



## Quotation Advert

**Opening Date:** 10/05/2023  
**Closing Date:** 17/05/2023

**Closing Time:** 11:00

### INSTITUTION DETAILS

**Institution Name:** Eshowe Hospital  
**Province:** KwaZulu-Natal  
**Department of entity:** Department of Health  
**Division or section:** Central Supply Chain Management  
**Place where goods/  
service is required:** Eshowe Hospital  
**Date Submitted:** 09/05/2023

### ITEM CATEGORY AND DETAILS

**Quotation number:** ZNQ: ESW/08/24  
**Item Category:** Services  
**Item Description:** Servicing of six clinics standby generators complete  
**CIDB Category:** ME/EP/ AND ABOVE

**Quantity (if supplies):** As per quotation

### COMPULSORY BRIEFING SESSION / SITE VISIT

**Select Type:** Not applicable

**Date:**

**Time**

**Venue** QUOTES CAN BE COLLECTED FROM: Eshowe hospital/kzn website

QUOTES SHOULD BE DELIVERED TO: Hospital/Ntombizesizwe.khanyile@kznhealth.gov.za

### ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:

**Name:** B Zulu/P Nxumalo  
**Email:** pamella.nxumalo@kznhealth.gov.za  
**Contact number:** 035 4734594

**Finance Manager Name:** Miss N.Z.B Khanyile

**Finance Manager Signature** 



**THE SERVICING, REPAIR AND MAINTENANCE OF FIXED MECHANICAL PLANT, EQUIPMENT AND INSTALLATIONS INSTALLED IN KWAZULU-NATAL PROVINCIAL ADMINISTRATION BUILDINGS AND INSTITUTIONS FOR THE DEPARTMENT OF HEALTH**

ZNQ ESW/08/24

**QUOTATION DOCUMENT CONTENTS**

- PART ONE** : INVITATION TO QUOTE
- PART TWO** : PARTICULAR SPECIFICATION
- PART THREE** : TECHNICAL SPECIFICATIONS
- PART FOUR** : QUOTATION FORM
- PART FIVE** : OFFICIAL ONSITE BRIEFING CERTIFICATE
- PART SIX** : DECLARATION OF INTEREST

- 
- NAME OF INSITUION** : ESHOWE DISTRICT HOSPITAL
  - SERVICE** : SERVICING OF SIX CLINICS STANDBY GENERATORS COMPLETE
  - CONTRACTORS NAME** : \_\_\_\_\_
  - BID AMOUNT** : R \_\_\_\_\_ (Vat inclusive)
  - BRIEFING DATE** : N/A
  - CLOSING DATE** : 2023/05/17

<b>CENTRAL SUPPLIERS DATABASE NUMBER</b> :	_____
Unique reference number	_____
<b>CIDB REGISTRATION NUMBER</b>	_____
<b>CIDB CATEGORY</b>	: <u>2ME / EPI AND ABOVE</u>

**CLIENT**  
 Department of Health  
 Project Leader: S.ZONDI  
 Telephone: 035 473 4548  
 Fax No. 035 474 4914

PROVINCE OF KWAZULU-NATAL  
DEPARTMENT OF HEALTH

ZNQ ESW /08/24

THE SERVICING, REPAIR AND MAINTENANCE OF FIXED MECHANICAL PLANT, EQUIPMENT AND  
INSTALLATIONS INSTALLED IN KWAZULU-NATAL PROVINCIAL ADMINISTRATION BUILDINGS  
AND INSTITUTIONS FOR THE DEPARTMENT OF HEALTH

NAME OF INSTITUTION : ESHOWE DISTRICT HOSPITAL

SERVICE : SERVICING OF SIX STANDBY GENERATORS AT ESHOWE CLINICS  
COMPLETE

PART ONE

INVITATION TO QUOTE

SERVICING OF SIX STANDBY GENERATORS COMPLETE

CONTRACTORS INITIAL.....

