

BID NUMBER:	ZNB 5115/2024-H
BID DESCRIPTION:	SUPPLY AND DELIVERY OF COLOUR PRINTING OF NEONATAL, PAEDIATRIC AND PRIMARY HEALTH CARE STANDARDIZED CLINICAL RECORDS; HEALTH EDUCATION/PROMOTION MATERIALS AND ESSENTIAL PACKAGE OF CARE TOOLS FOR VARIOUS INSTITUTIONS: 3 YEARS CONTRACT:
PERIOD	THREE (03) YEARS CONTRACT
Closing Date:	16 OCTOBER 2024
Closing Time:	11:00
Physical Address for Collection or Delivery of Bid Documents	KZN Department of Health Central Supply Chain Management Unit Old Boys School 310 Jabu Ndlovu Street Pietermaritzburg, 3201

Name of Bidder:	
CSD Registration Number:	
Income Tax Reference Number:	

KWAZULU-NATAL PROVINCIAL GOVERNMENT BIDDING FORMS

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**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	ZNB 5115/2024-H	CLOSING DATE:	16/10/2024	CLOSING TIME:	
DESCRIPTION	SUPPLY AND DELIVERY OF COLOUR PRINTING OF NEONATAL, PAEDIATRIC AND PRIMARY HEALTH CARE STANDARDIZED CLINICAL RECORDS; HEALTH EDUCATION/PROMOTION MATERIALS AND ESSENTIAL PACKAGE OF CARE TOOLS FOR VARIOUS INSTITUTIONS: 3 YEARS CONTRACT				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
CENTRAL SUPPLY CHAIN MANAGEMENT DIRECTORATE (OLD BOYS SCHOOL BUILDING), 310 JABU NDLOVU STREET, PIETERMARITZBURG 3200					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Demand Management		CONTACT PERSON	Mrs R Davidge	
TELEPHONE NUMBER	033 815 8361/8386/8357		TELEPHONE NUMBER	033 395 2048	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	Scm.demandmanagement@kznhealth.gov.za		E-MAIL ADDRESS	Ruth.davidge@kznhealth.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B
TERMS AND CONDITIONS FOR BIDDING

i. BID SUBMISSION:

- a. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- b. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- c. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- d. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

ii. TAX COMPLIANCE REQUIREMENTS

- (a) BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- (b) BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- (c) APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- (d) BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- (e) IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- (f) WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- (g) NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

.....

DATE:

.....

SECTION A

SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF BIDDING FORMS

PLEASE NOTE THAT THIS BID IS SUBJECT TO TREASURY REGULATIONS 16A ISSUED IN TERMS OF THE PUBLIC FINANCE MANAGEMENT ACT, 1999, THE KWAZULU-NATAL SUPPLY CHAIN MANAGEMENT POLICY FRAMEWORK.

1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and visa versa and with words importing the masculine gender shall include the feminine and the neuter.
2. Under no circumstances whatsoever may the bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
4. Bids submitted must be complete in all respects.
5. Bids shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the bid documents.
6. Each bid shall be addressed in accordance with the directives in the bid documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the bid number and closing date indicated on the envelope. The envelope shall not contain documents relating to any bid other than that shown on the envelope. If this provision is not complied with, such bids may be rejected as being invalid.
7. All bids received in sealed envelopes with the relevant bid numbers on the envelopes are kept unopened in safe custody until the closing time of the bids. Where, however, a bid is received open, it shall be sealed. If it is received without a bid number on the envelope, it shall be opened, the bid number ascertained, the envelope sealed and the bid number written on the envelope.
8. A specific box is provided for the receipt of bids, and no bid found in any other box or elsewhere subsequent to the closing date and time of bid will be considered.
9. No bid sent through the post will be considered if it is received after the closing date and time stipulated in the bid documentation, and proof of posting will not be accepted as proof of delivery.
10. No bid submitted by telefax, telegraphic or other electronic means will be considered.
11. Bidding documents must not be included in packages containing samples. Such bids may be rejected as being invalid.
12. Any alteration made by the bidder must be initialed.
13. Use of correcting fluid is prohibited
14. Bids will be opened in public as soon as practicable after the closing time of bid.
15. Where practical, prices are made public at the time of opening bids.
16. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
17. Bidder must initial each and every page of the bid document.

SECTION B

REGISTRATION ON THE CENTRAL SUPPLIERS DATABASE

1. In terms of the National Treasury Instruction Note, all suppliers of goods and services to the State are required to register on the Central Suppliers Database.
2. Prospective suppliers should self-register on the CSD website www.csd.gov.za
3. If a business is registered on the Database and it is found subsequently that false or incorrect information has been supplied, then the Department may, without prejudice to any other legal rights or remedies it may have;
 - 3.1 cancel a bid or a contract awarded to such supplier, and the supplier would become liable for any damages if a less favourable bid is accepted or less favourable arrangements are made.
4. **The same principles as set out in paragraph 3 above are applicable should the supplier fail to request updating of its information on the Central Suppliers Database, relating to changed particulars or circumstances.**
5. **IF THE SUPPLIER IS NOT REGISTERED AT THE CLOSING TIME OF BID, THE SUPPLIER WILL BE DISQUALIFIED AT THE BID EVALUATION PROCESS.**

SECTION C

DECLARATION THAT INFORMATION ON CENTRAL SUPPLIER DATABASE IS CORRECT AND UP TO DATE (To be completed by bidder)

THIS IS TO CERTIFY THAT I (name of bidder/authorized representative), WHO
REPRESENTS (state name of bidder)CSD Registration
Number.....

AM AWARE OF THE CONTENTS OF THE CENTRAL SUPPLIER DATABASE WITH RESPECT TO THE BIDDER'S DETAILS
AND REGISTRATION INFORMATION, AND THAT THE SAID INFORMATION IS CORRECT AND UP TO DATE AS ON THE
DATE OF SUBMITTING THIS BID.

AND I AM AWARE THAT INCORRECT OR OUTDATED INFORMATION MAY BE A CAUSE FOR DISQUALIFICATION OF THIS
BID FROM THE BIDDING PROCESS, AND/OR POSSIBLE CANCELLATION OF THE CONTRACT THAT MAY BE AWARDED
ON THE BASIS OF THIS BID.

.....
SIGNATURE OF BIDDER OR AUTHORISED REPRESENTATIVE

DATE:

OFFICIAL BRIEFING SESSION/SITE INSPECTION CERTIFICATE

SECTION E

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

i. If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

b. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

i. If so, furnish particulars:

.....

c. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

1. If so, furnish particulars:

.....

3. DECLARATION

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

1. I have read and I understand the contents of this disclosure;
2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA

SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT

SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

..... Signature Date
..... Position Name of bidder

This document must be signed and submitted together with your bid

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SECTION F:

THE NATIONAL INDUSTRIAL PARTICIPATION PROGRAMME

INTRODUCTION

The National Industrial Participation (NIP) Programme, which is applicable to all government procurement contracts that have an imported content, became effective on the 1 September 1996. The NIP policy and guidelines were fully endorsed by Cabinet on 30 April 1997. In terms of the Cabinet decision, all state and parastatal purchases / lease contracts (for goods, works and services) entered into after this date, are subject to the NIP requirements. NIP is obligatory and therefore must be complied with. The Industrial Participation Secretariat (IPS) of the Department of Trade and Industry (DTI) is charged with the responsibility of administering the programme.

1. PILLARS OF THE PROGRAMME

1. The NIP obligation is benchmarked on the imported content of the contract. Any contract having an imported content equal to or exceeding US\$ 10 million or other currency equivalent to US\$ 10 million will have a NIP obligation. This threshold of US\$ 10 million can be reached as follows:

- i) Any single contract with imported content exceeding US\$10 million.
or
- ii) Multiple contracts for the same goods, works or services each with imported content exceeding US\$3 million awarded to one seller over a 2 year period which in total exceeds US\$10 million.
or
- iii) A contract with a renewable option clause, where should the option be exercised the total value of the imported content will exceed US\$10 million.
or
- iv) Multiple suppliers of the same goods, works or services under the same contract, where the value of the imported content of each allocation is equal to or exceeds US\$ 3 million worth of goods, works or services to the same government institution, which in total over a two (2) year period exceeds US\$10 million.

- 2. The NIP obligation applicable to suppliers in respect of sub-paragraphs 1.1 (a) to 1.1 (c) above will amount to 30 % of the imported content whilst suppliers in respect of paragraph 1.1 (d) shall incur 30% of the total NIP obligation on a *pro-rata* basis.
- 3. To satisfy the NIP obligation, the DTI would negotiate and conclude agreements such as investments, joint ventures, sub-contracting, licensee production, export promotion, sourcing arrangements and research and development (R&D) with partners or suppliers.
- 4. A period of seven years has been identified as the time frame within which to discharge the obligation

2. REQUIREMENTS OF THE DEPARTMENT OF TRADE AND INDUSTRY

1. In order to ensure effective implementation of the programme, successful bidders (contractors) are required to, immediately after the award of a contract that is in excess of **R10 million** (ten million Rands), submit details of such a contract to the DTI for reporting purposes.
2. The purpose for reporting details of contracts in excess of the amount of R10 million (ten million Rands) is to cater for multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as provided for in paragraphs 1.1.(b) to 1.1. (d) above.

3. BID SUBMISSION AND CONTRACT REPORTING REQUIREMENTS OF BIDDERS AND SUCCESSFUL BIDDERS (CONTRACTORS)

1. Bidders are required to sign and submit this Standard Bidding Document (SBD 5) together with the bid on the closing date and time.
2. In order to accommodate multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as indicated in sub-paragraphs 1.1 (b) to 1.1 (d) above and to enable the DTI in determining the NIP obligation, successful bidders (contractors) are required, immediately after being officially notified about any successful bid with a value in excess of R10 million (ten million Rands), to contact and furnish the DTI with the following information:
 - I. Bid / contract number.
 - II. Description of the goods, works or services.
 - III. Date on which the contract was accepted.
 - IV. Name, address and contact details of the government institution.
 - V. Value of the contract.
 - VI. Imported content of the contract, if possible.
3. The information required in paragraph 3.2 above must be sent to the Department of Trade and Industry, Private Bag X 84, Pretoria, 0001 for the attention of Mr Elias Malapane within five (5) working days after award of the contract. Mr Malapane may be contacted on telephone (012) 394 1401, facsimile (012) 394 2401 or e-mail at Elias@thedti.gov.za for further details about the programme.

4. PROCESS TO SATISFY THE NIP OBLIGATION

1. Once the successful bidder (contractor) has made contact with and furnished the DTI with the information required, the following steps will be followed:
 - i) the contractor and the DTI will determine the NIP obligation;
 - ii) the contractor and the DTI will sign the NIP obligation agreement;
 - iii) the contractor will submit a performance guarantee to the DTI;
 - iv) the contractor will submit a business concept for consideration and approval by the DTI;
 - v) upon approval of the business concept by the DTI, the contractor will submit detailed business plans outlining the business concepts;
 - vi) the contractor will implement the business plans; and
 - vii) the contractor will submit bi-annual progress reports on approved plans to the DTI.

2. The NIP obligation agreement is between the DTI and the successful bidder (contractor) and, therefore, does not involve the purchasing institution.

Bid number: **ZNB 5115/2024-H**..... Closing date: **16/10/2024**

Name of bidder.....

Postal address

.....

Signature..... Name (in print).....

Date.....

SECTION G

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022:

This preference form must form part of all Bids invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, BIDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE BID AND PREFERENTIAL PROCUREMENT REGULATIONS, 2023

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to Bid:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

- a. The applicable preference point system for this Bid is the 80/20 preference point system.
- b. The 80/20 preference point system will be applicable in this Bid. The lowest/ highest acceptable Bid will be used to determine the accurate system once Bids are received.

1.3 Points for this Bid (even in the case of a Bid for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this Bid are allocated as follows:

	POINTS	POINTS
PRICE	80	90
SPECIFIC GOALS	20	10
Total points for Price and SPECIFIC GOALS	100	100

1.5 Failure on the part of a Bidder to submit proof or documentation required in terms of this Bid to claim points for specific goals with the Bid, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a Bidder, either before a Bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“Bid”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive Bidding process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money Bided for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes

all applicable taxes;

- (d) **“Bid for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$	or	$Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$

Where

Ps = Points scored for price of Bid under consideration
Pt = Price of Bid under consideration
Pmin = Price of lowest acceptable Bid

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$	or	$Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$

Where

Ps = Points scored for price of Bid under consideration
Pt = Price of Bid under consideration
Pmax = Price of highest acceptable Bid

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the Bid. For the purposes of this Bid the Bider will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this Bid:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the Bid documents, stipulate in the case

of—

- (a) an invitation for Bid for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable Bid will be used to determine the applicable preference point system; or
- (b) any other invitation for Bid, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable Bid will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the Bid and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to Bidders: The Bidder must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this Bid	Number of points allocated (80/20 System) (To be completed by the organ of state)	Number of points allocated (90/10 System) (To be completed by the organ of state)	Number of points claimed (80/20) (To be completed by the Bidder)	Number of points claimed (90/10) (To be completed by the Bidder)
In terms of Departmental Preferential Procurement Regulation Policy 2023, Companies 51% Owned by Black People.	20 points (To be allocated for specific goals)	10 points (To be allocated for specific goals)		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the Bid, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the Bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the Bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

EME'S AND QSE'S MUST COMPLETE THE FOLLOWING APPLICABLE AFFIDAVIT FORM TO CLAIM PREFERENCE POINTS

SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

- a) The contents of this statement are to the best of my knowledge a true reflection of the facts.
 b) I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name	
Trading Name (If Applicable):	
Registration Number	
Enterprise Physical Address:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of "Black People"	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians –</p> <p>a) who are citizens of the Republic of South Africa by birth or descent; or b) who became citizens of the Republic of South Africa by naturalisation- i) before 27 April 1994; or ii) on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;"</p>
Definition of "Black Designated Groups"	<p>"Black Designated Groups means:</p> <p>a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution;</p> <p>b) Black people who are youth as defined in the National Youth Commission Act of 1996;</p> <p>c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act;</p> <p>d) Black people living in rural and under developed areas;</p> <p>e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"</p>

- c) I hereby declare under Oath that:

4. The Enterprise is _____% Black Owned as per Amended Code Series 100 of the amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as amended by Act No 46 of 2013,
5. The Enterprise is _____% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
6. The Enterprise is _____% Black Designated Group Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
7. Black Designated Group Owned % Breakdown as per the definition stated above:
 - i) Black Youth % = _____%
 - ii) Black Disabled % = _____%
 - iii) Black Unemployed % = _____%
 - iv) Black People living in Rural areas % = _____%
 - v) Black Military Veterans % = _____%
8. Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____, the annual Total Revenue was R10,000,000.00 (Ten Million Rands) or less
9. Please Confirm on the below table the B-BBEE Level Contributor, **by ticking the applicable box.**

100% Black Owned	Level One (135% B-BBEE procurement recognition level)
At least 51% Black Owned	Level Two (125% B-BBEE procurement recognition level)
Less than 51% Black Owned	Level Four (100% B-BBEE procurement recognition level)

- d) I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the Owners of the Enterprise, which I represent in this matter.
- e) The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: _____

Date: ____/____/____

Stamp

Signature of Commissioner of Oaths

SECTION H:

GENERAL CONDITIONS OF CONTRACT (GCC)

In terms of Treasury Regulation 16A6.3(a)(i) "The accounting officer must ensure that bid documentation and the general conditions of a contract are in accordance with the instructions of the National Treasury."

Bidders are expected to be familiar with the general conditions applicable to government bids, contracts and orders; and rights and obligations of all parties involved in doing business with government.

Bidders are therefore required to initial each page of the attached **Annexure A** for General Conditions of Contract (GCC) and return with the bid document.

<i>I hereby confirm that I have read the General Conditions of Contract (GCC) as published by the National Treasury and I confirm that I fully understands its contents and conditions. I also confirm that I am willfully committing to abiding by its contents.</i>			
Name:		Signature:	
Title/ Role:		Date:	

Note: Should you fail to submit **initialed** Annexure A for General Conditions of Contract (GCC) and return with the bid document as well as to sign this schedule, your bid may be disqualified.

SECTION I:

SPECIAL CONDITIONS OF CONTRACT (SCC)

1.1. ADDITIONAL DEFINITIONS

In addition to the definitions contained in paragraph 1 of the GCC, the following terms shall be interpreted as indicated:

"Accounting Officer"	means a person described in Section 36 of the Public Finance Management Act, Act No. 1 of 1999 (As amended by Act 29 of 1999).
"Contract Duration"	means the period between the commencement and termination of the contract.
"Confidential Information"	means but is not limited to contents of the contract, or any provision thereof, or any specification, plan, know-how, drawing, pattern, sample, or information furnished by or on behalf of the Department in connection therewith, to any person other than a person employed by contractor or service provider in the performance of the contract.
"Department"	means the KwaZulu-Natal Department of Health.
"Head of Department"	means the Head of Department for KwaZulu-Natal Department of Health as defined in Schedule 2 Column 1 and 2 of the Public Service Act 1994 (Proclamation 103 of 3 June 1994, as amended).
"Health Facilities"	means Head Office, District Offices, Hospitals, Community Health Centres, Specialized Centres and Clinics under the auspices of the Department of Health in the Province
"ISO Standards"	means standards recognized by International Standard Organisation
"Parties"	means the KwaZulu-Natal Department of Health and Contractor or Service provider
"Province"	means the Province of KwaZulu-Natal.
"ROE"	means the Rate of Exchange.
"SABS"	means the South African Bureau of Standards
"SANS"	means the South African National Standards.
"Vendor"	means Contracted Supplier or Service Provider

1.2. INTERPRETATIONS

In amplification of the provisions of paragraph 2 of the GCC, unless inconsistent with the context, an expression which denotes:

- 1.2.1 Any gender includes the other genders.
- 1.2.2 A natural person includes a juristic person and vice versa.
- 1.2.3 The singular includes the plural and vice versa.
- 1.2.4 When any number of days is prescribed in this Contract, the same shall be reckoned exclusively of the first and inclusively of the last day unless the last day falls on a Saturday, Sunday or proclaimed public holiday in the Republic of South Africa, in which event the last day shall be the next succeeding day which is not a Saturday, Sunday or public holiday.
- 1.2.5 Figures are referred to in numerals and in words, if there is any conflict between the two, the words shall prevail.
- 1.2.6 Any reference in this contract to "goods" includes works and/or services.
- 1.2.7 The written and signed contract represents the final agreement between the parties and it super cedes any prior oral agreements or discussions of the Contract.
- 1.2.8 All annexures and appendices shall form part of the contract.
- 1.2.9 The headings used throughout the Contract do not have any special significance save to ensure the easy reading of the contract.
- 1.2.10 Words and phrases defined in this Contract shall bear the meaning assigned to them throughout this Contract.
- 1.2.11 Words and phrases used in this Contract which are defined or used in any statute or regulation which applies to the subject matter, professional person.
- 1.2.12 The bid is issued in accordance with Section 217 of the Constitution, The Public Finance Management Act, Treasury Regulations 16A and National Treasury regulations and guidelines.

