



KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

Quotation Advert

Opening Date: 27/01/2023
Closing Date: ~~31/01/2023~~ 01/02/2023
Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Zululand District Office
Province: KwaZulu-Natal
Department of entity: Department of Health
Division or section: Central Supply Chain Management
Place where goods/
service is required: **Ulundi, Nongoma and Hlobane EMS Bases**
Date Submitted: 26/01/2023

ITEM CATEGORY AND DETAILS

Quotation number: ZNQ /ZUL-132/22/23
Item Category: Goods
Item Description: Replacement of 12000 BTU air conditioners x6 and repairs of air-conditioners at Nongoma, Ulundi and Hlobane EMS Bases. Detailed specification attached to the tender document.
Quantity (if supplies):

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Not applicable
Date: N/a
Time: N/a
Venue: -

QUOTES CAN BE COLLECTED FROM: KZN HEALTH WEBSITE

QUOTES SHOULD BE DELIVERED TO: ZULULAND HEALTH DISTRICT OFFICE GROUND FLOOR TENDER BOX/Thabisile.madela@kznhealth.gov.za

ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:

Name: **Mrs S.T.Mhlungu**

Email: Thabisile.madela@kznhealth.gov.za

- Contact number: 035 8740 681

Finance Manager Name: K.S.Gwala Finance Manager Signature 

DESCRIPTION: REPLACEMENT AND REPAIR OF AIR-CONDITIONERS AT ULUNDI , NONGOMA AND HLOBANE EMS BASES

SIGNATURE OF BIDDER DATE.....
 [By signing this document, I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
1		ULUNDI EMS				
	01	REPLACE 12000BTU AIR-CON				
	01	REPLACE 24000 BTU UNIONAIRE AIR-CONDITIONER				
	03	REGAS A/C UNITS ARE SHORT OF GAS AND REPAIR				
2		HLOBANE EMS				
	01	12000 BTU ALLIANCE WINDOW UNIT SHORT OF REFRIGERANT				
	01	12000 BTU LG WINDOW UNIT REQUIRES A NEW COMPRESSOR				
	01	12000 BTU AIR-CONDITIONER REQUIRE A NEW COMPRESSOR				
	01	REGAS 12000 BTU LG AIR-CONDITIONER				
	01	12000 BTU NEED TO BE REPLACED				
3		NONGOMA EMS				
	04	REPLACE EXISTING AIR-CONDITIONER WITH A NEW 12000BTU SPLIT UNIT				
	01	REPLACE A FAULTY COMPRESSOR YORK 12000BTU AND REPAIR FAN MOTOR THAT NOISY				
VALUE ADDED TAX @ 15% (Only if VAT Vendor)						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						

Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?
Is The Price Firm?	State Delivery Period, e.g., 1day, 1week

<p>Enquiries regarding the quote may be directed to:</p> <p>Contact Person: S.T.MHLUNGU Tel: 0358740681</p> <p>E-Mail Address: thabisile.madela@kznhealth.gov.za</p>	<p>Enquiries regarding technical information may be directed to:</p> <p>Contact Person: M.SIBIYA Tel: 0358740727</p>
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GENERAL CONDITIONS OF CONTRACT**1. AMENDMENT OF CONTRACT**

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.**
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:
 - (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
 - (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting N/A take place
- (ii) Date / / Time : Place

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- | | |
|--|--|
| (i) the name, address and registration number of the supplier; | (iv) a description and quantity or volume of the goods or services supplied; |
| (ii) the name and address of the recipient; | (v) the official department order number issued to the supplier; |
| (iii) an individual serialized number and the date upon which the tax invoice is issued; | (vi) the value of the supply, the amount of tax charged; |
| | (vii) the words tax invoice in a prominent place. |

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING applicable box)

(Tick

YES	NO	
-----	----	--

7.1 Will any portion of the contract be sub-contracted?

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

YES	NO	
-----	----	--

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....
.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1.</p> <p>2.</p>

<p>..... SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE:</p> <p>ADDRESS.....</p>



Institution name:

Zululand Health District Office

COMPLAINTS PROCESS FOR QUOTATIONS R2 000.00 TO R500 000.00 INCLUDING V.A.T

1. Supplier Submits Written Complaint / Objection

- Bidders aggrieved by decisions or actions taken by the Department or Institution during the SCM procurement process, must lodge a written complaint **immediately**.
- Complaints lodged two (2) or more days after the award will not be entertained.
- Complaints must be directed to the Responsibility Manager of the institution (Hospital or CHC) and District Finance Manager for District Offices.
- **It must be noted that this is not an appeals process and as such will not halt the procurement process.**

2. Institution Prepares Written Response to Complaint

- The Responsibility Manager, or his appointee, must prepare a response letter to the complainant.
- The complaint must be resolved within **60 days**.
- Should the complainant not be satisfied with the response, the matter will be referred to the District Finance Manager (applicable to all Hospitals and CHC) or District Manager (Applicable to all District Offices) for a final verdict.
- Should the complainant still not be satisfied with the response received, they may then seek legal recourse at their own expense.

Complaints or objections should be directed to:

Responsibility Manager:

K.S.Gwala

Email Address:

samke.gwala@kznhealth.gov.za



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

MAINTENANCE QUOTATIONS

EVALUATION CRITERIA FOR QUOTATIONS ABOVE R30 000

ZNQ: 132/22/23

DESCRIPTION: Replace existing air-conditioners with new air-condition 12000btu for Ulundi EMS, Nongoma EMS and Hlobane EMS.

All offers received shall be evaluated on the following:

1. Specifications:

Only offers that meet the specification and Special Terms and Conditions in all aspects as stipulated in the bid document shall be considered.

Offers better than specification are considered to be compliant with the specification.

2. Correctness of information and other imperative areas to be considered:

- a) All information required in the bid document must be accurate and duly completed including all the appropriate signatures.
- b) None compliance with any requirements from this document and terms and conditions attached may result to elimination from further evaluation process.
- c) The institution is under no obligation to accept the lowest or any quotation.
- d) The price quoted must include VAT and remain firm for the contract period.
- e) The bidder must ensure the correctness and validity of quote.
- f) Registration on Central Suppliers Database.
- g) Registration on CIDB.
- h) Previous service rendered (Quality, Duration and record of offers declined)
- i) Database of tender defaulters
- j) Availability of Directors on PERSAL system.
- k) Late quotations will not be considered.

l) All pages of the tender document must be initialed or signed.

3. Compulsory administrative compliance requirements that must be submitted with the bid

- a) The bidder must submit certified copy of a registration certificate with CIPC
- b) Valid Original Tax Clearance.
- c) Letter of Undertaking (showing experience and the capacity to execute the project and the references).
- d) Certified Copy of the B-BBEE Certificate.
- e) Certified copy of CIDB certificate
- f) Proof of registration with Approved Inspections Authority on all electrical installations.
- g) A signed and properly completed Bidder's Disclosure Form (SBD4). Failure to disclose any directorship or Involvement with any business whether related to this quotation or not may lead to disqualification.
- h) Central Supplier Database number

Where certified copies are requested, bidders must not submit copies of certified copies. Original certification should not be older than three (3) months. Failure to comply with this requirement shall invalidate the bid submitted.

4. Preferential Point System:

The 80/20 Preference Point System will be applicable to this bid and the points will be allocated as follows:

PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTION	20
Total points for Price and B-BBEE	100

5. Execution plan

The bidder is required to submit proof that he/she has the required plan to execute the contract. The bidder must submit a project execution plan that the company will utilise to successfully execute the contract in terms of manpower, machinery, process control, infrastructure, Delivery Period, Company Experience, risk management plan and safety plan.

6. Contract duration or Delivery period

This project is anticipated to be completed in a period of **10 working days** unless unforeseen circumstances may arise. It is imperative to complete the delivery period field on the quotation form. All quotations returned with blank field on delivery period will be disqualified.

Note: For purposes of comparison and in order to ensure a meaningful evaluation, bidders must submit detailed information in substantiation of compliance to the evaluation criteria mentioned. Should the space provided not be adequate, bidders are kindly requested to add extra pages.