STANDARD BID SPECIFICATION

INVITATION

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF KING CETHWAYO HEALTH DISTRICT OFFICE ON BEHALF OF ESHOWE DISTRICT HOSPITAL

BID NUMBER : ZNQ ESW/08/24  
SITE INSPECTION DATE : N/A  
TIME : N/A  
CLOSING DATE : 17/05/23  
TIME : 11H00  
DESCRIPTION OF SERVICE : **SERVICING OF SIX STANDBY GENERATORS FOR ESHOWE CLINICS COMPLETE**

CONTRACT PERIOD : TWO (2) WEEK  
VALIDITY PERIOD : 60 DAYS

BID DOCUMENTS TO BE PLGED IN A SEALED ENVELOPE, THE FRONT OF THE ENVELOPE BEING CLEARLY ENDORSED WITH THE BID NO. SERVICE TYPE AND DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)

**ESHOWE DISTRICT HOSPITAL  
40 KANGELLA  
ESHOWE  
3815**

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

The bid box is available on the following days and times: Monday to Friday 08H00 – 15H00

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE – TYPED)

THIS BID IS SUBJECTED TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATION, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC), IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

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NAME OF INSTITUTION : ESHOWE DISTRICT HOSPITAL

SERVICE : SERVICING OF SIX STANDBY GENERATORS AT ESHOWE CLINICS  
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PART TWO

PARTICULAR SPECIFICATION

1. General Requirements
2. Site and Mode of Procedure
3. Scope of Contract

## **1. GENERAL REQUIREMENTS**

Tenderers are to make special note of the following:

The whole installation shall be in accordance with the Occupational Health and Safety Act 85/1993 and all framed therein shall be carried out to the satisfaction of the Department of Health at Eshowe district hospital

Competent workmen skilled in their trade shall carry out all work. Quality shall be of the best standard practice and all workmanship will be subject to the approval of the Department of Health.

The work shall at all times, for the duration of the contract, be carried out under the supervision of a skilled and competent representative of the Contractor, who will be able and authorized to receive and carry out instructions on behalf of the Contractor. A sufficient number of workmen shall be employed at all times to ensure satisfactory progress of the work.

All apparatus, component parts, fittings and materials employed in the execution of the Contract shall be new and unused and shall be the latest type or pattern of the particular manufacture employed. S.A.N.S. mark bearing items shall be used wherever possible.

The complete installation must be guaranteed against defective parts and workmanship for a period of twelve (12) months after the date of issue of the Completion Certificate. This period shall run concurrently with the maintenance period.

Rates are to include for commissioning and testing of the complete installation and handing over in working order ready for use.

Tenderers are advised to visit the site and acquaint themselves fully with the site conditions and nature and full extent of work involved prior to submitting their tender. Claims on the grounds of insufficient information in such respects or otherwise will not be entertained by the Administration.

The Administration reserves the right to make emergency repairs to keep the equipment in operation without voiding the Contractor's Guarantee, nor relieving the Contractor of his responsibility during the guarantee period when, after proper notice, the Contractor fails to attend to such emergency repairs. All costs incurred by the Administration under these circumstances will be for the account of the Contractor.

### **1.1 Penalties**

If the Service provider shall fail to complete a project, by the due completion date, fail to complete the task to the extent which entitles him/her to receive a certificate of completion the service provider shall be liable for a penalty for every day which shall elapse between the due completion date and the Actual completion date. The imposition of such penalty shall not relieve the service provider from his/her obligations and liabilities under the contract. The penalty for failing to complete the works is 0.4% per day of the contract sum rounded up the nearest R10.00.

### **1.2 Progress Chart**

The service provider shall submit for approval a progress chart for each project, to the Department's Representative, within 7 days of the site handover. The progress chart shall be in bar chart format and list all of the planned activities for completion of the project.

### **1.3 Completion period and delays: extension of time**

The completion period for each particular project shall be stated in each project specification or task order.

### **1.4 Project Work Quotations and Invoices**

In respect of project work quotations the quoted rates are fixed. Therefore, supporting job sheets

and supplier's invoices are not required to be submitted with the service provider's invoice.

Note: in the event that only one quote is received, it will be acceptable, providing that proof is provided that all appointed service providers for the specific type of work, were invited to quote.

## **2. SITE AND MODE OF PROCEDURE**

The work contained in this contract will be carried out on the site of the existing Eshowe District Hospital

The Bidder is advised that the existing premises will be occupied throughout the period of the contract, and that the minimum amount of disruption to services is of the utmost importance.

Damage to the existing buildings - Bidders to note that any damages done or occurring to any of the buildings will be repaired at the expense of the contractor/ Bidder.

