



**KWAZULU-NATAL PROVINCE**

HEALTH  
REPUBLIC OF SOUTH AFRICA

**BID DOCUMENT NUMBER: ZNB 5107/2022-H**

**REQUEST FOR BIDS: APPLICATION FOR ESTABLISHMENT OF A PANEL LIST OF APPROVED SECURITY SERVICE PROVIDERS TO KWAZULU-NATAL DEPARTMENT OF HEALTH FOR A THREE (3) YEARS / 36 MONTHS CONTRACT PERIOD**

DISTRICT	INSTITUTION NAME
AMAJUBA DISTRICT	HIGH, MEDIUM, LOW VOLUME BIDS
ETHEKWINI DISTRICT	HIGH, MEDIUM, LOW VOLUME BIDS
HARRY GWALA DISTRICT	HIGH, MEDIUM, LOW VOLUME BIDS
ILEMBE DISTRICT	HIGH, MEDIUM, LOW VOLUME BIDS
KING CETSHWAYO DISTRICT	HIGH, MEDIUM, LOW VOLUME BIDS
UGU DISTRICT	HIGH, MEDIUM, LOW VOLUME BIDS
UMGUNGUNDLOVU DISTRICT	HIGH, MEDIUM, LOW VOLUME BIDS
UMKHANYAKUDE DISTRICT	HIGH, MEDIUM, LOW VOLUME BIDS
UMZINYATHI DISTRICT	HIGH, MEDIUM, LOW VOLUME BIDS
UTHUKELA DISTRICT	HIGH, MEDIUM, LOW VOLUME BIDS
ZULULAND DISTRICT	HIGH, MEDIUM, LOW VOLUME BIDS

Name of Panelist.....

Central Supplier's Database Registration Number.....

Income Tax Reference Number.....

**PANELIST TO NOTE THE FOLLOWING**

**CLOSING VENUE, DATE AND TIME:**

Venue: 310 Jabu Ndlovu Street, Old Boys Model School, PMB

Date: 10 JUNE 2022

Time: 11:00

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**SECTION A: INVITATION TO BE PART OF APPROVED PANEL OF SERVICE PROVIDERS (SBD1)**

**PART A**

**YOU ARE HEREBY INVITED TO PART OF APPROVED PANEL OF SERVICE PROVIDERS FOR REQUIREMENTS OF THE KWAZULU-NATAL DEPARTMENT OF HEALTH**

APPLICATION NUMBER:	ZNB 5107/2022-H	CLOSING DATE:	10 JUNE 2022	CLOSING TIME:	11:00
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DESCRIPTION	REQUEST FOR BIDS APPLICATION FOR ESTABLISHMENT OF A PANEL LIST OF APPROVED SECURITY SERVICE PROVIDERS TO KWAZULU-NATAL DEPARTMENT OF HEALTH. FOR A THREE (3) YEARS / 36 MONTHS CONTRACT PERIOD
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**THE SUCCESSFUL PANELIST WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN SERVICE LEVEL & CONTRACT AGREEMENT**

APPLICATION RESPONSE TENDER DOCUMENTS MUST BE DEPOSITED IN THE APPLICATION BOX SITUATED AT (STREET ADDRESS)

CENTRAL SUPPLY CHAIN MANAGEMENT DIRECTORATE
<b>OLD BOYS MODEL SCHOOL, 310 JABU NDLOVU STREET</b>
PIETERMARITZBURG
3201

**SUPPLIER INFORMATION (INCOMPLETE INFORMATION MAY LEAD TO DISQUALIFICATION)**

NAME OF APPLICANT					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
	TCS PIN:		OR	CSD No:	
STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes		STATUS LEVEL SWORN AFFIDAVIT		<input type="checkbox"/> Yes
	<input type="checkbox"/> No				<input type="checkbox"/> No
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?					
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX	<input type="checkbox"/>	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)			
	<input type="checkbox"/>	A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)			
	<input type="checkbox"/>	A REGISTERED AUDITOR			
	NAME:				

SIGNATURE OF APPLICANT	.....	DATE	
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CAPACITY UNDER WHICH THIS APPLICATION IS SIGNED (Attach proof of authority to sign this application ; e.g. resolution of directors, etc.) Note: The capacity letter may be requested if not submitted.	
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APPLICATION PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT	KZN Department of Health	DEPARTMENT	KZN Department of Health
CONTACT PERSON	CH BUTHELEZI	CONTACT PERSON	Mr L Zondi
TELEPHONE NUMBER	033-8158356	TELEPHONE NUMBER	033-395 2937
FACSIMILE NUMBER	Not Applicable	FACSIMILE NUMBER	Not Applicable
E-MAIL ADDRESS	SCM.DemandManagment@kznhealth.gov.za	E-MAIL ADDRESS	linda.zondi2@kznhealth.gov.za

