

### **Quotation Advert**

Opening Date:

24/12/2023

Closing Date:

27/01/2023

**Closing Time:** 

11:00

**INSTITUTION DETAILS** 

Institution Name:

Dr Pixley Ka Isaka Seme Memorial Hospital

Province:

KwaZulu-Natal

Department of entity:

Department of Health

Division or section:

Central Supply Chain Management

Place where goods/

Dr Pixley Ka Isaka Seme Memorial Hospital

service is required:
Date Submitted:

24/01/2023

ITEM CATEGORY AND DETAILS

Quotation number:

ZNQ/DPM1017/22-23

Item Category:

Goods

Item Description:

**STATIONERY** 

Quantity (if supplies):

**4800 UNITS** 

**COMPULSORY BRIEFING SESSION / SITE VISIT** 

Select Type:

Not applicable

Date:

N/a

Time:

N/a

Venue:

QUOTES CAN BE COLLECTED FROM:

KZN HEALTH WEBSITE

QUOTES SHOULD BE DELIVERED TO:

310 BHEJANE STREET KWAMASHU 4359 GATE

3,DR PIXLEY KA ISAKA SEME MEMORIAL HOSPITAL

**ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:** 

Name:

ZAMA DLADLA

Email:

pixley.quotations@kznhealth.gov.za

Contact number: 031 530 1457

Finance Manager Name:

MR BM NTOMBELA Finance Manager Signature

STANDARD QUOTE DOCUMENTATION OVER R30 000.00

STANDARD QUOTE DOCUMENTATION OVER ROUGHOUSE						
YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: DR PIXLEY KA ISAKA SEME MEMORIAL HOSPITAL						
DATE ADVERTISED: 24/01/2023						
FACSIMILE NUMBER: E-MAIL ADDRESS: zamampembe@kznhealth.gov.za						
PHYSICAL ADDRESS: 310 BHEJANE STREET KWAMASHU 4359,GATE 03						
QUOTE NUMBER: ZNQ / DPM / 1017 /22 -23						
DESCRIPTION: STATIONERY						
CONTRACT PERIOD						
(if applicable)						
CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.						
UNIQUE REGISTRATION REFERENCE						
DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)						
310 BHEJANE STREET KWAMASHU 4359,GATE 03						
DR PIXLEY KA ISAKA SEME MEMORIAL HOSPITAL						
Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.						
The quote box is open from 08:00 to 15:30.						
QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RETYPED)						
THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.						
THE FOLLOWING PARTICULARS MUST BE FURNISHED  (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED)						
(FAILURE TO DO SO MAT INLOCET IN TOUR GOOTE BEING DIOGONEILIED)						
NAME OF BIDDER						
POSTAL ADDRESS						
STREET ADDRESS						
TELEPHONE NUMBER CODENUMBER FACSIMILE NUMBER CODENUMBERNUMBER						
CELLPHONE NUMBER						
E-MAIL ADDRESS						
VAT REGISTRATION NUMBER (If VAT vendor)						
HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)  [A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs& QSEs) MUST BE SUBMITTED TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]						

OLIOTE NUMBER:	ZNO/DPM 1017 /22 _23
CALLE MUNDER.	

DESCRIPTION	ON: STATI	ONERY	*******************************	an and an an an an an an an an	/1000/00 PER 1000/100	0.000.000
SIGNATURE	E OF BIDDEI his documen	Rt, i hereby agree to all terms and conditions]	DATE			
CAPACITY	UNDER WHI	ICH THIS QUOTE IS SIGNED	***************************************			*********
Item No	Quantity	Description	Brand &	Country of	Price	
		·	model	manufacture	R	С
		SUPPLY AND DELIVER				
1.	550 UNIT	BOOK MANUSCRIPT SIZE A4 1 QUIRE				
2.	800 UNIT	BOOK MANUSCRIPT SIZE A4 2 QUIRE				
3.	600 UNIT	BOOK MANUSCRIPT SIZE A4 4 QUIRE				
4.	300 UNIT	STAPLER DESK TYPE				
5.	150 BOX	STAPLES NUMBER 26/6 (5000PCS)				
6.	600 PKT	FILE DIVIDERS PVC				
7.	600 UNIT	ERASER PENCIL				
8.	900 UNIT	PLASTIC RULER SCHOLASTIC 30CM				
9.	300 UNIT	PENCIL SHARPNER MECHANICAL SMALL				
		***SPECIFICATION ATTACHED***				
		15% (Only if VAT Vendor)				
TOTAL QU	OTATION PR	RICE (VALIDITY PERIOD 60 Days)				

	Does The Article Conform To The S.A.N.S. / S.A.B.S.	
Does This Offer Comply With The Specification?	Specification?	
Is The Price Firm?	State Delivery Period, e.g., 1day, 1week	

Enquiries regarding the <u>quote</u> may be directed to:	Enquiries regarding <u>technical information</u> may be directed to:
Contact Person: ZAMAMPEMBE DLADI Tel: 031 530 1457 E-Mall Address: pixleyquotations@kznhealth.gov.za	Contact Person: PF NGOBESE Tel:

#### BIDDER'S DISCLOSURE

4	DUE	RPOSE	OF	THE	EO	PM
1.	PU	くというに	· LJE	100	TU	ועואוי

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

			4 m 4 T	
? F	BIDDER'S	DEGLA	ARALI	UN.