1.3. LEGISLATIVE AND REGULATORY FRAMEWORK

- 1.3.1 This bid and all contracts emanating there from will be subject to General Conditions of Contract issued in accordance with Treasury Regulation 16A6.3, published in terms of the Public Finance Management Act, 1999 (Act 1 of 1999) (PFMA) as well as the Preferential Procurement Policy Framework Act 2000 (PPPFA), the Preferential Procurement Regulations 2022 (PPR 2022) and KZN Department Preferential Procurement Regulation Policy 2023.
- 1.3.2 The Special Conditions of Contract (SCC) are supplementary to that of General Conditions of Contract (GCC). However, where the Special Conditions of Contract conflict with the General Conditions of Contract, the Special Conditions of Contract prevail.

2.1. ACCEPTANCE OF A BID

- 2.1.1 This Bid will be evaluated and adjudicated in terms of Kwazulu-Natal Department of Health SCM Policy and Delegations. The Department of Health Bid Adjudication Committee (DBAC) is under no obligation to accept any bid.
- 2.1.2 The financial standing of a bidder and its ability to render services may be examined before the bid is considered for acceptance.

2.2. CERTIFICATE OF COMPLIANCE

- 2.2.1 If the bidder submits offers for items that make reference to South African National Standards (SANS) or South African Bureau of Standards (SABS) or International Organisation for Standardisation (ISO) specifications, a Certificate of Compliance must be submitted with the bid document at the time of closing of the bid. SABS/SANS can be contacted for testing and conformity services at Tel: 031 203 2900/ Fax: 031 203 2907. SANS, SABS AND CKS specifications will be for the account of the prospective bidder. Failure to submit the certificate, where applicable, will result in the bid being disqualified. The Department reserves its rights to contact SABS/SANS/CKS for testing and conformity services.
- 2.2.2 Prior to an award of the bid being made and/or during the evaluation process, the Department of Health reserves the right to conduct inspections of the premises of the most acceptable bidder. Therefore, premises of the bidder shall be open, at reasonable hours, for inspection by a representative of the Department or organization acting on its behalf. Any specification/s and conformity testing will be for the account of the prospective bidder.

2.3. COMPLIANCE WITH SPECIFICATION

- 2.3.1 Offers must comply strictly with the specification, offers exceeding specification requirements will be deemed to comply with the specification.
- 2.3.2 The quality of services must not be less than what is specified.

2.4. EQUAL BIDS

- 2.4.1 If two or more tenderers are found compliant by the technical evaluation, the bid will be divided between them according to the 4 sections of the bid:

- (i) Neonatal records
- (ii) Essential Package of Care
- (iii) Paediatric records
- (iv) Primary Health care

- 2.4.2 Allocation of each section will be determined by the Department of Health based on Total points, preference points, specific goals, capacity to deliver and functionality.

2.5. LATE BIDS

- 2.5.1 Bids are permissible to be submitted prior to closing date and time this is to avoid unfortunate or unplanned circumstances that could prevent the bidder from arriving on time during the closing date. If the bidder fails to arrive on time the department will not be held liable, to accept late bids.
- 2.5.2 Bids are late if they are received at the address indicated in the bid documents after the closing date and time.

2.6 MORE THAN ONE OFFER/ COUNTEROFFERS

- 2.6.1 Should the bidder make more than one offer, where applicable, against any individual item, such offer/s must be detailed in the Schedule of Additional Offer/s. The Department reserves its rights in and to the consideration of any additional offer/s subject to compliance with specification and the bidding conditions.
- 2.6.2 Bidders' attention is drawn to the fact that counter offers with regard to any of the abovementioned Special Conditions of Contract will invalidate such bids.

2.7. ONLY ONE OFFER RECEIVED

- 2.7.1 Where only 1 offer is received, the Department of Health will determine whether the price is fair and reasonable. Proof of reasonableness will be determined as follows:
- (i) Comparison with prices, after discounts, to the bidder's other normal clients and the relative discount that the State enjoys;
 - (ii) Where this is not possible, profit before tax based on a full statement of relevant costs; and
 - (iii) In all cases, comparison with previous bid prices where these are available.

2.8 AWARD OF BID (S)

- 2.8.1 The State reserves the right to award the same item to more than one (1) bidder to address item availability and compatibility. Due diligence will be applied to ensure that pricing is affordable, market related and aligned to end-user requirements.

The following shall be taken into consideration when contemplating a multiple award:

2.8.1 Capacity to meet the expected demand according to the end-user requirements;

2.8.2 Mitigation of risk if the item is unavailable; and

2.8.3 The maximum number of suppliers per item to be awarded will be at the discretion of the BEC.

2.8.2. Right of Award

The State reserves its following rights –

2.8.2.1. To award the bid in part or in full;

2.8.2.2. Not to make any award in this bid or accept any bids submitted;

2.8.2.3. Award the bid to more than one (1) bidder for the same item (multiple-award);

2.8.2.4. Request further technical information from any bidder after the closing date;

2.8.2.5. Verify information and documentation of the bidder(s);

2.8.2.6. Not to accept any of the bids submitted;

2.8.2.7. To withdraw or amend any of the bid conditions by notice in writing to all bidders prior to closing of the bid and post award; and

2.8.2.8 In the event that an incorrect award has been made to remedy the matter in any lawful manner it may deem fit.

Where specifications are annotated as “to be considered in series” these items will be awarded to a single supplier who is compliant to specification and who has scored the highest points.

2.8.3 Once the tender has been awarded successful bidders must submit samples to the end user for approval before going to print.

2.8.4. During the tender period the Department of Health reserves the right to make minor changes to the art work (according to service requirements).

2.8.5 Once the evaluation process is complete there will be a recommendation report by the Department of Health Bid Evaluation Committee (DBEC) to the Department of Health Bid Adjudication Committee (DBAC) who has the authority to either (approve) or (not approve) the recommendation/s and appointment/s.

2.8.6 Notification of the intention to award the bid shall be in the same media that the bid was advertised, unless there is another directive from National Treasury to publish on other platforms.

2.8.7 “A bidder aggrieved by a decision of the Departmental Bid Adjudication Committee or Accounting Officer or delegated official may appeal to the BID APPEAL TRIBUNAL (BAT).

BAT finds its establishment in the Treasury Regulation 16A9.3 and Section 18(1) of the KwaZulu-Natal Supply Chain Management Policy Framework. Treasury Regulation 16A9.3 empowers National and Provincial Treasury to establish a mechanism to consider complaints and make recommendations for remedial actions to be taken for the non-compliance with the norms and standards. Section 18(1) of the KZN SCM Policy Framework empowers the MEC for Finance to establish an independent and impartial Bid Appeals Tribunal. In line with Paragraph 19 of the KZN SCM Policy Framework of 2006 the following procedure must be followed to lodge an appeal:

The bidder must, within five working days of receipt of the notification of an award, deliver written notification of an intention to appeal.

The bidder may, together with the notification of intention to appeal under paragraph (2) of the KZN SCM Policy Framework, deliver a request for written reasons for the award of the said bid.

The address provided for the lodging of appeals is:

Email: Batsecretariat@kzntreasury.gov.za

The Chairperson

Bid Appeals Tribunal

Private Bag X9082

Pietermaritzburg, 3200

2.9 EMPLOYEES TRADING WITH THE ORGANS OF THE STATE

- 2.9.1 The Public Service Act 103 of 1994 indicates in section 30(1) that “No employee shall perform or engage himself or herself to perform remunerative work outside his or her employment in the relevant department, except with the written permission of the executive authority of the department.”
- 2.9.2 Furthermore, in terms of the Public Service Regulations paragraph 13(c), “An employee shall not conduct business with any organ of state or be a director of a public or private company conducting business with an organ of state, unless such employee is in an official capacity as a director of a company listed in schedule 2 and 3 of the Public Finance Management Act”
- 2.9.3 If a bidder is found to be employed by the state, through the verification via acceptable means such as CSD, DPSA verification etc, the bid will be immediately disqualified.
- 2.9.4 If it is discovered through other Computer Assisted Audit Techniques (CAATS), that the bidder is employed by the state, the award will be withdrawn or contract may be terminated without notice.

2.10 TRUST, CONSORTIUM OR JOINT VENTURE

- 2.10.1 In terms of the Preferential Procurement Policy Framework Act and Regulations, as amended, a Trust, Consortium or Joint Venture must submit a consolidated Status Level Verification Certificate for every separate bid.
- 2.10.2 A separate B-BBEE Certificate must be submitted by each company participating in the Trust, Consortium or Joint Venture.
- 2.10.3 The non-submission of a B-BBEE Certificate by a Trust, Consortium or Joint Venture will result in zero (0) preference points being allocated for evaluation purposes (where applicable).
- 2.10.4 Should this bid be submitted by a Joint Venture, the Joint Venture agreement must accompany the bid document.
- 2.10.5 The Joint Venture agreement must clearly specify the percentage of the contract to be undertaken by each company participating therein.
- 2.10.6 The Joint Venture/Consortium must submit a formal agreement that outlines the roles and responsibilities of each member of the Joint Venture/ Consortium, nomination of an authorised person to represent the Joint Venture or Consortium in all matters relating to this bid and the details of the bank account for payments to be affected.
- 2.10.7 No award will be made to a Trust/ Joint Venture/ Consortium that is not tax compliant at the finalisation of the award.
- 2.10.8 For verification purposes, each party must submit separate proof of TCS/ PIN / CSD number.

2.11 VALIDITY PERIOD OF BID AND EXTENSION THEREOF

- 2.11.1 The validity (binding) period for the bid will be **180 days** from close of bid. However, circumstances may arise whereby the department may request bidders to extend the validity (binding) period. Should this occur, the department will request bidders to extend the validity (binding) period under the same terms and conditions as originally offered for by bidders? This request will be done before the expiry of the original validity (binding) period. Should the Department forward a formal request for extension of validity period and the bidder opts not to respond, the department will assume that the extension of the validity period is accepted without any conditions.

2.12. CHANGE OF ADDRESS

- 2.12.1 Bidders must advise the Department of Health's Central Supply Chain Management Unit, Contract Section, should their ownership and/or address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

2.14. INVOICES AND PAYMENTS

- 2.14.1 All invoices must be submitted in the original format.
- 2.14.2 All invoices submitted by the Contractor must contain the word "INVOICE" for non-VAT vendors or "TAX INVOICE" for VAT vendors only. VAT number must be reflected for VAT vendors.
- 2.14.3 A tax invoice shall be in the currency of the republic of South Africa and shall contain the following particulars:
- (a) The name, address and registration number of the supplier;
 - (b) The name and address of the recipient;
 - (c) An individual serialized number and the date upon which the tax invoice is issued;
 - (d) A description of the goods or services supplied;
 - (e) The quantity or volume of the goods or services supplied
 - (f) The value of the supply, the amount of tax charged and the consideration for the supply; or
 - (g) Where the amount of tax charged is calculated by applying the tax fraction to the consideration, the consideration for the supply and either the amount of the tax charged, or a statement that it includes a charge in respect of the tax and the rate at which the tax was charged.
- 2.14.4 A Contractor shall be paid by the institution concerned, in accordance with supplies delivered and services rendered. The goods must be accepted and signed off by the relevant delegated official.
- 2.14.5 Should a Contractor indicate a special discount on his/her account provided payment is made within a certain time, every effort shall be made to take advantage of such discount. Where discounts or rebates received by the Department, the Contractor to provide credit note.
- 2.14.6 Any query concerning the non-payment of accounts must be directed to the institution concerned. The following protocol will apply if accounts are queried:
- (i) Contact must be made with the officer-in-charge of Logistics and Accounts Payable;
 - (ii) If there is no response from Logistics and Accounts Payable, the Director Logistics and the Director: Expenditure Management of the institution must be contacted.
 - (iii) Failing all of the above, the Contractor must contact the Chief Director: Accounting Services supplying the following details:
 - 1. Name/s of person/s contacted at the Institution and dates; and
 - 2. Details of outstanding account.
 - 3. The Chief Director: Accounting Services will then take the appropriate action.
- 2.14.7 The Institutions shall not be responsible for payment of any statutory increases in tariffs or imports or any fluctuations in foreign exchange rate for any item required Contractor, to realise its obligations in terms of this Contract. The rate of exchange, as agreed upon in this Contract is subject to review if stipulated within this contract and as agreed consented by both Parties.

2.15 VALUE ADDED TAX (VAT)

- 2.15.1 All bid prices must be inclusive of all applicable taxes.
- 2.15.2 Bidders who make taxable supplies in excess of R1 million in any 12-month consecutive period are liable for compulsory VAT registration, but an entity may also choose to register voluntarily provided that the minimum threshold of R50 000 (as of 1 March 2010) has been exceeded in the past 12-month period. Bidders who meet the above requirement must register as VAT vendors, if successful, as soon as possible to avoid penalties from SARS.
- 2.15.3 **VAT will not be included** after an award of the bid or during contract management period. It is the responsibility of every bidder to correctly forecast whether they will require to register for VAT during the life of this contract based on the proposed bid amount.

2.16 COMPLIANCE WITH TAX REQUIREMENTS

- 2.16.1 It is a condition of this bid that the tax matters of the successful bidder(s) are in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations.
- 2.16.2 The successful bidder(s) tax matters are expected to be in order during the tenure of the contract, should the bidder fail to comply with tax obligations, the orders may not be issued or the contract may be terminated.
- 2.16.3 The Tax Compliance status requirements are also applicable to potential foreign bidders / individuals who wish to submit a bid.
- 2.16.4 It is a requirement that bidders grant a written confirmation when submitting this bid response that SARS may on an on-going basis during the tenure of the periodic contract disclose the bidder's tax compliance status and by submitting this bid such confirmation is deemed to have been granted.
- 2.16.5 Bidders are required to be registered on the CSD and National Treasury shall verify the bidder's tax compliance status through the CSD or through SARS.
- 2.16.6 Where Consortia / Joint Ventures / Sub-Contractors are authorised to be involved, each party must be registered on the CSD, and their tax compliance status will be verified through the CSD or through SARS.

2.17 ENTERING OF HOSPITAL/CLINIC STORES

- 2.17.1 No representative from a company shall be permitted to enter the hospital/clinic premises, buildings or containers where stores are kept unless he/she is accompanied by the responsible official in charge of stores. Before entering the hospital/clinic premises, buildings or containers where stores are kept, the company representative must in writing, motivate why entry is necessary and written authority must be obtained to enter from the Head of the Institution or delegated official.

2.18 DEPARTMENTAL PROPERTY IN POSSESSION OF A CONTRACTOR

- 2.18.1 The Department's property supplied to a Contractor for the execution of a contract remains the property of the Department and shall at all times be available for inspection by the Department or its representatives. Any such property in the possession of the Contractor on the completion of the contract shall, at the Contractor's expense, be returned to the Department forthwith.
- 2.18.2 The Contractor shall be responsible at all times for any loss or damages to the Department's property in his possession and, if required, he shall furnish such security for the payment of any such loss or damages as the Department may require.

2.19 IRREGULARITIES

- 2.19.1 Companies are encouraged to advise the Department of Health timeously of any possible irregularities which might come to their notice in connection with this or other contracts.

2.20 UNSATISFACTORY PERFORMANCE

- 2.20.1 In amplification of paragraph 21; 22 and 23 of the GCC, unsatisfactory performance occurs when performance is not in accordance with the contract conditions.

(i). The institution shall warn the Contractor by registered/certified mail or email that action will be taken in accordance with the contract conditions unless the Contractor complies with the contract conditions and delivers satisfactory supplies or services within a specified reasonable time (7 days minimum). If the Contractor does not perform satisfactorily despite the warning the institution will:

a. Take necessary and appropriate action such as termination of contract in terms of its delegated powers.

(ii) When correspondence is addressed to the Contractor, reference will be made to the contract number/item number/s and an explanation of the complaint.

2.21 RESTRICTION OF BIDDING

The Accounting Officer or his/her delegate must:

- a) Notify the supplier and any other person of the intention to restrict it doing business with Department by registered mail or email. The letter of restriction must provide for:

The grounds for restriction:

- i. The period of restriction which must not exceed 10 years; of 14 calendar days for the supplier to provide reasons why the restriction should not be imposed. Counting Officer his/heThe name and address of the entity/ person to be restricted;
- i. The identity number of individuals and the registration number of the entity; and
- ii. The period of restriction.

- a) National Treasury will load the details on the Database of Prohibited Vendors.

- b) The restriction period applicable will be based on the value of award/s made to the supplier over a financial year. The table below illustrates the restriction period that will be applicable per the award threshold:

2.22 CONTRACTOR'S LIABILITY

- 2.22.1 In the event of the contract being cancelled by the Department in the exercise of its rights in terms of these conditions, the Contractor shall be liable to pay to the Department any losses sustained and/or additional costs or expenditure incurred as a result of such cancellation, and the Department shall have the right to recover such losses, damages or additional costs by means of set-off from moneys due or which may become due in terms of the contract or any other contract or from guarantee provided for the due fulfilment of the contract and, until such time as the amount of such losses, damages or additional costs have been determined, to retain such moneys or guarantee or any deposit as security for any loss which the Department may suffer or may have suffered.

- 2.22.2 The Contractor may be held responsible for any consequential damages and loss sustained which may be caused by any defect, latent or otherwise, in supply or service rendered or if the goods or service as a result of such defect, latent or otherwise, does not conform to any condition or requirement of the contract.

2.22 RIGHTS TO PROCURE OUTSIDE THE CONTRACT

- 2.22.1 The Department reserves the right to procure goods outside the contract in cases of urgency or emergency or if the quantities are too small to justify delivery costs, or if the goods are obtainable from another organ of State or if the Contractor's point of supply is not situated at or near the place where the goods are required or if the Contractor's goods are not readily available.
- 2.22.2 No provision in a contract shall be deemed to prohibit the obtaining of goods or services from a Department or local authority.
- 2.22.3 If contracted item/s become available from National Treasury transversal contract, the Department reserve a right to cancel the contract with a winning bidder by giving thirty (30) days' notice. If it in the advantage and interest of the department to participate on transversal contract.

2.23 PATENTS

- 2.23.1 The Contractor shall pay all royalties and expenses and be liable for all claims in respect of the use of patent rights, trademarks or other protected rights, and hereby indemnifies the Department against any claims arising there from.

