



KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

Quotation Advert

Opening Date: 24/007/2024
Closing Date: 26/07/2024

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Mbongolwane Hospital

Province: KwaZulu-Natal

Department of entity: Department of Health

Division or section: Supply Chain Management

**Place where goods/
service is required:** MBONGOLWANE DISTRICT OFFICE

Date Submitted: 23/07/2024

ITEM CATEGORY AND DETAILS

Quotation number: ZNQ/MBH 099/2024/25

Item Category: Services

Item Description: ANNUAL SERVICE OF STANDBY GENERATOR

Quantity: Once off

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Not applicable

Time: Not applicable

Venue: Not applicable

QUOTES CAN BE COLLECTED FROM: KZN Health Website Only

QUOTATION MUST BE DEPOSITED ON THE TENDER BOX: AT MBONGOLWANE HOSPITAL

ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:

Name: B.M NDWANDWE

Email: Mzikayise.ntuli@kznhealth.gov.za

Contact number: 035-4766008

Finance Manager Name: MR E.S MGOBHOZI

Finance Manage signature: _____



MAINTENANCE QUOTATIONS

EVALUATION CRITERIA FOR QUOTATIONS ABOVE R2000.00

ZNQMBH 099/2024/25.....

DESCRIPTION: ...ANNUAL SERVICE OF STANDBY GENERATOR.....

All offers received shall be evaluated on the following:

1. Specifications:

- a) Only offers that meet the specification and Special Terms and Conditions in all aspects as stipulated in the bid document shall be considered.
- b) Offers better or higher than our specification are considered to be compliant with the specification.
- c) The attached specification form must be properly completed and stamped.

2. Correctness of information and other imperative areas to be considered:

- a) All information required in the bid document must be accurate and duly completed including all the appropriate signatures.
- b) None compliance with any requirements from this document and terms and conditions attached may result to elimination from further evaluation process.
- c) The institution is under no obligation to accept the lowest or any quotation.
- d) The price quoted must include VAT and remain firm for the contract period.
- e) The bidder must ensure the correctness and validity of quote.
- f) Registration on Central Suppliers Database.
- g) Registration on CIDB.
- h) Previous service rendered (Quality, Duration and record of offers declined)
- i) Database of tender defaulters
- j) Availability of Directors on PERSAL system.
- k) Late quotations will not be considered.
- l) All pages of the tender document must be initialed or signed.

3. Compulsory administrative compliance requirements that must be submitted with the bid

Where certified copies are requested, bidders must not submit copies of certified copies. Original certification should not be older than three (3) months.

- a. Proof CIDB grading – 1EM or above
- b. Proof of past similar jobs
- c. Certificate of Competency
- d. Methodology and approach
- e. Project Organogram
- f. Signed Declaration of interest forms
- g. Central Supplier Database number

Failure to comply with this requirement shall invalidate the bid submitted.

Where certified copies are requested, bidders must not submit copies of certified copies. Original certification should not be older than three (3) months. Failure to comply with this requirement shall invalidate the bid submitted.

4. Preferential Point System:

The 80/20 Preference Point System will be applicable to this bid and the points will be allocated as follows:

| | |
|---|-----|
| PRICE | 80 |
| SPECIFIC GOALS IN TERMS OF PPR 2022 | 20 |
| TOTAL POINTS FOR PRICE AND SPECIFIC GOALS | 100 |

5. CIDB Grading

Quotations will be evaluated in terms of CIDB grading relevant for the project which quotations were invited for.

6. Compulsory Site Briefing

- a) Bidders are required to attend the site briefing meeting and sign the attendance register.
- b) The site briefing certificate must be properly completed and stamped on site by Departmental Official.
- c) Failure of bidders to attend the site briefing meeting will lead to disqualification.

7. Execution plan

The bidder is required to submit proof that he/she has the required plan to execute the contract. The bidder must submit a project execution plan that the company will utilise to successfully execute the contract in terms of manpower, machinery, process control, infrastructure, Delivery Period, Company Experience, risk management plan and safety plan.

8. Contract duration or Delivery period

This project is anticipated to be completed in a period of **Three Weeks** unless unforeseen circumstances may arise.

It is imperative to complete the delivery period field on the quotation form. All quotations returned with blank field on delivery period will be disqualified.

Note: For purposes of fair comparison and in order to ensure a meaningful evaluation, bidders must submit detailed information in substantiation of compliance to the evaluation criteria mentioned. Should the space provided not be adequate, bidders are kindly requested to add extra pages.



Postal Address: Private Bag 126 KWA-PETT 3820
Physical Address: Road D1542, Mbongolwane Reserve, 3820
Tel: 0354766280 ext 1002 Fax: 0354766380
Email address: Mzikayise.ntuli@kznhealth.gov.za

| DESCRIPTION | Mandatory requirements to be Completed by bidder |
|--|--|
| Annual service of standby generator | COMPLY / DO NOT COMPLY |
| Sinabo generator 3 phase | |
| Generator size:60KVA | |
| Tank 630liters | |
| | |
| | |

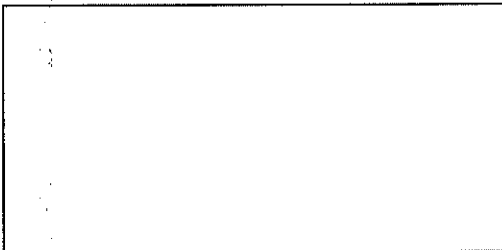
Bidder's Comment:

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1. The bidder is requested to put a company stamp on this specification document.
2. The bidder is requested to complete "Mandatory requirements to be completed by bidder" segment

NB: FAILURE TO COMPLY WITH THE ABOVE WILL RESULT FOR A BIDDER TO BE DISQUALIFIED.

Bidder's Official Stamp



Bidder Signature:



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

DIRECTORATE: SCM

Name of Directorate : M.N Ntuli

Postal Address

Physical Address

Tel: 035-4766008 Fax: 035-4766106/360

Email address

NAME OF MEETING : EVALUATION REPORT

Date :

Time : H00

Venue : SCM OFFICE NO:2

ZNQ/MBH 099/2024/25.....

DESCRIPTION ...Annual service of standby generator.....

BROAD SPECIFICATION

| | | |
|--------------------------|--|--|
| Sinabo generator 3 phase | | |
| Generator size:60 KVA | | |
| Tank 630liters | | |
| | | |
| Signed by SCM Official: | | |
| Date : | | |
| | | |
| End user : | | |
| Date : | | |
| | | |

CSD RPORT

| | | |
|--------------------------------|--|--|
| Tax compliance | | |
| Declared correctly | | |
| Csd active | | |
| Printed by government official | | |

EVALUATION CRITERIA

| | | |
|----------------------------------|--|--|
| No late quotation | | |
| all pages initialled | | |
| SBD 4 disclosed correctly | | |
| Proof of similar job | | |
| Clear CSD number | | |



KWAZULU-NATAL PROVINCE

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| | | |
|--------------------|--|--|
| Qoutation validity | | |
| Expiry date | | |
| | | |
| | | |