- 2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state?

  YES/NO
- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution
		<u> </u>

2.2.	Do you, or any person	connected with the	he bidder	have a	relationship	with any	person	who is	employed	by the	procuring
	institution?									Y	ES/NO

- 2.2.1. If so, furnish particulars: .....
- 2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO
- 2.3.1. If so, furnish particulars: .....

#### 3. DECLARATION

- 3.1. I have read and I understand the contents of this disclosure;
- 3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of Bidder	Signature	Position	Date
Name of Bidder	Signature	Fosition	Dato

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

#### **GENERAL CONDITIONS OF CONTRACT**

#### 1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

#### 2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

#### 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

3.1. The Department is under no obligation to accept the lowest or any quote.

- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.

3.4. The price quoted must include VAT (if VAT vendor).

3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.

3.6. The bidder must ensure the correctness & validity of the quotation:

(i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk

(ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.

- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.

3.9. Offers must comply strictly with the specification.

3.10. Only offers that meet or are greater than the specification will be considered.

3.11. Late offers will not be considered.

3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.

3.13. Used/ second-hand products will not be accepted.

3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.

3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.

- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.

3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.

3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

### 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.

4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.

- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.

4.6. Use of correcting fluid is prohibited and may render the response invalid.

4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.

4.8. Where practical, prices are made public at the time of opening quotations.

4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

#### 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

#### 6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

#### 7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7. COME OF COLL MAIL FROM EATHER THE COLLEGE	·					
7.1. Bidders who fail to attend the compulsory meeting will be disqual	ified from the evaluation process.					
(i) The institution has determined that a compulsory site meeting take place (ii) Date Time Place						
Institution Stamp:	Institution Site Inspection / briefing session Official					
	Full Name:					
	Signature:					
	Date:					

#### 8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

#### 9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

#### 10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

#### 11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

#### 12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

#### 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

#### 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 15. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

#### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

#### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
  - (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

#### 2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes:

#### 3. POINTS AWARDED FOR PRICE

#### 3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P\min}{P\min}\right)$$
 Where

Ps = Points

Points scored for price of bid under consideration

Pt = Price of bid under consideration
Pmin = price of lowest acceptable bid

#### 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

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<b>~</b>	RIII	111-6.1		A I IL JIN

8.

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:
- 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1
- 6.1 B-BBEE Status Level of Contributor: = .......(maximum of 20 points)

Whether the sub-contractor is an EME or QSE

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

relevant	proof of B-BBEE status level of contributor.					
7.	SUB-CONTRACTING	(Tick			`	
	applicable box)		YES	NO		
7.1	Will any portion of the contract be sub-contracted?					
7.1.1	If yes, indicate:					
	i) What percentage of the contract will be subcontracted% ii) The name of the sub-contractor					

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations.2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
Designated Group. All LIME of QOE which is at last 31 % owned by:	-1	1
	γ	Ψ
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

(Tick applicable box)

9.	DECLA	RATION WITH REGARD TO COMPANY/FIRM				
9.1	Name	e of company/firm:				
9.2	VAT	registration number:				
9.3	Comp	oany registration number:				
9.4	TYPE	OF COMPANY/ FIRM [TICK APPLICABLE BOX	C)			
	0 0 0	Partnership/Joint Venture / Consortium One person business/sole propriety Close corporation Company (Pty) Limited				
9,5	DES	CRIBE PRINCIPAL BUSINESS ACTIVITIES				
,						
9.6		IPANY CLASSIFICATION [TICK APPLICABLE B				
	0 0 0	Manufacturer Supplier Professional service provider Other service providers, e.g. transporter, etc.				
9.7	Total	number of years the company/firm has been in b	ousiness:			
9.8	the E	the undersigned, who is / are duly authorised to 3-BBE status level of contributor indicated in para preference(s) shown and I / we acknowledge that:	do so on behalf of the company/firm, certify that the points claimed, based on agraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for			
	i)	i) The information furnished is true and correct;				
	ii)	ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;				
	iii)	iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor is be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;				
	iv)		been claimed or obtained on a fraudulent basis or any of the conditions of ay, in addition to any other remedy it may have –			
	(a	a) disqualify the person from the bidding proces	ss;			
	(k	o) recover costs, losses or damages it has incu	rred or suffered as a result of that person's conduct;			
	(0	c) cancel the contract and claim any damages arrangements due to such cancellation;	which it has suffered as a result of having to make less favourable			
	(0	who acted on a fraudulent basis, be restricted	s shareholders and directors, or only the shareholders and directors ed by the National Treasury from obtaining business from any organs, after the <i>audi alteram partem</i> (hear the other side) rule has been			
	(€	e) forward the matter for criminal prosecution.				
	WIT	INESSES				
	1		SIGNATURE(S) OF BIDDERS(S)			
	1.		DATE:			
	2.		ADDRESS			