**PART B: TERMS AND CONDITIONS FOR APPLICATION TO BE APPROVED AS PANELIST**

<b>1. APPLICATION SUBMISSION:</b>	
1.1. APPLICATIONS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE APPLICATION WILL NOT BE ACCEPTED FOR CONSIDERATION.	
1.2. ALL APPLICATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED – (NOT TO BE RE-TYPED) OR ONLINE	
1.3. APPLICANTS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMED: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES).	
1.4. WHERE AN APPLICANT IS NOT REGISTERED ON THE CSD, THE APPLICATION WILL BE CONSIDERED AS NON RESPONSIVE AND WILL BE DISQUALIFIED.	
1.5. THIS APPLICATION WILL BE SUBJECT TO THE ALL APPLICABLE SCM REGULATIONS.	
<b>2. TAX COMPLIANCE REQUIREMENTS</b>	
2.1 APPLICANTS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.	
2.2 APPLICANTS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE DEPARTMENT TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS COMPLIANCE (WHERE APPLICABLE).	
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.	
2.4 APPLICATION MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE APPLICATION.	
2.5 IN APPLICATIONS WHERE CONSORTIA/ JOINT VENTURES/ SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.	
2.6 WHERE NO TCS IS AVAILABLE BUT THE APPLICANT IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.	
<b>3. QUESTIONNAIRE TO APPLICATION DING FOREIGN SUPPLIERS</b>	
3.1. IS THE APPLICANT A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.2. DOES THE APPLICANT HAVE A BRANCH IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.3. DOES THE APPLICANT HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.4. DOES THE APPLICANT HAVE ANY SOURCE OF INCOME IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
<b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS/ TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) THE APPLICATION WILL BE REJECTED AS NON-RESPONSIVE AND DISQUALIFIED</b>	

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE APPLICATION INVALID.**

## **SECTION B: SPECIAL INSTRUCTIONS AND NOTICES TO APPLICANTS REGARDING THE COMPLETION OF APPLICATION FORMS**

PLEASE NOTE THAT THIS APPLICATION IS SUBJECT TO COMPLIANCE WITH TREASURY REGULATIONS 16A ISSUED IN TERMS OF THE PUBLIC FINANCE MANAGEMENT ACT, 1999; THE KWAZULU-NATAL SUPPLY CHAIN MANAGEMENT POLICY FRAMEWORK AND THE GENERAL CONDITIONS OF CONTRACT.

1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and visa versa and with words importing the masculine gender shall include the feminine and the neuter.
2. Under no circumstances whatsoever may the application forms be retyped or redrafted. Photocopies of the original application documentation may be used, but an original signature of the applicant must appear on such photocopies.
3. It is the responsibility of the applicant to check the number of pages and to satisfy himself that none are missing or duplicated.
4. Applications submitted must be complete in all respects.
5. Applications shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the application documents.
6. Each application shall be addressed in accordance with the directives in the application documents and shall be lodged in a separate sealed envelope, with the name and address of the applicant, the application number and closing date indicated on the envelope. The envelope shall not contain documents relating to any application other than that shown on the envelope. If this provision is not complied with, such application s may be rejected as being invalid.
7. All applications received in sealed envelopes with the relevant application numbers on the envelopes are kept unopened in safe custody until the closing time of the applications. Where, however, an application is received open, it shall be sealed. If it is received without an application number on the envelope, it shall be opened, the application number ascertained, the envelope sealed, and the application number written on the envelope.
8. A specific box is provided for the receipt of application s, and no application found in any other box or elsewhere subsequent to the closing date and time of application will be considered.
9. The Department does not take responsibility for applications posted and no application sent through the post will be considered if it is received after the closing date and time stipulated in the application documentation, and proof of posting will not be accepted as proof of delivery.
10. No application submitted by telefax, telegraphic or other electronic means will be considered.
11. Application documents must not be included in packages containing samples. Such applications may be rejected as being invalid.
12. Any alteration made by the applicant must be initialled.
13. Only black ink is allowed for the completion of the application document. Use of correcting fluid is prohibited.
14. Applications may be opened in public if practically possible after the closing time of application.
15. The applicant must initial each and every page of the application document.

**SECTION C: BIDDER'S DISCLOSURE (SBD 4)**

**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. Bidder's declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:  
.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:  
.....  
.....