### **SATISFACTORY INSTALLATION**

The whole of the installation shall be carried out in accordance with the South African Bureau of Standards Code of Practice for the application of National Building Regulations, the KZNPA Standard Preambles to all Trades, the KZNPA General Electrical Specification, ICASA, Telecommunications regulations, the South African Bureau of Standards Code of Practice for the Wiring of Premises SABS 0142 and the Occupational Health and Safety Act and Regulations 85/1993 as amended.

Copies of the KZNPA Standard Preambles to all Trades and the KZNPA General Electrical Specification are available at the office of the Secretary for Health – KwaZulu-Natal and can be obtained on request.

### **CERTIFICATE OF COMPLIANCE**

The contractor must submit a proof of disposing certificate from relevant disposing area or dumpsite

### **GENERAL**

The Bidders / Contractors will be responsible for all masonry/civil/ electrical work associated with the installation and making good of all work related to the installation. This must be to the satisfaction of the KwaZulu-Natal Department of Health

## **3. SCOPE OF CONTRACT**

This scope of works calls for service six standby generators for Eshowe clinics complete

### **CONDITIONS OF CONTRACT AND PRELIMINARIES**

#### **PERIOD OF CONTRACT**

**Two Weeks (2)** as the Contract Period for the completion of the Work from date of Site handover

#### **CONTRACT GUARANTEE:**

The Successful Bidder will be required to submit a 12 Month contract guarantee with free maintenance

#### **GUARANTEE PERIOD**

The guarantee period for the completion of the Structural / Mechanical / Electrical work and all materials must be a minimum of Twelve (12) Calendar Months from the date of first delivery.

**SERVICING OF SIX STANDBY GENERATORS COMPLETE**

**CONTRACTORS INITIAL.....**

PROVINCE OF KWAZULU-NATAL  
DEPARTMENT OF HEALTH

ZNQ ESW/08/24

THE SERVICING, REPAIR AND MAINTENANCE OF FIXED MECHANICAL PLANT, EQUIPMENT AND  
INSTALLATIONS INSTALLED IN KWAZULU-NATAL PROVINCIAL ADMINISTRATION BUILDINGS  
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NAME OF INSITUION : ESHOWE HOSPITAL

SERVICE : SERVICING OF SIXSTANDBY GENERATORS AT ESHOWE CLINICS  
COMPLETE

PART THREE

TECHNICAL SPECIFICATION



#### **4 .TECHNICAL SPECIFICATION**

##### **GENERAL**

This TECHNICAL SPECIFICATION shall be read in conjunction with all other sections of the SPECIFICATION and cognisance shall be taken of the clauses relevant to this particular installation, whether any specific clauses are referred to or not.

##### **NOTE TO CONTRACTORS**

**4.1 Servicing of all unit to be completed within TWO (2) week from the receiving an official order.**

**4.2. Original service schedule to be signed on daily basis by technician and Chief Artisan and completed schedules must be left on maintenance.**

**4.3 Please note that during the servicing of equipment or unit the service schedules replaces the normal job cards**

**4.4 This office to be notified in advance to arrange for onsite inspection after completion other service so as to finalise the final delivery.**

**4.5 NO PROCESS OF PAYMENT CAN BE MADE IF THE FOLLOWING DOCUMENT HAS NOT BEEN RECIEVED.**

- SERVICE SCHEDULES
- SERVICE CERTIFICATE
- AFTER SERVICE REPORT
- AFTER SERVICE REPAIR QUOTATION
- COMPLETION CERTIFICATE

The following items to be quoted for

4.6.1 MAJOR SERVICE TO 01 X VOLVO TAD 631-GE 100KVA STATIONERY DIESEL GENERATOR SET As per the ff but not limited to:

- MARELLI GENERATOR

4.6.2 MAJOR SERVICE TO 02 X BAUDOIN 4M11G70/5 STATIONERY DIESEL DRIVEN GENERATOR SET WITH 88H 66KW POWER

4.6.3 MAJOR SERVICE TO 02 X BAUDOIN 4M11G90/5 STATIONERY DIESEL DRIVEN GENERATOR SET WITH 109H 81KW POWER

4.6.4 MAJOR SERVICE TO 01 X DEUTZ (DALIAN) TYPE BFM3C STATIONERY DIESEL DRIVEN GENERATOR SET WITH 50KW. CODE (C32-08T2-B227).

4.6.5 MAJOR SERVICE TO 01 X DEUTZ (DALIAN) TYPE BFM3C STATIONERY DIESEL DRIVEN GENERATOR SET WITH 50KW. CODE (C32-08T2-B227).