Quot	e Number:			
		ENCIL SHARPENER MECHANICAL SMALI	<u></u>	
	rtment/Section:	SCM/ STORES WAREHOUSE	Purpose of Item:	STATIONERY USE
-	Pre-qualification c	riteria if any:	·	
	I.1. Is the item req	uired to have a regulatory body certi	fication (e.g. SABS, SANS, S	ANAS, ISO, CIDB, etc.)? Yes / No
	f.2. Is a compulsor if Yes, specify: Date	ry site inspection / briefing session r	required? Yes / No Place	
	11	ction and content part of the quote?	estrone transcolor a section publication of the contraction of the con	
	1.4. Provisions of	section 4(1)(a) of the PPPFA Regulat	ions,2017 if applicable? Yes	/ N⁄6
	1.5. Liability Cover if Yes, specify:	r insurance? Yes /ਐo		
2.		ication of the required item?		
Lis	t specifications to be	advertised	Com	nment
1.	Material: metal			
2.	1			
3.	Height: 14.0cm			
4.	Width; 6.8cm			
5.				
<b>3</b> . or	3.1. Deadline for su	ed to be submitted? Yes / No(select of ubmission if Yes: Date/	Time:: Place	
4.	4.1. If the supplier the purchaser penalty, a sum	ted by the suppliers:  fails to deliver any or all of the goods or  shall, without prejudice to its other re  n calculated on the delivered price of t  alculated for each day of the delay until	medies under the contract, de he delayed goods or unperfort	educt from the contract price, a med services using the current pri
5.	What is the evalua	tion criteria / special terms and conc	litions to be advertised?	
Lis		/ special terms and conditions to be adv	vertised (if applicable)	
1.	Pre-qualification co			
2.	Administrative	Does the offer comply to stipula		
3.	Conformance:	Was the product made or service	e performed to specifications?	
4.	Performance:	Will/does the product/service fu	Ifil its performance obligation, i	n a manner that releases the
		supplier from all liabilities under	reduct or conice have?	
5.	Features:	What characteristics does the p	yoon failures and the seed for	maintanance? /augrantee\
	Reliability:	How long can a product go bety	veen failures and the need for i	Id un under extended use?
6.	Durability:	What is the useful life for the pr	nance row will the product no	vice2 (customer support)
7.				VICE CIGIA GREE SUDDUID
7. 8.	Serviceability:	How easy is it to repair, maintai	if of support the product of ser	, (333333333333333333333333333333333333
7.	Serviceability: Ability & Capacity	The ability and capacity of the v	rendor to execute the contract	

Name of End-user (in full)	AUBREY NGCAMU	Name of SCM Rep (in full)	SIYABONGA MZOLO
Designation / Rank (in full)	SCMP	Designation/ Rank (in full)	SCATE /)
Signature	May.	Signature	Apr. 1 )
Date	30/11 hora	Date	30/11/2022
Standard End-User Specifica	tion Form		Page 1 of

Quote N	łumber:	<u> </u>		
tem De	scription:	RULERS SCHOLASTIC PLASTIC 30CM		
Departn	ment/Section:	SCM/ STORES WAREHOUSE	Purpose of Item:	STATIONERY USE
1. Pr	e-qualification of	criteria if any:		
		quired to have a regulatory body certi ertification required if Yes:		
1.2. if Y	. Is a compulso Yes, specify: Date	ory site inspection / briefing session r	equired? Yes / No <sup>x</sup> Place	Paraction and reserving the state of the sta
		action and content part of the quote?		
1.4 if Y	. Provisions of	section 4(1)(a) of the PPPFA Regulat	ions,2017 if applicable? Yes	/ N6
1.5 if Y	. Liability Cove es, specify:	er insurance? Yes /ਐo		
		fication of the required item?		
List sp	ecifications to be	e advertised	Com	ment
1. RU	JLERS SCHOLAS	TIC PLASTIC 30CM		
2.				
3.				
4.				
5.				
3.1 or 3.2 <b>4.</b> Pe	. Deadline for s  . Specify that s  natties to be no	eed to be submitted? Yes / No(select of ubmission if Yes: Date/	Time::Place:	or No
4.1	the purchase	fails to deliver any or all of the goods or shall, without prejudice to its other ren a calculated on the delivered price of the alculated for each day of the delay until	medies under the contract, <b>de</b> ne delayed goods or unperforn	duct from the contract price, a ned services using the current pr
5. WI	nat is the evalua	ation criteria / special terms and cond	itions to be advertised?	
		/ special terms and conditions to be adv	ertised (if applicable)	
	re-qualification o	riteria Does the offer meet the pre-qua	lification criteria?	
2. A	dministrative	Does the offer comply to stipula		:?
3. C	Conformance:	Was the product made or servic	e performed to specifications?	
4. P	erformance:	Will/does the product/service ful	fil its performance obligation, in	a manner that releases the
		supplier from all liabilities under		
	eatures:	What characteristics does the pr		
	Reliability:	How long can a product go betw		
	ourability:	What is the useful life for the pro	auct? How will the product hol	a up unaer extended use?
	erviceability:	How easy is it to repair, maintain		rice / (customer support)
9.   A	bility & Capacity			
10. P	reference points			