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

**3 DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 AND 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

## **SECTION D: PROCEDURE FOR ESTABLISHMENT OF PANEL OF APPROVED SECURITY SERVICE PROVIDERS**

1. Application for the establishment of a panel list of approved security service providers for the Department is published in the Government Tender Bulletin or eTender Portal. The closing time and date for the inclusion in the panel/list of approved service providers will be indicated.
2. Applications will be evaluated based objective criteria and point system covering the following aspects:
  - ✓ Proof of registration with Private Security Industry Regulator Authority (PSIRA);
  - ✓ Financial capacity;
  - ✓ Proven Experience in security industry;;
  - ✓ Locality.
3. Applications will be ranked and allocated categories as follows:
  - Approved for Large Volume Bids, for the facility requiring estimated 100 guards.
  - Approved for Medium Volume Bids, for the facility requiring estimated 50 to 99 guards.
  - Approved for Low Volume Bids, for the facility requiring estimated less than 50 guards.
4. Applications will be screened, evaluated and awarded by Bid Committees. The list of approved Panelist of security service providers will published in the Government Tender Bulletin or eTender Portal and Departmental Website.
5. Once the Panelist of security service providers has been awarded and approved, only the successful applicants will be approached, depending on the circumstances, either by obtaining minimum of three quotations, or according to the bid procedure as and when services are required. The exception is that the requirement is not advertised in the Government Tender Bulletin or eTender again.
6. The quotations or bid procedure will be conducted in line with General Conditions of Contract; the Special Conditions of Contract (SCC) and Specification / Terms of Reference (TOR).
7. Once quotations/bids received with pricing schedules, Evaluation of offers will be done in line with exemption granted by National Treasury relating to preferential procurement, or the regulations promulgated by National Treasury that relates to preferential procurement.
8. Price Quotations/Bids will be screened, evaluated and adjudicated by Bid Committees.
9. The awards of price quotations/bids will be published to the Panelist that was invited to quote / to bid.

## **SECTION E: REQUIREMENT FOR ESTABLISHMENT OF PANEL FOR SECURITY PROVIDERS**

### **1. CERTIFICATE OF COMPLIANCE (PSIRA)**

- 1.1 A valid certificate indicating that the Service Provider is registered with the Private Security Industry Regulatory Authority (PSIRA) must accompany the application document. Note this also applies to subcontracted service providers where applicable.
  - 1.1.1 Failure to submit the PSIRA Certificate will invalidate the applicants offer and the application will be treated as non-responsive.
  - 1.1.2 The Department reserves the right to verify the authenticity of the Certificate with the Private Security Industry Regulatory Authority (PSIRA).
  - 1.1.3 Prior to an award of the application being made and/or during the evaluation process, the Department of Health reserves the right to conduct inspections of the premises of applicant. Therefore, premises of the applicant shall be open, at reasonable hours, for inspection by a representative of the Department of Health or organization acting on its behalf.
  - 1.1.4 The site used by the applicant must have certificate of compliance issued by PSIRA.

### **2. REGISTRATION WITH CENTRAL SUPPLIER DATABASE (CSD)**

- 2.1 The Supplier Industry Classification Information on CSD, must reflect 51% share of turnover for provision of security services. The application with CSD Industry classification of below 51% for provision of security services will be treated as non-responsive.
- 2.2 An applicant submitting an offer must be registered on the Central Supplier Database. The applicant who has submitted an offer and is not registered on the Central Supplier Database will be treated as non-responsive and will not be considered. Each party to a joint venture/ consortium/subcontracting must be registered on the Central Suppliers Database at the time of submitting the application.

**NB.: IF AN APPLICANT IS FOUND TO BE EMPLOYED BY THE STATE , THE APPLICATION WILL BE DISQUALIFIED.**

### **3. FINANCIAL CAPABILITIES**

- 3.1 The applicant to provide company proof of turnover for the past twelve months issued by the Bank, the Department reserves a right to check authenticity of turnover.

### **4. EXPERIENCE WORKING IN SECURITY INDUSTRY**

- 4.1. The applicant to provide at least three or more contactable trade references in a form of appointment letter, service level agreement (SLA) or contract agreement to demonstrate experience in providing security services, the Department reserves a right to check authenticity of references.
- 4.2. The applicant must provide company profile which must include composition of the firm in terms of shareholding; personnel complement a % percentage with expertise security related expertise.

### **5. PROOF OF ADDRESS**

- 5.1. The applicant to provide proof of address which will be utility bill or letter from Local Municipality Councillor, the Department reserves a right to check authenticity of proof of address.

