

# **Quotation Advert**

**Opening Date:** 

24/01/2023

Closing Date:

27/01/2023

**Closing Time:** 

11:00

**INSTITUTION DETAILS** 

Institution Name:

EG & Usher Memorial Hospital

Province:

KwaZulu-Natal

Department of entity:

Department of Health

Division or section:

**Supply Chain Management** 

Place where goods/

EG & Usher Memorial Hospital

service is required:

24/01/2023

Date Submitted:

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ITEM CATEGORY AND DETAILS

**Quotation number:** 

**ZNQ EGU 118/22/23** 

Item Category:

Goods

Item Description:

**Printing matters & Executive Diary** 

Quantity (if supplies):

2

**COMPULSORY BRIEFING SESSION / SITE VISIT** 

Select Type:

Not applicable

Date:

N/a

Time:

N/a

Venue:

**QUOTES CAN BE COLLECTED FROM:** 

Downloadable from KZN HEALTH WEBSITE

**QUOTES SHOULD BE DELIVERED TO:** 

**EG& Usher Memorial Hospital** 

**ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:** 

Name:

Miya Nomvula

Email:

egusherhospital@gmail.com-

Contact number: 039 797 8145

Finance Manager Name:

Mrs. N.A. Ndlobeni Finance Manager Signature

STANDARD QUOTE DOCUMENTATION OVER R30 000.00 YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT, EG & USHER MEMORIAL HOSPITAL

DATE ADVERTISED: 24 JANUARY 2023 CLOSING DATE: 27 JANUARY 2023 CLOSING TIME, 11:00						
FACSIMILE NUMBER: 0397978162 E-WAIL ADDRESS: egushemospital@gmail.com						
PHYSICAL ADDRESS: CNR.ELLIOT STREET &THE AVENUE ROAD KOKSTAD 4700						
QUOTE NUMBER: ZNQ / EGU / 118 / 22 - 23						
DESCRIPTION: PRINTED MATTER & EXECUTIVE DIARY						
CONTRACT PERIOD ONE OFF VALIDITY PERIOD 60 Days SARS PIN						
CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.						
UNIQUE REGISTRATION REFERENCE						
DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)						
EG & USHER MEMORIAL HOSPITAL CORNER OF ELLIOT AND THE AVENUE ROAD KOKSTAD 4700						
TENDER BOX IS SITUATED AT THE MAIN ENTANCE GATE						
Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.						
The quote box is open from 08:00 to 15:30.						
QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RETYPED)						
THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.						
THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED)						
NAME OF BIDDER						
POSTAL ADDRESS						
STREET ADDRESS						
TELEPHONE NUMBER CODENUMBER FACSIMILE NUMBER CODENUMBER						
CELLPHONE NUMBER						
E-MAIL ADDRESS						
VAT REGISTRATION NUMBER (If VAT vendor)						
HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)						

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMES& QSEs) MUST BE SUBMITTED TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

OFFICIAL P	RICE PAGE	FOR QUOTATIONS OVER	R30 000		QU	OTE NUMBE	R: ZNO	/EGU / 11	6 <u>/ 22</u>	_ 23	•••
DESCRIPTION	ON: PRINT	ED MATTER & EXECUTIVE	DIARY			••					•••••
SIGNATURE (By signing t	E OF BIDDE his documer	R it, I hereby agree to all terms	and cond	itionsj	*******************	DAT	<b>=</b>		*** *** *** ***	•••••	•••••
CAPACITY I	UNDER WH	ICH THIS QUOTE IS SIGNED	)	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	****************	*1*1*1*********			*** *** ***		
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		With The Specification?	<u> </u>		Specification?					ļ	
Is The Price	Firm?		<u> </u>	State C	elivery Period,	e.g., <i>1day, 1</i>	week		-		
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Contact Person: MiYA NOMVULA Tel: 0397978145  Contact Person: Monyula Miya@kzgheaith.gov.za Contact Person:					_	al.					
E-Mail Addre	ess: Noniyu	la.Miya@kznhealth.gov.za			Contact Pe	fson:	•••••			••••••	•••••

## BIDDER'S DISCLOSURE

#### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are tisted in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bld process.

#### 2. BIDDER'S DECLARATION

- 2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state?

  YES/NO
- 2.1.1 If so, furnish particulars of the names, Individual identity numbers, and, if applicable, state employee numbers of sole proprietor/directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution		
	1			

- 2.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring Institution?
- 2.2.1. If so, furnish particulars: .....
- 2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in eny other related enterprise whether or not they are bidding for this contract? YES/NO
- 2.3.1. If so, furnish particulars:

## 3. DECLARATION

I, the undersigned (name) in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1. I have read and I understand the contents of this disclosure;
- 3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market atlocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of Bidder	Signature	Position	Date

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I the power, by one porson or a group of genous holding the majority of the equity of the enterprise, cuternatively, the person's having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

<sup>3</sup> Scint venture or Compartium rooms an Sea Habite of persons for the purpose of combining their expostion, property expital, different skill and however. In at Correctly for the encountries of a contract.

## **GENERAL CONDITIONS OF CONTRACT**

#### 1. AMENDMENT OF CONTRACT

4.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

## 2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

## 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactority.
- 3.3. ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS OUDTATION.
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:
  - (i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk
  - (ii) It is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria.

  All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disquality such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

## 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms he retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete! submit such information.
- 4.5. Any atteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation
- 4.8. Winere practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfill their obligation.

## 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not compiled with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in pockages containing samples. Such quotations may be rejected as being invalid.