Name of End-user (in full)	AUBREY NGCAMU	Name of SCM Rep (in full)	SIYABONGA MZOLO
Designation / Rank (in full)	SCMP	Designation/ Rank (in full)	SCMP
Signature	X Same	Signature	(Sh) 1
Date	20/11/222	Date	30/11/2022
Standard End-User Specifica	tion Form		Page 1 of 1

Quot	e Number:			
Item	Description:	ERASER PENCILS		
Depa	rtment/Section:	SCM/ STORES WAREHOUSE	Purpose of Item:	STATIONERY USE
1.	Pre-qualification	criteria if any:		
		quired to have a regulatory body certification required if Yes:		, SANAS, ISO, CIDB, etc.)? Yes / No:
1	I.2. Is a compuls if Yes, specify: Dat	ory site inspection / briefing sess eTTime;	ion required? Yes / No Place	
i	f Yes, specify:	uction and content part of the quo	ote? Yes / Nio	
í	1.4. Provisions of Yes, specify:	f section 4(1)(a) of the PPPFA Reg	gulations,2017 if applicable? Yo	es / N⁄o
	1.5. Liability Cov	er insurance? Yes //No		
i	f Yes, specify:	er insurance? Yes //NO		
		ification of the required item?	Τ	
	specifications to b			omment
	Size: 65mm(L)x 22m			
2.	PVC OR NON PVC:	PVC		
3.				
4. 5.				
QΓ	3.1. Deadline for s	eed to be submitted? Yes / No(sel submission if Yes: Date	Time:: Place	or No
4.	Panalties to he no	oted by the suppliers:		
٦.	4.1 If the supplier	fails to deliver any or all of the good	is or to perform the services with	in the period(s) specified in the contract,
	the purchase	r shall, without prejudice to its other	er remedies under the contract,	deduct from the contract price, as a
	penalty, a su	m calculated on the delivered price calculated for each day of the delay	of the delayed goods or unperf	ormed services using the current prime
5.	What is the evalu	ation criteria / special terms and o	conditions to be advertised?	
Lis	t evaluation criteria	/ special terms and conditions to be		
1.	Pre-qualification			
2.	Administrative		ipulated administrative requireme	
3.	Conformance:	Was the product made or s	ervice performed to specification	s?
4.	Performance:	Will/does the product/service supplier from all liabilities u	ce fulfil its performance obligation nder the contract?	n, in a manner that releases the
5.	Features:	What characteristics does t	he product or service have?	
6.	Reliability:	How long can a product go	between failures and the need for	or maintenance? (guarantee)
7.	Durability:	What is the useful life for th	e product? How will the product	hold up under extended use?
8.	Serviceability:	How easy is it to repair, ma	intain or support the product or s	ervice? (customer support)
9.	Ability & Capacity	/ The ability and capacity of	the vendor to execute the contract	at
10	<u> </u>			
	<u> </u>			