## SECTION F: OBJECTIVE EVALUATION CRITERIA:

The Department will evaluate applications received before the closing date and time using two (2) evaluation phases, these are preemptory requirements, should the applicant fail to comply, the application will be regarded as non-responsive and be disqualified. The criteria are as follows:

Phase 1: Minimum Compulsory Requirements

Phase 2: Technical Objective Evaluation Criteria

### Phase 1: Minimum Compulsory Requirements

NO.	REQUIREMENTS	RETURNABLE	COMPULSORY FOR APPLICATION EVALUATION PURPOSES FOR PHASES 1 AND 2	FOR OFFICIAL USE ONLY		
				YES	NO	N/A
<b>1. Prospective APPLICANTs MUST ensure that the following Sections of the application document MUST be completed/adhered to, in ALL respects to qualify for the next stage of evaluation:</b>						
1.1	Section A: Invitation To Be Part Of Approved Panel Of Service Providers Part A	Yes	Phase 1			
1.2	Section B: Special Instructions and Notices To Applicants Regarding The Completion Of Application Forms	No				
1.3	Section C: Declaration of Interest	Yes	Phase 1			
1.4	Section D: Procedure For Establishment Of Panel Of Approved Service Providers	No				
1.5	Section E: Requirement For Establishment Of Panel For Security Providers	No				
<b>2. Prospective APPLICANTs MUST provide the following as Mandatory Requirements: Main Contractor</b>						
2.1	Official Company Registration documents and profile including list of Directors ID numbers, List of workers currently employed, financials	Yes	Phase 2			
2.2	The Consortium/ Joint Venture/ Partnership agreement, if applicable. (Certified Copies).	Yes If Applicable				
2.3	Proof of Registration and Letter of Good Standing with PSIRA. (Certified Copies).	Yes				
2.4	Traceable trade references (Points will be allocated)	Yes				
2.5	Proof of Valid Turnover from the Bank (Points will be allocated)	Yes				
2.6	Proof of Business Address (Preferably a Utility Bill/s, or alternatively, a Letter/s from the Ward Councillor/s) of the Main Contractor where the Head Office and or Satellite office are situated.	Yes				
2.7	Fire-arm licenses in the name of the Company and/or Close Corporation (Certified Copies)	Yes (for sites requiring Firearms)				
2.8	CSD and Tax Compliance With 51% Share Turnover for Industry Classification allocated to Security Services	Yes				

**Phase 2: Objective Evaluation Criteria for Low Volume Bids**

No.	EVALUATION CRITERIA	WEIGHTING	SCORING (FOR OFFICIAL USE)								
1	<b>COMPANY EXPERIENCE</b>	<b>40</b>									
1.1	<p><b>Company Valid Registration with PSIRA</b></p> <ul style="list-style-type: none"> <li>○ More than 1 Year: 20 Points</li> <li>○ Less than 1 Year : 15 Points</li> <li>○ No proof 0 Points</li> </ul> <p><b>REQUIRED:</b> Proof of PSIRA registration with dates of initial registration</p>	Sub Point 20									
1.2	<p><b>Number of valid contracts</b></p> <ul style="list-style-type: none"> <li>○ More than1 contract: 20 Points</li> <li>○ 1 contract : 15 Points</li> <li>○ No proof of contract: 0 Points</li> </ul> <p><b>REQUIRED:</b> applicant to provide valid trade references as prescribed on requirement for establishment of panel for security providers</p>	Sub Point 20									
2.	<b>CAPACITY TO DELIVER</b>	<b>40</b>									
2.1	<p><b>Proof of capacity and adequate security guards registered with PSIRA</b> (Applicant should demonstrate capacity in the form of security guards duly registered with PSIRA and Provident Fund)</p> <table border="1" data-bbox="215 1249 999 1491" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Number of guards registered with PSIRA and Provident Fund<sup>i</sup></th> <th></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Up to 49 guards registered:</td> <td style="text-align: center;">20 Points</td> </tr> <tr> <td style="text-align: center;">Less than 25 guards registered</td> <td style="text-align: center;">15 Points</td> </tr> <tr> <td style="text-align: center;">No proof of guards</td> <td style="text-align: center;">0 Points</td> </tr> </tbody> </table> <p>Required: Submit a valid Letter of Good Standing from PSIRA which reflects the number of guards and letter of good standing from the provident fund which reflects number of guards.</p>	Number of guards registered with PSIRA and Provident Fund <sup>i</sup>		Up to 49 guards registered:	20 Points	Less than 25 guards registered	15 Points	No proof of guards	0 Points	Sub Point 20	
Number of guards registered with PSIRA and Provident Fund <sup>i</sup>											
Up to 49 guards registered:	20 Points										
Less than 25 guards registered	15 Points										
No proof of guards	0 Points										
2.2	<p><b>Financial Capacity:</b> Submit Letter of Good Standing from the bank indicating <b>turnover in the past 12 months (NB: not the current bank balance)</b> This is to show the financial capacity of the applicant to effectively execute the contract. Turnover amounts:</p> <ul style="list-style-type: none"> <li>○ More than R1 million per annum: 20 Points</li> <li>○ Less than R1m : 15 Points</li> <li>○ No Proof: 0 Points</li> </ul>	Sub Point 20									

3.	<b>PROOF OF PRESENCE IN KZN PROVINCE:</b> <ul style="list-style-type: none"> <li>• Head Office in KZN: 20 points</li> <li>• Regional/Branch Office in KZN: 10 Points</li> <li>• No proof of offices in KZN 0 points</li> <li>• Office should be registered with PSIRA, <b>provide proof of address registered by PSIRA</b></li> </ul>	<b>20</b>	
<b>MINIMUM QUALIFYING SCORE: (Applicant that fails to obtain 60 minimum qualifying score for objective evaluation criteria will be rejected, treated as non- responsive, not be included as panelist.</b>			

**Phase 2: Objective Evaluation Criteria for Medium Volume Bids**

No.	EVALUATION CRITERIA	WEIGHTING	SCORING (FOR OFFICIAL USE)								
<b>1</b>	<b>COMPANY EXPERIENCE</b>	<b>40</b>									
1.1	<p><b>Company Valid Registration with PSIRA</b></p> <ul style="list-style-type: none"> <li>○ More than 3 Years: 20 Points</li> <li>○ Less than 3 Years : 15 Points</li> <li>○ No proof 0 Points</li> </ul> <p>REQUIRED: Proof of PSIRA registration with dates of initial registration</p>	Sub Point 20									
1.2	<p><b>Number of valid contracts:</b></p> <ul style="list-style-type: none"> <li>○ More than 2 contracts: 20 Points</li> <li>○ 1 contract : 15 Points</li> <li>○ No proof of contract: 0 Points</li> </ul> <p>REQUIRED: applicant to provide valid trade references as prescribed on requirement for establishment of panel for security providers.</p>	Sub Point 20									
<b>2.</b>	<b>CAPACITY TO DELIVER</b>	<b>40</b>									
2.1	<p><b>Proof of capacity and adequate security guards registered with PSIRA</b> (Applicant should demonstrate capacity in the form of security guards duly registered with PSIRA and Provident Fund)</p> <table border="1" data-bbox="215 1178 999 1420"> <thead> <tr> <th data-bbox="215 1178 595 1279">Number of guards registered with PSIRA and Provident Fund<sup>i</sup></th> <th data-bbox="595 1178 999 1279"></th> </tr> </thead> <tbody> <tr> <td data-bbox="215 1279 595 1317">Up to 99 guards registered:</td> <td data-bbox="595 1279 999 1317" style="text-align: center;">20 Points</td> </tr> <tr> <td data-bbox="215 1317 595 1384">Less than 50 guards registered</td> <td data-bbox="595 1317 999 1384" style="text-align: center;">15 Points</td> </tr> <tr> <td data-bbox="215 1384 595 1420">No proof of guards</td> <td data-bbox="595 1384 999 1420" style="text-align: center;">0 Points</td> </tr> </tbody> </table> <p>Required: Submit a valid Letter of Good Standing from PSIRA which reflects the number of guards and letter of good standing from the provident fund which reflects number of guards.</p>	Number of guards registered with PSIRA and Provident Fund <sup>i</sup>		Up to 99 guards registered:	20 Points	Less than 50 guards registered	15 Points	No proof of guards	0 Points	Sub Point 20	
Number of guards registered with PSIRA and Provident Fund <sup>i</sup>											
Up to 99 guards registered:	20 Points										
Less than 50 guards registered	15 Points										
No proof of guards	0 Points										
2.2	<p><b>Financial Capacity:</b></p> <p>Submit Letter of Good Standing from the bank indicating <b>turnover in the past 12 months (NB: not the current bank balance)</b> This is to show the financial capacity of the applicant to effectively execute the contract.</p> <p>Turnover amounts:</p> <ul style="list-style-type: none"> <li>○ More than R3 million per annum: 20 Points</li> <li>○ Less than R3m : 15 Points</li> <li>○ No Proof: 0 Points</li> </ul>	Sub Point 20									

3.	<b>PROOF OF PRESENCE IN KZN PROVINCE:</b> <ul style="list-style-type: none"> <li>• Head Office in KZN: 20 points</li> <li>• Regional/Branch Office in KZN: 10 Points</li> <li>• No proof of offices in KZN 0 points</li> <li>• Office should be registered with PSIRA, <b>provide proof of address registered by PSIRA</b></li> </ul>	<b>20</b>	
<b>MINIMUM QUALIFYING SCORE: (Applicant that fails to obtain 60 minimum qualifying score for objective evaluation criteria will be rejected, treated as non- responsive, not be included as panelist.</b>			

