



Quotation Advert

Opening Date: 07/08/2024
Closing Date: 16/08/2024
Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Addington Hospital
Province: KwaZulu-Natal
Department of entity: Department of Health
Division or section: Central Supply Chain Management
Place where goods/
service is required: ADDINGTON HOSPITAL
Date Submitted: 07/08/2024

ITEM CATEGORY AND DETAILS

Quotation number: ZNQ: ADD/391/24-25
Item Category: Services
Item Description: **4TH QUARTER DISPOSAL OF LINEN AND FACE VALUE BOOKS**
Quantity (if supplies): VARIOUS

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Compulsory Briefing
Date: 14/08/2024
Time: 11:00AM
Venue: **MAIN SECURITY STAFF GATE ADDINGTON HOSPITAL**

QUOTES CAN BE COLLECTED FROM: ATTACHED

QUOTES SHOULD BE DELIVERED TO: TENDER BOX SITUATED AT MAIN SECURITY
ADDINGTON HOSPITAL – PRINCE STREET

ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:

Name: AVISHA BAIJNATH

Contact number: avisha.baijnath@kznhealth.gov.za [ENQUIRIES ONLY]

Finance Manager Name: MR.K.NDLELA

Finance Manager Signature MA PTS



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

DIRECTORATE

19 ESKINE TERRACE, DURBAN, 4001
PO BOX 977, DURBAN, 4000
Tel: 031 327 2567

ADDINGTON HOSPITAL

**INVITATION TO ATTEND VIEWING
MEETING FOR SALE OF DISPOSALS OF
LINEN AND FACE VALUE BOOKS**

DATE: 14TH AUGUST [WEDNESDAY]

TIME: 11H00

MEETING PLACE: MAIN SECURITY STAFF ENTRANCE

QUOTATIONS WILL BE HANDED OUT AT THE VIEWING
KINDLY COMPLETE PRICE AND DROP OFF IN TENDER BOX
BEFORE CLOSING DATE.

NB:REFER TO ATTACHED REQUIREMENTS FOR DISPOSAL

ENQUIRES CONTACT:

MR.A HARMSE – 031 327 2567

riaan.haramse@kznhealth.gov.za



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

Enquiries:

Mr R Harmse

Tell: Ext 2488

My Reference:

Disposal

Email address:

Riaan.harmse@kznhealth.gov.za

Date:

17 July 2024

SUBJECT : REQUIREMENTS OF DISPOSAL

1. All contactors must be present at the specified date and time for the site meeting
2. **All bidders must provide proof of the following registration documents:**
 - Certificate of registration as a recycler from South African Police Services
 - Certificate of registration as a second hand goods dealer from South African Police Services
3. Only 10 minutes will be given for late attendees thereafter the attendance register will close and no late attendees will be accommodated
4. All items must be removed within 10 working days by the successful bidder
5. The bidder awarded the bid must clear/clean the area and remove all rubble
6. The Institution does not provide skips/dirt bins for removal of rubble etc.
7. The appointed bidder must communicate with Asset Management daily in order to open and close Buzzy hall with Security
8. Items can only be removed Monday – Friday from 08h00 to 14h00
9. The awarded bidder must complete and return to Asset Management daily the Asset Removal Form
10. The awarded Bidder must provide all the equipment / machinery to enable them to remove the disposed assets from site
11. The awarded Bidder will be liable for any damages to infrastructure/ floors / Gates etc.
12. The Awarded Contactor must provide Addington Hospital (Asset & Disposal Management) with proof of the disposal of all books/journal/manuscripts etc. (A Certificate of Disposal/Shredding) within 21 days
13. Payments must be made within 7 working days to the Revenue Department, Addington Hospital, further proof of payment must be provided to Asset & Disposal Management failing Addington Hospital reserve the right to appoint another contractor.

Thank you.