2.24 WAIVER

- 2.24.1 The granting by any party of any indulgence or postponement shall not be a waiver of its rights arising from this contract to demand full and specific performance of the contract.
- 2.24.2 No favour, delay or relaxation or indulgence on the part of any party in exercising any power or right conferred on each party in terms of this contract shall operate as a waiver of such power or right nor preclude any other or further exercises thereof or the exercise of any other power or right under this contract.

2.25 SUSPENSION

- 2.25.1 The Department may temporarily suspend whole or part of the supplied goods by providing no less than 5 days written notice to the Contractor, who shall on receipt of such written notice immediately cease the supply the goods. The Department will indicate the date on which the contract will be resumed in the aforementioned notice. No suspension shall exceed a total of 90 days unless otherwise agreed to by the parties in writing.
- 2.25.2 When the supply of the goods is suspended, the Contractor shall be entitled to pro-rata payment for the goods already delivered and reimbursement of all costs incidental to the prompt and orderly suspension of the contract.
- 2.25.3 Suspension of the contract shall not prejudice or affect the accrued rights and liabilities of the parties as at the date of suspension.

2.26 BREACH

- 2.26.1 Any termination notice referred to in GCC paragraph 23.1 shall be preceded by written notice requiring the defaulting party to remedy a breach of this contract within 14 days of the date of receipt of the notice.
- 2.26.2 If the defaulting party fails to remedy the breach within the 14 days, the aggrieved party shall be entitled without notice, in addition to any other remedy available to them at law or under this contract:
- 2.26.3 To claim specific performance of any obligation whether or not the due date for performance has arrived; or
- 2.26.4 To terminate this contract in accordance with paragraph 23.1 of the GCC, against the defaulting party, in either event without prejudice to the aggrieved party's rights to claim damages.

- 2.26.5 The Contractor shall immediately advise the Department of the same, upon which the Department shall, in its sole and absolute discretion, decide whether to proceed with this contract or to terminate forthwith. Failure by the Contractor to advise the Department of a conflict of interest shall amount to a material breach of this contract.
- 2.26.6 A Party shall be deemed to be in breach of this Contract should the Party fail to comply with any material provisions of this Contract.
- 2.26.7 The aggrieved Party shall be obliged to first attempt to settle the matter by way of consultation with the defaulting Party. If the consultation fails, then the aggrieved Party shall promptly give the defaulting Party fourteen (14) days written notice to remedy the breach. If the defaulting Party fails to comply with such notice, the aggrieved Party may, without prejudice to any other's right at law:
- 2.26.7.1 Cancel this Contract in the event the defaulting Party committed a material breach.
- 2.26.7.2 Claim specific performance by the defaulting Party if such is a competent remedy in the circumstance.
- 2.26.7.3 Claim damages suffered, as limited under this Contract.

2.27 PREFERENCES

- 2.27.1 Should the Contractor apply for preferences in the submission of his bid, and it is found at a later stage that these applications were incorrect or made under false pretenses, the Department may, at its own right:
- a) Recover from the Contractor all costs, losses or damages incurred or sustained by the Department as a result of the award of the Contract; and/or
 - b) Cancel the contract and claim any damages which the Department may suffer by having to make less favourable arrangements after such cancellation.
 - c) The Department may impose penalties, however, only if provision therefore is made in the Special Conditions of Contract and Bid.

2.28 SEVERABILITY

- 2.28.1 The finding of any invalidity to any provision of the contract shall not render the whole contract a nullity. A court of law or arbitrator may sever the invalid provision and the remainder of the contract shall remain enforceable.

2.29 EXPORT LICENSES

- 2.29.1 When orders are placed for goods in respect of which an export licence from the country of origin of supplies is required, Contractor shall:
- 2.29.2 Not incur any direct or indirect costs in connection with the supply or dispatch of such supplies before they have obtained such license;
- 2.29.3 If the government of the country from which the supplies are to be exported refuses, or fails to grant such license within three months of the placing of the order, the order shall be considered to be cancelled and no liability will be accepted for any loss or expenses irrespective of the nature thereof, including loss or expenditure suffered or incurred by Contractor or any other person in respect of the production, supply, transportation or delivery of such supplies.

2.30 INSURANCE

- 2.30.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery.
- 2.30.2 Any insurance policies taken out by Contractor to cover goods delivered for a contract must be taken out with a company registered in South Africa in terms of relevant insurance and companies acts.
- 2.30.3 The Contractor must ensure that the insurance remains in force throughout the contract period.
- 2.30.4 In the event that the Department requests for such Certificate of Insurance, the Contractor shall submit such Certificate within 5 days if this was not a mandatory requirement.

2.31 GENERAL QUANTITIES AND ORDERS

- 2.31.1 No quantities are reflected in this bid as orders will be placed based on an 'as and when required" and no guarantee is given or implied as to the actual quantity/quantities which will be procured during the periodic contract.
- 2.31.2 Orders will be placed for each institution by delegated officials, the order details will reflect the facility that will be responsible for the payment to Suppliers for the office automation solutions delivered and/or services rendered.
- 2.31.3 Suppliers should note that the order(s) will be placed as and when required during the periodic contract period and delivery points will be specified by the relevant delegated officials. The instructions appearing on the official purchase order form regarding the supply, dispatch and submission of invoices must be strictly adhered to and under no circumstances should the Supplier deviate from the purchase orders issued by the delegated officials.
- 2.31.4 The Department is under no obligation to accept any quantity/quantities which is more than the ordered quantity/quantities.
- 2.31.5 The Department officials will only be allowed to order a complete printing solution, services and accessories contracted for.

2.32 EXTENSION OF CONTRACT

- 2.32.1 This contract may be extended on a month-to-month basis for a period not exceeding six (6) months, provided that the procedures for the treatment of irregular expenditure are complied with in terms of the National Treasury regulations and the Departmental SCM Policy and delegations.
- 2.32.2 Further extension of the contract, authority will be granted by Head of Department: Health, subject to the provisions of National Treasury regulations and instruction notes.

2.33 CESSION OF CONTRACTOR

- 2.33.1 The Contract will be personal to the winning bidder, who shall not sub-let, assign, cede or make over the Contract or any part thereof, or any share of interest therein, to any other person without the written consent of the Department, and on such conditions as it may approve.
- 2.33.2 This sub-clause shall not apply to sub-contracts given to regular suppliers of winning bidder for materials and minor components relating to the services supplied. The Department reserves the right to require winning bidder to submit, for noting, the names of such sub-contractors to ascertain their registration on the Central Suppliers Database and they must be legal entities.

2.34 CONTRACT AMENDMENTS / VARIATIONS

- 2.34.1 In amplification of paragraph 18 of the GCC, any amendments/variations, of the Contract shall come into effect in terms of the conditions contained in on “**Contract Amendments/Variations Register**”. This register must be signed by the duly authorised signatories of winning bidder and the Head of Department: Health or his/her delegated official.
- 2.34.2 Contracted winning bidder shall not, in performing its obligation, vary from the terms and conditions stated in this Contract whether by way of addition thereto or by way of omission therefrom, without the prior written consent from the Department (Accounting Officer/delegated official), and no claim on the part of winning bidder for any extra payments on the grounds of any alterations or extra work will be entertained.
- 2.34.3 If, after the commencement of the contract, the cost or duration of the services is altered as a result of changes in, or in additions to, any statute, regulation or by-law, or the requirements of any authority having jurisdiction over any matter in respect of the contract, then the contract price and time for completion shall be adjusted in order to reflect the impact of those changes, provided that, within 14 days of first having become aware of the change, winning bidder shall furnish the Department with a detailed justification for the adjustment to the contract price.

2.35 INTELLECTUAL PROPERTY

- 2.35.1 In amplification of paragraph 6 of the GCC, the intellectual property discovered or created as the direct or indirect result of this contract shall remain the property of the Department.

2.36 INSOLVENCY

- 2.36.1 In the event to winning bidder institutes insolvency proceedings or has insolvency proceedings involuntarily instituted against it, the Department may terminate this Contract immediately.
- 2.36.2 In the event of assets and monies issued to winning bidder in terms of this Contract, such assets and monies shall be excluded from the estate of winning bidder and shall be returned immediately upon clause 40.1 coming into effect.

2.37 DISPUTE RESOLUTION

- 2.37.1 If any dispute arises between the Department and Contractor, in connection with the Specification and deliverables, either party may give the other notice in writing of the existence of such dispute, and the same shall thereupon be referred to arbitration in South Africa by a person mutually agreed upon by both parties. The submission shall be deemed to be a submission to arbitration within the meaning of the terms of the arbitration laws in force in the Republic of South Africa.

2.38 DOMICILLIA CITANDI ET EXECUTANDI

For the purpose of this contract, the parties choose their respective domicillia citandi et executandi as follows :

The Department Physical and Postal Address:

Department Name	The KwaZulu-Natal Department of Health
Physical Address	Natalia Building, 330 Langalibalele Street, Pietermaritzburg, 3201
Postal Address:	Private Bag X9051, Pietermaritzburg, 3200
Telephone numbers	033 – 395 2111
Telefax:	Nil

The Contractor or Bidder Physical and Postal Address:

Bidder/ Contractor Name	
Physical Address	
Postal Address:	
Telephone numbers	
Telefax:	
Email Address	

- 2.38.1 The parties hereby choose domicilium citandi et executandi for all notices and processes to be given and served in pursuance hereof at their respective addresses given on the first page of this Contract. Any notice of any change in such address shall be given in writing by the parties concerned and delivered by hand or sent by registered mail to the other party, upon notification of which address so notified shall serve as the new citandi et executandi.
- 2.38.2 A party may at any time change that party's domicilium by notice in writing, provided that the new domicilium is in the Republic of South Africa and consists of, or includes, a physical address at which the process can be served.
- 2.38.3 Any notice to a party:
- 2.38.4 Sent by prepaid registered post in a correctly addressed envelope, to it, shall be deemed to have been received on the 7th (seventh) day after posting unless the contrary is proved);
- 2.38.5 Delivered by hand to a responsible person during ordinary business hours at the physical address chosen as its domicilium, shall be deemed to have been received on the day of delivery; or
- 2.38.6 Sent by telefax or email to its chosen telefax or email number, shall be deemed to have been receive on the date of despatch (unless the contrary is proved).

2.39 DURATION OF CONTRACT

2.39.1 Three Year period contract

2.40. SAMPLES

- 2.40.1. Samples will not be accepted with the closing of the bid document.
- 2.40.2. A sample meeting will be arranged with selected companies whereby the companies will be invited to forward their samples on a specified date and time.
- 2.40.3. Samples must be made available for the sample meeting, failure to provide a sample will reject their bid offer.
- 2.40.4. Samples shall be supplied by the bidder at his/her own cost/risk. Samples must be packaged as per the specification. Failure to do so will render the bid invalid.
- 2.40.5. Representative samples will be accepted.
- 2.40.5.1. Bidders are required to submit the following representative samples as per the specifications and artwork submitted.
 - (i) Required art work will be provided by the Department of Health.
 - 1. Book
 - a. Neonatal ADD
 - b. Midnight headcount book-neon
 - c. Transfer register-Paed/Neon
 - 2. Booklet
 - a. Family Monitoring-English
 - b. Side by side-Happy Healthy Child-English
 - 3. Pamphlet
 - a. Discharge fact sheet –Z-fold
 - 4. Chart
 - a. Neonatal record
 - b. Growth charts-Girl
 - 5. Pad
 - a. KMC orientation-English
 - 6. Poster
 - a. Side by side-Icons English
 - b. How to wash your hands-English
 - 7. Folder
 - a. Patient health record-Child
 - b. Paediatric medical records
- 2.40.5.2. Once the tender has been awarded successful bidders must submit samples to the end user for approval before going to print.
- 2.8.4. During the tender period the Department of Health reserves the right to make minor changes to the art work (according to service requirements).
- 2.40.6. The Department reserves the right not to return such samples and to dispose of them at its discretion.

2.40.7. Samples must be clearly marked: Item number:

- i. Brand Name
- ii. Name of the Company
- iii. Bid number
- iv. Name of the manufacturer/supplier
- v. Description of item
- vi. Date of manufacture

2.40. .8 The award of this bid will be based on the sample submitted from a manufacturer based on a letter of undertaking, which is compliant to specification. If, during the contract, the awarded supplier wishes to change the item being supplied, the service provider shall apply to the Department in writing, giving reasons why they want to change the product being supplied, which the Department shall consider. This process will be subject to the sample being submitted to the technical committee for evaluation and if in order, to the adjudication committee for approval. This will be done via the contract management unit of the Department. If there is a change in the product being supplied, and no prior approval has been granted, the Department reserves its right to cancel the contract.

N.B Failure to clearly mark the samples submitted shall result in the samples not being evaluated and eliminated from further consideration.

2.41 PRICE NEGOTIATION PRIOR TO THE AWARD OF BID

Should the bid price exceed reasonable and market related prices, the Department reserves the right to negotiate prices with responsive bidder/s before the award is published.

SECTION J: EVALUATION CRITERIA

This bid will be evaluated based on the Three (3) phases, should the bidder fail to comply with the requirements of this evaluation criteria it will not progress to the next or last phase of the evaluation.

Phase 1 - Administrative, Compulsory and Mandatory Requirements

No.	Document Name	Included in the published bid document? (Yes/No)	To be returned by bidder? (Yes/No)
Administrative and Compulsory Requirements			
1.	Part A: Invitation To Bid (SBD 1)	Yes	Yes
2.	Part B: Terms And Conditions For Bidding (SBD 1)	Yes	Yes
3.	Section A: Special Instructions Regarding Completion Of Bid	Yes	Yes
4.	Section B: Registration On Central Suppliers Database (CSD)	Yes	Yes
5.	Section C: Declaration That Information On Central Suppliers	Yes	Yes
6.	Section D: Official Briefing Session Form (Not Applicable)	Yes	Yes
7.	Section E: Bidder's Disclosure (SBD 4)	Yes	Yes
8.	Section F: The National Industrial Participation Programme (SBD 5)	Yes	Yes
9.	Section G: Preference Points Claim Form (SBD 6.1)	Yes	Yes
10.	Section H: General Conditions Of Contract (GCC)	Yes	Yes
11.	Section I: Special Conditions Of Contract	Yes	Yes
12.	Section J: Evaluation Criteria	Yes	Yes
13.	Section K: Authority To Sign A Bid	Yes	Yes
14.	Section L: Specifications	Yes	Yes
Mandatory Requirements			
15.	Consortium/ Joint Venture/ Partnership Agreement, If Applicable.	Yes	Yes
16.	Membership Certificate Either Under Printing SA Or PIFSA	Yes	Yes
17.	Valid Pledge certificate	Yes	Yes

Note: Should the bidder fail to comply with the above administrative, compulsory and mandatory requirements the bidder will be disqualified

Phase 2: Technical Evaluation Criteria

The item offered must comply fully with or exceed all of the minimum specification requirements as per the Clauses as contained in the Specification. The prospective bidder will be required to provide a sample for evaluation purposes as required in terms of the Special Conditions of Contract

Phase 3: Price and Preference Points

The value of this bid is estimated not or will exceed R 50 000 000 (all applicable taxes included) and therefore the 80/20 or 90/10 preference point system shall be applicable.

Points for this bid shall be awarded for:

Price; and
Specific Goals

The maximum points for this bid are allocated as follows:

CATEGORY	POINTS	POINTS
PRICE	80	90
SPECIFIC GOALS	20	10
Total points for Price and must not exceed	100	100

The Department has identified the following specific goal:

- full points(20 points) to companies who are at least 51% Owned by Black People
- full points(10 points) to companies who are at least 51% Owned by Black People

Ownership verification will be conducted through Central Suppliers (CSD) Database by National Treasury, through the B-BBEE scorecard attributes or Companies and Intellectual Property Commission (CIPC). Bidders must submit CSD report and CIPC

Failure on the part of a bidder to submit proof of specific goals together with the bid will be interpreted to mean that preference points for specific goals are not claimed.

**SECTION K
AUTHORITY TO SIGN A BID**

The bidder must indicate the enterprise status by signing the appropriate box hereunder.

(I) CLOSE CORPORATION	(II) COMPANIES	(III) SOLE PROPRIETOR	(IV) PARTNERSHIP	(V) CO- OPERATIVE	(VI) JOINT VENTURE / CONSORTIUM	
					Incorporated	
					Unincorporated	

I/We, the undersigned, being the Member(s) of Cooperative/ Sole Owner (Sole Proprietor)/ Close Corporation/ Partners (Partnership)/ Company (Representative) or Lead Partner (Joint Venture / Consortium), in the enterprise trading as:

.....

hereby authorise Mr/Mrs/Ms

acting in the capacity of

whose signature is

to sign all documents in connection with this bid and any contract resulting therefrom on behalf of the enterprise.

NAME	ADDRESS	SIGNATURE	DATE

(if the space provided is not enough please list all the director in the resolution letter)

Note:

The following document must be attached to this form according to the status of the enterprise, in the form of a resolution authorising the signatory to sign all documents in connection with this bid and any contract resulting therefrom on behalf of the enterprise, and **such resolution shall include a specimen signature of the signatory.**

Co-operative:	Resolution letter from the directors
Close Corporation:	Resolution letter from the directors
Company:	Resolution letter from the director/s
Sole Proprietor:	Resolution letter from the director
Partnership:	Resolution letter from the director
Joint Venture / Consortium:	Resolution/agreement passed/reached' signed by the authorised representatives of the enterprises

Note: Director/s may appoint themselves if they will be the one signing all documents in connection with this bid and any contract resulting therefrom on behalf of the enterprise.

Failure to complete, sign and date this form or failure to provide the certificate(s) in the form of a resolution as described above shall result in the tender being considered non-responsive and rejected.

SECTION L: SPECIFICATIONS

LIST OF ITEMS: SUPPLY AND DELIVERY OF COLOUR PRINTING OF NEONATAL, PAEDIATRIC AND PRIMARY HEALTH CARE STANDARDIZED CLINICAL RECORDS; HEALTH EDUCATION/PROMOTION MATERIALS AND ESSENTIAL PACKAGE OF CARE TOOLS FOR VARIOUS INSTITUTIONS: 3 YEARS CONTRACT

1. Neonatal Records			
No.	Item /Cat. number	ICN NO.	Specification
1.	21-15058	999952U5026733	Pad- Contents page neon
2.	23-45401	999952U5030491	Chart-Neonatal record
3.	50-02163	999952U4873509	Chart-Inpatient support pack- 2024 Revision
4.	50-02164	999952U5026758	Chart-ICU admission
5.	50-02170	999952U4873612	Chart-Daily Assessment -KMC
6.	50-10235	999952U5026772	Pad- Discharge summary -basic
7.	50-02172	999952U5026784	Chart-Telephonic consultation and transfer
8.	50-02173	999952U5027077	Pad- Neonatal Death summary
9.	50-10236	999952U5027065	Pad- PPIP Neonatal death/ Stillbirth data capture sheet
10.	50-10238	999952U5027089	Pad- Growth charts-Preterm girls
11.	50-10239	999952U5027204	Pad- Growth charts-Preterm boys
12.	50-10240	999952U5027216	Pad- Growth charts-girls
13.	50-10241	999952U5027228	Pad- Growth charts-boys
14.	50-10242	999952U5027230	Pad- Weight chart 600-1450
15.	50-10243	999952U5027242	Pad- Weight chart 1500-2350
16.	50-10244	999952U5027267	Pad- Weight chart -2400-3250
17.	50-10245	999952U5027279	Pad- Weight chart 3300-4150
18.	50-10246	999952U5027279	Pad- Weight chart 4200-5050
19.	21-15011	999952U5027281	Pad- NICE Jaundice chart 27 and 28 weeks
20.	21-15012	999952U5027293	Pad- NICE Jaundice chart 29 and 30 weeks
21.	21-15013	999952U5027305	Pad- NICE Jaundice chart 31 and 32 weeks
22.	21-15014	999952U5027317	Pad- NICE Jaundice chart 33 and 34 weeks
23.	21-15015	999952U5027329	Pad- NICE Jaundice chart 35 and 36 weeks
24.	21-15016	999952U5027331	Pad- NICE Jaundice chart 37 and 38 weeks
25.	50-10247	999952U5027368	Pad- Blood gas
26.	50-10248	999952U5027382	Pad- KMC score sheets
27.	50-10250	999952U5027394	Pad- Sarnat and Thompson score sheets
28.	50-10251	999952U5027406	Pad- Blood transfusion observations -neonatal
29.	21-15017	999952U5027418	Pad- Pain score chart –Neonate (NPASS)
30.	21-15018	999952U5027420	Pad- Neonatal apnoea management checklist
31.	50-10274	999952U5027432	Chart-Neonatal encephalopathy checklist
32.	50-10275	999952U5027444	Chart-Therapeutic hypothermia management checklist
33.	50-10276	999952U5027457	Chart-Fluid management checklist
34.	50-10252	999952U5027469	Pad- Feeding readiness management checklist
35.	50-10253	999952U5027471	Pad- Feeding transition management checklist
36.	50-10277	999952U5027483	Chart-Neonatal respiratory distress management checklist
37.	50-10254	999952U5027495	Pad- Neonatal infections management checklist
38.	50-10278	999952U5027507	Chart-Neonatal specific infections management checklist
39.	50-10255	999952U5027519	Chart-Necrotising enterocolitis management checklist
40.	21-15019	999952U5027521	Pad- Breast feeding observation aid (WHO)

1. Neonatal Records			
No.	Item /Cat. number	ICN NO.	Specification
41.	21-15020	999952U5027533	Pad- Wound management- management checklist
42.	50-00780	999952U5027545	Pad- KMC orientation booklet- Welcome to the KMC unit
43.	21-15021	999952U5027558	Pad- KMC orientation booklet- Welcome to the KMC unit. isiZulu version
44.	50-00781	999952U5027560	Pad- KMC information for mothers booklet - A life giving gift
45.	21-15022	999952U5027545	Pad- KMC information for mother's booklet - A life giving gift. isiZulu version
46.	21-15023	999952U5027558	Pad- KMC information for mothers flyer -For sick and small babies -Isizulu
47.	21-15024	999952U5027608	Pad- Lodger orientation booklet –Welcome to the lodger unit. isiZulu version (Paed and neonate)
48.	50-00783	999952U5027622	Booklet -Family monitoring: Caring for our new baby-English
49.	23-61803	999952U5027646	Booklet- Family monitoring: Caring for our new baby-isiZulu
50.	23-61804	999952U5027659	Pamphlet-Caring for your new baby fact sheet-English
51.	23-61805	999952U5027661	Pamphlet-Caring for your new baby fact sheet- isiZulu
52.	23-61806	999952U5027673	Pamphlet-Feeding fact Sheet-English
53.	23-61807	999952U5027685	Pamphlet-Feeding fact sheet- isiZulu
54.	23-61808	999952U5027697	Pamphlet-Advice for donor mothers
55.	23-61809	999952U5027709	Pamphlet-Discharge fact sheet-English
56.	23-61810	999952U5027711	Pamphlet- Discharge fact sheet. isiZulu version
57.	50-00769	999952U5030489	Book-Tracking register
58.	50-00770	999952U4872953	Book- Neonatal Admission discharge (ADD) register
59.	50-00771	999952U4873218	Book- Midnight headcount book-neonatal
60.	50-00772	999952U5027735	Book- Statistics register neon
61.	50-00773	999952U5027750	Book- MO Handover book (Paed and neon)
62.	50-00774	999952U5027762	Book- Daily allocation (Paed and neonatal)
63.	23-61811	999952U5027774	Book- Staff Data Base- neonates
64.	50-00775	999952U5027786	Book- Resuscitation trolley checklist-neonatal
65.	23-61812	999952U5027800	Book- Transport incubator checklist
66.	50-00776	999952U5027812	Book- Transfer register (Paed and neonates)
67.	23-61813	999952U5027824	Book- NSI register (Paed and neonates)
68.	23-61814	999952U5027836	Book- Infections surveillance register (Paed and neonates)
69.	50-00777	999952U5027851	Book- Maintenance register (Paed and neonates)
70.	50-00778	999952U5027863	Book- Equipment register-neonatal
71.	23-61815	999952U5027875	Poster-The Instinctive stages. Skin to skin at birth
72.	23-61816	999952U5027887	Poster-Skin to skin for mum and baby
73.	23-61817	999952U5027899	Poster-Benefits of KMC-isiZulu A2 size printed in pull colour on 300gm gloss paper
74.	23-61818	999952U5027901	Poster-Benefits of KMC-English
75.	23-61819	999952U5027913	Poster-How to wash your hands for mothers-isiZulu
76.	23-61820	999952U5199665	Poster-How to wash your hands for mothers-English
77.	23-61821	999952U5027925	Poster-Stop infection for lodgers-isiZulu
78.	23-61822	999952U5027937	Poster- Stop infection for lodgers- English

2. Essential Package of Care (EPOC) Neonatal and Paediatric Audits			
No.	Item/Cat. number	ICN NO.	Specification
1.	23-61823	999952U5175587	Chart- Clinical and record audit: Sick and small (1°)
2.	23-61824	999952U5175599	Chart- Clinical and record audit: Sick and small (2°)
3.	21-15025	999952U5176324	Pad- Clinical and record audit: Well term
4.	21-15026	999952U5176312	Pad- Clinical and record audit: Additional conditions
5.	23-61825	999952U5175649	Chart- Clinical audit: Encephalopathy (Neon)
6.	21-15027	999952U5176336	Pad- Encephalopathy audit: Monthly summary
7.	21-15028	999952U5176348	Pad- Sick and small audit: Monthly summary
8.	21-15029	999952U5176351	Pad- Term record audit: Monthly summary
9.	21-15030	999952U5176363	Pad- Maternal interview: Post natal
10.	21-15031	999952U5176375	Pad- Maternal interview: Neon
11.	21-15032	999952U5176387	Pad- Maternal interview: Scoring tool (neon)
12.	21-15033	999952U5176399	Pad- Record audit: Epilepsy
13.	21-15034	999952U5176401	Pad- Record audit: Asthma
14.	21-15035	999952U5176413	Pad- Record audit: Cerebral Palsy
15.	21-15036	999952U5176425	Pad- Record and clinical audit summary-POPD
16.	21-15037	999952U5176449	Pad- Record and clinical audit summary-Paed
17.	21-15038	999952U5176452	Pad- Clinical audit: ARI
18.	23-61826	999952U5175676	Chart- Clinical audit: SAM
19.	21-15039	999952U5176464	Pad- Clinical audit: Diarrhoea
20.	21-15040	999952U5176476	Pad- Record audit: General case
21.	23-61827	999952U5175726	Chart- Paed. Care record audit
22.	21-15041	999952U5176488	Pad- Maternal interview: Paed
23.	21-15042	999952U5176490	Pad- Maternal interview: Scoring tool (Paed)
24.	21-15043	999952U5176502	Pad- Maternal interview: Scoring tool (neon)
25.	21-15044	999952U5176514	Pad- Record audit: Epilepsy
26.	21-15045	999952U5176526	Pad- Record audit: Asthma
27.	21-15046	999952U5176538	Pad- Record audit: Cerebral Palsy

	2. Essential Package of Care (EPOC) Neonatal and Paediatric Audits		
28.	21-15047	999952U5176540	Pad- Record and clinical audit summary-POPD
29.	21-15048	999952U5176553	Pad- Record and clinical audit summary-Paed

3. Paediatric records			
No.	Item /Cat. number	ICN NO	Specification
	50-04033	999952U5030477	Folder- Paediatric medical records
2.	50-10257	999952U5027953	Pad- Triage-nurse register
3.	21-15049	999952U5027965	Pad- Triage record
4.	50-02179	999952U5027977	Chart- Paediatric patient record
5.	50-02181	999952U5027989	Chart- Growth charts-girl
6.	50-02182	999952U5027991	Chart- Growth charts-boy
7.	23-61828	999952U5028004	Chart- Cerebral palsy Growth charts-boy:
8.	23-61829	999952U5028016	Chart- Cerebral palsy Growth charts-girl:
9.	23-61830	999952U5028028	Chart- Down's syndrome Growth charts 0-36mths-boy:
10.	23-61831	999952U5028030	Chart- Down's syndrome Growth charts 0-36mths -girl:
11.	23-61832	999952U5028042	Chart- Down's syndrome Growth charts 2-20 years-boy:
12.	23-61833	999952U5028055	Chart- Down's syndrome Growth charts 2-20 years-girl:
13.	21-15050	999952U5028067	Pad- Investigations
14.	50-10256	999952U5028081	Pad- Summary of referrals to Allied Services
15.	23-61834	999952U5028093	Chart- Physiotherapy-Paediatric assessment
16.	50-02180	999952U5028105	Chart- HIV care
17.	21-15051	999952U5176589	Pad- Follow up for children on ART
18.	21-15052	999952U5028117	Pad- Childhood TB assessment
19.	50-02183	999952U5028129	Pad- Clinical notes
20.	50-10260	999952U5028131	Pad- Patient transfer checklist
21.	50-10261	999952U5028143	Pad- Admissions
22.	50-10262	999952U5028156	Pad- Discharge /referral letter
23.	23-61835	999952U5026784	Chart-Telephonic consultation/transfer
24.	21-15053	999952U5028168	Pad- Long term Health condition (LTHC) Diabetes-Baseline
25.	21-15054	999952U5028170	Pad- LTHC Diabetes -Follow up visit

3. Paediatric records			
26.	50-10258	999952U5028182	Pad- Long term Health condition (LTHC)-Baseline
27.	50-10259	999952U5028194	Pad- LTHC -Follow up visit
28.	50-10282	999952U5028206	Pad- Letter in support of grant application
29.	50-10283	999952U5028218	Pad- Special care plan for child with life threatening condition (Paeds and neonates)
30.	50-02187	999952U5028220	Chart-Advanced care plan-life limiting condition
31.	50-10284	999952U5028232	Pad- Brain death assessment
32.	50-02184	999952U5028244	Pad- Child death Data capture sheet (Child PIP Vs 4.0)
33.	50-10284	999952U5028257	Pad-Child Death review process
34.	50-10263	999952U5028269	Pad- Contents page paed
35.	50-10264	999952U5028271	Pad- Paediatric Glasgow coma scale
36.	50-10265	999952U5028283	Pad- Neon/ Paed Wound assessment chart
37.	50-10266	999952U5028295	Pad- Convulsion Management chart
38.	50-10267	999952U5028307	Pad- Hypoglycaemia Management Chart
39.	50-10268	999952U5028319	Pad- Nebulisation chart
40.	50-10269	999952U5028321	Pad- Paediatric Observation Chart 1-5
41.	50-10270	999952U5028333	Pad- Paediatric Observation Chart 5-15
42.	50-10271	999952U5028345	Pad- Paediatric Observation Chart <1
43.	50-02185	999952U5028358	Chart- Prescription chart & doctors' orders-paed. and neon.
44.	50-10272	999952U5028360	Pad- SAM prescription chart
45.	50-10273	999952U5028372	Pad- Intake output chart – orals only
46.	50-10274	999952U5028384	Pad- Intake output chart – IV & orals
47.	50-02175	999952U5028396	Pad- Paediatric admission assessment
48.	50-10276	999952U5028408	Chart- Paediatric Nursing assessment and care
49.	50-02186	999952U5028410	Chart- Paediatric Nursing care plan
50.	50-10277	999952U5028422	Pad- Nursing record
51.	50-10278	999952U5028434	Pad- Nursing record-continuation
52.	50-10279	999952U5028446	Pad- Paediatric Formal counselling sheet

3. Paediatric records			
53.	50-10280	999952U5028459	Pad- Paediatric Health education record
54.	50-10281	999952U5028461	Pad- Paediatric discharge checklist
55.	50-10285	999952U5028473	Pad- Burns chart: assessing burnt surface area
56.	21-15055	999952U5028485	Pad- Pain score chart -Infant
57.	21-15056	999952U5028497	Pad- Pain score chart 1-4 years
58.	21-15057	999952U5028511	Pad- Pain score chart >4 years
59.	23-61836	999952U5028509	Book- Paediatric ADD REGISTER –non COVID
60.	23-61837	999952U5028523	Book- Midnight headcount book-Paed
61.	23-61838	999952U5028535	Book- Equipment register-Paediatric
62.	23-61839	999952U5028547	Book- Staff Data Base- Paediatrics

4. Primary Health Care records and Health education resources			
	CAT NUMBER	ICN NUMBER	DESCRIPTION
1.		999952U5176627	Folder- Patient Health Record-Child
2.		999952U5176639	Folder- Patient Health Record-Adult
3.		999952U5176654	Booklet-Patient health record- Child
4.		999952U5176678	Booklet-Patient health record-Adult
5.		999952U5175753	Chart -HIV Care- Adult
6.		999952U5175777	Chart -TB Care-Adult
7.		999952U5175740	Chart -Maternity Care
8.		999952U5175738	Pad-Adult clinical management notes
9.		999952U5175714	Pad-Adult ART Follow up
10.		999952U5175690	Pad-Adult TB Follow up
11.		999952U5175688	Pad-Antenatal Follow up
12.		999952U5175652	Pad-Post Natal Follow up
13.		999952U5175637	Pad-Long term health condition (Non communicable disease) Baseline
14.		999952U5175613	Pad-Long term health condition (Non communicable disease) Follow up
15.		999952U5028636	Pad- Clinical management –child 6-10 years
16.		999952U5028648	Pad- Sick and well child visit 2-5 years
17.		999952U5028651	Pad- Sick and well infant visit birth-2 months
18.	50- 10287	999952U5028612	Pad- Community child health screening 2mth-5 years-English
19.		999952U5028624	Pad- Community child health screening 2mth-5 years-isiZulu
20.		999952U5028699	Pad- Home safety checklist-English
21.		999952U5028701	Pad- Home safety checklist-isiZulu
22.		999952U5028725	Booklet- Side by side: How to raise a healthy and happy child-English
23.		999952U5028737	Booklet- Side by side: How to raise a healthy and happy child-isiZulu
24.		999952U5028749	Booklet- Side by side: What you should know about breastfeeding - English
25.		999952U5028752	Booklet- Side by side: What you should know about breastfeeding- isiZulu
26.		999952U5028776	Booklet- Side by side: Supporting breastfeeding in the workplace - English

4. Primary Health Care records and Health education resources			
27.		999952U5028788	Booklet- Side by side: Supporting breastfeeding in the workplace- isiZulu
28.		999952U5028790	Poster-Side by side: Icons-All children need-English
29.		999952U5028802	Poster-Side by side: Icons-All children need-isiZulu
30.		999952U5028838	Poster-Side by side: Breastfeeding-English
31.		999952U5028814	Poster-Side by side: Breastfeeding-isiZulu
32.		999952U5028840	Poster-Side by side: Immunisation-English
33.		999952U5028853	Poster-Side by side: Immunisation-isiZulu
34.		999952U5028865	Poster-Side by side: Danger signs-English
35.		999952U5028889	Poster-Side by side: Danger signs -isiZulu
36.		999952U5028891	Poster- Breast is best-English
37.		999952U5028903	Poster- Breast is best-isiZulu
38.		999952U5028915	Poster- Support the breast feeding Mother-English
39.		999952U5028939	Poster- Support the breast feeding mother-isiZulu

DETAILED SPECIFICATION FOR: SUPPLY AND DELIVERY OF COLOUR PRINTING OF NEONATAL, PAEDIATRIC AND PRIMARY HEALTH CARE STANDARDIZED CLINICAL RECORDS; HEALTH EDUCATION/PROMOTION MATERIALS AND ESSENTIAL PACKAGE OF CARE TOOLS FOR VARIOUS INSTITUTIONS: 3 YEARS CONTRACT

Neonatal, Paediatric and Primary Health Printed Materials			
1. Neonatal Records			
No.	Item /Cat. number	ICN NO.	Specification
1.	21-15058	999952U5026733	Pad- Contents page neon 1 page. Printed one side only in full colour on 80gm bond, white A4 paper. 100 leaves padded at head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
2.	23-45401	999952U5030491	Chart-Neonatal record 8 pages, 4 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. Saddle stitched. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
3.	50-02163	999952U4873509	Chart-Inpatient support pack- 2024 Revision 16 pages, 8 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. Saddle stitched. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
4.	50-02164	999952U5026758	Chart-ICU admission 16 pages, 8 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. Saddle stitched. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
5.	50-02170	999952U4873612	Chart-Daily Assessment -KMC 4 pages, 2 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 2 holes punched. Unit of issue: Pack of 20 units

Neonatal, Paediatric and Primary Health Printed Materials			
			Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
6.	50-10235	999952U5026772	Pad- Discharge summary -basic 2 pages. 100 leaves padded at head. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 235gm kraft backing board Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
7.	50-02172	999952U5026784	Chart-Telephonic consultation and transfer 4 pages, 2 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
8.	50-02173	999952U5027077	Pad- Neonatal Death summary 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at short head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
9.	50-10236	999952U5027065	Pad- PPIP Neonatal death/ Stillbirth data capture sheet 1 page. Printed one side only in B/W on 80gm bond, white A4 paper. 100 leaves padded at short head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
10.	50-10238	999952U5027089	Pad- Growth charts-Preterm girls 2 Pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. Page 1 –Preterm growth chart Page 2- Preterm follow up 100 leaves padded at head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed

Neonatal, Paediatric and Primary Health Printed Materials			
			Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
11.	50-10239	999952U5027204	<p>Pad- Growth charts-Preterm boys</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. Flip on long side</p> <p>Page 1 –Preterm growth chart</p> <p>Page 2- Preterm follow up</p> <p>100 leaves padded at head. 235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
12.	50-10240	999952U5027216	<p>Pad- Growth charts-girls</p> <p>1 page. Printed one side only in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head. 235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
13.	50-10241	999952U5027228	<p>Pad- Growth charts-boys</p> <p>1 page. Printed one side only in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head. 235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
14.	50-10242	999952U5027230	<p>Pad- Weight chart 600-1450</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head. 235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
15.	50-10243	999952U5027242	<p>Pad- Weight chart 1500-2350</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head. 235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p>

Neonatal, Paediatric and Primary Health Printed Materials			
			Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
16.	50-10244	999952U5027267	<p>Pad- Weight chart -2400-3250</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head. 235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
17.	50-10245	999952U5027279	<p>Pad- Weight chart 3300-4150</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head. 235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
18.	50-10246	999952U5027279	<p>Pad- Weight chart 4200-5050</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head. 235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
19.	21-15011	999952U5027281	<p>Pad- NICE Jaundice chart 27 and 28 weeks</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head. 235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
20.	21-15012	999952U5027293	<p>Pad- NICE Jaundice chart 29 and 30 weeks</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head. 235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>

Neonatal, Paediatric and Primary Health Printed Materials			
21.	21-15013	999952U5027305	Pad- NICE Jaundice chart 31 and 32 weeks 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
22.	21-15014	999952U5027317	Pad- NICE Jaundice chart 33 and 34 weeks 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
23.	21-15015	999952U5027329	Pad- NICE Jaundice chart 35 and 36 weeks 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
24.	21-15016	999952U5027331	Pad- NICE Jaundice chart 37 and 38 weeks 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
25.	50-10247	999952U5027368	Pad- Blood gas 1 page. Printed one side only in full colour on 80gm bond, white A4 paper. 100 leaves padded at short head. 235gm kraft backing board 2 holes punched on long side Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
26.	50-10248	999952U5027382	Pad- KMC score sheets 1 page. Printed one side only in full colour on 80gm bond, white A4 paper. 100 leaves padded at short head. 235gm kraft backing board 2 holes punched on long side

Neonatal, Paediatric and Primary Health Printed Materials			
			Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
27.	50-10250	999952U5027394	Pad- Sarnat and Thompson score sheets 1 page. Printed one side only in full colour on 80gm bond, white A4 paper. 100 leaves padded at short head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
28.	50-10251	999952U5027406	Pad- Blood transfusion observations -neonatal 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at short head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
29.	21-15017	999952U5027418	Pad- Pain score chart –Neonate (NPASS) 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
30.	21-15018	999952U5027420	Pad- Neonatal apnoea management checklist 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
31.	50-10274	999952U5027432	Chart-Neonatal encephalopathy checklist 4 pages, 2 leaves. Self cover. Printed both sides in full colour on 80gm bond, white A4 paper. 2 holes punched. Unit of issue: Pack of 20 units

Neonatal, Paediatric and Primary Health Printed Materials			
			Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
32.	50-10275	999952U5027444	Chart-Therapeutic hypothermia management checklist 8 pages, 4 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. Saddle stitched. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
33.	50-10276	999952U5027457	Chart-Fluid management checklist 4 pages, 2 leaves. Self cover. Printed both sides in full colour on 80gm bond, white A4 paper. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
34.	50-10252	999952U5027469	Pad- Feeding readiness management checklist 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
35.	50-10253	999952U5027471	Pad- Feeding transition management checklist 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
36.	50-10277	999952U5027483	Chart-Neonatal respiratory distress management checklist 4 pages, 2 leaves. Self cover. Printed both sides in full colour on 80gm bond, white A3 paper. Folded to A4 2 holes punched on fold Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed

Neonatal, Paediatric and Primary Health Printed Materials			
			Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
37.	50-10254	999952U5027495	Pad- Neonatal infections management checklist 2 pages. 100 leaves padded at head. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
38.	50-10278	999952U5027507	Chart-Neonatal specific infections management checklist 3 pages, 2 leaves. Self cover. Printed both sides in full colour on 80gm bond, white A3 paper. Folded to A4 2 holes punched on fold Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
39.	50-10255	999952U5027519	Chart-Necrotising enterocolitis management checklist 3 pages, 2 leaves. Self cover. Printed both sides in full colour on 80gm bond, white A3 paper. Folded to A4 2 holes punched on fold Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
40.	21-15019	999952U5027521	Pad- Breast feeding observation aid (WHO) 1 page. 100 leaves padded at head. Printed in full colour on 80gm bond, white A4 paper. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
41.	21-15020	999952U5027533	Pad- Wound management- management checklist 2 pages. 100 leaves padded at head. Printed both sides in full colour on 80gm bond, white A4 paper. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed

Neonatal, Paediatric and Primary Health Printed Materials			
			Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
42.	50-00780	999952U5027545	Pad- KMC orientation booklet- Welcome to the KMC unit 2 pages. Printed both sides in full colour on 80gm bond, white A4 paper. Flip on short side 100 leaves padded at head.235gm kraft backing board Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
43.	21-15021	999952U5027558	Pad- KMC orientation booklet- Welcome to the KMC unit. isiZulu version 2 pages. Printed both sides in full colour on 80gm bond, white A4 paper. Flip on short side 100 leaves padded at head.235gm kraft backing board Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
44.	50-00781	999952U5027560	Pad- KMC information for mothers booklet - A life giving gift 2 pages. Printed both sides in full colour on 80gm bond, white A4 paper. Flip on short side 100 leaves padded at head.235gm kraft backing board Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
45.	21-15022	999952U5027545	Pad- KMC information for mother's booklet - A life giving gift. isiZulu version 2 pages. Printed both sides in full colour on 80gm bond, white A4 paper. Flip on short side 100 leaves padded at head.235gm Kraft backing board Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
46.	21-15023	999952U5027558	Pad- KMC information for mothers flyer -For sick and small babies -Isizulu 2 pages. Printed both sides in full colour on 80gm bond, white A5 paper. Flip on long side 100 leaves padded at head.235gm kraft backing board Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.

Neonatal, Paediatric and Primary Health Printed Materials			
47.	21-15024	999952U5027608	<p>Pad- Lodger orientation booklet –Welcome to the lodger unit. isiZulu version (Paed and neonate)</p> <p>2 pages. Printed both sides in full colour on 80gm bond, white A4 paper. Flip on short side</p> <p>100 leaves padded at head.235gm kraft backing board</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>

48.	50-00783	999952U5027622	<p>Booklet -Family monitoring: Caring for our new baby-English</p> <p>Size: A4 folded to A5.</p> <p>Text: 16 Pages printed full colour both sides, on Matt Art 90gsm.</p> <p>Cover: 4 Pages printed full colour both sides, on Gloss Art 300gsm.</p> <p>Folded, collated, saddle-stitched two wires and trimmed flush.</p> <p>Unit of issue: Pack of 20 units</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
49.	23-61803	999952U5027646	<p>Booklet- Family monitoring: Caring for our new baby-isiZulu</p> <p>Size: A4 folded to A5.</p> <p>Text: 16 Pages printed full colour both sides, on Matt Art 90gsm.</p> <p>Cover: 4 Pages printed full colour both sides, on Gloss Art 300gsm.</p> <p>Folded, collated, saddle-stitched two wires and trimmed flush.</p> <p>Unit of issue: Pack of 20 units</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
50.	23-61804	999952U5027659	<p>Pamphlet-Caring for your new baby fact sheet-English</p> <p>2 pages. Printed both sides in full colour on 80gm bond, white A4 paper. Flip on short side</p> <p>Made up: Z-Folded</p> <p>Unit of issue: Pack of 20 units</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
51.	23-61805	999952U5027661	<p>Pamphlet-Caring for your new baby fact sheet- isiZulu</p> <p>2 pages. Printed both sides in full colour on 80gm bond, white A4 paper. Flip on short side</p> <p>Made up: Z-Folded</p> <p>Unit of issue: Pack of 20 units</p> <p>Despatch: Shrink wrapped & Boxed</p>

			Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
52.	23-61806	999952U5027673	Pamphlet-Feeding fact Sheet-English 2 pages. Printed both sides in full colour on 80gm bond, white A4 paper. Flip on short side Made up: Z-Folded Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
53.	23-61807	999952U5027685	Pamphlet-Feeding fact sheet- isiZulu 2 pages. Printed both sides in full colour on 80gm bond, white A4 paper. Flip on short side Made up: Z-Folded Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
54.	23-61808	999952U5027697	Pamphlet-Advice for donor mothers 2 pages. Printed both sides in full colour on 80gm bond, white A4 paper. Flip on short side Made up: Z-Folded Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
55.	23-61809	999952U5027709	Pamphlet-Discharge fact sheet-English 2 pages. Printed both sides in full colour on 80gm bond, white A4 paper. Flip on short side Made up: Z-Folded Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
56.	23-61810	999952U5027711	Pamphlet- Discharge fact sheet. isiZulu version 2 pages. Printed both sides in full colour on 80gm bond, white A4 paper. Flip on short side Made up: Z-Folded Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
57.	50-00769	999952U5030489	Book-Tracking register 108 pages. 54 leaves. Printed both sides in B/W on 80gm bond, white A4 paper. Cover printed in full colour on 1200u board covers.

			<p>Perfect bound- glued, hinged and wire stiched-4 wires.</p> <p>Black classic linen clothspine with drawn on impression kraft.</p> <p>Instructions printed on 1st page and then ICD 10 sheets printed both sides.(6 pages)</p> <p>Tracking register sheet-viewed left and right. Repeated x 102 pages. Printed both sides</p> <p>Unit of issue: Single item</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
58.	50-00770	999952U4872953	<p>Book- Neonatal Admission discharge (ADD) register</p> <p>421 pages. 211 leaves. Printed both sides in B/W on 80gm bond A4 paper.</p> <p>Cover printed in full colour on 1200u board covers.</p> <p>Perfect bound- glued, hinged and wire stiched-4 wires.</p> <p>Black classic linen clothspine with drawn on impression kraft.</p> <p>Instructions printed on 1st page and then:</p> <ol style="list-style-type: none"> 1. Admissions-single page printed both sides on pink paper (70 leaves total) 2. Separations -2 pages viewed left and right printed both sides on blue paper (140 leaves total) <p>The 2 above (admissions and separations) need to be separated by cardboard/thicker paper</p> <p>Other Material: Insert Ribbons Pink, Blue</p> <p>Unit of issue: Single item</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
59.	50-00771	999952U4873218	<p>Book- Midnight headcount book-neonatal</p> <p>192 pages. 192 leaves. 1 to view each in duplicate.</p> <p>1st printed one side in B/W on 60 gm Supreme image CB, white paper. Perforated 1 down and numbered 001 up.</p> <p>2nd printed in B/W on 60 gm Supreme image CF, white paper. Numbered 0001 up</p> <p>Cover printed in full colour on 1200u board covers.</p> <p>Perfect bound- glued, hinged and wire stiched-4 wires.</p> <p>Black classic linen clothspine with drawn on impression kraft.</p> <p>Unit of issue: Single item</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
60.	50-00772	999952U5027735	<p>Book- Statistics register neon</p> <p>176 pages. 88 leaves. Printed both sides in B/W on 100gm bond, white A4 paper.</p> <p>Cover printed in full colour on 1200u board covers.</p> <p>Perfect bound- glued, hinged and wire stiched-4 wires.</p> <p>Black classic linen clothspine with drawn on impression kraft.</p> <p>Unit of issue: Single item</p> <p>Despatch: Shrink wrapped & Boxed</p>

			Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
61.	50-00773	999952U5027750	Book- MO Handover book (Paed and neon) 96 pages. 48 leaves. Printed both sides in B/W on 100gm bond, white A4 paper. Cover printed in full colour on 1200u board covers. Perfect bound- glued, hinged and wire stiched-4 wires. Black classic linen clothspine with drawn on impression kraft. Unit of issue: Single item Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
62.	50-00774	999952U5027762	Book- Daily allocation (Paed and neonatal) 374 pages. 187 leaves. 1 st and last pages blank. Printed both sides in B/W on 100gm bond, white A4 paper. Flipped on short side Cover printed in full colour on 1200u board covers. Perfect bound- glued, hinged and wire stiched-4 wires. Black classic linen clothspine with drawn on impression kraft. Unit of issue: Single item Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
63.	23-61811	999952U5027774	Book- Staff Data Base- neonates 26 pages, 16 leaves. Self cover with clear plastic coversheet. Back of cover page and back cover blank. Printed both sides head to head in full colour on 80gm bond, white A4 paper. Saddle stitched. 2 holes punched. Unit of issue: Single item Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
64.	50-00775	999952U5027786	Book- Resuscitation trolley checklist-neonatal 96 pages. 48 leaves. Printed both sides in B/W on 100gm bond, white A4 paper. Cover printed in full colour on 1200u board covers. Perfect bound- glued, hinged and wire stiched-4 wires. Black classic linen clothspine with drawn on impression kraft. Unit of issue: Single item Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
65.	23-61812	999952U5027800	Book- Transport incubator checklist 16 pages, 6 leaves. Self cover with clear plastic coversheet. Back of cover page and back cover blank. Printed both sides head to head in full colour on 80gm bond, white A4 paper. Saddle stitched. 2 holes punched.

			<p>Unit of issue: Single item</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
66	50-00776	999952U5027812	<p>Book- Transfer register (Paed and neonates)</p> <p>16 pages, 6 leaves. Self cover with clear plastic coversheet.</p> <p>Back of cover page and back cover blank.</p> <p>Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>Saddle stitched. 2 holes punched.</p> <p>Unit of issue: Single item</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
67.	23-61813	999952U5027824	<p>Book- NSI register (Paed and neonates)</p> <p>Total: 100 pages. 50 leaves.</p> <p>Page 1-4. Not repeated. 2 leaves</p> <p>Page 5-6 (1 leaf) repeated for 48 leaves</p> <p>Printed both sides in B/W on 100gm bond, white A4 paper.</p> <p>Cover printed in full colour on 1200u board covers hinged and wire stiched-4 wires.</p> <p>Black classic linen clothspine with drawn on impression kraft.</p> <p>Unit of issue: Single item</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
68.	23-61814	999952U5027836	<p>Book- Infections surveillance register (Paed and neonates)</p> <p>Total: 100 pages. 50 leaves.</p> <p>Page 1-2. Not repeated. Printed on the back of the cover and 1st page. Flipped on short side</p> <p>Page 3-4 repeated for 48 leaves. Viewed left and right. Flipped on short side</p> <p>Printed both sides in B/W on 100gm bond, white A4 paper.</p> <p>Cover printed in full colour on 1200u board covers</p> <p>Perfect bound- glued, hinged and wire stiched-4 wires.</p> <p>Black classic linen clothspine with drawn on impression kraft</p> <p>Unit of issue: Single item</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
69.	50-00777	999952U5027851	<p>Book- Maintenance register (Paed and neonates)</p> <p>16 pages, 6 leaves. Self cover with clear plastic cover sheet.</p> <p>Back of cover page and back cover page blank.</p> <p>Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>Saddle stitched. 2 holes punched.</p> <p>Unit of issue: Single item</p> <p>Despatch: Shrink wrapped & Boxed</p>

			Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
70.	50-00778	999952U5027863	Book- Equipment register-neonatal 139 pages. 70 leaves. 1st page printed on back of cover. Flipped on short end. Printed both sides in B/W on 100gm bond, white A4 paper. Cover printed in full colour on 1200u board covers. Perfect bound- glued, hinged and wire stitched-4 wires. Black classic linen clothspine with drawn on impression kraft. Unit of issue: Single item Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
71.	23-61815	999952U5027875	Poster-The Instinctive stages. Skin to skin at birth A2 size printed in pull colour on 300gm gloss paper Unit of issue: Single unit Despatch: Shrink wrapped Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
72.	23-61816	999952U5027887	Poster-Skin to skin for mum and baby A2 size printed in pull colour on 300gm gloss paper Unit of issue: Single unit Despatch: Shrink wrapped Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
73.	23-61817	999952U5027899	Poster-Benefits of KMC-isiZulu A2 size printed in pull colour on 300gm gloss paper Unit of issue: Single unit Despatch: Shrink wrapped Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
74.	23-61818	999952U5027901	Poster-Benefits of KMC-English A2 size printed in pull colour on 300gm gloss paper Unit of issue: Single unit Despatch: Shrink wrapped Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
75.	23-61819	999952U5027913	Poster-How to wash your hands for mothers-isiZulu A4 size printed in pull colour on 300gm gloss paper Unit of issue: Pack of 10 Despatch: Shrink wrapped Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
76.	23-61820	999952U5199665	Poster-How to wash your hands for mothers-English A4 size printed in pull colour on 300gm gloss paper

			Unit of issue: Pack of 10 Despatch: Shrink wrapped Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
77.	23-61821	999952U5027925	Poster-Stop infection for lodgers-isiZulu A2 size printed in pull colour on 300gm gloss paper Unit of issue: Single unit Despatch: Shrink wrapped Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
78.	23-61822	999952U5027937	Poster- Stop infection for lodgers- English A2 size printed in pull colour on 300gm gloss paper Unit of issue: Single unit Despatch: Shrink wrapped Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.

2. Essential Package of Care (EPOC) Neonatal and Paediatric Audits			
No.	Item/Cat. number	ICN NO.	Specification
1.	23-61823	999952U5175587	Chart- Clinical and record audit: Sick and small (1°) 4 pages, 2 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
2.	23-61824	999952U5175599	Chart- Clinical and record audit: Sick and small (2°) 4 pages, 2 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
3.	21-15025	999952U5176324	Pad- Clinical and record audit: Well term 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
4.	21-15026	999952U5176312	Pad- Clinical and record audit: Additional conditions 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
5.	23-61825	999952U5175649	Chart- Clinical audit: Encephalopathy (Neon) 3 pages, 2 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.

