



## Quotation Advert

Opening Date: 30/08/2024  
Closing Date: 12/09/2024  
Closing Time: 11:00

### INSTITUTION DETAILS

Institution Name: Estcourt Hospital  
Province: KwaZulu-Natal  
Department of entity: Department of Health  
Division or section: Central Supply Chain Management  
Place where goods/ **HAVILAND CLINIC**  
Date Submitted: 30/08/2024

### ITEM CATEGORY AND DETAILS

Quotation number: **EST 263/2024/2025**  
Item Category: Services  
Item Description: Cutting of trees at Haviland clinic  
Quantity (if supplies):

### COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Compulsory Briefing  
Date: 05/09/2024  
Time: 10:00  
Venue: Haviland Clinic

**QUOTES CAN BE COLLECTED FROM: KZN Health Website**

**QUOTES SHOULD BE DELIVERED TO: Tender box next to Typist Office**

### ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:

Name: Vanessa Chinsamy  
Email: [Vanessa.chinsamy@kznhealth.gov.za](mailto:Vanessa.chinsamy@kznhealth.gov.za)

Contact number: 036 342 7130

Finance Manager: Mr S G Nkabinde

Finance Manager Signature



Physical Address: No.1 Old Main Road , Estcourt 3310  
Postal Address : Private Bag X7058, Estcourt 3310  
Tel: 036 3427130 Fax: 036 3427115

**SPECIFICATION FORM**

<b>NAME OF PROCURING FACILITY</b>		ESTCOURT HOSPITAL	
<b>ITEM DESCRIPTION</b>		CUTTING OF TREES AT HAVILAND CLINICcU	
<b>ITEM PURPOSE</b>			
<b>ITEM DETAILED SPECIFICATION (INCLUDE SIZE, COLOUR, MATERIAL, ETC.)</b>			<b>COMPLIES (YES/NO)</b>
1.	Cutting down trees and removal of stumps		
2.	Rooting out the roots & filling		
3.	Cutting the trees stumps to pieces		
4.	Cleaning the area		
<b>QUALITY STANDARD</b>			
<b>UNIT OF MEASURE OR PACKAGING I.E. (UNIT/BOX/ROLL/PACK/BAIL ETC)</b>		unit	
<b>SAMPLE REQUIRED (YES/NO) IF YES WHEN AND HOW?</b>		No	
<b>ADDENDUM TO SPECIFICATION ATTACHED (YES OR NO)</b>			

Note:

- 1.
- 2.
- 3.

**SPECIFICATION APPROVED BY**

Name of End-user (in full)	Asotlami	Name of SCM Rep (in full)	V. Chisamy
Designation / Rank (in full)	System manager AG	Designation/ Rank (in full)	SCC
Signature		Signature	
Date	30/08/2024	Date	30/08/24



Bidder Initial here: \_\_\_\_\_

**GROWING KWAZULU-NATAL TOGETHER**

<b>Quotation No.</b>	<b>EST 263/2024/2025</b>
<b>Quotation Description</b>	<b>Cutting of trees at Haviland clinic</b>

**EVALUATION CRITERIA**

This institution intends to evaluate valid quotations using **five (5) evaluation stages**. These are peremptory requirements, should the bidder/tenderer fail to comply with any of the stages as stated below, the quotation will be regarded as non-responsive, and will not progress to the final stage of evaluation:

Stage 1: Administrative Compliance, Compulsory and Mandatory Requirements

Stage 2: Capacity to Deliver

Stage 3: Compliance with Specification

Stage 4: Price and Preference Points System (Specific Goals)

Stage 5: Objective Criteria (Submission of Sample)

Bidder Initial here: \_\_\_\_\_



**STAGE 1: ADMINISTRATIVE, COMPULSORY COMPLIANCE AND MANDATORY REQUIREMENTS**

NO.	REQUIREMENTS	INCLUDED IN THE PUBLISHED DOCUMENT?	TO BE RETURNED BY BIDDER/ TENDERER?
<b>Administrative Compliance</b>			
1.	PARTICULARS OF QUOTATION	YES	YES
2.	OFFICIAL PRICE PAGE FOR QUOTATIONS OVER R2 000.01	YES	YES
3.	BIDDER'S DISCLOSURE (SBD4)	YES	YES
4.	GENERAL CONDITIONS OF CONTRACT (GCC)	YES	YES
5.	SPECIAL CONDITIONS OF CONTRACT (SCC)	YES	YES
6.	PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 (SBD 6.1)	YES	YES
<b>Compulsory Compliance</b>			
7.	SUPPLIER UPDATED CIPC REGISTRATION DOCUMENTS	NO	YES
8.	A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (For EMEs& QSEs)	NO	YES
9.	CENTRAL SUPPLIER DATABASE COMPLIANCE REPORT (CSD)	NO	YES
<b>Mandatory Requirements</b>			
09.	THE BIDDER MUST PROVIDE PROOF THAT THE ITEMS TO BE SUPPLIED ARE SABS OR SANS APPROVED	NO	YES
10.	VALID COPY OF LICENCE ISSUED BY SOUTH AFRICAN HEALTH PRODUCTS REGULATORY AUTHORITY (SAHPRA), AUTHORIZING YOUR COMPANY TO MANUFACTURE/WHOLESALE/DISTRIBUTE MEDICAL DEVICES	NO	YES

Note: This relates to administrative, compulsory and mandatory returnable documents which must be fully completed, and submitted, should you fail to submit any of the above returnable documents, your offer will be treated as non-responsive and will not proceed to the next stage of evaluation. The department reserve a right to verify validity of the documents submitted, should it be discovered that the information submitted is misrepresented or falsified the quotation will be disqualified or contract maybe be terminated.

Bidder Initial here: \_\_\_\_\_



**STAGE 2: CAPACITY TO DELIVER**

1.	Valid copy of at least one order and delivery note which will serve as proof that you have delivered the order either in private or public health facility. Note: Should you fail to submit any of the above returnable documents, your offer will be treated as non-responsive and will not proceed to the next stage of evaluation
2.	As part of risk management, if there is valid proof that the bidder was previously issued with an order and thereafter failed to deliver without acceptable reasons, the bidder will be treated as a defaulter and will not progress to the next stage of evaluation.

**STAGE 3: COMPLIANCE WITH SPECIFICATION**

Requirement	Complies with Specification Yes /No
The bidder / Tenderer to confirm that the product supplied complies with attached specification document, should you fail to indicate compliance your quotation will not progress to the next stage of evaluation.	

**STAGE 4: PRICE AND PREFERENCE POINTS**

The value of this quotation is estimated not to exceed R 50 000 000 (inclusive of all applicable taxes), therefore the 80/20 preference point system shall be applicable. Points for this quotation will be awarded for:

CATEGORY	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and must not exceed	100

The Department has identified the following specific goal:

Specific Goal	Number of Points allocated	Proof To Claim Specific Goal (Returnable Documents)
HDP: Full points allocated to companies who are at least 51% Owned by Black people	20	<ul style="list-style-type: none"> <li>• Proof of equipment ownership(certified copy) or lease agreement</li> <li>• Valid tax certificate</li> <li>• SH1</li> <li>• Proof of registration with CSD</li> </ul>
<b>NOTE:</b> Should a responsive bidder fail to submit proof to claim points, as stated above this will not result in disqualification; however, the bidder will not be awarded points for specific goals.		

Bidder Initial here: \_\_\_\_\_