nk (in full) SCMP
all . , ,
70/11/2022 Page 1 o

Quote Number:					
Item Description:	BOOK MANUSCRIPT SIZE A4 1 QUIRE				
Department/Section:	MAIN WAREHOUSE/SCM	Purpose of Item:	STOCK ITEM		
1. Pre-qualification	criteria if any:				
1.1. Is the item re Regulatory Body /	equired to have a regulatory body of certification required if Yes:	ertification (e.g. SABS, SANS, SA	NAS, ISO, CIDB, etc.)? Yes / Nx		
1.2. Is a compute if Yes, specify: Da	cory site inspection / briefing session to the first term of the f	on required? Yes / Xo			
	luction and content part of the quo				
1.4. Provisions of if Yes, specify:	of section 4(1)(a) of the PPPFA Reg	ulations,2017 if applicable? Yes /	NX		
1.5. Liability Covider if Yes, specify:	ver insurance? Yes / №				
List specifications to		Comi			
1. BOOK MANUSCRI	PT SIZE A4 1 QUIRE PACK OF 10				
3.					
4.					
5.					
4. Penalties to be r 4.1. If the supplie the purchas	samples must be made available when toted by the suppliers: er fails to deliver any or all of the good er shall, without prejudice to its othe um calculated on the delivered price calculated for each day of the delay to	is or to perform the services within the remedies under the contract, dea of the delayed goods or unperform	he period(s) specified in the contrac duct from the contract price, as ned services using the current prime		
E Milhat is the avail	uation criteria / special terms and c	conditions to be advertised?			
What is the eval     List evaluation criter	a / special terms and conditions to be	advertised (if applicable)			
1. Pre-qualification	criteria Does the offer meet the pre	-qualification criteria?			
2. Administrative		Does the offer comply to stipulated administrative requirements?			
	Does the offer comply to sti	pulated administrative requirements	?		
3. Conformance:	Was the product made or se	pulated administrative requirements ervice performed to specifications?			
4. Performance:	Was the product made or so Will/does the product/service supplier from all liabilities u	pulated administrative requirements ervice performed to specifications? to fulfil its performance obligation, in nder the contract?			
<ul><li>4. Performance:</li><li>5. Features:</li></ul>	Was the product made or s Will/does the product/servic supplier from all liabilities u What characteristics does t	pulated administrative requirements ervice performed to specifications? se fulfil its performance obligation, in nder the contract? he product or service have?	a manner that releases the		
<ul><li>4. Performance:</li><li>5. Features:</li><li>6. Reliability:</li></ul>	Was the product made or so Will/does the product/service supplier from all liabilities un What characteristics does the How long can a product go	pulated administrative requirements ervice performed to specifications? se fulfil its performance obligation, in nder the contract? he product or service have? between failures and the need for n	a manner that releases the naintenance? (guarantee)		
<ul><li>4. Performance:</li><li>5. Features:</li><li>6. Reliability:</li><li>7. Durability:</li></ul>	Was the product made or so Will/does the product/service supplier from all liabilities un What characteristics does to How long can a product go What is the useful life for the	pulated administrative requirements ervice performed to specifications? Se fulfil its performance obligation, in order the contract? The product or service have?  between failures and the need for no product? How will the product holes.	a manner that releases the naintenance? (guarantee) d up under extended use?		
<ul><li>4. Performance:</li><li>5. Features:</li><li>6. Reliability:</li></ul>	Was the product made or so Will/does the product/service supplier from all liabilities used what characteristics does to How long can a product go What is the useful life for the How easy is it to repair, maity The ability and capacity of	pulated administrative requirements ervice performed to specifications? See fulfil its performance obligation, in order the contract? The product or service have? Setween failures and the need for not product? How will the product hole intain or support the product or servithe vendor to execute the contract.	a manner that releases the naintenance? (guarantee) d up under extended use?		
<ul><li>4. Performance:</li><li>5. Features:</li><li>6. Reliability:</li><li>7. Durability:</li><li>8. Serviceability:</li></ul>	Was the product made or so Will/does the product/service supplier from all liabilities uner what characteristics does to the How long can a product go What is the useful life for the How easy is it to repair, maity The ability and capacity of	pulated administrative requirements ervice performed to specifications? See fulfil its performance obligation, in order the contract? The product or service have? Setween failures and the need for not product? How will the product hole intain or support the product or servithe vendor to execute the contract.	a manner that releases the naintenance? (guarantee) d up under extended use?		
<ol> <li>Performance:</li> <li>Features:</li> <li>Reliability:</li> <li>Durability:</li> <li>Serviceability:</li> <li>Ability &amp; Capac</li> </ol>	Was the product made or so Will/does the product/service supplier from all liabilities uner what characteristics does to the How long can a product go What is the useful life for the How easy is it to repair, maity The ability and capacity of	pulated administrative requirements ervice performed to specifications? See fulfil its performance obligation, in order the contract? The product or service have? Setween failures and the need for not product? How will the product hole intain or support the product or servithe vendor to execute the contract.	a manner that releases the naintenance? (guarantee) d up under extended use?		
<ol> <li>Performance:</li> <li>Features:</li> <li>Reliability:</li> <li>Durability:</li> <li>Serviceability:</li> <li>Ability &amp; Capac</li> </ol>	Was the product made or so will/does the product/service supplier from all liabilities under the work of the work	pulated administrative requirements ervice performed to specifications? See fulfil its performance obligation, in order the contract? The product or service have? Setween failures and the need for not product? How will the product hole intain or support the product or servithe vendor to execute the contract.	a manner that releases the naintenance? (guarantee) d up under extended use?		
<ol> <li>Performance:</li> <li>Features:</li> <li>Reliability:</li> <li>Durability:</li> <li>Serviceability:</li> <li>Ability &amp; Capac</li> <li>Preference poir</li> </ol>	Was the product made or so Will/does the product/servic supplier from all liabilities u What characteristics does t How long can a product go What is the useful life for th How easy is it to repair, ma ity The ability and capacity of the Preferential Procurement S in full) A Ngcamu	pulated administrative requirements ervice performed to specifications? se fulfil its performance obligation, in nder the contract? he product or service have? between failures and the need for ne product? How will the product hole intain or support the product or service vendor to execute the contract system (80/20) if applicable	na manner that releases the maintenance? (guarantee) d up under extended use? vice? (customer support)		
4. Performance: 5. Features: 6. Reliability: 7. Durability: 8. Serviceability: 9. Ability & Capac 10. Preference poir	Was the product made or s Will/does the product/servic supplier from all liabilities u What characteristics does t How long can a product go What is the useful life for th How easy is it to repair, ma ity The ability and capacity of the Preferential Procurement S in full) A Ngcamu	pulated administrative requirements ervice performed to specifications? See fulfil its performance obligation, in order the contract? The product or service have? The between failures and the need for note product? How will the product hole intain or support the product or service vendor to execute the contract system (80/20) if applicable	naintenance? (guarantee) d up under extended use? vice? (customer support)		