	2. Essential Package of Care (EPOC) Neonatal and Paediatric Audits		
6.	21-15027	999952U5176336	Pad- Encephalopathy audit: Monthly summary 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
7.	21-15028	999952U5176348	Pad- Sick and small audit: Monthly summary 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
8.	21-15029	999952U5176351	Pad- Term record audit: Monthly summary 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
9.	21-15030	999952U5176363	Pad- Maternal interview: Post natal 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
10.	21-15031	999952U5176375	Pad- Maternal interview: Neon 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
11.	21-15032	999952U5176387	Pad- Maternal interview: Scoring tool (neon) 1 page. Printed in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad

2. Essential Package of Care (EPOC) Neonatal and Paediatric Audits			
			<p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
12.	21-15033	999952U5176399	<p>Pad- Record audit: Epilepsy</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head.235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
13.	21-15034	999952U5176401	<p>Pad- Record audit: Asthma</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head.235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
14.	21-15035	999952U5176413	<p>Pad- Record audit: Cerebral Palsy</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head.235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
15.	21-15036	999952U5176425	<p>Pad- Record and clinical audit summary-POPD</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head.235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
16.	21-15037	999952U5176449	<p>Pad- Record and clinical audit summary-Paed</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head.235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>

	2. Essential Package of Care (EPOC) Neonatal and Paediatric Audits		
17.	21-15038	999952U5176452	Pad- Clinical audit: ARI 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
18.	23-61826	999952U5175676	Chart- Clinical audit: SAM 3 pages, 2 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
19.	21-15039	999952U5176464	Pad- Clinical audit: Diarrhoea 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
20.	21-15040	999952U5176476	Pad- Record audit: General case 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
21.	23-61827	999952U5175726	Chart- Paed. Care record audit 4 pages, 2 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
22.	21-15041	999952U5176488	Pad- Maternal interview: Paed 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board

2. Essential Package of Care (EPOC) Neonatal and Paediatric Audits			
			<p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
23.	21-15042	999952U5176490	<p>Pad- Maternal interview: Scoring tool (Paed)</p> <p>1 page. Printed in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head.235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
24.	21-15043	999952U5176502	<p>Pad- Maternal interview: Scoring tool (neon)</p> <p>1 page. Printed in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head.235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
25.	21-15044	999952U5176514	<p>Pad- Record audit: Epilepsy</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head.235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
26.	21-15045	999952U5176526	<p>Pad- Record audit: Asthma</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head.235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
27.	21-15046	999952U5176538	<p>Pad- Record audit: Cerebral Palsy</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head.235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>

	2. Essential Package of Care (EPOC) Neonatal and Paediatric Audits		
28.	21-15047	999952U5176540	Pad- Record and clinical audit summary-POPD 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
29.	21-15048	999952U5176553	Pad- Record and clinical audit summary-Paed 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.

3. Paediatric records			
No.	Item /Cat. number	ICN NO	Specification
1.	50-04033	999952U5030477	<p>Folder- Paediatric medical records 310 x 600 mm folder printed in black on both sides on 240gm buff tokai (mill tinted) cardboard with 80 x 310 orange classic linen clothspine.</p> <p>Printing:</p> <ul style="list-style-type: none"> • Outpatient Record-Front cover • Good clinical documentation guide-Inside front cover • X-Ray record- Inside back cover • Management plan- Outside back cover • Debt collection right side flap-front and back. Back of flap printed upside down. <p>6 scores: 1st at 220mm 2nd at 230mm 3rd at 250mm 4th at 270mm 5th at 280 mm 6th 96 mm from right edge</p> <p>2 holes punched in 3 positions equidistant from top and bottom: 1st left margin of left side 2nd between 230 and 250 scores 3rd between 250 and 270 scores</p> <p>Assembled as per sample available for viewing: Folded at scores with two metal file fasteners inserted in punch holes-clips facing back cover</p> <p>Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
2.	50-10257	999952U5027953	<p>Pad- Triage-nurse register Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
3.	21-15049	999952U5027965	<p>Pad- Triage record Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p>

3. Paediatric records			
			<p>100 leaves padded at head. 235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
4.	50-02179	999952U5027977	<p>Chart- Paediatric patient record</p> <p>8 pages, 4 leaves. Self cover.</p> <p>Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>Saddle stitched. 2 holes punched.</p> <p>Unit of issue: Pack of 20 units</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
5.	50-02181	999952U5027989	<p>Chart- Growth charts-girl</p> <p>8 pages, 4 leaves. Self cover.</p> <p>Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>Including the following:</p> <ul style="list-style-type: none"> Girls U5 growth- 2 pages back to back Girls U5 Wt/Lth & COH- 2 pages back to back Girls BMI- 2 pages back to back Girls 5-19 growth - 2 pages back to back Name and Hospital number to be inserted at the foot of each page <p>Saddle stitched. 2 holes punched.</p> <p>Unit of issue: Pack of 20 units</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
6.	50-02182	999952U5027991	<p>Chart- Growth charts-boy</p> <p>8 pages, 4 leaves. Self cover.</p> <p>Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>Including the following:</p> <ul style="list-style-type: none"> Boys U5 growth- 2 pages back to back Boys U5 Wt/Lth & COH- 2 pages back to back Boys BMI- 2 pages back to back Boys 5-19 growth - 2 pages back to back Name and Hospital number to be inserted at the foot of each page <p>Saddle stitched. 2 holes punched.</p>

3. Paediatric records			
			Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
7.	23-61828	999952U5028004	Chart- Cerebral palsy Growth charts-boy: 18 pages, 9 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. Saddle stitched. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
8.	23-61829	999952U5028016	Chart- Cerebral palsy Growth charts-girl: 18 pages, 9 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. Saddle stitched. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
9.	23-61830	999952U5028028	Chart- Down's syndrome Growth charts 0-36mths-boy: 4 pages, 2 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. Saddle stitched. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
10.	23-61831	999952U5028030	Chart- Down's syndrome Growth charts 0-36mths -girl: 4 pages, 2 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. Saddle stitched. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.

11.	23-61832	999952U502804 2	Chart- Down's syndrome Growth charts 2-20 years-boy: 3 pages, 2 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. Saddle stitched. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
12.	23-61833	999952U502805 5	Chart- Down's syndrome Growth charts 2-20 years-girl: 3 pages, 2 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. Saddle stitched. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
13.	21-15050	999952U5028067	Pad- Investigations 2 pages. 100 leaves padded at head. Printed both sides in full colour on 80gm bond, blue A4 paper. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
14.	50-10256	999952U5028081	Pad- Summary of referrals to Allied Services 2 pages. 100 leaves padded at head. Printed both sides in full colour on 80gm bond, blue A4 paper. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
15.	23-61834	999952U5028093	Chart- Physiotherapy-Paediatric assessment 6 pages, 3 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. Saddle stitched. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
16.	50-02180	999952U5028105	Chart- HIV care 8 pages, 4 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. Saddle stitched. 2 holes punched. Including the following:

			<ul style="list-style-type: none"> • Cover • Longitudinal record for HIV care • Initiating ART in children <p>Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
17.	21-15051	999952U5176589	<p>Pad- Follow up for children on ART 2 pages. Printed both sides in full colour on 80gm bond, white A4 paper. 100 leaves padded at head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
18.	21-15052	999952U5028117	<p>Pad- Childhood TB assessment 2 pages. Printed both sides in full colour on 80gm bond, blue A4 paper. 100 leaves padded at head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
19.	50-02183	999952U5028129	<p>Pad- Clinical notes 1 page. Printed both sides in black and white on 80gm bond, white A4 paper. 100 leaves padded at head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
20.	50-10260	999952U5028131	<p>Pad- Patient transfer checklist 2 pages. Printed one side only in full colour on 80gm bond, pale red A4 paper. 100 leaves padded at head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
21.	50-10261	999952U5028143	<p>Pad- Admissions 2 pages. Printed both sides head to head in full colour on 80gm bond, pale red A4 paper.</p>

			<p>100 leaves padded at head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
22.	50-10262	999952U5028156	<p>Pad- Discharge /referral letter 2 pages. Printed both sides head to head in full colour on 80gm bond, green A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
23.	23-61835	999952U502678 4	<p>Chart-Telephonic consultation/transfer 4 pages, 2 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. Saddle stitched. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
24.	21-15053	999952U5028168	<p>Pad- Long term Health condition (LTHC) Diabetes-Baseline 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
25.	21-15054	999952U5028170	<p>Pad- LTHC Diabetes -Follow up visit 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
26.	50-10258	999952U5028182	<p>Pad- Long term Health condition (LTHC)-Baseline 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad</p>

			<p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
27.	50-10259	999952U5028194	<p>Pad- LTHC -Follow up visit</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head.235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
28.	50-10282	999952U5028206	<p>Pad- Letter in support of grant application</p> <p>2 pages. Printed one side only in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head. 235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
29.	50-10283	999952U5028218	<p>Pad- Special care plan for child with life threatening condition (Paeds and neonates)</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head.235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
30.	50-02187	999952U5028220	<p>Chart-Advanced care plan-life limiting condition</p> <p>4 pages, 2 leaves. Self cover.</p> <p>Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>2 holes punched.</p> <p>Unit of issue: Pack of 20 units</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>

31.	50-10284	999952U5028232	Pad- Brain death assessment 1 page. Printed one side only in full colour on 80gm bond, white A4 paper. 100 leaves padded at head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
32.	50-02184	999952U5028244	Pad- Child death Data capture sheet (Child PIP Vs 4.0) 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
33.	50-10284	999952U5028257	Pad-Child Death review process 1 page. Printed one side only in full colour on 80gm bond, white A4 paper. 100 leaves padded at head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
34.	50-10263	999952U5028269	Pad- Contents page paed 1 page. Printed one side only in full colour on 80gm bond, white A4 paper. 100 leaves padded at head. 235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
35.	50-10264	999952U5028271	Pad- Paediatric Glasgow coma scale 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
36.	50-10265	999952U5028283	Pad- Neon/ Paed Wound assessment chart 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed

			Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
37.	50-10266	999952U5028295	Pad- Convulsion Management chart 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
38.	50-10267	999952U5028307	Pad- Hypoglycaemia Management Chart 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
39.	50-10268	999952U5028319	Pad- Nebulisation chart 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
40.	50-10269	999952U5028321	Pad- Paediatric Observation Chart 1-5 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
41.	50-10270	999952U5028333	Pad- Paediatric Observation Chart 5-15 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.

42.	50-10271	999952U5028345	<p>Pad- Paediatric Observation Chart <1</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head.235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
43.	50-02185	999952U5028358	<p>Chart- Prescription chart & doctors' orders-paed. and neon.</p> <p>4 pages, 2 leaves. Self-cover.</p> <p>Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>2 holes punched.</p> <p>Unit of issue: Pack of 20 units</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
44.	50-10272	999952U5028360	<p>Pad- SAM prescription chart</p> <p>2 pages. Printed one side only in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at short head. 235gm kraft backing board</p> <p>2 holes punched on long end.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
45.	50-10273	999952U5028372	<p>Pad- Intake output chart – orals only</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. Flipped on the short end</p> <p>100 leaves padded at short head.235gm kraft backing board</p> <p>2 holes punched on long end.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
46.	50-10274	999952U5028384	<p>Pad- Intake output chart – IV & orals</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. Flipped on the short end</p> <p>100 leaves padded at short head.235gm kraft backing board</p> <p>2 holes punched on long end.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
47.	50-02175	999952U5028396	<p>Pad- Paediatric admission assessment</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. Flipped on the short end</p> <p>100 leaves padded at short head.235gm kraft backing board</p> <p>2 holes punched on long end.</p> <p>Unit of issue: Individual pad</p>

			<p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
48.	50-10276	999952U5028408	<p>Chart- Paediatric Nursing assessment and care</p> <p>4 pages, 2 leaves. Self cover.</p> <p>Printed both sides in full colour on 80gm bond, white A4 paper. Flip on long side</p> <p>2 holes punched.</p> <p>Unit of issue: Pack of 20</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
49.	50-02186	999952U5028410	<p>Chart- Paediatric Nursing care plan</p> <p>4 pages, 2 leaves. Self cover.</p> <p>Printed both sides in full colour on 80gm bond, white A4 paper. Flip on long side</p> <p>2 holes punched.</p> <p>Unit of issue: Pack of 20</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
50.	50-10277	999952U5028422	<p>Pad- Nursing record</p> <p>2 pages. Printed both sides in full colour on 80gm bond, white A4 paper. Flip on long side.</p> <p>100 leaves padded at short head.235gm kraft backing board</p> <p>2 holes punched on long side.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
51.	50-10278	999952U5028434	<p>Pad- Nursing record-continuation</p> <p>2 pages. Printed both sides in full colour on 80gm bond, white A4 paper. Flip on long side.</p> <p>100 leaves padded at short head.235gm kraft backing board</p> <p>2 holes punched on long side.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
52.	50-10279	999952U5028446	<p>Pad- Paediatric Formal counselling sheet</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head.235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period</p>
53.	50-10280	999952U5028459	<p>Pad- Paediatric Health education record</p>

			<p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at short head.235gm kraft backing board</p> <p>2 holes punched on long side.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
54.	50-10281	999952U5028461	<p>Pad- Paediatric discharge checklist</p> <p>2 pages. Printed one side only in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head. 235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
55.	50-10285	999952U5028473	<p>Pad- Burns chart: assessing burnt surface area</p> <p>2 pages. Printed one side only in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head. 235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
56.	21-15055	999952U5028485	<p>Pad- Pain score chart -Infant</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head.235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
57.	21-15056	999952U5028497	<p>Pad- Pain score chart 1-4 years</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head.235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
58.	21-15057	999952U5028511	<p>Pad- Pain score chart >4 years</p> <p>2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper.</p> <p>100 leaves padded at head.235gm kraft backing board</p> <p>2 holes punched.</p> <p>Unit of issue: Individual pad</p> <p>Despatch: Shrink wrapped & Boxed</p>

			Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
59.	23-61836	999952U5028509	Book- Paediatric ADD REGISTER –non COVID Size: A3 Landscape Pre-press: Design to be done by printer Printing & Paper: Cover Front : Printed CMYK both sides on G Print (Gloss), 300gsm, White Separating Sheets (x3): Emtini Liner, 235gsm, Kraft (not printed) Admissions (x75): Printed Black both sides on Cascade Bond, 80gsm, Pink Discharge (x75): Printed Black both sides on Cascade Bond, 80gsm, Blue Death (x15): Printed Black both sides on Cascade Bond, 80gsm, Yellow Cover Back : Malgray (Chipboard) (1,170mic), 700gsm, Grey (not printed) Finishing: Perfect bound. Hinged both sides and wire stitched-4 wires. Binding: Books trimmed to size Black Classic linen cloth on Spine Other Material: Insert Ribbons Pink, Blue, Yellow Unit of issue: Single item Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
60.	23-61837	999952U5028523	Book- Midnight headcount book-Paed 192 pages. 192 leaves. 1 to view each in duplicate. 1 st printed one side in B/W on 60 gm Supreme image CB, white paper. Perforated 1 down and numbered 001 up. 2 nd printed in B/W on 60 gm Supreme image CF, white paper. Numbered 0001 up Cover printed in full colour on 1200u board covers. Perfect bound- glued, hinged and wire stitched-4 wires. Black classic linen clothspine with drawn on impression kraft. Unit of issue: Single item Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
61.	23-61838	999952U5028535	Book- Equipment register-Paediatric 95 pages. 48 leaves. 1st page printed on back of cover. Flipped on short end. Printed both sides in B/W on 100gm bond, white A4 paper. Cover printed in full colour on 1200u board covers. Perfect bound- glued, hinged and wire stitched-4 wires. Black classic linen clothspine with drawn on impression kraft. Unit of issue: Single item Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
62.	23-61839	999952U5028547	Book- Staff Data Base- Paediatrics 26 pages, 16 leaves. Self cover with clear plastic coversheet. Back of cover page and back cover blank. Printed both sides head to head in full colour on 80gm bond, white A4 paper.

			<p>Saddle stitched. 2 holes punched.</p> <p>Unit of issue: Single item</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
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4. Primary Health Care records and Health education resources			
	CAT NUMBER	ICN NUMBER	
1.		999952U51766 27	<p>Folder- Patient Health Record-Child 310 x 600 mm 220gm white litho board with 140 x 310 orange classic linen clothspine printed in colour on the front.</p> <p>9 scores: 1st at 220mm 2nd at 230mm 3rd at 250mm 4th at 270mm 5th at 290 mm 6th at 310mm 7th at 330mm 8th at 350mm 9th at 360mm</p> <p>2 holes punched in 8 positions equidistant from top and bottom: 1st left margin of left side 2nd between 230 and 250 scores 3rd between 250 and 270 scores 4th between 270 and 290 scores 5th between 290 and 310 scores 6th between 310 and 330 scores 7th between 330 and 350 scores 8th on right margin of right side</p> <p>Assembled as per sample available for viewing: Folded at scores with five (5) metal file fasteners inserted in punch holes-clips facing back cover</p> <p>Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
2.		999952U51766 39	<p>Folder- Patient Health Record-Adult 310 x 600 mm 220gm white litho board with 140 x 310 green classic linen clothspine printed in colour on the front.</p> <p>9 scores: 1st at 220mm 2nd at 230mm 3rd at 250mm 4th at 270mm 5th at 290 mm 6th at 310mm 7th at 330mm 8th at 350mm 9th at 360mm</p> <p>2 holes punched in 8 positions equidistant from top and bottom: 1st left margin of left side 2nd between 230 and 250 scores</p>

			<p>3rd between 250 and 270 scores 4th between 270 and 290 scores 5th between 290 and 310 scores 6th between 310 and 330 scores 7th between 330 and 350 scores 8th on right margin of right side</p> <p>Assembled as per sample available for viewing: Folded at scores with five (5) metal file fasteners inserted in punch holes-clips facing back cover</p> <p>Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
3.		999952U51766 54	<p>Booklet-Patient health record- Child 20 pages, 10 leaves. Self cover printed front and back in colour. All other leaves printed both sides head to head in black and white on 80gm bond, white A4 paper. Saddle stitched. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
4.		999952U51766 78	<p>Booklet-Patient health record-Adult 16 pages, 8 leaves. Self cover printed on front in colour. All other leaves printed both sides head to head in black and white on 80gm bond, white A4 paper. Saddle stitched. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
5.		999952U51757 53	<p>Chart -HIV Care- Adult 4 pages, 2 leaves. Self cover printed in colour. Remaining pages printed both sides head to head in B&W on 80gm bond, white A4 paper. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
6.		999952U51757 77	<p>Chart -TB Care-Adult 8 pages, 4 leaves. Self cover printed in colour. Remaining pages printed both sides head to head in B&W on 80gm bond, white A4 paper. Saddle stitched. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed</p>

			Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
7.		999952U51757 40	Chart -Maternity Care 4 pages, 2 leaves. Self cover. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 2 holes punched. Unit of issue: Pack of 20 units Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
8.		999952U51757 38	Pad-Adult clinical management notes 2 pages. Printed both sides head to head in B&W on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
9.		999952U51757 14	Pad-Adult ART Follow up 2 pages. Printed both sides head to head in B&W on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
10.		999952U51756 90	Pad-Adult TB Follow up 2 pages. Printed both sides head to head in B&W on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
11.		999952U51756 88	Pad-Antenatal Follow up 2 pages. Printed both sides head to head in B&W on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
12.		999952U51756 52	Pad-Post Natal Follow up 2 pages. Printed both sides head to head in B&W on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed

			Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
13.		999952U51756 37	Pad-Long term health condition (Non communicable disease) Baseline 2 pages. Printed both sides head to head in B&W on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
14.		999952U51756 13	Pad-Long term health condition (Non communicable disease) Follow up 2 pages. Printed both sides head to head in B&W on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
15.		999952U50286 36	Pad- Clinical management –child 6-10 years 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
16.		999952U502864 8	Pad- Sick and well child visit 2-5 years 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
17.		999952U502865 1	Pad- Sick and well infant visit birth-2 months 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
18.	50-10287	999952U502861 2	Pad- Community child health screening 2mth-5 years-English 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed

			Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
19.		999952U50286 24	Pad- Community child health screening 2mth-5 years-isiZulu 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
20.		999952U502869 9	Pad- Home safety checklist-English 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
21.		999952U502870 1	Pad- Home safety checklist-isiZulu 2 pages. Printed both sides head to head in full colour on 80gm bond, white A4 paper. 100 leaves padded at head.235gm kraft backing board 2 holes punched. Unit of issue: Individual pad Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
22.		999952U502872 5	Booklet- Side by side: How to raise a healthy and happy child-English 16 Pages (8 leaves) plus 4 page cover. A5 size. Printed in full colour. 80gm bond paper pages and 300gm gloss cover. Unit of issue: Pack of 50 Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
23.		999952U502873 7	Booklet- Side by side: How to raise a healthy and happy child-isiZulu 16 Pages (8 leaves) plus 4 page cover. A5 size. Printed in full colour. 80gm bond paper pages and 300gm gloss cover. Unit of issue: Pack of 50 Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
24.		999952U502874 9	Booklet- Side by side: What you should know about breastfeeding - English 20 Pages (10 leaves) plus 4 page cover. A5 size. Printed in full colour. 80gm bond paper pages and 300gm gloss cover. Unit of issue: Pack of 50 Despatch: Shrink wrapped & Boxed Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
25.		999952U502875 2	Booklet- Side by side: What you should know about breastfeeding- isiZulu 20 Pages (10 leaves) plus 4 page cover. A5 size. Printed in full colour.

			<p>80gm bond paper pages and 300gm gloss cover.</p> <p>Unit of issue: Pack of 50</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
26.		999952U502877 6	<p>Booklet- Side by side: Supporting breastfeeding in the workplace - English</p> <p>16 Pages (8 leaves) plus 4 page cover. A5 size. Printed in full colour.</p> <p>80gm bond paper pages and 300gm gloss cover.</p> <p>Unit of issue: Pack of 50</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
27.		999952U502878 8	<p>Booklet- Side by side: Supporting breastfeeding in the workplace- isiZulu</p> <p>16 Pages (8 leaves) plus 4 page cover. A5 size. Printed in full colour.</p> <p>80gm bond paper pages and 300gm gloss cover.</p> <p>Unit of issue: Pack of 50</p> <p>Despatch: Shrink wrapped & Boxed</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
28.		999952U502879 0	<p>Poster-Side by side: Icons-All children need-English</p> <p>A2 size printed in pull colour on 300gm gloss paper</p> <p>Unit of issue: Single unit</p> <p>Despatch: Shrink wrapped</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
29.		999952U502880 2	<p>Poster-Side by side: Icons-All children need-isiZulu</p> <p>A2 size printed in pull colour on 300gm gloss paper</p> <p>Unit of issue: Single unit</p> <p>Despatch: Shrink wrapped</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
30.		999952U502883 8	<p>Poster-Side by side: Breastfeeding-English</p> <p>A2 size printed in pull colour on 300gm gloss paper</p> <p>Unit of issue: Single unit</p> <p>Despatch: Shrink wrapped</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
31.		999952U502881 4	<p>Poster-Side by side: Breastfeeding-isiZulu</p> <p>A2 size printed in pull colour on 300gm gloss paper</p> <p>Unit of issue: Single unit</p> <p>Despatch: Shrink wrapped</p> <p>Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.</p>
32.		999952U502884 0	<p>Poster-Side by side: Immunisation-English</p> <p>A2 size printed in pull colour on 300gm gloss paper</p> <p>Unit of issue: Single unit</p> <p>Despatch: Shrink wrapped</p>

			Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
33.		999952U502885 3	Poster-Side by side: Immunisation-isiZulu A2 size printed in pull colour on 300gm gloss paper Unit of issue: Single unit Despatch: Shrink wrapped Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
34.		999952U502886 5	Poster-Side by side: Danger signs-English A2 size printed in pull colour on 300gm gloss paper Unit of issue: Single unit Despatch: Shrink wrapped Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
35.		999952U502888 9	Poster-Side by side: Danger signs -isiZulu A2 size printed in pull colour on 300gm gloss paper Unit of issue: Single unit Despatch: Shrink wrapped Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
36.		999952U502889 1	Poster- Breast is best-English A2 size printed in pull colour on 300gm gloss paper Unit of issue: Single unit Despatch: Shrink wrapped Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
37.		999952U502890 3	Poster- Breast is best-isiZulu A2 size printed in pull colour on 300gm gloss paper Unit of issue: Single unit Despatch: Shrink wrapped Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
38.		999952U502891 5	Poster- Support the breast feeding Mother-English A2 size printed in pull colour on 300gm gloss paper Unit of issue: Single unit Despatch: Shrink wrapped Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.
39.		999952U502893 9	Poster- Support the breast feeding mother-isiZulu A2 size printed in pull colour on 300gm gloss paper Unit of issue: Single unit Despatch: Shrink wrapped Awarded company must provide proof for each document/book which must be approved by end user prior to going to print. Artwork may be updated during the tender period.

SECTION M

SBD 3.2

PRICING SCHEDULE – NON-FIRM PRICES (PURCHASES)

NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES SPECIFIED IN THE BIDDING DOCUMENTS.

Name of bidder..... Closing Time 11:00	Bid number: ZNB 5115/2024-H Closing date: 16/10/2024
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BID DESCRIPTION

DESCRIPTION: SUPPLY AND DELIVERY OF COLOUR PRINTING OF NEONATAL, PAEDIATRIC AND PRIMARY HEALTH CARE STANDARDIZED CLINICAL RECORDS; HEALTH EDUCATION/PROMOTION MATERIALS AND ESSENTIAL PACKAGE OF CARE TOOLS FOR VARIOUS INSTITUTIONS: 3 YEARS CONTRACT

OFFER TO BE VALID FOR 180 DAYS FROM THE CLOSING DATE OF BID.

No.	Item /Cat. number	ICN NO.	Specification	Unit PRICE (INCL VAT) for year 1	Unit PRICE (INCL VAT) for year 2	Unit PRICE (INCL VAT) for year 3	Sub-Total Price =SUM OF YR 1,2 &3 (incl. VAT)
1. Neonatal Records							
2.	21-15058	999952U502 6733	Pad- Contents page neon				
3.	23-45401	999952U503 0491	Chart-Neonatal record				
4.	50-02163	999952U487 3509	Chart-Inpatient support pack- 2024 Revision				
5.	50-02164	999952U502 6758	Chart-ICU admission				
6.	50-02170	999952U487 3612	Chart-Daily Assessment -KMC				
7.	50-10235	999952U502 6772	Pad- Discharge summary -basic				
8.	50-02172	999952U502 6784	Chart-Telephonic consultation and transfer				

No.	Item /Cat. number	ICN NO.	Specification	Unit PRICE (INCL VAT) for year 1	Unit PRICE (INCL VAT) for year 2	Unit PRICE (INCL VAT) for year 3	Sub-Total Price =SUM OF YR 1,2 &3 (incl. VAT)
1. Neonatal Records							
9.	50-02173	999952U5027077	Pad- Neonatal Death summary				
10.	50-10236	999952U5027065	Pad- PPIP Neonatal death/ Stillbirth data capture sheet				
11.	50-10238	999952U5027089	Pad- Growth charts-Preterm girls				
12.	50-10239	999952U5027204	Pad- Growth charts-Preterm boys				
13.	50-10240	999952U5027216	Pad- Growth charts-girls				
14.	50-10241	999952U5027228	Pad- Growth charts-boys				
15.	50-10242	999952U5027230	Pad- Weight chart 600-1450				
16.	50-10243	999952U5027242	Pad- Weight chart 1500-2350				
17.	50-10244	999952U5027267	Pad- Weight chart -2400-3250				
18.	50-10245	999952U5027279	Pad- Weight chart 3300-4150				
19.	50-10246	999952U5027279	Pad- Weight chart 4200-5050				
20.	21-15011	999952U5027281	Pad- NICE Jaundice chart 27 and 28 weeks				
21.	21-15012	999952U5027293	Pad- NICE Jaundice chart 29 and 30 weeks				
22.	21-15013	999952U5027305	Pad- NICE Jaundice chart 31 and 32 weeks				
23.	21-15014	999952U5027317	Pad- NICE Jaundice chart 33 and 34 weeks				
24.	21-15015	999952U5027329	Pad- NICE Jaundice chart 35 and 36 weeks				
25.	21-15016	999952U5027331	Pad- NICE Jaundice chart 37 and 38 weeks				

No.	Item /Cat. number	ICN NO.	Specification	Unit PRICE (INCL VAT) for year 1	Unit PRICE (INCL VAT) for year 2	Unit PRICE (INCL VAT) for year 3	Sub-Total Price =SUM OF YR 1,2 &3 (incl. VAT)
1. Neonatal Records							
26.	50-10247	999952U5027368	Pad- Blood gas				
27.	50-10248	999952U5027382	Pad- KMC score sheets				
28.	50-10250	999952U5027394	Pad- Sarnat and Thompson score sheets				
29.	50-10251	999952U5027406	Pad- Blood transfusion observations -neonatal				
30.	21-15017	999952U5027418	Pad- Pain score chart –Neonate (NPASS)				
31.	21-15018	999952U5027420	Pad- Neonatal apnoea management checklist				
32.	50-10274	999952U5027432	Chart-Neonatal encephalopathy checklist				
33.	50-10275	999952U5027444	Chart-Therapeutic hypothermia management checklist				
34.	50-10276	999952U5027457	Chart-Fluid management checklist				
35.	50-10252	999952U5027469	Pad- Feeding readiness management checklist				
36.	50-10253	999952U5027471	Pad- Feeding transition management checklist				
37.	50-10277	999952U5027483	Chart-Neonatal respiratory distress management checklist				
38.	50-10254	999952U5027495	Pad- Neonatal infections management checklist				
39.	50-10278	999952U5027507	Chart-Neonatal specific infections management checklist				

No.	Item /Cat. number	ICN NO.	Specification	Unit PRICE (INCL VAT) for year 1	Unit PRICE (INCL VAT) for year 2	Unit PRICE (INCL VAT) for year 3	Sub-Total Price =SUM OF YR 1,2 &3 (incl. VAT)
1. Neonatal Records							
40.	50-10255	999952U5027519	Chart-Necrotising enterocolitis management checklist				
41.	21-15019	999952U5027521	Pad- Breast feeding observation aid (WHO)				
42.	21-15020	999952U5027533	Pad- Wound management-management checklist				
43.	50-00780	999952U5027545	Pad- KMC orientation booklet- Welcome to the KMC unit				
44.	21-15021	999952U5027558	Pad- KMC orientation booklet- Welcome to the KMC unit. isiZulu version				
45.	50-00781	999952U5027560	Pad- KMC information for mothers booklet - A life giving gift				
46.	21-15022	999952U5027545	Pad- KMC information for mother's booklet - A life giving gift. isiZulu version				
47.	21-15023	999952U5027558	Pad- KMC information for mothers flyer -For sick and small babies -Isizulu				
48.	21-15024	999952U5027608	Pad- Lodger orientation booklet –Welcome to the lodger unit. isiZulu version (Paed and neonate)				
49.	50-00783	999952U5027622	Booklet -Family monitoring: Caring for our new baby-English				
50.	23-61803	999952U5027646	Booklet- Family monitoring: Caring for our new baby-isiZulu				

No.	Item /Cat. number	ICN NO.	Specification	Unit PRICE (INCL VAT) for year 1	Unit PRICE (INCL VAT) for year 2	Unit PRICE (INCL VAT) for year 3	Sub-Total Price =SUM OF YR 1,2 &3 (incl. VAT)
1. Neonatal Records							
51.	23-61804	999952U5027659	Pamphlet-Caring for your new baby fact sheet-English				
52.	23-61805	999952U5027661	Pamphlet-Caring for your new baby fact sheet- isiZulu				
53.	23-61806	999952U5027673	Pamphlet-Feeding fact Sheet-English				
54.	23-61807	999952U5027685	Pamphlet-Feeding fact sheet- isiZulu				
55.	23-61808	999952U5027697	Pamphlet-Advice for donor mothers				
56.	50-00783	999952U5027622	Booklet -Family monitoring: Caring for our new baby-English				
57.	23-61803	999952U5027646	Booklet- Family monitoring: Caring for our new baby-isiZulu				
58.	23-61809	999952U5027646	Pamphlet-Discharge fact sheet-English				
59.	23-61810	999952U5027711	Pamphlet- Discharge fact sheet. isiZulu version				
60.	50-00769	999952U5030489	Book-Tracking register				
61.	50-00770	999952U4872953	Book- Neonatal Admission discharge (ADD) register				
62.	50-00771	999952U4873218	Book- Midnight headcount book-neonatal				
63.	50-00772	999952U5027735	Book- Statistics register neon				
64.	50-00773	999952U5027750	Book- MO Handover book (Paed and neon)				

No.	Item /Cat. number	ICN NO.	Specification	Unit PRICE (INCL VAT) for year 1	Unit PRICE (INCL VAT) for year 2	Unit PRICE (INCL VAT) for year 3	Sub-Total Price =SUM OF YR 1,2 &3 (incl. VAT)
1. Neonatal Records							
65.	50-00774	999952U5027762	Book- Daily allocation (Paed and neonatal)				
66.	23-61811	999952U5027774	Book- Staff Data Base- neonates				
67.	50-00775	999952U5027786	Book- Resuscitation trolley checklist-neonatal				
68.	23-61812	999952U5027800	Book- Transport incubator checklist				
69.	50-00776	999952U5027812	Book- Transfer register (Paed and neonates)				
70.	23-61813	999952U5027824	Book- NSI register (Paed and neonates)				
71.	23-61814	999952U5027836	Book- Infections surveillance register (Paed and neonates)				
72.	50-00777	999952U5027851	Book- Maintenance register (Paed and neonates)				
73.	50-00778	999952U5027863	Book- Equipment register-neonatal				
74.	23-61815	999952U5027875	Poster-The Instinctive stages. Skin to skin at birth				
75.	23-61816	999952U5027887	Poster-Skin to skin for mum and baby				
76.	23-61817	999952U5027899	Poster-Benefits of KMC-isiZulu A2 size printed in pull colour on 300gm gloss paper				
77.	23-61818	999952U5027901	Poster-Benefits of KMC-English				
78.	23-61819	999952U5027913	Poster-How to wash your hands for mothers-isiZulu				

No.	Item /Cat. number	ICN NO.	Specification	Unit PRICE (INCL VAT) for year 1	Unit PRICE (INCL VAT) for year 2	Unit PRICE (INCL VAT) for year 3	Sub-Total Price =SUM OF YR 1,2 &3 (incl. VAT)
1. Neonatal Records							
79.	23-61820	999952U5199665	Poster-How to wash your hands for mothers-English				
80.	23-61821	999952U5027925	Poster-Stop infection for lodgers-isiZulu				
81.	23-61822	999952U5027937	Poster- Stop infection for lodgers- English				

NB. Sub-Total Unit Price is the price that will be used to evaluate the bid.
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The delivery must be in accordance with packaging as per specification
Bidders must quote for all items stipulated above failure to comply will invalidate the offer received

Required by: **VARIOUS INSTITUTIONS**

- Country of origin
- Delivery Period

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

NB:

.....
 (Signature of Bidder) Date (Signature of Witness) Date

SECTION M

SBD 3.2

PRICING SCHEDULE – NON-FIRM PRICES (PURCHASES)

NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES SPECIFIED IN THE BIDDING DOCUMENTS.

Name of bidder..... Closing Time 11:00	Bid number: ZNB 5115/2024-H Closing date: 16/10/2024
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BID DESCRIPTION

DESCRIPTION: SUPPLY AND DELIVERY OF COLOUR PRINTING OF NEONATAL, PAEDIATRIC AND PRIMARY HEALTH CARE STANDARDIZED CLINICAL RECORDS; HEALTH EDUCATION/PROMOTION MATERIALS AND ESSENTIAL PACKAGE OF CARE TOOLS FOR VARIOUS INSTITUTIONS: 3 YEARS CONTRACT

OFFER TO BE VALID FOR 180 DAYS FROM THE CLOSING DATE OF BID.

