, in my capacity as

of(name of bidder entity), the following:

(a) The facts contained herein are within my own personal knowledge.

(b) I have satisfied myself that:

- (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (ii) the declaration templates have been audited and certified to be correct.

(c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	100%
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.
The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

(d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____

Annex D

Imported Content Declaration - Supporting Schedule to Annex C

Tender No. _____
 Tender description: _____
 Tender reference: _____
 Tender start date: _____
 Tender end date: _____
 Tendering entity name: _____
 Tender Exchange Rate: _____

Notes: VAT to be excluded from all calculations.

EU N 3.00

EU N 3.00

A. Exempted imported content		Calculation of imported content				Summary					
Tender item no's	Description of imported content	Local supplier	Overseas supplier	Foreign currency value as per Commercial Invoice	Tender base Exchange rate	Local value of imports	Friable costs to part of entry	Altogether incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Exempted/Imported value
(021)	(022)	(023)	(024)	(025)	(026)	(027)	(028)	(029)	(030)	(031)	(032)
(033) Total exempt imported value											
(034) Total exempt imported value											

This total must correspond with Annex C 4.21

B. Imported directly by the Tenderer		Calculation of imported content				Summary					
Tender item no's	Description of imported content	Unit of measure	Overseas supplier	Foreign currency value as per Commercial Invoice	Tender base Exchange rate	Local value of imports	Friable costs to part of entry	Altogether incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Total Imported value
(035)	(036)	(037)	(038)	(039)	(040)	(041)	(042)	(043)	(044)	(045)	(046)
(047) Total imported value by tenderer											

C. Imported by a 3rd party and supplied to the Tenderer		Calculation of imported content				Summary					
Description of imported content	Unit of measure	Local supplier	Overseas supplier	Foreign currency value as per Commercial Invoice	Tender base Exchange rate	Local value of imports	Friable costs to part of entry	Altogether incurred landing costs & duties	Total landed cost excl VAT	Quantity Imported	Total Imported value
(048)	(049)	(050)	(051)	(052)	(053)	(054)	(055)	(056)	(057)	(058)	(059)
(060) Total imported value by 3rd party											

D. Other foreign currency payments		Calculation of foreign currency payments	
Type of payment	Local supplier making the payment	Overseas beneficiary	Tender base Exchange rate
(061)	(062)	(063)	(064)
(065) Total of foreign currency payments declared by tenderer and/or 3rd party			

(066) Total of imported content & foreign currency payments - (033), (046) & (065) above
 This total must correspond with Annex C 4.21

Signature of tenderer from Annex A

Date:

