



HOW TO REGISTER ON THE KZN E-HEALTH SYSTEM

STEP 1

- Click on the link: <https://ehealth.kznhealth.gov.za/> to access the system
- Click on the register tab in the home page to register on the system.
See **Figure 1** below.

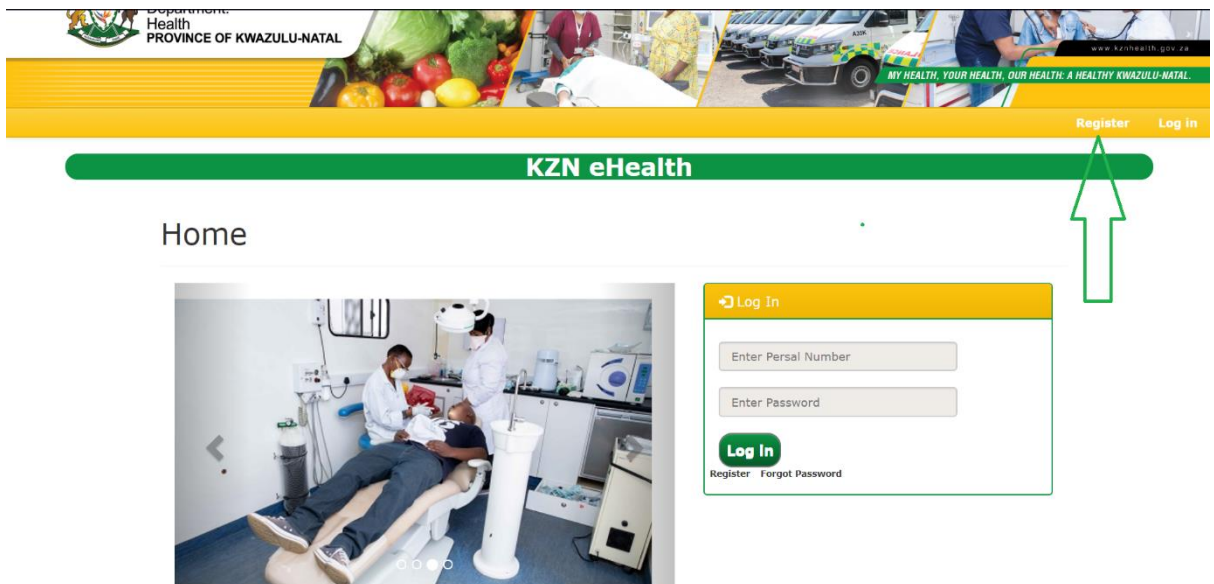


Figure 1



STEP 2

PERSONAL DETAILS PAGE

- Upon clicking the “Register” link, you will be directed to **Figure 2** below.
- Follow the steps below to enter your personal details.

Register

Registration instructions

Personal Details Security Details Account Details

Personal Details

Full Name * Enter your Name here

Last Name * Enter your surname here

Occupation * Select your district by clicking on the dropdown arrow

Peral Number * Enter your persal number

District * Select your district by clicking on the dropdown arrow

Institution * Select your district by clicking on the dropdown arrow

Cellphone Number * Enter your cell phone number

Click here to move to the next tab

Figure 2

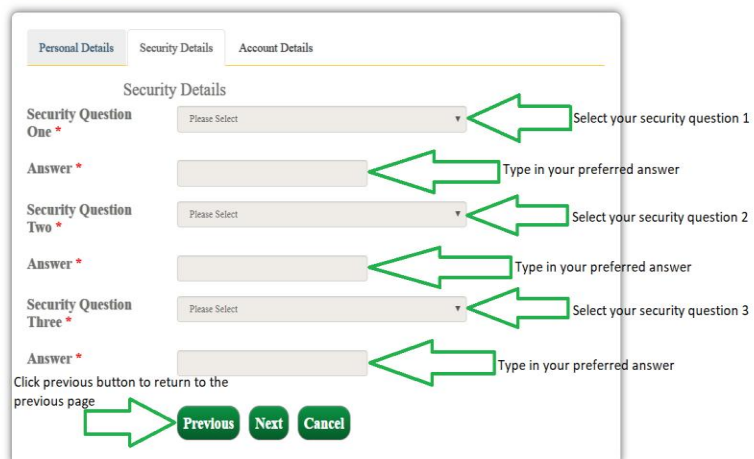
STEP 3

SECURITY DETAILS PAGE

- Follow the steps listed below Figure 3 to complete the Security details.

Register

Registration instructions



The screenshot shows the 'Security Details' section of a registration form. It contains three sets of questions, each with a dropdown menu for the question and a text input field for the answer. All fields are marked with an asterisk (*). Green arrows point to each of these fields with the following instructions: 'Select your security question 1', 'Type in your preferred answer', 'Select your security question 2', 'Type in your preferred answer', 'Select your security question 3', and 'Type in your preferred answer'. At the bottom, there are three buttons: 'Previous', 'Next', and 'Cancel'. A green arrow points to the 'Previous' button with the text 'Click previous button to return to the previous page'.

Figure 3

NB: All fields with the * are compulsory. You will not be able to complete the registration without completing all the required fields.

STEP 4

ACCOUNT DETAILS PAGE

- Follow the steps as listed below in Figure 4 to complete account details.
- **NB:** On the '**Email address**' field you can only enter your department email address, if you don't have leave it the system will provide it to you on the screen.

■ Registration instructions

The screenshot shows a registration form with three tabs: 'Personal Details', 'Security Details', and 'Account Details'. The 'Account Details' tab is active. The form contains the following fields and elements:

- Persal Number ***: A text input field containing '66792687'. A green arrow points to it with the text 'Enter your persal number'.
- Email Address**: A text input field containing 'Email Address'. A green arrow points to it with the text 'Enter your email address'.
- Password ***: A password input field containing '.....'. A green arrow points to it with the text 'Create your password'.
- password is strong**: A progress bar showing '100%' strength. A green arrow points to it with the text 'This checks the strength of your password'.
- Confirm Password ***: A password input field containing '.....'. A green arrow points to it with the text 'Re-enter your password to confirm password'.
- Buttons**: Three buttons labeled 'Register', 'Previous', and 'Cancel'. A green arrow points to the 'Register' button with the text 'Click Register to request access to the system'.

Figure 4

NB: All fields with the * are compulsory. You will not be able to complete the registration without completing all the required fields.

- Upon clicking the “**Register**” button, the system will take you to the below **Figure 5** and you will be registered as a user.



Figure 5

NB: Please email your signed user access form to systemsupport@kznhealth.gov.za for your account to be activated within 48hrs.

THANK YOU!