No.	Item /Cat. number	ICN NO.	Specification	Unit PRICE (INCL VAT) for year 1	Unit PRICE (INCL VAT) for year 2	Unit PRICE (INCL VAT) for year 3	Sub-Total Price =SUM OF YR 1,2 &3 (incl. VAT)
2. Essential Package of Care (EPOC) Neonatal and Paediatric Audits							
1.	23-61823	999952U5175587	Chart- Clinical and record audit: Sick and small (1°)				
2.	23-61824	999952U5175599	Chart- Clinical and record audit: Sick and small (2°)				
3.	21-15025	999952U5176324	Pad- Clinical and record audit: Well term				
4.	21-15026	999952U5176312	Pad- Clinical and record audit: Additional conditions				

No.	Item /Cat. number	ICN NO.	Specification	Unit PRICE (INCL VAT) for year 1	Unit PRICE (INCL VAT) for year 2	Unit PRICE (INCL VAT) for year 3	Sub-Total Price =SUM OF YR 1,2 &3 (incl. VAT)
5.	23-61825	999952U5175649	Chart- Clinical audit: Encephalopathy (Neon)				
6.	21-15027	999952U5176336	Pad- Encephalopathy audit: Monthly summary				
7.	21-15028	999952U5176348	Pad- Sick and small audit: Monthly summary				
8.	21-15029	999952U5176351	Pad- Term record audit: Monthly summary				
9.	21-15030	999952U5176363	Pad- Maternal interview: Post natal				
10.	21-15031	999952U5176375	Pad- Maternal interview: Neon				
11.	21-15032	999952U5176387	Pad- Maternal interview: Scoring tool (neon)				
12.	21-15033	999952U5176399	Pad- Record audit: Epilepsy				
13.	21-15034	999952U5176401	Pad- Record audit: Asthma				
14.	21-15035	999952U5176413	Pad- Record audit: Cerebral Palsy				
15.	21-15036	999952U5176425	Pad- Record and clinical audit summary-POPD				
16.	21-15037	999952U5176449	Pad- Record and clinical audit summary-Paed				

No.	Item /Cat. number	ICN NO.	Specification	Unit PRICE (INCL VAT) for year 1	Unit PRICE (INCL VAT) for year 2	Unit PRICE (INCL VAT) for year 3	Sub-Total Price =SUM OF YR 1,2 &3 (incl. VAT)
17.	21-15038	999952U5176452	Pad- Clinical audit: ARI				
18.	23-61826	999952U5175676	Chart- Clinical audit: SAM				
19.	21-15039	999952U5176464	Pad- Clinical audit: Diarrhoea				
20.	21-15040	999952U5176476	Pad- Record audit: General case				
21.	23-61827	999952U5175726	Chart- Paed. Care record audit				
22.	21-15041	999952U5176488	Pad- Maternal interview: Paed				
23.	21-15042	999952U5176490	Pad- Maternal interview: Scoring tool (Paed)				
24.	21-15043	999952U5176502	Pad- Maternal interview: Scoring tool (neon)				
25.	21-15044	999952U5176514	Pad- Record audit: Epilepsy				
26.	21-15045	999952U5176526	Pad- Record audit: Asthma				
27.	21-15046	999952U5176538	Pad- Record audit: Cerebral Palsy				
28.	21-15047	999952U5176540	Pad- Record and clinical audit summary-POPD				
29.	21-15048	999952U5176553	Pad- Record and clinical audit summary-Paed				

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Required by: **VARIOUS INSTITUTIONS**

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- Delivery Period

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

NB:

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(Signature of Bidder)	Date	(Signature of Witness)	Date

SECTION M

SBD 3.2

PRICING SCHEDULE – NON-FIRM PRICES
(PURCHASES)

NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES SPECIFIED IN THE BIDDING DOCUMENTS.

Name of bidder.....	Bid number: ZNB 5115/2024-H
Closing Time 11:00	Closing date: 16/10/2024

BID DESCRIPTION

DESCRIPTION: SUPPLY AND DELIVERY OF COLOUR PRINTING OF NEONATAL, PAEDIATRIC AND PRIMARY HEALTH CARE STANDARDIZED CLINICAL RECORDS; HEALTH EDUCATION/PROMOTION MATERIALS AND ESSENTIAL PACKAGE OF CARE TOOLS FOR VARIOUS INSTITUTIONS: 3 YEARS CONTRACT

OFFER TO BE VALID FOR 180 DAYS FROM THE CLOSING DATE OF BID.

No.	Item /Cat. number	ICN NO	Specification	Unit PRICE (INCL VAT) for year 1	Unit PRICE (INCL VAT) for year 2	Unit PRICE (INCL VAT) for year 3	Sub-Total Price =SUM OF YR 1,2 &3 (incl. VAT)
3. Paediatric records							
1.	50-04033	999952U5030477	Folder- Paediatric medical records				
2.	50-10257	999952U5027953	Pad- Triage-nurse register				
3.	21-15049	999952U5027965	Pad- Triage record				
4.	50-02179	999952U5027977	Chart- Paediatric patient record				
5.	50-02181	999952U5027989	Chart- Growth charts-girl				
6.	50-02182	999952U5027991	Chart- Growth charts-boy				
7.	23-61828	999952U5028004	Chart- Cerebral palsy Growth charts-boy:				

No.	Item /Cat. number	ICN NO	Specification	Unit PRICE (INCL VAT) for year 1	Unit PRICE (INCL VAT) for year 2	Unit PRICE (INCL VAT) for year 3	Sub-Total Price =SUM OF YR 1,2 &3 (incl. VAT)
8.	23-61829	999952U5028016	Chart- Cerebral palsy Growth charts-girl:				
9.	23-61830	999952U5028028	Chart- Down's syndrome Growth charts 0-36mths-boy:				
10.	23-61831	999952U5028030	Chart- Down's syndrome Growth charts 0-36mths -girl:				
11.	23-61832	999952U5028042	Chart- Down's syndrome Growth charts 2-20 years-boy:				
12.	23-61833	999952U5028055	Chart- Down's syndrome Growth charts 2-20 years-girl:				
13.	21-15050	999952U5028067	Pad- Investigations				
14.	50-10256	999952U5028081	Pad- Summary of referrals to Allied Services				
15.	23-61834	999952U5028093	Chart- Physiotherapy- Paediatric assessment				
16.	50-02180	999952U5028105	Chart- HIV care				
17.	21-15051	999952U5176589	Pad- Follow up for children on ART				
18.	21-15052	999952U5028117	Pad- Childhood TB assessment				
19.	50-02183	999952U5028129	Pad- Clinical notes				
20.	50-10260	999952U5028131	Pad- Patient transfer checklist				
21.	50-10261	999952U5028143	Pad- Admissions				
22.	50-10262	999952U5028156	Pad- Discharge /referral letter				
23.	23-61835	999952U5026784	Chart-Telephonic consultation/transfer				

No.	Item /Cat. number	ICN NO	Specification	Unit PRICE (INCL VAT) for year 1	Unit PRICE (INCL VAT) for year 2	Unit PRICE (INCL VAT) for year 3	Sub-Total Price =SUM OF YR 1,2 &3 (incl. VAT)
24.	21-15053	999952U5028168	Pad- Long term Health condition (LTHC) Diabetes-Baseline				
25.	21-15054	999952U5028170	Pad- LTHC Diabetes - Follow up visit				
26.	50-10258	999952U5028182	Pad- Long term Health condition (LTHC)- Baseline				
27.	50-10259	999952U5028194	Pad- LTHC -Follow up visit				
28.	50-10282	999952U5028206	Pad- Letter in support of grant application				
29.	50-10283	999952U5028218	Pad- Special care plan for child with life threatening condition (Paeds and neonates)				
30.	50-02187	999952U5028220	Chart-Advanced care plan-life limiting condition				
31.	50-10284	999952U5028232	Pad- Brain death assessment				
32.	50-02184	999952U5028244	Pad- Child death Data capture sheet (Child PIP Vs 4.0)				
33.	50-10284	999952U5028257	Pad-Child Death review process				
34.	50-10263	999952U5028269	Pad- Contents page paeds				
35.	50-10264	999952U5028271	Pad- Paediatric Glasgow coma scale				
36.	50-10265	999952U5028283	Pad- Neon/ Paed Wound assessment chart				

No.	Item /Cat. number	ICN NO	Specification	Unit PRICE (INCL VAT) for year 1	Unit PRICE (INCL VAT) for year 2	Unit PRICE (INCL VAT) for year 3	Sub-Total Price =SUM OF YR 1,2 &3 (incl. VAT)
37.	50-10266	999952U5028295	Pad- Convulsion Management chart				
38.	50-10267	999952U5028307	Pad- Hypoglycaemia Management Chart				
39.	50-10268	999952U5028319	Pad- Nebulisation chart				
40.	50-10269	999952U5028321	Pad- Paediatric Observation Chart 1-5				
41.	50-10270	999952U5028333	Pad- Paediatric Observation Chart 5-15				
42.	50-10271	999952U5028345	Pad- Paediatric Observation Chart <1				
43.	50-02185	999952U5028358	Chart- Prescription chart & doctors' orders- paed. and neon.				
44.	50-10272	999952U5028360	Pad- SAM prescription chart				
45.	50-10273	999952U5028372	Pad- Intake output chart – orals only				
46.	50-10274	999952U5028384	Pad- Intake output chart – IV & orals				
47.	50-02175	999952U5028396	Pad- Paediatric admission assessment				
48.	50-10276	999952U5028408	Chart- Paediatric Nursing assessment and care				
49.	50-02186	999952U5028410	Chart- Paediatric Nursing care plan				
50.	50-10277	999952U5028422	Pad- Nursing record				
51.	50-10278	999952U5028434	Pad- Nursing record-continuation				
52.	50-10279	999952U5028446	Pad- Paediatric Formal counselling sheet				
53.	50-10280	999952U5028459	Pad- Paediatric Health education record				

No.	Item /Cat. number	ICN NO	Specification	Unit PRICE (INCL VAT) for year 1	Unit PRICE (INCL VAT) for year 2	Unit PRICE (INCL VAT) for year 3	Sub-Total Price =SUM OF YR 1,2 &3 (incl. VAT)
54.	50-10281	999952U5028461	Pad- Paediatric discharge checklist				
55.	50-10285	999952U5028473	Pad- Burns chart: assessing burnt surface area				
56.	21-15055	999952U5028485	Pad- Pain score chart - Infant				
57.	21-15056	999952U5028497	Pad- Pain score chart 1-4 years				
58.	21-15057	999952U5028511	Pad- Pain score chart >4 years				
59.	23-61836	999952U5028509	Book- Paediatric ADD REGISTER –non COVID				
60.	23-61837	999952U5028523	Book- Midnight headcount book-Paed				
61.	23-61838	999952U5028535	Book- Equipment register-Paediatric				
62.	23-61839	999952U5028547	Book- Staff Data Base- Paediatrics				

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 (Signature of Bidder) Date (Signature of Witness) Date

SECTION M

SBD 3.2

PRICING SCHEDULE – NON-FIRM PRICES
(PURCHASES)

NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES SPECIFIED IN THE BIDDING DOCUMENTS.

Name of bidder.....	Bid number: ZNB 5115/2024-H
Closing Time 11:00	Closing date: 16/10/2024

BID DESCRIPTION

DESCRIPTION: SUPPLY AND DELIVERY OF COLOUR PRINTING OF NEONATAL, PAEDIATRIC AND PRIMARY HEALTH CARE STANDARDIZED CLINICAL RECORDS; HEALTH EDUCATION/PROMOTION MATERIALS AND ESSENTIAL PACKAGE OF CARE TOOLS FOR VARIOUS INSTITUTIONS: 3 YEARS CONTRACT

OFFER TO BE VALID FOR 180 DAYS FROM THE CLOSING DATE OF BID.

	CAT NUMB ER	ICN NUMBER	DESCRIPTION	Unit PRICE (INCL VAT) for year 1	Unit PRICE (INCL VAT) for year 2	Unit PRICE (INCL VAT) for year 3	Sub-Total Price =SUM OF YR 1,2 &3 (incl. VAT)
4. Primary Health Care records and Health education resource							
1.		999952U517 6627	Folder- Patient Health Record-Child				
2.		999952U517 6639	Folder- Patient Health Record-Adult				
3.		999952U517 6654	Booklet-Patient health record- Child				
4.		999952U517 6678	Booklet-Patient health record-Adult				
5.		999952U517 5753	Chart -HIV Care- Adult				
6.		999952U517 5777	Chart -TB Care-Adult				
7.		999952U517 5740	Chart -Maternity Care				
8.		999952U517 5738	Pad-Adult clinical management notes				
9.		999952U517 5714	Pad-Adult ART Follow up				

	CAT NUMB ER	ICN NUMBER	DESCRIPTION	Unit PRICE (INCL VAT) for year 1	Unit PRICE (INCL VAT) for year 2	Unit PRICE (INCL VAT) for year 3	Sub-Total Price =SUM OF YR 1,2 &3 (incl. VAT)
10.		999952U517 5690	Pad-Adult TB Follow up				
11.		999952U517 5688	Pad-Antenatal Follow up				
12.		999952U517 5652	Pad-Post Natal Follow up				
13.		999952U517 5637	Pad-Long term health condition (Non communicable disease) Baseline				
14.		999952U517 5613	Pad-Long term health condition (Non communicable disease) Follow up				
15.		999952U502 8636	Pad- Clinical management –child 6-10 years				
16.		999952U502 8648	Pad- Sick and well child visit 2-5 years				
17.		999952U502 8651	Pad- Sick and well infant visit birth-2 months				
18.	50- 10287	999952U502 8612	Pad- Community child health screening 2mth-5 years-English				
19.		999952U502 8624	Pad- Community child health screening 2mth-5 years-isiZulu				
20.		999952U502 8699	Pad- Home safety checklist-English				
21.		999952U502 8701	Pad- Home safety checklist-isiZulu				
22.		999952U502 8725	Booklet- Side by side: How to raise a healthy and happy child-English				
23.		999952U502 8737	Booklet- Side by side: How to raise a healthy and happy child-isiZulu				
24.		999952U502 8749	Booklet- Side by side: What you should know				

	CAT NUMB ER	ICN NUMBER	DESCRIPTION	Unit PRICE (INCL VAT) for year 1	Unit PRICE (INCL VAT) for year 2	Unit PRICE (INCL VAT) for year 3	Sub-Total Price =SUM OF YR 1,2 &3 (incl. VAT)
			about breastfeeding - English				
25.		999952U502 8752	Booklet- Side by side: What you should know about breastfeeding- isiZulu				
26.		999952U502 8776	Booklet- Side by side: Supporting breastfeeding in the workplace - English				
27.		999952U502 8788	Booklet- Side by side: Supporting breastfeeding in the workplace- isiZulu				
28.		999952U502 8790	Poster-Side by side: Icons-All children need- English				
29.		999952U502 8802	Poster-Side by side: Icons-All children need- isiZulu				
30.		999952U502 8838	Poster-Side by side: Breastfeeding-English				
31.		999952U502 8814	Poster-Side by side: Breastfeeding-isiZulu				
32.		999952U502 8840	Poster-Side by side: Immunisation-English				
33.		999952U502 8853	Poster-Side by side: Immunisation-isiZulu				
34.		999952U502 8865	Poster-Side by side: Danger signs-English				
35.		999952U502 8889	Poster-Side by side: Danger signs -isiZulu				
36.		999952U502 8891	Poster- Breast is best- English				
37.		999952U502 8903	Poster- Breast is best- isiZulu				

	CAT NUMB ER	ICN NUMBER	DESCRIPTION	Unit PRICE (INCL VAT) for year 1	Unit PRICE (INCL VAT) for year 2	Unit PRICE (INCL VAT) for year 3	Sub-Total Price =SUM OF YR 1,2 &3 (incl. VAT)
38.		999952U502 8915	Poster- Support the breast feeding Mother- English				
39.		999952U502 8939	Poster- Support the breast feeding mother- isiZulu				

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Required by:

VARIOUS INSTITUTIONS

- Country of origin
- Delivery Period

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

NB:

.....
(Signature of Bidder)

.....
Date

.....
(Signature of Witness)

.....
Date

ANNEXURE A

THE NATIONAL TREASURY

Republic of South Africa



GOVERNMENT PROCUREMENT: GENERAL CONDITIONS OF CONTRACT

July 2010

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

NOTES

The purpose of this document is to:

- i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- ii) To ensure that clients be familiar with regards to the rights and obligations of all parties involved in doing business with government.

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TABLE OF CLAUSES

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8. Inspections, tests and analysis
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10. Delivery and documents
11. Insurance
12. Transportation
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14. Spare parts
15. Warranty
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17. Prices
18. Contract amendments
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20. Subcontracts
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22. Penalties
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24. Dumping and countervailing duties
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26. Termination for insolvency

- 27. Settlement of disputes
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- 34. Prohibition of restrictive practices

1. DEFINITIONS

The following terms shall be interpreted as indicated:

- 1.1. **"Closing time"** means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2. **"Contract"** means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3. **"Contract price"** means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4. **"Corrupt practice"** means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5. **"Countervailing duties"** are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6. **"Country of origin"** means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7. **"Day"** means calendar day.
- 1.8. **"Delivery"** means delivery in compliance of the conditions of the contract or order.
- 1.9. **"Delivery ex stock"** means immediate delivery directly from stock actually on hand.
- 1.10. **"Delivery into consignees store or to his site"** means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11. "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12. "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13. "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14. "GCC" means the General Conditions of Contract.
- 1.15. "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16. "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17. "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18. "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19. "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20. "Project site," where applicable, means the place indicated in bidding documents.
- 1.21. "Purchaser" means the organization purchasing the goods.
- 1.22. "Republic" means the Republic of South Africa.
- 1.23. "SCC" means the Special Conditions of Contract.

- 1.24. "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25. "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2. Application

- 2.1. These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2. Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3. Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

- 3.1. Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2. With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za.

4. Standards

- 4.1. The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

- 5.1. The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2. The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause except for purposes of performing the contract.
- 5.3. Any document, other than the contract itself mentioned in GCC clause shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4. The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

- 6.1. The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security

- 7.1. Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2. The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3. The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - b) a cashier's or certified cheque
- 7.4. The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests, and analyses

- 8.1. All pre-bidding testing will be for the account of the bidder.
- 8.2. If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3. If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4. If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5. Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6. Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7. Any contract supplies may on or after delivery be inspected, tested or analysed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.
- 8.8. The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

- 9.1. The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2. The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

- 10.1. Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2. Documents to be submitted by the supplier are specified in SCC.

11. Insurance

- 11.1. The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

- 12.1. Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental services

- 13.1. The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
 - a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and

- e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
- 13.2. Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.
- 14. Spare parts**
- 14.1. As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
- a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
 - b) in the event of termination of production of the spare parts:
 - i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.
- 15. Warranty**
- 15.1. The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2. This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3. The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4. Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5. If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.
- 16. Payment**
- 16.1. The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2. The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.
- 16.3. Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4. Payment will be made in Rand unless otherwise stipulated in SCC.
- 17. Prices**
- 17.1. Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.
- 18. Contract amendments**
- 18.1. No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19. Assignment

- 19.1. The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

- 20.1. The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

- 21.1. Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2. If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3. No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4. The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.5. Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.
- 21.6. Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

- 22.1. Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

- 23.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
 - b) if the Supplier fails to perform any other obligation(s) under the contract; or
 - c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.
- 23.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

- 23.4. If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.
- 23.5. Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.
- 23.6. If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- i) the name and address of the supplier and / or person restricted by the purchaser;
 - ii) the date of commencement of the restriction
 - iii) the period of restriction; and
 - iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

- 23.7. If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

- 24.1. When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him

25. Force Majeure

- 25.1. Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2. If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

- 26.1. The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

- 27.1. If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

- 27.2. If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3. Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4. Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5. Notwithstanding any reference to mediation and/or court proceedings herein,
- a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
 - b) the purchaser shall pay the supplier any monies due the supplier.
- 28. Limitation of liability**
- 28.1. Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6.:
- a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
 - b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
- 29. Governing language**
- 29.1. The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.
- 30. Applicable law**
- 30.1. The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
- 31. Notices**
- 31.1. Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2. The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
- 32. Taxes and duties**
- 32.1. A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2. A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3. No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.
- 33. National Industrial Participation (NIP) Programme**
- 33.1. The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.
- 34. Prohibition of Restrictive practices**
- 34.1. In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2. If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.
- 34.3. If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

General Conditions of Contract (revised July 2010)