SCHEDULE OF RATES

3. WORK TO BE DONE AND SCHEDULE OF PRICES:

Item	DESCRIPTION	UNIT	QTY	RATE/UNIT		TOTAL	
				R	c	R	c
	<p>NOTE:</p> <p>All rates for items contained in this Schedule of Prices must be filled excluding the applicable Value Added Tax. All prices shall include labour and transport. The Administration reserves the right to Negotiate prices in the Bill of Quantities</p> <ol style="list-style-type: none"> 1. The contractor to provide their own water and electricity 2. The contractor is not allowed to sleep on site 3. The contractor is not allowed to work during the weekends 4. All rubbles must be removed and the contractor to comply with OHS Act 						
	<p>INSTITUTION: ULUNDI EMS SERVICE: REPAIR OF AIR CONDITIONERS All rates quoted shall be inclusive of transport and , Labour and profit</p>						
	<p>PROPRIETARY ARTICLES:</p> <p>All equipment and material used in this contract shall be that which is specified or other approved.</p>						
	<p>1. EMS OFFICES ULUNDI</p>						
	Replace 12000 btu Mquary in the Sub district base	UNIT	1				
	Replace 24000 btu unionaire a/c unit in HR Office	UNIT	1				
	Re gas a/c units are short of gas and repair.	UNIT	3				
Carried To Collection Summary PS 1							

COLLECTION SUMMARY

INSTITUTION: ULUNDI EMS

PROJECT: REPAIR OF AIR CONDITIONERS

NOTE:

THIS COLLECTION SUMMARY MUST BE COMPLETED IN FULL BY THE CONTRACTOR AND RETURNED TOGETHER WITH THE TENDER FORM.

Collection Summary PS 1	R		
SUB-TOTAL "A"	R		
ADD Provision for Value Added Tax Allow 14% of SUB-TOTAL "A"			
<u>TOTAL: CARRIED TO TENDER FORM</u>	R		

END-USER SPECIFICATION FORM

Quote Number:

Item Description: Repair after service of air-conditioners

Department/Section: Ulundi EMS Base

Purpose of Item: Repair after service

1. Pre-qualification criteria if any:

1.1. Is the item required to have a regulatory body certification (e.g. , etc.)? Yes
 Regulatory Body / certification required if Yes:

1.2. Is a compulsory site inspection / briefing session required? NO
 if Yes, specify: Date..... Place

1.3. Is local production and content part of the quote? Yes
 if Yes, specify: 100%

1.4. Provisions of section 4(1)(a) of the PPPFA Regulations,2017 if applicable? Yes / No
 if Yes, specify:

1.5. Liability Cover insurance? Yes / No
 if Yes, specify:

2. What is the specification of the required item?

List specifications to be advertised		Comment
1.	Replace 12 000btu Mquary in the sub district base x 1	
2.	Replace 24 000btu unionaire air-cnditioner unit in HR Office x 1	
3.	Re-gas air-conditioner units are short of gas and repair x 3	
4.		
5.		
6.		
7.		
8.		
9.		

3. Does a sample need to be submitted? / No(select option 3.1 or 3.2)

3.1. Deadline for submission if Yes: Date / / Time : Place

or

3.2. Specify that samples must be made available when requested in writing. Yes or No

4. Penalties to be noted by the suppliers:

4.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, **deduct from the contract price**, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

5. What is the evaluation criteria / special terms and conditions to be advertised?

List evaluation criteria / special terms and conditions to be advertised (if applicable)	
1.	Pre-qualification criteria As per attached on quotation
2.	Preference points

Name of End-user (in full)	<u>E-S Mchaba</u>	Name of SCM Rep (in full)	<u>MUNDAWI MANDI</u>
Designation / Rank (in full)	<u>C W I</u>	Designation/ Rank (in full)	<u>SUPPLY CHAIN CLERK</u>
Signature	<u>B Mchaba</u>	Signature	<u>MUNDAWI</u>
Date	<u>24/10/2022</u>	Date	<u>24/10/2022</u>



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

SCOPE OF WORK

TYPE OF SERVICE: DITIONING (SERVICE)