Quote Number:				
Item Description:	BOOK MANUSCRIPT SIZE A4 2 QUIRE			
Department/Section:	MAIN WAREHOUSE/SCM	Purpose of Item:	STOCKITEM	
1. Pre-qualification o	riteria if any:			
	quired to have a regulatory body ertification required if Yes:		, SANAS, ISO, CIDB, etc.)? Yes / Nox	
1.2. Is a compulso if Yes, specify: Date	ory site inspection / briefing sess	ion required? Yes / NX Place		
	ction and content part of the quo			
1.4. Provisions of if Yes, specify:	section 4(1)(a) of the PPPFA Reg	gulations,2017 if applicable? Ye	es/toxo	
1.5. Liability Cove if Yes, specify:	r insurance? Yes / ℻o			
	fication of the required item?	10		
List specifications to be		Co	omment	
1. BOOK MANUSCRIP	r SIZE A4 2 QUIRE PACK OF 10			
3.				
4.				
5.				
Penalties to be no     4.1. If the supplier the purchaser penalty, a sur	shall, without prejudice to its other n calculated on the delivered price	ds or to perform the services withing remedies under the contract, to fithe delayed goods or unperfe	or No X in the period(s) specified in the contract deduct from the contract price, as a ormed services using the current prime ce.	
	ition criteria / special terms and o			
	/ special terms and conditions to be			
Pre-qualification of 2. Administrative		e-qualification criteria? ipulated administrative requireme	ents?	
3. Conformance:	Was the product made or s	ervice performed to specifications	s?	
4. Performance:	Will/does the product/service supplier from all liabilities u	ce fulfil its performance obligation	, in a manner that releases the	
5. Features:	What characteristics does t	the product or service have?		
6. Reliability:	How long can a product go	between failures and the need fo	or maintenance? (guarantee)	
7. Durability: 8. Serviceability:	How easy is it to repair mo	ne product? How will the product I	ervice? (customer support)	
8. Serviceability: 9. Ability & Capacity		How easy is it to repair, maintain or support the product or service? (customer support)  The ability and capacity of the vendor to execute the contract		
10. Preference points				
Name of End-user (in	full) A Ngcamu	Name of SCM Rep (in fu	ıll) S Mzolo	
Designation / Rank (in	1111900110	Designation/ Rank (in fu	0 11.2010	
Signature	ann .	Signature	(ml). 1 1	
Date	21/11/2022	Date	1/21/11/2012	
Standard End-User Spe	ecification Form		Page 1 of	

## Department: Health PROVINCE OF KWAZULU

Standard End-User Specification Form

### **END-USER SPECIFICATION FORM**

Quote Number:				
Item Description:	BOOK MANUSCRIPT SIZE A4 4 QUIR	RE	-	
Department/Section:	MAIN WAREHOUSE/SCM	Purpose of Item:	STOCKITEM	
1. Pre-qualification	criteria if any:			
	quired to have a regulatory body certification required if Yes:		, SANAS, ISO, CIDB, etc.)? Yes / No	
1.2. <b>Is a compuls</b> if Yes, specify: Da	ory site inspection / briefing ses e Time;	sion required? Yes / NX Place		
	uction and content part of the qu	and a consider a manager to the constraint of th		
	f section 4(1)(a) of the PPPFA Re		es/tXo	
1.5. Liability Cov	er insurance? Yes / 🏎			
ii res, specily.				
	ification of the required item?		omment	
List specifications to b	e advertised T SIZE A4 2 QUIRE PACK OF 10		ominent	
2.				
3.				
4.				
5.				
<ul> <li>3.2. Specify that s</li> <li>4. Penalties to be not 4.1. If the supplie the purchase penalty, a su</li> </ul>	r shall, without prejudice to its oth	hen requested in writing. Yes ods or to perform the services with her remedies under the contract, e of the delayed goods or unperf	or No X in the period(s) specified in the contract deduct from the contract price, as formed services using the current prim	
- 14H		Charitana to be advertised?		
	ation criteria / special terms and // special terms and conditions to b			
Ist evaluation criteria     Pre-qualification				
2. Administrative		tipulated administrative requirement	ents?	
3. Conformance:		service performed to specification		
4. Performance:	supplier from all liabilities	Will/does the product/service fulfil its performance obligation, in a manner that releases the supplier from all liabilities under the contract?		
5. Features:		the product or service have?		
6. Reliability:		o between failures and the need fo		
7. Durability:		he product? How will the product		
8. Serviceability:		aintain or support the product or s		
9. Ability & Capacit	·	f the vendor to execute the contract System (80/20) if applicable	UL	
10. Preference point	S Preferential Procurement	System (60/20) ii applicable		
Name of End-user (ir	full) A Ngcamu	Name of SCM Rep (in for	ıll) S Mzolo	
Designation / Rank (i	11113441111	Designation/ Rank (in fu	0 1112010	
Signature	(Qua)	Signature	(odd) 1,	