**Phase 2: Objective Evaluation Criteria for High Volume Bids**

No.	EVALUATION CRITERIA	WEIGHTING	SCORING (FOR OFFICIAL USE)										
1	<b>COMPANY EXPERIENCE</b>	<b>40</b>											
1.1	<p><b>Company Valid Registration with PSIRA</b></p> <ul style="list-style-type: none"> <li>○ More than 10 Years: 20 Points</li> <li>○ 5 – 10 Years : 15 Points</li> <li>○ Less Than 5 Years 5 Points</li> </ul> <p>REQUIRED: Proof of PSIRA registration with dates of initial registration</p>	Sub Point 20											
1.2	<p><b>Number of valid contracts in the past 3 years:</b></p> <ul style="list-style-type: none"> <li>○ More than 5 contracts: 20 Points</li> <li>○ 3 - 5 contracts : 10 Points</li> <li>○ Less than 5 contracts: 5 Points</li> </ul> <p>REQUIRED: applicant to provide valid trade references as prescribed on requirement for establishment of panel for security providers.</p>	Sub Point 20											
2.	<b>CAPACITY TO DELIVER</b>	<b>40</b>											
2.1	<p><b>Proof of capacity and adequate security guards registered with PSIRA</b> (Applicant should demonstrate capacity in the form of security guards duly registered with PSIRA and Provident Fund)</p> <table border="1" data-bbox="215 1220 999 1532"> <thead> <tr> <th data-bbox="215 1220 595 1323">Number of guards registered with PSIRA and Provident Fund<sup>i</sup></th> <th data-bbox="595 1220 999 1323"></th> </tr> </thead> <tbody> <tr> <td data-bbox="215 1323 595 1391">More than 100 guards registered:</td> <td data-bbox="595 1323 999 1391" style="text-align: center;">20 Points</td> </tr> <tr> <td data-bbox="215 1391 595 1424">50 to 99 guards registered</td> <td data-bbox="595 1391 999 1424" style="text-align: center;">10 Points</td> </tr> <tr> <td data-bbox="215 1424 595 1491">Less than 50 guards registered</td> <td data-bbox="595 1424 999 1491" style="text-align: center;">05 Points</td> </tr> <tr> <td data-bbox="215 1491 595 1532">No proof of guards</td> <td data-bbox="595 1491 999 1532" style="text-align: center;">0 Points</td> </tr> </tbody> </table> <p>Required: Submit a valid Letter of Good Standing from PSIRA which reflects the number of guards and letter of good standing from the provident fund which reflects number of guards.</p>	Number of guards registered with PSIRA and Provident Fund <sup>i</sup>		More than 100 guards registered:	20 Points	50 to 99 guards registered	10 Points	Less than 50 guards registered	05 Points	No proof of guards	0 Points	Sub Point 20	
Number of guards registered with PSIRA and Provident Fund <sup>i</sup>													
More than 100 guards registered:	20 Points												
50 to 99 guards registered	10 Points												
Less than 50 guards registered	05 Points												
No proof of guards	0 Points												
2.2	<p><b>Financial Capacity:</b> Submit Letter of Good Standing from the bank indicating <b>turnover in the past 12 months (NB: not the current bank balance)</b> This is to show the financial capacity of the applicant to effectively execute the contract. Turnover amounts:</p> <ul style="list-style-type: none"> <li>○ More than R25 million per annum: 20 Points</li> <li>○ Between R10m to R25million : 10 Points</li> <li>○ Less than R10m : 5 Points</li> <li>○ No Proof: : 0 Points</li> </ul>	Sub Point 20											

3	<b>PROOF OF PRESENCE IN KZN PROVINCE:</b> <ul style="list-style-type: none"> <li data-bbox="204 170 874 203">• Head Office in KZN: 20 points</li> <li data-bbox="204 237 874 271">• Regional/Branch Office in KZN: 10 Points</li> <li data-bbox="204 304 874 338">• No proof of offices in KZN 0 points</li> <li data-bbox="204 371 959 439">• <b>Office should be registered with PSIRA, provide proof of address registered by PSIRA</b></li> </ul>	<b>20</b>	
<b>MINIMUM QUALIFYING SCORE: (Applicant that fails to obtain 70 minimum qualifying score for objective evaluation criteria will be rejected, treated as non- responsive, not be included as panelist.</b>			