CHECK AIRCONDITIONING MEET STIPULATED DIAMANTIONS

SCHEDULE FOR : PACKAGED UNIT

REPAIR AFTER SERVICE TO HLOBANE EMS

SCHEDULE OF RATES

1. WORK TO BE DONE AND SCHEDULE OF PRICES:

Item	DESCRIPTION	UNIT	QTY	RATE/ UNIT		TOTAL	
				R	c	R	c
	<p>NOTE: All rates for items contained in this Schedule of Prices must be filled excluding the applicable Value Added Tax. All prices shall include labour and transport. The Administration reserves the right to Negotiate prices The contractor is not allowed to sleep on site The contractor is not allowed to work during the weekends All rubbles must be removed and the contractor to comply with OHS Act Service provider to produce full report Service provider to submit a proof of accreditation by LG, CURRIER, ECO-AIR, SUMSUNG ETC. to work on their equipment prior tendering.</p>						
	INSTITUTION: HLOBANE Ems						
	<p>PROPRIETARY ARTICLES: All equipment and material used in this contract shall be that which is specified or other approved.</p>						
1.	Waiting area: 12000 btu alliance window unit short of refrigerant.	item	01				
2	Counselling room 1 12000btu LG window unit requires a new Compressor	unit	01				
3	Vaccination room 12 000btu air – con require a new compressor	unit	01				
4	Consulting room 2 12000 btu LG a/c short of gas	item	01				
5	Cottage park home 12000 btu need to be replaced	unit	1				

Carried To Collection Summary PS 1	TOTAL				R		
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2. SUMMARY

INSTITUTION: HLOBANE EMS
PROJECT: REPAIR AFTER SERVICE HLOBANE EMS

NOTE:

THIS COLLECTION SUMMARY MUST BE COMPLETED IN FULL BY THE CONTRACTOR AND RETURNED TOGETHER WITH THE TENDER FORM.

Collection Summary PS 1	R		
SUB-TOTAL	R		
ADD Provision for Value Added Tax Allow 15% of SUB-TOTAL			
TOTAL: CARRIED TO TENDER FORM	R		

END-USER SPECIFICATION FORM

Quote Number:

Item Description: Repair after service of airconditioners at Hlobane EMS Base

Department/Section: Hlobane EMS Base

Purpose of Item: Service and repair

1. Pre-qualification criteria if any:

1.1. Is the item required to have a regulatory body certification (e.g. , etc.)? Yes
Regulatory Body / certification required if Yes:

1.2. Is a compulsory site inspection / briefing session required? NO
if Yes, specify: Date..... Place

1.3. Is local production and content part of the quote? Yes
if Yes, specify: 100%

1.4. Provisions of section 4(1)(a) of the PPPFA Regulations,2017 if applicable? Yes / No
if Yes, specify:

1.5. Liability Cover insurance? Yes / No
if Yes, specify:

2. What is the specification of the required item?

List specifications to be advertised	Comment
1. 12 000btu LG window unit requires a new compressor at Counselling Room x1	
2. 12 000btu aircon require a new compressor at Vaccination Room x1	
3. 12 000 btu need to be replaced at Cottage Parkhome x1	
4.	
5.	
6.	
7.	
8.	
9.	

3. Does a sample need to be submitted? / No (select option 3.1 or 3.2)

3.1. Deadline for submission if Yes: Date / / Time : Place

or

3.2. Specify that samples must be made available when requested in writing. Yes or No

4. Penalties to be noted by the suppliers:

4.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, **deduct from the contract price**, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

5. What is the evaluation criteria / special terms and conditions to be advertised?

List evaluation criteria / special terms and conditions to be advertised (if applicable)	
1. Pre-qualification criteria	As per attached on quotation
2. Preference points	

Name of End-user (in full)	<u>E.P. machabe</u>	Name of SCM Rep (in full)	<u> </u>
Designation / Rank (in full)	<u>CWI</u>	Designation/ Rank (in full)	<u> </u>
Signature	<u>[Signature]</u>	Signature	<u>[Signature]</u>
Date	<u>24/10/2022</u>	Date	<u>24/10/2022</u>

PROVINCE OF KWAZULU-NATAL
DEPARTMENT OF HEALTH



REPAIR AFTER SERVICE OF AIR CONDITIONERS
ULUNDI EMS

(TECHNICAL SPECIFICATIONS)

2. **Scope of Work**
 - 2.1 Repair of air conditioners



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

SCOPE OF WORK

TYPE OF SERVICE: DITIONING (SERVICE)
CHECK AIRCONDITIONING MEET STIPULATED DIAMANTIONS
SCHEDULE FOR : PACKAGED UNIT
REPAIR AFTER SERVICE TO NONGOMA EMS

