



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

NEW TERTIARY HOSPITAL - CONSULTANTS' TENDER CLARIFICATION MEETINGS

MINUTES OF MEETING

Consortium Providing Professional Services Of Construction Of New 550 Bedded Tertiary Hospital	
Date: 17 July 2024	Venue: Greys Hospital – Recreational Hall

ZNB 5310/2024-H

- CONSORTIUM PROVIDING PROFESSIONAL SERVICES CONSISTING OF ARCHITECT, CIVIL, STRUCTURAL PROFESSIONAL SERVICES
TIME : 09H00

ZNB 5312/2024-H

- CONSORTIUM PROVIDING PROFESSIONAL SERVICES CONSISTING OF PROJECT MANAGEMENT, QS, HEALTH AND SAFETY PROFESSIONAL SERVICES
TIME : 10H15

ZNB 5317/2024-H

- CONSORTIUM PROVIDING PROFESSIONAL SERVICES CONSISTING OF MECHANICAL, ELECTRICAL, ELECTRONIC PROFESSIONAL SERVICES
TIME : 11H15

PMO LEAD:

Mr. MB Gcaba

CHAIRPERSON

Ms. A. Hesketh

ATTENDEES

PMO, SCM, Project Team, Tenderers

1. OPENING AND WELCOME

2. IN ATTENDANCE

- See attendance register

3. APOLOGIES

- N/A

4. PURPOSE OF THE MEETING

- **PRESENTATION BY THE PROJECT MANAGEMENT OFFICE, PROJECT LEAD**

Mr B Gcaba presented to the briefing session the background and purpose around the development of the proposed site (see presentation attached)

5. PRESENTATION BY SUPPLY CHAIN MANAGEMENT

- Mrs Deonundhan explained the provisions of section 217 of the Constitutions and the bid documents being aligned with the principle of fairness, reasonableness, cost effectiveness, competitiveness and transparency.



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- The potential bidders were reminded to take note of the closing date, the venue for closing of the bid, and the requirements for the submission of the bid namely the submission of a USB.
- Late bids will not be accepted (please state the tender information explicitly)
- Any amendments to the bid will be published on the website where the tenders are currently advertised.
- The site visit is compulsory and therefore site certificates must be stamped and attached to the bids to be submitted
- Preference point allocation is 90 / 10
- Attendance registers must be signed and will be used as confirmation of attendance at the site

Potential bidders were reminded to ensure that they familiarise themselves with the bid document and ensure that the document is packaged in a neatly consecutively numbered manner

Enquiries must be submitted via email where no queries will be attended to after the 23 July 2024

6. PRESENTATION BY PROJECT MANAGEMENT OFFICE

Ms Lindelwa Mathenjwa addressed potential bidders (see presentation attached)

7. QUESTION AND ANSWERS



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CLARIFICATION QUERIES	CLARIFICATION ANSWERS
1. What type of consortium (incorporated or unincorporated) shall be formed for the project? Should there be a need for one legal entity be formed, the Department is to consider extending the tender period. 2. There is an indication of the current estimate of the project on the document, what is an acceptable variance margin of this estimate from the Department's perspective. 3. Which discipline is to provide specialist services such as kitchen and laundry services. 4. Does the tender require completed projects or current projects or both for evaluation as per the evaluation criteria? 5. Do you only require BIM by Autodesk and no other similar software that may provide the same services? 6. How will the BIM manager be evaluated for this tender?	1. The lead of the consortium tendering documentation shall be considered. There is no need for a formalized legal entity. There shall be no need for an extension of the tender. 2. There is no acceptable variance that has been set by the Department but it is understood that the estimate shall change as the project progresses and more details are established. It may be deemed reasonable that there be a 20% variance as the project progresses but this is not a Departmental requirement. 3. These services shall be rendered by the Department and do not form part of your services. The awarded contractor shall be required to corporate with the requirements of the Health Technology Department within Health. 4. Only completed projects are required for evaluation. 5. BIM by Autodesk has been selected for this particular tender 6. The BIM manager shall be evaluated in the eligibility criteria where they are to provide a CV where the authenticity shall be validated by contacting references provided.