**SECTION G: CLASSIFICATION OF FACILITIES BASED ON ESTIMATED VOLUMES**

<b>District</b>	<b>Main Responsibility</b>	<b>CLASSIFICATION</b>
AMAJUBA	NEWCASTLE HOSPITAL	LOW VOLUME
AMAJUBA	NIEMEYER MEMORIAL HOSPITAL	LOW VOLUME
AMAJUBA	PROV DISTRICT OFFICE AMAJUBA	LOW VOLUME
ETHEKWINI	CLAIRWOOD HOSPITAL	LOW VOLUME
ETHEKWINI	DON MCKENZIE HOSPITAL	LOW VOLUME
ETHEKWINI	EKUHLINGENI HOSPITAL	LOW VOLUME
ETHEKWINI	HILLCREST HOSPITAL	LOW VOLUME
ETHEKWINI	INANDA CHC	LOW VOLUME
ETHEKWINI	KWAZULU NATAL CHILDREN HOSP	LOW VOLUME
ETHEKWINI	MCCORDS HOSPITAL	LOW VOLUME
ETHEKWINI	NEWTOWN CHC	LOW VOLUME
ETHEKWINI	PHOENIX CHC	LOW VOLUME
ETHEKWINI- CLAIRWOOD	PROVINCIAL PHARMACY SUPPLY DEPOT	LOW VOLUME
ETHEKWINI	REGIONAL LAUNDRY CATO MANOR	LOW VOLUME
ETHEKWINI	REGIONAL LAUNDRY DURBAN	LOW VOLUME
ETHEKWINI	ST AIDANS HOSPITAL	LOW VOLUME
ETHEKWINI	ST MARYS HOSP MARIANHILL (NGO)	LOW VOLUME
ETHEKWINI	TONGAAT CHC	LOW VOLUME
HARRY GWALA	PROV DISTRICT OFFICE HARRY GWALA	LOW VOLUME
HARRY GWALA	ST MARGARET'S HOSPITAL	LOW VOLUME
HARRY GWALA	UMZIMKULU HOSPITAL	LOW VOLUME
IEMBE	MONTEBELLO HOSPITAL	LOW VOLUME
IEMBE	NDWEDWE CHC	LOW VOLUME
IEMBE	PROV DISTRICT OFFICE IEMBE	LOW VOLUME
IEMBE	UNTUNJAMBILI HOSPITAL	LOW VOLUME
KING CETSHWAYO	PROV DISTRICT OFFICE K/CETSHWAYO	LOW VOLUME
UGU	PROV DISTRICT OFFICE UGU	LOW VOLUME
UMGUNGUNDLOVU	BRUNTVILLE CHC	LOW VOLUME
UMGUNGUNDLOVU	DORIS GOODWIN HOSPITAL	LOW VOLUME
UMGUNGUNDLOVU	FORT NAPIER HOSPITAL	LOW VOLUME
UMGUNGUNDLOVU	PROV DIST OFFICE UMGUNGUNDLOVU	LOW VOLUME
UMGUNGUNDLOVU	RICHMOND CHEST HOSPITAL	LOW VOLUME
UMGUNGUNDLOVU	UMGENI HOSPITAL	LOW VOLUME
UMKHANYAKUDE	PROV DISTRICT OFFICE UMKHANYAKUD	LOW VOLUME
UMZINYATHI	POMEROY CHC	LOW VOLUME
UMZINYATHI	PROV DISTRICT OFFICE UMZINYATHI	LOW VOLUME
UMZINYATHI	REGIONAL LAUNDRY DUNDEE	LOW VOLUME
UTHUKELA	PROV DISTRICT OFFICE UTHUKELA	LOW VOLUME
ZULULAND	EDUMBE CHC (POST)	LOW VOLUME
ZULULAND	PROV DISTRICT OFFICE ZULULAND	LOW VOLUME
ZULULAND	ST FRANCIS HOSPITAL	LOW VOLUME
ETHEKWINI	ADDINGTON HOSPITAL	MEDIUM VOLUME