SCHEDULE OF RATES

1. WORK TO BE DONE AND SCHEDULE OF PRICES:

Item	DESCRIPTION	UNIT	QTY	RATE/ UNIT		TOTAL	
				R	c	R	c
	<p>NOTE: All rates for items contained in this Schedule of Prices must be filled excluding the applicable Value Added Tax. All prices shall include labour and transport. The Administration reserves the right to Negotiate prices The contractor is not allowed to sleep on site The contractor is not allowed to work during the weekends All rubbles must be removed and the contractor to comply with OHS Act Service provider to produce full report Service provider to submit a proof of accreditation by LG, CURRIER, ECO-AIR, SAMSUNG ETC. to work on their equipment prior tendering.</p>						
	<u>INSTITUTION: NONGOMA Ems</u>						
	<p><u>PROPRIETARY ARTICLES:</u> All equipment and material used in this contract shall be that which is specified or other approved.</p>						
1.	Supervisor Office :- replace existing air-condition with a new 12000btu split unit	unit	01 ✓				
2	Paramedic Office:- Replace existing air-condition with a new 12000btu split unit	unit	01 ✓				
3	Equipment room:- Replace existing air-condition with a new air-condition 12000btu split unit	unit	01 ✓				
4	SDM' OFFICE :-Replace existing air-condition with a new air-condition 12000 btu	unit	01 ✓				
5	Waiting area: replace a faulty Compressor York 12000btu Crew room: Repair fan motor that Noisy	unit	1				

Carried To Collection Summary PS 1	TOTAL				R		
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2. SUMMARY

INSTITUTION: NONGOMA EMS

PROJECT: REPAIR AFTER SERVICE Nongoma EMS

NOTE:

THIS COLLECTION SUMMARY MUST BE COMPLETED IN FULL BY THE CONTRACTOR AND RETURNED TOGETHER WITH THE TENDER FORM.

Collection Summary PS 1	R		
SUB-TOTAL	R		
ADD Provision for Value Added Tax Allow 15% of SUB-TOTAL			
<u>TOTAL:</u> CARRIED TO TENDER FORM	R		



END-USER SPECIFICATION FORM

Quote Number:

Item Description: Repair after service of air-conditioners

Department/Section: Nongoma EMS Base

Purpose of Item: Service after repair

1. Pre-qualification criteria if any:

1.1. Is the item required to have a regulatory body certification (e.g. , etc.)? Yes

Regulatory Body / certification required if Yes:

1.2. Is a compulsory site inspection / briefing session required? NO

if Yes, specify: Date..... Place

1.3. Is local production and content part of the quote? Yes

if Yes, specify: 100%

1.4. Provisions of section 4(1)(a) of the PPPFA Regulations,2017 if applicable? Yes / No

if Yes, specify:

1.5. Liability Cover insurance? Yes / No

if Yes, specify:

2. What is the specification of the required item?

List specifications to be advertised	Comment
1. Replace existing air-condition with a new 12000btu split unit- Supervisor Office	
2. Replace existing air-condition with a new 12 000btu split unit – Paramedic Office	
3. Replace existing air-condition with a new air-condition split unit – Equipment Office	
4. Replace existing air-condition with a new air-condition 12 000btu – SDM Office	
5. Replace a faulty compressor York 12 000btu – Waiting Area	
6. Repair fan motor that noisy- Crew Room	
7.	
8.	
9.	

3. Does a sample need to be submitted? / No(select option 3.1 or 3.2)

3.1. Deadline for submission if Yes: Date / / Time : Place

or

3.2. Specify that samples must be made available when requested in writing. Yes or No

4. Penalties to be noted by the suppliers:

4.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, **deduct from the contract price**, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

5. What is the evaluation criteria / special terms and conditions to be advertised?

List evaluation criteria / special terms and conditions to be advertised (if applicable)	
1. Pre-qualification criteria	As per attached on quotation
2. Preference points	

Name of End-user (in full)	E S Machaba	Name of SCM Rep (in full)	MUMBULANI MASHIC
Designation / Rank (in full)	C.O.T	Designation/ Rank (in full)	BUYER CONTRACT CLERK
Signature	<i>E S Machaba</i>	Signature	<i>Mumbulani Mashic</i>
Date	24/10/2022	Date	24/10/2022