Date

21/1/2022 Page 1 of 1



## END-USER SPECIFICATION FORM

	Number:				
m Ľ	escription:	STAPLER DESK TYPE			
∍paı	tment/Section:	SCM	Purpose of Item:	STATION EAY	
F	re-qualification cr	iteria if any:			
1	.1. Is the item requ	lired to have a regulatory body	certification (e.g. SABS, SANS, SAI	NAS, ISO, CIDB, etc.)? Yes /	
R	egulatory Body / ce	rtification required if Yes:			
1 i	.2. Is a compulsor f Yes, specify: Date	y site inspection / briefing sess	ion required? Yes / No		
1	.3. Is local productives specify:	tion and content part of the quo	ote? Yes / No		
				ki o	
1 ii	.4. Provisions of a Yes, specify:	section 4(1)(a) of the PPPFA Reg	gulations,2017 if applicable? Yes / )	40	
4	5 Liability Cover	¹insurance? Yes / ‰			
i	Yes, specify:	(lisulation 1637 mo			
2.	What is the specifi	cation of the required item?	Comm	vont	
	specifications to be		Comin	Bellt	
	LOADS 100 STANDA				
		CAN ALSO BE USED FOR TACKING	3.		
	DURABLE AND HIGH			- 100 t	
	THROAT DEPTH AD.				
5.	FOR OFFICE AND H	OME USE			
	3.1. Deadline for su		lect option 3.1 or 3.2)    Time Place Place   Image: Place   Image: Place Place   Image: Place		
	n	and by the examiliars:			
4.	4.4. (4.1)	talle to deliver any or all of the goo	ds or to perform the services within th	e period(s) specified in the con	
	the nurchecor	shall without prejudice to its oth	er remedies under the contract, ded	MCI HOM the commact price,	
	nanalhi a cim	s calculated on the delivered price	e of the delayed goods or unperform	ed setvices asing the caneur i	
	interest rate ca	alculated for each day of the delay	until actual delivery or performance.		
_		tion criteria / special terms and			
5. Lie	t evaluation criteria	special terms and conditions to b	e advertised (if applicable)		
1.	Pre-qualification c	riteria Does the offer meet the pr	e-qualification criteria?		
2.	Administrative	Does the offer comply to s	tipulated administrative requirements	?	
3.	Conformance:	Was the product made or	service performed to specifications?		
4.	Performance:	Will/does the product/serv	ice fulfil its performance obligation, in	a manner that releases the	
44.	i citoiiliance.	supplier from all liabilities	under the contract?		
	Features:	What characteristics does	the product or service have?		
5.	Religibility: How long can a product go between failures and the need for maintenance? (guarantee)			aintenance? (guarantee)	
	1 Lenghints	What is the useful life for the product? How will the product hold up under extended use?			
6.		AMUST IS THE ASSIST HE IOU	1 the second of the control of the c		
6. 7.	Durability:	How easy is it to repair, m	aintain or support the product or servi	ce? (customer support)	
6.		How easy is it to repair, m	aintain or support the product or servi f the vendor to execute the contract	ce? (customer support)	

Name of End-user (in full)	AUBREY NGCAMU	Name of SCM Rep (in full)	SIYABONGA MZOLO
Designation / Rank (in full)	<u> </u>	Designation/ Rank (in full)	SCMP
	Man :	Signature	Old 1
Date	23/11/2022	Date	28///11/2022
I .			Page 1 of 1