4.6.7

KILOMETERS FROM ESHOWE HOSPITAL TO THIS VARIOUS CLINICS ARE AS FOLLOWS

EKUPHUMULENI CLINIC	92 KM RETURN
NDLANGUBO CLINIC	72 KM RETURN
NKWALINI CLINIC	48 KM RETURN
SIPHILILE CLINIC	26 KM RETURN
KDC CLINIC	6 KM RETURN
GATEWAY CLINIC	4 KM RETURN

**4.7 SERVICE SCHEDULES MUST BE DONE NOT LIMITED TO GENERATORS MANUFACTURES SPECIFICATION AND RECOMMENDATIONS.**

- Check tension belt and condition of drive belt.
- Check for water in pre-filter.
- Re-new anti-freezer /coolant inhibitor
- The lubricating oil and filter canister must be changed
- Check and clean dust, oil from engine.
- Replai ce filters which are similar type specified by engine manufacturers
- Check oil level.
- Collect oil sample for analysis
- Replace diesel pump and other accessories.
- Check panel control box ,proper reading, sensors ,indicators and lamps

**4.8 THE CONTRACTOR MUST USE THIS CHECKLIST TO ENSURE THAT THE UNIT IS SERVICED ACCORDING TO MANUFACTURES RECOMMENDATIONS.**

DISCRIPTION	EXPECTED READING ON THE SCREEN AS PER RECOMEND	GENERATOR RECORDED READINGS
Unit free of foreign object		
Engine Warm jacket operational		
Battery Voltage Reading		
Engine oil level		
Coolant level		
Radiator Core Clean and free from blockages		
Battery terminals clean and tight		
Check battery electrolyte colour		
Day fuel tank level		
Test manual generator to run off load		
Allow engine to run for two minutes		
DSE Voltage Reading		
DSE Voltage Frequency Reading		
DSE Engine Oil Reading		
DSE Engine temp reading		
Check for any oil, water and fuel leak		
Check for abnormal exhaust smoke		
After running select the AUTO MODE		
Leave unit clean and Tidy		

**4.8 AFTER SERVICE REPAIR.**

**4.8.1. Contractor to indicate on Service Schedules additional part needed to ensure the system is in functional optimum as per Manufacturer's Instructions AND Recommendation.**

**4.7 GENERAL:**

- 4.7.1 All redundant material must be removed from site to avoid piling of material on the already Congested site
- 4.7.2 Existing Buildings The existing buildings will be in use and occupied during the progress Of the contract and the Contractor will be required to carry out the works in such a manner as will least interfere with the occupants and with the minimum of disturbance
- 4.7.3 Making good affected area - The Contractor shall make good in all trades to existing work Where damaged or disturbed through the alterations with all necessary new materials to match The existing

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NAME OF INSITUTION : ESHOWE DISTRICT HOSPITAL

SERVICE : SERVICING OF SIXSTANDBY GENERATORS AT ESHOWE CLINICS  
COMPLETE

PART FOUR

QUOTATION FORM: (LABOUR, SUBSISTENCE, TRAVEL AND TRANSPORT TO BE ALLOWED  
FOR IN THE FINAL PRICE OFFER)

1. Preamble to Schedule of Prices
2. Official Quotation Documents
  - Estimate form
  - Schedule of Prices – Materials, Components/Ancillary Parts and Sub Contract work