#### 6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

## 7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1.	Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.			
(i) (ii)	The institution has determined that a compulsory site meeting Date/ Time: Place	take place		
Institut	lion Stamp:	Institution Site Inspection / briefing session Official		
		Full Name:		
		Signature:		
		Date:		

## 8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she falls to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

## 9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing dats will be utilized. Any changes after the closing date will not be considered for that particular quote.

## 10. TAX COMPLIANCE REQUIREMENTS

- 10.1 In the event that the tax compliance status has falled on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 10.2. In the event that the institution cannot validate the suppliers tax c'earance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

#### 11. TAX INVOICE

- 11.1. A tax involce shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued:
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

## 12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

## 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, If deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

## 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) If the supplier falls to deliver any or all of the goods within the period(s) specified in the contract, .
- ii) if the supplier falls to perform any other obligation(s) under the contract; or
- (iii) If the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 15. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

## 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
  - (a) Price: and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS (
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

## 2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003):
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - Any other requirement prescribed in terms of the 2-895E Act;
- (\*) "QSE" means a qualifying small business enterprise in terms of a code of good practice, on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act:
- f) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

- 3. POINTS AWARDED FOR PRICE
- 3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 90 soints is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{Ft - P \min}{P \min} \right) \text{ Where}$$

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration
Pmin = price of lowest acceptable bid

- 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR
- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
. 7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

8.

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:
- B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1
- 6.1 B-BBEE Status Level of Contributor: = .......(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

ICICAGII	i proof of 0-DDEC status tever of containution.	
7.	SUB-CONTRACTING (Tick applicable box)	YES NO
7.1	Will any portion of the contract be sub-contracted?	
7.1.1	If yes, indicate:	
	i) What percentage of the contract will be subcontracted% ii) The name of the sub-contractor	

Whether the sub-contractor is an EME or QSE (Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at last 51% owned by:

Black people
Glack people who are youth
Black people who are women:

Black people who are women:

Black people ilving in rural or underdev a oped areas or townships

Cooperative owned by black people

Black people who are military veterans

OR

Any SME

Any QSE

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forvard the matter for criminal prosecution.	(ə)
applied; and	
of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been	
recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ	(p)
•	(1-)
ernogements due to such cancellation; any damages which it has suffered as a result of having to make less favourable arrangements and claim any damages which it has suffered as a result of having to make less favourable	(၁)
recover costs, losses or damages if has incurred or suffered as a resulf of that person's conduct;	(q)
disqualify the person from the bidding process;	(e)
ntract have not been fulfilled, the purchaser may, in addition to any other remedy it may have -	
to B-83EE status level of contributor has been claimed or obtained as a fraudulent basis or any of the conditions	łł (vi
required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;	
tine event of a contract being avarded as a result of points claimed as alrown in paragraphs 4.1 and 6.1, the contractor may	vj (jij
te preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;	AT (A
te information furnished is true and correct;	_
19E status level of contributor indicated in paragrapha 1.4 and 6.1 of the foregoing certificate, qualifies the companyl firm for Jerence(s) shown and 1 / we acknowledge that:	
e undersigned, who is I are duly suithorised to do so on behalf of the companyfirm, certify that the points daimed, based or against equilifier the company firm for	
	ın İsjoT T. Q
Other service providers, e.g. transporter, etc.	
Professional service provider	
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2.

	ITEM NO.	DESCRIPTION
71	23-14801	MATERNITY CASE RECORD BOOK
		Front cover: labelled/printed to show contents and item number.
•	,	All Printing on file must be in the English language only.
		Packaging: 20 books per box

3.

	ITEM NO.	DESCRIPTION
90	23-38704	PADS, IN-PATIENT ADMISSION
		80 sets ol3 leaves printed in black (240 leaves per pad) accurate registration is essential
		Size: 297mm x 210mm
		Original: White NCR PAPER CB printed on one side only Duplicate: Yellow NCR PAPER CFB printed on both sides (mill tinted) Triplicate: Blue NCR CF printed on both sides (mill tinted) padded along the top with 225 GSM Kraft backing board
		Front cover: labelled/printed to show contents and item number.
		All Printing on file must be in the English language only.
		Packaging: 30 pads per hox

BIDDER'S AUTHORIZED REPRESENTATIVE SIGNITURE:	
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# SPECIFICATION FOR: DIARY 2023 A4 EXECUTIVE, SILVER CORNERS WITH YEAR AND DAY PLANNER PAGES

ZNQ EGU ....../2022/2023

## **Key Note:**

- Ail pages must be fully signed.
- Failure to sign and comment may disqualify the bidder.
- Fully completed form must be returned back with the quotation documents and other supporting documents.

# **SECTION A: SPECIFICATION.**

. ITEM ON THIS BID.

## **Product Description:**

The A4 Executive Diary has a padded cover with gold corners and a gold date on the front and spine. Have hard cover and covered in vynide, ribbon bookmarks must be included, Black in colour.

The front cover must be printed in gold to show department of health logo and the current year on top right corner.

It includes the following:

- Page a Day
- · · · A Personal Information Page
- Calendars for 2023 to 2025
- Religious Festivals and Holy Days; Christian Holy Days, Baha'i Faith's Holy Days, Hindu Festivals, Islamic Holy Days and Jewish Holy Days.
- Southern African Public Holidays; Angola, Botswana, Lesotho, Malawi, Mozambique, Namiba, South Africa, eSwatini (Swaziland), Zambia and Zimbabwe.
- Academic Calendar for; Government Schools, Independent Schools and Universities and Universities of Technology.
- Environmental Calendar
- Moon Phases and Eclipses
- Special Days to Remember
- Birthstones and Flower Types
- Metric Information
- Year Planner 2023
- Monthly Planners
- Travel Log
- All printed in file/diary must be in English language only

BIDDER'S AUTHORIZED REPRESENTATIVE SIGNITURE:	