



KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

Quotation Advert

Opening Date: 05/08/2024
Closing Date: 13/08/2024
Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Prince Mshiyeni Memorial Hospital
Province: KwaZulu-Natal
Department of entity: Department of Health
Division or section: Supply Chain Management
**Place where goods/
service is required:** Prince Mshiyeni Memorial Hospital
Date Submitted: 05/08/2024

ITEM CATEGORY AND DETAILS

Quotation number: **PMM/325/24/25**
Item Category: Services
Item Description: 06 Months contract, Outsourcing collection and dispatch of Hospital supplies and assets

N.B THE BELOW PREFERENCE POINTS WILL BE ALLOCATED IN COMPLIANCE WITH THE DEPARTMENTAL PREFERENCE PROCUREMENT POLICY (KNOWN AS SCM PPP)

Gender: Full points allocated to companies who are at least 51% owned by black women

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Compulsory Site Meeting
Date: 08/08/2024
Time: 09:30AM
Venue: PMMH Auditorium Hall

QUOTES CANE BE COLLECTED FROM: Prince Mshiyeni Memorial Hospital, Supply Chain Management Office and Date: 06/08/2024 till 07/08/2024. Time: 09:30am to 15:30pm. No quotation document will be available on site meeting. Failing to collect quotation document the company will not be allowed to attend Site Meeting

QUOTES CAN BE DELIVERED TO: PMMH on Tender Box ONLY!

ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:

Name: MR. Hloniphani Ngcobo

Email: hloniphani.ngcobo@kznhealth.gov.za

Contact number: 031 907 8214

Finance Manager Name: Mr C.D Zuma

Finance Manage signature:

A handwritten signature in black ink, appearing to be 'C.D. Zuma', is written over a horizontal line. The signature is stylized and cursive.



EVALUATION CRITERIA

Quotation No.	ZNQ/PMM/325/24/25
Quotation Description	06 Months contract, Outsourcing collection and dispatch of hospital supplies and assets.

EVALUATION CRITERIA

This institution intends to evaluate valid quotations using **four (4) evaluation stages**. These are peremptory requirements, should the bidder/tenderer fail to comply with any of the stages as stated below, the quotation will be regarded as non-responsive, and will not progress to the final stage of evaluation:

Stage 1: Administrative Compliance, Compulsory and Mandatory Requirements

- Contractor to sign collection register failing to comply with this instruction quotation will be disqualification and site meeting register
- See attached schedule for contract breakdown workers breakdown cost failing to comply will result disqualification.

Stage 2: Capacity to Deliver

- Contractor to attach letter of good standing from the bank to demonstrate to pay labour, material and all other cost failing to comply with this instruction quotation will be disqualification

Stage 3: Compliance with Specification

Stage 4: Price and Preference Points System (Specific Goals)



STAGE 1: ADMINISTRATIVE, COMPULSORY COMPLIANCE AND MANDATORY REQUIREMENTS

NO.	REQUIREMENTS	INCLUDED IN THE PUBLISHED DOCUMENT?	TO BE RETURNED BY BIDDER/ TENDERER?
Administrative Compliance			
1.	PARTICULARS OF QUOTATION		
2.	OFFICIAL PRICE PAGE FOR QUOTATIONS OVER R2 000.01		
3.	BIDDER'S DISCLOSURE (SBD4)		
4.	GENERAL CONDITIONS OF CONTRACT (GCC)		
5.	SPECIAL CONDITIONS OF CONTRACT (SCC)		
6.	PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 (SBD 6.1)		
Compulsory Compliance			
7.	SUPPLIER UPDATED CIPC REGISTRATION DOCUMENTS		
8.	A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (For EMEs& QSEs)		
9.	CENTRAL SUPPLIER DATABASE COMPLIANCE REPORT (CSD)		
10	A tenderer (bidder) must submit Original proof of address from Ward Counsellor or Utility Bill of tenderer (bidder) not less than three months old.		
Mandatory Requirements			
11	The tenderer to attach at three trade references, to serve as proof of general work was rendered successfully and paid for, the information include order number/ type of service/ name of client/ amount paid/ contact person and contact detail. Should the tenderer fail to provide this, the quotation will be regarded as non- responsive and will be disqualified.		

Note: This relates to administrative, compulsory and mandatory returnable documents which must be fully completed, and submitted, should you fail to submit any of the above returnable documents, your offer will be treated as non-responsive and will not proceed to the next stage of evaluation. The department reserve a right to verify validity of the documents submitted, should it be discovered that the information submitted is misrepresented the quotation will be disqualified.

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EVALUATION CRITERIA

STAGE 2: CAPACITY TO DELIVER

1.	Valid copy of at least one order and delivery note which will serve as proof that you have delivered this item either in private or public health facility. Note: Should you fail to submit any of the above returnable documents, your offer will be treated as non-responsive and will not proceed to the next stage of evaluation
2.	If there is valid proof that the bidder was previously issued with an order and failed to deliver without acceptable reasons, the bidder will be treated as a defaulter and will not progress to the next stage of evaluation.

STAGE 3: COMPLIANCE WITH SPECIFICATION

Requirement	Complies With Specification Yes /No
The bidder / Tenderer to confirm that the product supplied complies with attached specification document, should you fail to indicate compliance your quotation will not progress to the next stage of evaluation	

STAGE 4: PRICE AND PREFERENCE POINTS

The value of this quotation is estimated not to exceed R 50 000 000 (inclusive of all applicable taxes), therefore the 80/20 preference point system shall be applicable. Points for this quotation will be awarded for:

CATEGORY	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and must not exceed	100

The Department has identified the following specific goal:

Specific Goal	Number of Points allocated	Proof To Claim Specific Goal (Returnable Documents)
Race: Full points allocated to companies who are at least 51% owned by Black Women	20	<ol style="list-style-type: none"> Ownership Certificate issued by the Companies and Intellectual Property Commission (CIPC). The Department will download CSD to verify this information.
NOTE: Should a responsive bidder fail to submit proof to claim points, as stated above this will not result in disqualification, however the bidder will not be awarded points for specific goals.		

STAGE 5: OBJECTIVE CRITERIA (SUBMISSION OF SAMPLE)

- At least three bidders who scored the highest points will be required to submit samples, the institution will only accept and award compliant sample.

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EVALUATION CRITERIA

- Should all three bidders fail to submit sample, the next three highest scoring bidders will be requested to submit samples

EVALUATION CRITERIA AND SPECIFICATION APPROVED BY					
Official	Title (Ms/ Miss/ Mrs/ Mr/Dr)	Surname	Initials	Date	Signature
End User Representative					
SCM Official					

Initial here _____