## PREAMBLE TO THE SCHEDULE OF PRICES

1. All prices shall be quoted in the currency of the Republic of South Africa and will be fixed. Only where exchange rates have been stated in the quotation document, as at two weeks (14 days) prior to closing date of this quotation, will such exchange rate fluctuation be taken into account in the variation of the cost of the imported items/equipment.
2. The Tenderer shall enter a price against each item in the schedule of prices. If the Tenderer fails to enter a price against any item in the schedule of prices the relevant cost of such item shall be regarded as being covered by other prices in the schedule of prices.
3. **The prices quoted against each item of these schedules shall cover the full inclusive cost of everything required for the execution of the work under the item plus an apportionment of any cost involved in meeting the obligations and liabilities imposed by the conditions of contract and in complying with the specifications.**
4. The prices quoted for the supply of plant and equipment shall include for all handling, loading, transporting and off-loading required for the delivery of the plant and equipment to the site, including in the case of off-site storage for double handling at the store.
5. The prices quoted for erection and installation shall include for all handling, loading, transporting and off-loading, to take plant and equipment to place on site where required, erection, installation, painting, commissioning, operating, testing, adjusting, handing over in proper working order and guarantee for a period of 12 months, all as specified.
6. The tendered rates and amounts must exclude Value Added Tax (VAT) but must include all levies, other taxes and duties on items to which they apply. Separate provision has been made in the Summary of Schedule of Prices for the purpose of VAT.
7. Amounts allowed for contingencies will be spent in part or as a whole at the sole discretion of the Department of Health's "Representative".
8. The Schedule of Prices shall be completed and signed in **black ink**. Corrections must be done by deleting, re-writing and initialing next to the amendment.
9. Electrical and Mechanical work is not measured according to the Standard Procedures of Building Work.
10. Itemized list of Materials/ Spares Parts/Equipment showing unit cost, contractors mark up and sub total
11. Vat and Grand Total.
12. The Contractor's attention is drawn to the following, which under no circumstances will be acceptable and will result in the automatic disqualification of the quotation.
  - Use of correcting fluid i.e. Tippex on the quotation documents.
  - Faxed quotations
  - Photocopies of quotations

**NOTE:** If your fixed price is not considered acceptable, the Department reserves the right to reject this quotation, in which case an estimated amount will be allocated, and actual costs with supporting documentation.

**PROVINCE OF KWAZULU-NATAL - DEPARTMENT OF HEALTH**

**ESTIMATED FORM FOR: THE SERVICING, REPAIR AND MAINTENANCE OF FIXED MECHANICAL PLANT, EQUIPMENT AND INSTALLATIONS INSTALLED IN KWAZULU-NATAL PROVINCIAL ADMINISTRATION BUILDINGS AND INSTITUTIONS FOR THE DEPARTMENT OF HEALTH**

<b>SUBMIT TO: DEPARTMENT OF HEALTH - ESHOWE DISTRICT HOSPITAL</b>	<b>FOR ATTENTION:</b>
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<b>INSTITUTION: ESHOWE DISTRICT HOSPITAL</b>	<b>REF NO.: ZNQ</b>
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**SCOPE OF WORK:** (A description of the service quoted for is required).

**SERVICING OF SIX STANDBY GENERATORS FOR ESHOWE CLINICS COMPLETE**

I/We hereby quote for the above service as per the following:  
 Materials, component/ancillary parts: Firm Price. When applicable a detailed list of materials etc. showing unit costs shall be provided.

A. Quoted for Material / Spares / Labour / Transport / Profit etc.	<b>R</b>	
	<b>SUBTOTAL</b>	<b>R</b>
	<b>VAT @ ..... %</b>	<b>R</b>
<b>Total Price in SA Currency firm for 90 days from date issued.</b>		<b>R</b>

(Should there be additions or omissions to the scope of works quoted for; this price shall be adjusted accordingly).

**Time required for completion Two (2) weeks from receipt of official order.**

**NAME OF CONTRACTOR:**

**CIDB REGISTRATION NUMBER :** **CIDB CATEGORY : ME**

**CENTRAL SUPPLIERS DATABASE REGISTRATION NUMBER:**

<b>CONTRACTOR'S AUTHORISED SIGNATURE:</b>	<b>QUOTE REF No. : ZNQ</b>
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**NAME IN BLOCK LETTERS:**

<b>COMPANY STAMP:</b>	<b>DATE:</b>
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**SCHEDULE OF PRICES: MATERIALS, COMPONENT/ANCILLARY PARTS AND SUB CONTRACT WORK**

The contractor shall add here, ALL materials, components/ancillary parts which are required for the completion of the work quoted for. In the event that more pages are required, this page may be copied.