Standard End-User Specification Form

Page 1 of 1



Quo	te Number:		_				
Item	Description:	STAPLES NO26/6					
Depa	artment/Section:	SCM	_ Purpose of iter	n: _	STAT 100-CAY		
1.	Pre-qualification cr	iteria if any:			,		
	1.1. Is the item required to have a regulatory body certification (e.g. SABS, SANS, SANAS, ISO, CIDB, etc.)? Yes / No Regulatory Body / certification required if Yes:						
	1.2. Is a compulsory site inspection / briefing session required? Yes / No if Yes, specify: Date Time; Place						
		tion and content part of the q					
	1.4. Provisions of section 4(1)(a) of the PPPFA Regulations,2017 if applicable? Yes / No if Yes, specify:						
	1.5. Liability Cover insurance? Yes / No if Yes, specify:						
2.		cation of the required item?		Γα			
-	t specifications to be			Comment			
1.	STAPLES NO26/6 500	0PCS					
2.							
3.							
4.							
5.			**************************************		Water Heaven		
	B	14 - 1	alast aution 2.4 av 2.0)				
3.	Does a sample nee	d to be submitted? Yes / No(s	elect option 3.1 or 3.2)				
	3.1. Deadline for sub	omission if Yes: Date	<u>/</u>	:е			
or			,		<u> </u>		
	3.2. Specify that san	nples must be made available w	nen requested in writing. Yes L	or No	) [		
4.	<ul> <li>4. Penalties to be noted by the suppliers:</li> <li>4.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prim interest rate calculated for each day of the delay until actual delivery or performance.</li> </ul>						
5	5. What is the evaluation criteria / special terms and conditions to be advertised?						
		special terms and conditions to I					
1.	Pre-qualification crit						
2.	Administrative		stipulated administrative require	ments?			
3.	Conformance:		service performed to specificat				
4.				anner that releases the			
5.							
6.	Reliability:						
7.							
8.	Serviceability:		aintain or support the product of				
9.	Ability & Capacity		f the vendor to execute the con-		` ' '		
10							
<u> </u>	,						

Name of End-user (in full)	AUBREY NGCAMU	Name of SCM Rep (in full)	SIYABONGA MZOLO
Designation / Rank (in full)	SCMP	Designation/ Rank (in full)	SCMP
Signature (	agum)	Signature	(AV- 11
Date	23/11/2022	Date	1/23/11/2012
Standard End-User Specifical	tion Form		Page 1 of 1



Quo	Quote Number:					
Item Description: DIVIDER FILE PVC JAN-DEC						
Department/Section: SCM		SCM	Purpose of Item	1: STATIONERY		
1.	Pre-qualification cr	iteria if any:				
	1.1. Is the item required to have a regulatory body certification (e.g. SABS, SANS, SANAS, ISO, CIDB, etc.)? Yes / No Regulatory Body / certification required if Yes:					
	1.2. Is a compulsory site inspection / briefing session required? Yes / No if Yes, specify: Date Time Place					
	1.3. Is local productif Yes, specify:	tion and content part of the que	ote? Yes / No			
	1.4. Provisions of s if Yes, specify:	ection 4(1)(a) of the PPPFA Re	gulations,2017 if applicable?	Yes / No		
	1.5. Liability Cover if Yes, specify:	insurance? Yes / ‰				
2.	<u> </u>	cation of the required item?				
	t specifications to be			Comment		
	DIVIDER FILE PVC JA	N-DEC				
2.						
3.						
4.						
5.						
_		14 1 14 16 W (W. /				
3.	Does a sample nee	d to be submitted? Yes / No(se	ect option 3.1 or 3.2)	e		
	3.1. Deadline for suf	omission if Yes: Date	IIme;Plac	8		
or	3.2. Specify that san	nples must be made available wh	en requested in writing. Yes	or No X		
4.	Penalties to be note	d by the suppliers:				
			is or to perform the services w	rithin the period(s) specified in the contract		
	the purchaser s	shall, without prejudice to its other	er remedies under the contract	ct, deduct from the contract price, as		
				erformed services using the current prime		
	interest rate calculated for each day of the delay until actual delivery or performance.					
5.		on criteria / special terms and o				
		special terms and conditions to be				
1.	Pre-qualification crit					
2.	Administrative		pulated administrative require			
3.	Conformance:	Was the product made or s	ervice performed to specificati	ons?		
4.	Performance:	supplier from all liabilities u		ion, in a manner that releases the		
5.	Features:		he product or service have?			
6.	Reliability:			d for maintenance? (guarantee)		
7.	Durability:			ct hold up under extended use?		
8.	Serviceability:			or service? (customer support)		
9.	Ability & Capacity		the vendor to execute the cont			
10	<del> </del>	Preferential Procurement S				
_ '	1 Totoronoe points	1 Total and 1 Total and 10	, (00, 20) // appround			

Name of End-user (in full)	AUBREY NGCAMU	Name of SCM Rep (in full)	SIYABONGA MZOLO
Designation / Rank (in full)	SCMP	Designation/ Rank (in full)	SCMP
Signature		Signature	CM 11
Date		Date	1/23/11/2022
Standard End-User Specificat	tion Form		Page 1 of 1