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7. How will the authenticity of the deployment of BIM be validated? 8. Is there a threshold for discounts to be provided on the project and what is the Department's take on discounting? 9. Is there a possibility of having interim payments with the project stages since some of the project stages go for 8 months and service providers may not have the financial muscle to provide these services without not having any remuneration? 10. Is each discipline expected to provide their own Professional Indemnity Insurance or is it to be consolidated for the consortium? 11. The tender document in the functionality criteria states that the candidate project manager be awarded minimum points for having 4 years' worth of experience and be awarded more points for having more than 4 years' worth of experience whereas candidate project managers become registered as professionals after 4 years. 12. Why are there varying values for fees indicated in the tender document?	7. The tenderer is to provide completed projects and fill out the Annexure C template along with appointment letters. This information shall be validated by contacting Clients and the tender is to fill out declaration forms for the accuracy of information provided. 8. There is no established discount threshold that has been established by the Department. It is however encouraged that there be no exorbitant discounts offered on the project. This will ensure that quality services are offered throughout the project and there be no deterioration of the standard of services due for financial issues. The personnel provided at tender shall remain the same and may be changed upon approval by the Client. 9. This shall be discussed further with the awarded service provider. This shall be discussed when the inception report is being compiled with the possibility of exploring the option of compensation. 10. Each discipline is to provide their own Professional Indemnity Insurance which will cover their specific discipline. The cover is to explicitly state that it covers that specific discipline. 11. It is to be noted that maximum points shall be awarded for all registered candidates in the functionality criteria no matter how many years of experience they may have. 12. The value for fees vary due to the inclusion of escalations in construction costs for respective disciplines whereas for the
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13. How were the penalties established because they seem quite high when they are calculated? 14. Confirm that a Principal as indicated in the tenders does not necessarily have to be a Statutory Director of one or any of the organizations? 15. Please clarify exactly what commissioning the tenderer will have to undertake for each discipline. 16. What is the extent of EPWP inclusion in the project? Shall there be a requirement for labour intensive work for the project? 17. The tender offer and acceptance document provided in the electrical, electronic and mechanical engineering tender documents stipulates other disciplines instead of electrical, electronic and mechanical engineering disciplines. 18. The Contract Skills Development Goal calculation provision seems to be contradicting what is in the tender document. There is a guide of calculating in the document but also refers the tenderers to use the CIDB build programme as a guide.	Quantity Surveyor the value excludes electrical, electronic and mechanical values. 13. The penalties were established through benchmarking. The penalty values shall remain the same in the tender document. 14. The Principal is deemed to be the lead of the respective discipline and does not have to be the Statutory Director of a company. 15. Each discipline is to fulfil their responsibility in the commissioning process affiliated with what is stipulated in their respective councils. There will be a need to coordinate with other various Departments such as Health Technology particularly when it comes to the installation of equipment. 16. All EPWP requirements are to be included in the project and are should be priced for, such as all the administration requirements. 17. This shall be amended and distributed accordingly. 18. The Contract Skills Development Goal calculation provision in the document is what is currently applicable according to CIDB B.U.I.D programme gazette but tenderers are advised to continuously validate that the CIDB build programme gazette rate as the <u>project progresses</u>.
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HANDING OVER OF SITE CERTIFICATES

Bidders were advised to have their certificates stamped

The meetings closed at the respective times namely

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CLOSING TIME : 11H00 |
| ZNB 5317/2024-H | - CONSORTIUM PROVIDING PROFESSIONAL SERVICES CONSISTING OF MECHANICAL, ELECTRICAL, ELECTRONIC PROFESSIONAL SERVICES
CLOSING TIME : 12H15 |

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MS A HESKETH
ACTING PMO LEAD