ITEM	DESCRIPTION	UNIT	QUANT	UNIT COST	TOTAL COST (Excluding VAT)	
					R	C
1.1						
1.	BAUDOIN DIESEL 88H-66KW WITH 1500 RPM SPEED.1000LITER CAPACITY(MODELNO4M11G70/5)	Each	01	R	R	
2.	BAUDOIN DIESEL 109HP -81KW WITH 1500 RPM SPEED 1000 CAPACITY TANK(MODEL NO 4M11C90/5)	Each	01	R	R	
3	VOLVO MARELLI TAD 631-GE 100KVA DIESEL GENSET 4000 LITERS CAPACITY TANK	Each	01	R	R	
4	DEUTZ BFM3C TYPE 50KW DIESEL DRIVEN WITH 660 LITERS CAPACITY	Each	01	R	R	
5	DEUTZ BFM3C 60KW DIESEL DRIVEN WITH 660 LITERS	Each	01	R	R	
6	DEUTZ (SINABO)	Each	01	R	R	
7	COLLECT OIL FOR SAMPLE ANALYSIS	Item	01	R	R	
8	Consumables	Item	01	R	R	
9	Issue Service Certificate	Item	01	R	R	
				<b>VAT</b>		<b>R</b>
						<b>TOTAL AMOUNT(A)</b>
						<b>R</b>



**10 SCHEDULES OF PRICES**

**LABOUR, SUBSISTENCE, TRAVEL AND TRANSPORT REPLACEMENT**

6.3.1	LABOUR	TOTAL HOURS	RATE/HR	AMOUNT
a)	Artisans	.....	R.....	.....
b)	Apprentice	.....	R.....	.....
	1 <sup>st</sup> Year	.....	R.....	.....
	2 <sup>nd</sup> Year	.....	R.....	.....
	3 <sup>rd</sup> Year	.....	R.....	.....
	4 <sup>th</sup> Year	.....	R.....	.....
c)	Semi-skilled	.....	R.....	.....
d)	Unskilled	.....	R.....	.....
6.3.2	SUBSISTENCE	TOTAL DAYS	RATE / 24HR DAY	
a)	Artisans	.....	R.....	.....
b)	Apprentice	.....	R.....	.....
c)	Semi-skilled	.....	R.....	.....
d)	Unskilled	.....	R.....	.....
6.3.3	TRAVEL	TOTAL Km	RATE/Km	
			Petrol Diesel <u>Delete as applicable</u>	
6.3.3.1	From contractor's premises to site			
a)	..... trips (skilled)	.....	R..... R.....	.....
	@ ..... km per trip	.....		
b)	.....trips (Semi-skilled)	.....	R..... R.....	.....
	@ .....km per trip	.....		
6.3.3.2	From accommodation to site			
a)	..... trips (skilled)	.....	R..... R.....	.....
	@ .....km per trip	.....		
b)	.....trips (semi-skilled)	.....	R..... R.....	.....
	@ .....km per trip	.....		
6.3.4	TRANSPORT	TOTAL Km	RATE	
a)	Haulage to site ..... trips			
	@ .....km per trip	2.5 tone	R.....	.....
	@ .....km per trip	3 tone	R.....	.....
	@ .....km per trip	5 tone	R.....	.....
	@ .....km per trip	7 tone	R.....	.....
	@ .....km per trip	10 tone	R.....	.....
b)	Crantage to and on site			
	@ sub contract rate	R.....	x 1.10	.....

**SUB-TOTAL (B) R \_\_\_\_\_**

**COLLECTION SUMMARY**

**INSTITUTION** : **ESHOWE DISTRICT HOSPITAL**

**SERVICE DESCRIPTION** : **SERVICING OF SIX STANDBY GENERATORS AT ESHOWE CLINICS COMPLETE.**

**THIS COLLECTION SUMMARY MUST BE COMPLETED IN FULL BY THE CONTRACTOR AND RETURNED TOGETHER WITH THE QUOTATION FORM.**

Collection Summary From page 14	SUB-TOTAL (A)	R	
Collection Summary from page 15	SUB-TOTAL(B)	R	
	SUB-TOTAL (A)+(B)	R	
	VAT (15%)	R	
	TOTAL AMOUNT	R	

**NB: TOTAL AMOUNT TO BE CARRIED TO PAGE 1**

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THE SERVICING, REPAIR AND MAINTENANCE OF FIXED MECHANICAL PLANT, EQUIPMENT AND  
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COMPLETE

PART SIX

OFFICIAL ONSITE BRIEFING ATTENDANCE CERTIFICATE

**CERTIFICATE OF TENDERER'S ATTENDANCE AT COMPULSORY  
PRE-TENDER BRIEFING MEETING**

**NAME OF INSTITUTION** : ESHOWE DISTRICT HOSPITAL

**SERVICE** : **SERVICING OF SIX STANDBY GENERATORS  
AT ESHOWE CLINICS COMPLETE**

**CLOSING DATE** :

**TENDER NUMBER** : ZNQ ESW/08/24

This is to certify that I \_\_\_\_\_

A representative of (Tenderer) \_\_\_\_\_

Of Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone No: \_\_\_\_\_

Telefax No.: \_\_\_\_\_

Attended the Pre-Tender Briefing Meeting on (date)