ETHEKWINI	HLENGISIZWE CHC	MEDIUM VOLUME
ETHEKWINI	KING EDWARD VIII HOSPITAL	MEDIUM VOLUME
ETHEKWINI	KWADABEKA CHC	MEDIUM VOLUME
ETHEKWINI	KWAMASHU CHC	MEDIUM VOLUME
ETHEKWINI	MAHATMA GANDHI MEMORIAL HOSP	MEDIUM VOLUME
ETHEKWINI	OSINDISWENI HOSPITAL	MEDIUM VOLUME
ETHEKWINI	PROV DISTRICT OFFICE ETHEKWINI	MEDIUM VOLUME
ETHEKWINI	WENTWORTH HOSPITAL	MEDIUM VOLUME
HARRY GWALA	CHRIST THE KING HOSPITAL	MEDIUM VOLUME
HARRY GWALA	EAST GRIQUALAND & USHER MEM HOSP	MEDIUM VOLUME
HARRY GWALA	PHOLELA CHC	MEDIUM VOLUME
HARRY GWALA	ST APOLLINARIS HOSPITAL	MEDIUM VOLUME
ILEMBE	SUNDUMBILI CHC	MEDIUM VOLUME
ILEMBE	UMPHUMULO HOSPITAL	MEDIUM VOLUME
KING CETSHWAYO	CATHERINE BOOTH HOSPITAL	MEDIUM VOLUME
KING CETSHWAYO	EKOMBE HOSPITAL	MEDIUM VOLUME
KING CETSHWAYO	ESHOWE HOSPITAL	MEDIUM VOLUME
KING CETSHWAYO	MBONGOLWANE HOSPITAL	MEDIUM VOLUME
KING CETSHWAYO	NKANDLA HOSPITAL	MEDIUM VOLUME
KING CETSHWAYO	NSELENI CHC	MEDIUM VOLUME
KING CETSHWAYO	QUEEN NANDI REGIONAL HOSPITAL	MEDIUM VOLUME
KING CETSHWAYO	ST MARY'S KWAMAGWAZA HOSPITAL	MEDIUM VOLUME
UGU	GAMALAKHE CHC	MEDIUM VOLUME
UGU	GJ CROOKES HOSPITAL	MEDIUM VOLUME
UGU	MURCHISON HOSPITAL	MEDIUM VOLUME
UGU	ST ANDREWS HOSPITAL	MEDIUM VOLUME
UGU	TURTON CHC	MEDIUM VOLUME
UMGUNGUNDLOVU	APPELSBOSCH HOSPITAL	MEDIUM VOLUME
UMGUNGUNDLOVU	EAST STREET CHC	MEDIUM VOLUME
UMGUNGUNDLOVU	GREYS HOSPITAL	MEDIUM VOLUME
UMGUNGUNDLOVU	IMBAHLENHLE CHC	MEDIUM VOLUME
UMGUNGUNDLOVU	TOWN HILL HOSPITAL	MEDIUM VOLUME
UMGUNGUNDLOVU- TOWNHILL	TOWNHILL OFFICE PARK	MEDIUM VOLUME
UMKHANYAKUDE	BETHESDA HOSPITAL	MEDIUM VOLUME
UMKHANYAKUDE	MOSVOLD HOSPITAL	MEDIUM VOLUME
UMKHANYAKUDE	MSELENI HOSPITAL	MEDIUM VOLUME
UMKHANYAKUDE	OTHOBOTHINI CHC	MEDIUM VOLUME
UMZINYATHI	CHURCH OF SCOTLAND HOSPITAL	MEDIUM VOLUME
UMZINYATHI	DUNDEE HOSPITAL	MEDIUM VOLUME
UMZINYATHI	GREYTOWN HOSPITAL	MEDIUM VOLUME
UTHUKELA	EMMAUS HOSPITAL	MEDIUM VOLUME
UTHUKELA	ST CHADS CHC	MEDIUM VOLUME
ZULULAND	CEZA HOSPITAL	MEDIUM VOLUME
ZULULAND	ITSHELEJUBA HOSPITAL	MEDIUM VOLUME
ZULULAND - CEZA HOSPITAL	THULASIZWE HOSPITAL	MEDIUM VOLUME
AMAJUBA	MADADENI HOSPITAL	HIGH VOLUME

ETHEKWINI PMMH	KWAZULU CENTRAL PROV LAUNDRY	HIGH VOLUME
ETHEKWINI	RK KHAN HOSPITAL	HIGH VOLUME
ETHEKWINI	KING DINUZULU HOSPITAL	HIGH VOLUME
ETHEKWINI	PRINCE MSHIYENI MEMORIAL HOSP	HIGH VOLUME
HARRY GWALA	RIETVLEI HOSPITAL	HIGH VOLUME
HEAD OFFICE	HEALTH HEAD OFFICE	HIGH VOLUME
ILEMBE	STANGER HOSPITAL	HIGH VOLUME
KING CETSHWAYO	NGWELEZANA HOSPITAL	HIGH VOLUME
UGU	PORT SHEPSTONE HOSPITAL	HIGH VOLUME
UMGUNGUNDLOVU	NORTHDALÉ HOSPITAL	HIGH VOLUME
UMGUNGUNDLOVU	HARRY GWALA REGIONAL HOSPITAL (formerly Edendale Hospital)	HIGH VOLUME
UMKHANYAKUDE	MANGUZI HOSPITAL	HIGH VOLUME
UMKHANYAKUDE	HLABISA HOSPITAL	HIGH VOLUME
UMZINYATHI	CHARLES JOHNSON MEMORIAL HOSPITAL	HIGH VOLUME
UTHUKELA	ESTCOURT HOSPITAL	HIGH VOLUME
UTHUKELA	LADYSMITH HOSPITAL	HIGH VOLUME
ZULULAND	NKONJENI HOSPITAL	HIGH VOLUME
ZULULAND	BENEDICTINE HOSPITAL	HIGH VOLUME
ZULULAND	VRYHEID HOSPITAL	HIGH VOLUME

**Note: The above classification may change depending on security needs of each facility**