And at the following venue (mark in appropriate block):

<b>ESHOWE DISTRICT HOSPITAL</b>	
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**TENDERER'S REPRESENTATIVE** \_\_\_\_\_

**EMPLOYER'S REPRESENTATIVE** \_\_\_\_\_

**DEPARTMENTAL STAMP:**

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**SERVICING OF SIX STANDBY GENERATORS COMPLETE**

**MAINTENANCE, SERVICING, REPAIR, UPGRADING,  
REPLACEMENT AND MINOR NEW WORKS FOR STRUCTURAL WORK  
AT ALL KWAZULU-NATAL PROVINCIAL HEALTH FACILITIES**

**Bid NO. ZNQ ESW/08/24**

**NAME OF INSITUATION : ESHOWE DISTRICT HOSPITAL**

**SERVICE : SERVICING OF SIXSTANDBY GENERATORS AT ESHOWE CLINICS  
COMPLETE**

## DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

The bidder is employed by the state; and/or

the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

2.1 Full Name of bidder or his or her representative: .....

2.2 Identity Number.....

2.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>): .....

2.4 Company Registration Number: .....

2.5 Tax Reference Number: .....

2.6 VAT Registration Number: .....

- 2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

<sup>1</sup>"State" means –

- (a) Any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) Any municipality or municipal entity;
- (c) Provincial legislature;
- (d) National Assembly or the national Council of provinces; or
- (e) Parliament.

<sup>2</sup>"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder  
Presently employed by the state? YES / NO

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member: .....  
Name of state institution at which you or the person  
Connected to the bidder is employed: .....  
Position occupied in the state institution: .....

Any other particulars:  
.....  
.....  
.....

2.7.2 If you are presently employed by the state, did you obtain YES / NO  
The appropriate authority to undertake remunerative  
Work outside employment in the public sector?

2.7.2.1 If yes, did you attached proof of such authority to the bid YES / NO  
Document?

(Note: Failure to submit proof of such authority, where  
Applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....  
.....  
.....

2.8 Did you or your spouse, or any of the company's directors / YES / NO  
Trustees / shareholders / members or their spouses conduct  
Business with the state in the previous twelve months?

2.8.1 If so, furnish particulars:  
.....  
.....  
.....

2.9 Do you, or any person connected with the bidder, have YES / NO  
Any relationship (family, friend, other) with a person  
Employed by the state and who may be involved with  
The evaluation and or adjudication of this bid?

2.9.1 If so, furnish particulars.  
.....

.....  
.....

2.10 Are you, or any person connected with the bidder,  
Aware of any relationship (family, friend, other) between  
Any other bidder and any person employed by the state  
Who may be involved with the evaluation and or adjudication?  
Of this bid?

2.10.1 If so, furnish particulars.

.....  
.....  
.....

2.11 Do you or any of the directors / trustees / shareholders / members **YES/NO**  
Of the company have any interest in any other related companies  
Whether or not they are bidding for this contract?

2.11.1 If so, furnish particulars:

.....  
.....  
.....

**3 Full details of directors / trustees / members / shareholders.**

Full Name	Identity Number	Personal Tax Reference Number	State Number / Employee / Peral



**4 DECLARATION**

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....

.....  
Position

## **PART SIX**

### **EXECUTION PLAN**

- 1.1** The bidder will be required to provide an efficient and effective service. Therefore, The bidder is required to submit proof that he/she has required capacity to execute The contract tendered for successfully. The bidder must references or states his/her Experience as a company to undertake the contract. References of past experience Of owners /employees of new entities must accompany the bid document. Alternatively, the bid must submit a projects execution plan that the company will Utilise to successfully execute the contract in term of Manpower, machinery, process, process control, infrastructure, etc. (refer to attach as (Annexure B)
- 1.2** It is a bid condition that prior to an award of the bid being made and/ or during the Evaluation process, the Department of Health reserves the right to conduct Inspections of the premises of the most acceptable bidder. Therefore premises of the bidder shall be open, at reasonable hours, for inspection by a representative of The Department of Health or organization acting on its behalf.



